



Development Engineer

Section: Assets

Salary point: 16

Position number: PSC939

Last updated: November 2018

Position objectives

To provide engineering services / advice and the application of a broad range of skills in engineering assessment.

To provide assistance to the Senior Development Engineer, the Development Engineer(s) and other internal & external customers.

PSC values



Respect: Creating a unique, open and trusting environment

Integrity: Being honest and taking responsibility for our actions

Teamwork: Working together as one Council to support each other

Excellence: Improving the way we work, to meet future challenges

Safety: Providing a safety focused workplace culture

Key responsibilities

- Identifies customer service needs, understands customer perspectives, effectively liaises with internal and external customers / stakeholders and provides timely, accurate responses and innovative solutions in accordance with engineering standards, guidelines, practices, relevant legislation, Council's policies and directions.
- Assist and contribute towards the identification, implementation and active promotion of guidelines, policies, procedures and continuous business improvement initiatives.
- Performs engineering work demanding a degree of originality, judgment, and knowledge in more than one field of expertise and provides responsive technical engineering advice and assessment to internal and external customers.
- Develops and maintains contemporary knowledge, proficiency and industry currency in the interpretation and application of relevant legislation, regulation, codes, specifications,

standards, guidelines, and State and Council policy to ensure the achievement of high quality, consistent and sustainable engineering outcomes.

- Demonstrated commitment to organisational ethics, values, policies and procedures, maintains strong positive working relationship with internal and external customers and ensures behaviour and actions are focused on achieving organisational outcomes.
- Ensures quality work standards and actively participates in the successful achievement of goals.

Key accountabilities

- Provide engineering services and/or advice in the completion of work and/or projects in consultation, as required, with the Senior Development Engineer and/or Development Engineer(s).
- Responsible for completion of regularly occurring tasks with general guidance on a daily basis.
- Delivery of accurate and timely services/advice and reporting to internal and external customers and stakeholders.
- Provision of services to the Development Services Group via service level agreement.

Extent of authority

Tasks are performed under the general direction of the Senior Development Engineer and/or Development Engineer(s). Decisions are generally made within the scope of established procedures and guidelines.

Judgement and decision making

The position may be required to assist the Senior Development Engineer in developing/modifying operational methods and specific operational policies, practices and standards.

The position may be challenged by changing customer requirements, statutory requirements, market needs or technological demands requiring interpretation of operating policies and legislation in consultation with the Senior Development Engineer and/or Development Engineer(s) in order to determine an appropriate and efficient course of action.

The position may be required to manage projects/tasks which may require interpretation, understanding, analysis and the development of solutions to problems in consultation with the Senior Development Engineer and/or Development Engineer(s).

The position is required to resolve problems within existing organisational knowledge and experience in consultation with the Senior Development Engineer.

Skills, knowledge and capacity

Organisational

- Demonstrated commitment to a customer service culture and delivery of quality service.
- Commitment to learning and understanding of the Australian Business Excellence philosophy.
- Conduct that demonstrates to others Council's commitment to Respect, Integrity, Teamwork, Excellence and Safety.
- Demonstrated commitment to learning and increasing knowledge of contemporary development and building issues, and of the content and implications of LEPs, DCPs and Council Policies.

Interpersonal

- Demonstrated commitment to effectively completing tasks on time, within cost and to quality.
- Receives and acts on instructions/directions, accepts accountability and responsibility for actions as well as a comprehensive sense of initiative and self-motivation.
- Demonstrated well developed communication skills, both verbal and written, with the ability to present concise and accurate reports and to convey Council's requirements and objectives.
- Demonstrated negotiation, innovative problem solving and conflict resolution skills with respect to people, technical details and political environment.
- Able to interact tactfully and effectively with all levels of staff and the public while maintaining effective customer service and relationship management and to represent Council capably to customers.
- Demonstrated commitment to keeping abreast of contemporary & emerging technologies/best practices associated with the industry.

Qualifications and experience

- Degree qualification, or near completion of degree, in Civil Engineering or equivalent.
- Demonstrated commitment to developing and increasing professional knowledge and skills through the application of engineering guidelines, standards and practices in relation to engineering planning, design, hydrology, hydraulics, road design, drainage design, civil construction practice, traffic engineering, geotechnical principles and environmental best practice.
- Demonstrated commitment to developing and increasing knowledge of the application the Roads Act 1993, Conveyancing Act 1919 as well as relevant parts of Environmental Planning and Assessment Act 1979, Local Government Act 1993 and Building Code of Australia.
- Sound computer literacy and experience with MS Office software.
- Drivers Licence Class C.

Capability Framework level: Adept

Personal attributes	Relationships	Results	Resources
<ul style="list-style-type: none">• Manage self• Displays resilience and adaptability• Act with integrity• Demonstrate accountability	<ul style="list-style-type: none">• Communicate and engage• Community and customer focus• Work collaboratively• Influence and negotiate	<ul style="list-style-type: none">• Plan and prioritise• Think and solve problems• Create and innovate• Deliver results	<ul style="list-style-type: none">• Finance• Assets and tools• Technology and information• Procurement and contracts

Position description approval

Employee

Date