

Temporary Dewatering

Application form

Adelaide Street (PO Box 42),
Raymond Terrace NSW 2324

Phone 4988 0255

Email Council@portstephens.nsw.gov.au

Roads Act (S138) and Water Management Act (S307)

Please complete and return this form and supporting documents to Council
council@portstephens.nsw.gov.au

About this form

This form is used to apply for a permit to temporarily discharge water from a site into Council's stormwater drainage systems (road gutter, pits, pipes, open drains, etc).

Typical works may include:

- Removing water from an excavation.
- Emptying water from a storage / impoundment (e.g. pool, farm dam, GPT, etc).

Dewatering Management Plan(s) are required for this application.

Note: Dewatering of excavations refers to both dewatering / pumping out of groundwater and rainwater from excavations and the discharge of water as a result of construction excavation.

For permanent stormwater drainage connection applications please complete the **Works on Public Infrastructure Application Form**.

Ensure that all fields have been filled out correctly before submitting the application.

Payment information

As per Port Stephens Council Fees and Charges, you will be charged an application fee, payable at the time of lodgement, for each application. Your application will not be processed until the application fee is received.

Payments accepted:

- Credit Card via phone. Please note credit card payments will incur a 0.55% credit card fee.
- In person at the Council Administration Building, 116 Adelaide Street, Raymond Terrace, NSW 2324.
- Cheque or Money orders posted to PO Box 42, Raymond Terrace, NSW 2324.

Additional fees, in line with Councils Fees and Charges, may be applicable if additional documentation reviews are required.

Applicant details (primary contact)

Note: All correspondence will be directed to the applicant.

Name:

Address:

Email:

Phone:

Mobile:

I hereby make application to Council for permission to undertake the works as per this application and the plans submitted. I understand that if the information submitted is incomplete, the application may be delayed, rejected or more information may be requested.

I agree to undertake the works in conformity with such approval and relevant legislation and agree to indemnify Port Stephens Council against all claims which may arise whether from negligence or otherwise as a result of my carrying out or instructing a third party to carry out works at the aforementioned address.

Signature:

Date:

Site details

Street no:

Unit no:

Street name:

Suburb:

Postcode:

Lot no (if known):

Deposited Plan no / Strata Plan no (if known):

**Is this associated with a Development Application /
Complying Development Certificate requirement?**

Yes

No

DA/CDC no:

Mandatory supporting documentation

You must submit:

1. A Certificate of Currency Public Liability Insurance to the value of \$20 Million with Port Stephens Council noted on the Policy as an interested party.
2. A Dewatering Management Plan (DMP) to apply for a Temporary Dewatering Permit, which allows for discharging pumped water into Council's stormwater drainage system. The DMP must be prepared by an appropriately qualified person acceptable to Council, and must address, as a minimum, the following:
 - Site location.
 - Reason(s) why dewatering is necessary. Detail DA consent conditions associated with the dewatering. Provide written evidence that Hunter Water have refused to accept water through sewer (where service is available). Provide written evidence of hardship that groundwater cannot be trucked away due to volume of water to be removed.
 - If Water NSW approval has been granted, provide evidence. Where an application for a Water Supply Works Approval has not been made at the time of DMP preparation, the DMP must include comment on intent and timing of application.
 - Footprint area to be dewatered.
 - Anticipated dewatering flow rate, expected total dewatering duration and predicted total volume.
 - Point of discharge into Council's stormwater drainage system, including the layout of the discharge line.
 - Dewatering techniques proposed.
 - Controls to manage water quality and method of discharge.
 - Measures and techniques to manage noise, vibration, odour, etc.
 - Measures and techniques to manage geotechnical stability issues.
 - Contingency plan(s) in case of an emergency.
 - Monitoring program to ensure the treated discharge (if required) complies with Australian & New Zealand Guidelines for Fresh & Marine Water Quality requirements. The DMP is to stipulate that the release of water into Council's stormwater system is to halt immediately where water quality does not meet discharge criteria.
 - Strategy for managing any impacts during and after the completion of the project.
 - Summary of recommendations made and implementation methods, ensuring compliance will be included with the DMP.
 - The nominated proponent's name, address and position will be detailed within the DMP. Proponents are responsible for legislative compliance and accountability for ensuring the discharge water quality complies with the above requirements.
 - Contact details for a site representative who can respond to routine and emergency calls 24 hours a day, 7 days a week, and 365 days a year, must be in the DMP.

Note: Discharging to a State/Classified Road may require TfNSW approval.

YOUR PRIVACY

Port Stephens Council is committed to protecting your privacy. We take reasonable steps to comply with relevant legislation and Council policy. **Purpose:** Council collects the information to ensure owner's consent is given and that the proposed works are appropriate and fit for purpose. **Intended recipients:** Council assessing Officers and its approved contractors will use the provided information to assess the proposed works. **Supply:** This is legally required information for this application. **Consequence of Non-Provision:** The application may not be assessed. **Storage and security:** This document will be placed on the relevant file and/or saved in Council's records management system in accordance with Council policy and relevant legislation. **Access:** Please contact Council on 02 4980 0255 to enquire how you can access information.