

MAYORAL MINUTE

ITEM NO. 1

**FILE NO: 26/68713
EDRMS NO: PSC2024-03152**

MAYOR'S DIARY

THAT COUNCIL:

- 1) Note the Mayoral appointments for the period from 25 February 2026 to 28 April 2026.
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BACKGROUND

The purpose of this report is to advise Council of the Mayoral appointments for the period 25 February 2026 to 28 April 2026.

This Mayoral Minute aims to inform the Council and community of the key engagements of the Mayor for the preceding period. This is an initiative I wanted to introduce this term to provide a clear record of the engagements undertaken through the Mayoral office.

Wednesday 25 February 2026

- Filmed Council meeting debrief.
- Official announcement of the 2026 Koori Knockout location.
- Keys to the City Ceremony for Jude Munro, outgoing Airport Chair.

Thursday 26 February 2026

- Newcastle Airport Pty Ltd and Greater Newcastle Aerotropolis Pty Ltd Board meetings.
- Official Reopening of Newcastle Art Gallery.
- Newcastle Airport Pty Ltd and Greater Newcastle Aerotropolis Pty Ltd Strategy Day 1.

Friday 27 February 2026

- Newcastle Airport Pty Ltd and Greater Newcastle Aerotropolis Pty Ltd Strategy Day 2.
- Site meeting – 22 Homestead Street, Salamander Bay.

Saturday 28 February 2026

- Lions Club Shade Sail event, Riverside Park, Raymond Terrace.

Monday 2 March 2026

- Sports facility development meeting.
- Catchup with the General Manager.
- Catchup with Communications staff.
- Medowie Town Centre Site Walk.

Tuesday 3 March 2026

- Catchup with Facilities & Infrastructure staff.
- Catchup with the Executive Team.

Wednesday 4 March 2026

- Meeting with the Hon. Yasmin Catley MP and the Hunter Joint Organisation.
- Information Session: Review of Joint Organisations in NSW.
- Facilities & Infrastructure – Quarterly Councillor Information Session – West Ward.

Thursday 5 March 2026

- Port Stephens Business Breakfast.
- TAFE NSW Introduction.
- Ian & Shirley Norman Foundation International Women's Day Dinner event, Newcastle.

Friday 6 March 2026

- Raymond Terrace Business Walk Around.
- Sincere Apologies theatrical event, Soldiers Point.
- SeaAccess Presentation, Little Beach.

Saturday 7 March 2026

- ABC Interview – Jet ski exclusion zone.
- Rotary International Women's Day Dinner, Soldiers Point as MC.

Monday 9 March 2026

- International Women's Day Breakfast, Williamstown – Host – with Meryl Swanson MP and the Hon. Kate Washington MP.
- Catchup with Communications staff.
- Catchup with the General Manager.
- Port Stephens FM interview on general Council updates and 'What's On'.
- Facilities & Infrastructure – Quarterly Councillor Information Session – East Ward.

Tuesday 10 March 2026

- AICD Governance Conference, Sydney.

Wednesday 11 March 2026

- AICD Governance Conference, Sydney.

Thursday 12 March 2026

- Hobart Airport interview Re: Inbound Tourism.
- Medowie Town Centre Masterplan – Mayor & Councillors' Workshop.
- Communications and Engagement Advisory Group meeting.

Friday 13 March 2026

- Destination Port Stephens quarterly catchup.

Saturday 14 March 2026

- Shoal Bay Food & Wine Festival 2026.
- Introduction with AirBnB CEO.

Monday 16 March 2026

- Safety Briefing for Homeless Street Count.
- Catchup with Communications staff.
- Port Stephens FM Radio interview on general Council updates and 'What's On'.
- Catchup with the General Manager.
- Hunter Joint Organisation meetings.
- Inaugural Singapore flight briefing.

Tuesday 17 March 2026

- Tomaree Neighbourhood Centre Homeless Street Count.
- Facilities & Infrastructure staff catchup.
- Catchup with the Executive Team.
- Meeting with Hunter Local Land Services.
- Meeting with Newcastle Airport Marketing and Communications Manager.
- ABC Radio interview on Hunter Joint Organisation meetings with Ministers at Parliament House.

Wednesday 18 March 2026

- Hunter Labor Caucus at Parliament House.
- Media event – Mayors meetings with Ministers at Parliament House.

Thursday 19 March 2026

- Hunter Joint Organisation Board NSW Parliament House meetings.

Friday 20 March 2026

- Filmed interview with the Department of Community & Justice re Tomaree Headland.
- Crown Princess maiden voyage plaque exchange, Newcastle.
- Birubi carpark on site meeting with stakeholders.
- Catchup with the Hon. Kate Washington MP.

Saturday 21 March 2026

- Morning tea for Motor Neurone Disease, Latitude One.

Monday 23 March 2026

- Catchup with the General Manager.
- Community Support Fund 2025/26 Round 2 Panel meeting.

Tuesday 24 March 2026

- Inaugural flight from Newcastle Airport to Singapore.

Wednesday 25 March 2026

- Singapore
 - Filming for NBN on tourism.
 - Meeting with Investment NSW.
 - Filmed interview with NBN on Newcastle Airport and Singapore destination.

Thursday 26 March 2026

- Singapore
 - Meetings with Destination NSW Singapore Office and Tourism Australia.
 - Meetings with 4 tour operators.

Friday 27 March 2026

- Singapore
 - Meeting with Austrade, Australian High Commission.
 - Meeting with University of Newcastle (Newcastle Institute of Higher Education).

Saturday 28 March 2026

- Singapore
 - National Association of Travel Agents Singapore (NATAS) Travel Fair.

Sunday 29 March 2026

- Return flight from Singapore.

Monday 30 March 2026

- Site Visit – Circuit Italia.
- Communications staff catchup.
- Catchup with the General Manager.
- Williamstown Working Group meeting.

Tuesday 31 March 2026

- Royal Australian Air Force 105th Anniversary Reception, RAAF Williamstown.
- Facilities & Infrastructure catchup.
- Catchup with the Executive Team.
- Positive Behaviour for Learning Citizenship Awards.

Wednesday 1 April 2026

- Raymond Terrace Business Breakfast.
- Meeting with Tomaree Cultural Development Group representatives.
- Official opening of Port Stephens Crocodile Encounters, Bobs Farm.
- Taylors Beach Road media opportunity.

Thursday 2 April 2026

- Visited the Valerie Taylor An Underwater Life Exhibition.

Tuesday 7 April 2026

- Catchup with the Executive Team.
- A R Bluett Awards scoping and update.
- East Seaham Road media opportunity.

Wednesday 8 April 2026

- Post Parliament House advocacy meetings media opportunity with NBN and Hunter Joint Organisation.

Friday 10 April 2026

- Ingenia Clubhouse Sod Turning event, Anna Bay.
- Penny Amberg Exhibition at Artisan Collective.

Monday 13 April 2026

- Meeting with Newcastle Jets representatives.
- Communications staff catchup.
- Port Stephens FM interview on general Council updates and 'What's On'.
- Catchup with the General Manager.
- Sail Port Stephens – Mayor's Welcome Party.

Tuesday 14 April 2026

- Visit to Corrective Services NSW Training Facility, Tomago.
- Facilities & Infrastructure catchup.
- Catchup with the Executive Team.

Wednesday 15 April 2026

- Meeting with Meryl Swanson MP and Newcastle University.
- Meeting with Meryl Swanson MP and the General Manager.
- Sail Port Stephens Street Party.

Thursday 16 April 2026

- Inter-Generational Cultural Wellbeing Precinct re Koori Knockout.
- Newcastle Airport Company 3 Pty Ltd and Newcastle Airport Company 4 Pty Ltd Board meetings.

ORDINARY COUNCIL - 28 APRIL 2026

Monday 20 April 2026

- Communications staff catchup.
- Catchup with the General Manager.
- Housing Facebook Live panellist meeting.
- Bannisters and Bondi Chai presentation night – Port Stephens Little Athletics.

Tuesday 21 April 2026

- Destination Port Stephens B.Farm site inspection.
- Catchup with the Executive Team.

Wednesday 22 April 2026

- Housing Facebook Live.

Thursday 23 April 2026

- Newcastle Airport Partnership and Greater Newcastle Aerotropolis Partnership meetings.
- Councillors' site inspection, Shoal Bay Road, Shoal Bay.

Friday 24 April 2026

- Newcastle Airport Pty Ltd and Greater Newcastle Aerotropolis Pty Ltd Board meetings.

Saturday 25 April 2026

- ANZAC Day Dawn Service, Nelson Bay.
- ANZAC Day Morning Service, Nelson Bay.

Tuesday 28 April 2026

- ANZAC Day Ceremony – Raymond Terrace Public School.
- Facilities & Infrastructure catchup.
- Catchup with the Executive Team.

ATTACHMENTS

Nil.