

MEETING AGENDA

Meeting	Port Stephens 355C Strategic Arts Committee		
Team Name:	Vibrant Places		
Date:	12 March 2025	Time:	3:30 – 4:30pm
Chairperson:		Venue:	Committee Rooms or zoom
Purpose of Meeting:	Strategic Arts Committee		
File:	PSC2012-05077		
Minutes:			

Attendance

Mayor Anderson	Cr Armstrong	Cr Wells	Cr Francis
Amber Herrmann	Chantelle Sives	Jessica McDonald	Meryl Miller
Ian Farnsworth	Cheryl Punch	Gregory Punshon	Susan Mc Donnell
Yasmina El Mrabet	Kate Wilke		

Apologies

Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
1.0	WELCOME				
1.1	Acknowledgement of Country	1min	Chair		
2.0	URGENT MATTERS				
2.1	Welcome new councillors and members, introductions	10min	Chair		
2.2	Strategic Arts Committee role and function for year	5mins	Amber Herrmann		
2.3	Outstanding Actions from previous minutes of last meeting 18 July 2024	5mins	Amber Herrmann	<p>ACTION: Safer Spaces for Women & Girls project- Feedback on artist concept</p> <p>ACTION: Vibrant Places to consult internally about funding opportunities on The Salamander Bay Recycling Centre Creative Hub DA.</p>	
2.4	Events, Arts and Culture 2025 projects	15mins	Chantelle Sives		
2.7	Public Art Update	5mins	Chantelle Sives		
2.8	Our Incredible Place Strategy discussion	10mins	Chantelle Sives		
3.0	OTHER MATTERS				
3.1	Member update	15mins	Councillors		
3.2	Business Arising				

MEETING CLOSED AT:

NEXT MEETINGS

**Date: 28 May
2025**

**Time: 3:30pm-
4:30pm**

**Venue:
Committee
rooms or zoom**

MEETING CODE OF COOPERATION	
We start on time and finish on time.	Respect for diversity of group and views.
No inappropriate language.	Chair has to maintain control.
Decisions will be ratified at the next meeting.	We will not threaten or intimidate each other.
Agenda is put out before meeting and followed.	Everyone has a voice.
Agreement by majority consensus.	Lateral thinking is encouraged.
No hidden agendas.	Do not speak over others.
Share knowledge.	Publicly support the decisions of the Panel.
Actions will be completed on time.	Maintain our focus on the agenda item.
We will leave our personal conflicts at the door.	Stay within the boundary of our Purpose Statement.