
**Port Stephens
Local Traffic Committee Minutes**

**Meeting held in the Port Stephens Council Committee room and via Zoom on
Tuesday 4th February, 2025 at 9:30am**

Present:

Ruby Porter – representing Kate Washington MP, Cr Giacomo Arnott, Jamie Smoother, Mark Morrison – TfNSW, William Ridley - CDC Hunter Valley Buses, John Maretich, Andrew Behrens, Anna Brown, Jenna Dowell, Joe Gleeson (Chairperson) - Port Stephens Council

Apologies:

Mayor Leah Anderson, Cr Ben Niland, NSW Police, Anthony Biscan – Port Stephens Coaches, Dave Davies - Busways

A. Business arising from previous meeting

- 07_03/18 Ferodale Road, Medowie – Request for disabled parking at Medowie Public School**
- 32_06/23 Tarean Road, Karuah – Installation of a raised pedestrian crossing**
- 02_02/24 Soldiers Point Road, Salamander Bay – Installation of a raised pedestrian crossing**
- 40_07/23 President Wilson Walk, Tanilba Bay – Request for a pedestrian crossing**

B. Listed matters

- 01_02/25 Wallalong Road, Wallalong – Request for a load limit**
- 02_02/25 Foreshore Drive, Corlette – Request for parking restrictions**
- 03_02/25 Adelaide Street, Raymond Terrace – Request for parking restrictions**
- 04_02/25 Jackson Close, Salamander Bay – Request for parking restrictions**
- 05_02/25 Redman Place, Salamander Bay – Request for parking restrictions**

A. Business arising from previous meetings

Item: 07_03/18

Ferodale Road, Medowie - Request for disabled parking at Medowie Public School

Requested by: A resident

File:

Background:

Council has received a number of requests for accessible parking at Medowie Public School. The Local Traffic Committee gave in-principle support for installation of an accessible parking space adjacent to the school entry, in March of 2018. Since that time, no funds have been allocated for this project, which requires construction of a kerb ramp, as well as signs, lines and markings in order to comply with Australian Standards.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 203 - Stopping in a parking area for people with disabilities

AS2890.5 – Parking Facilities – On-street parking

TfNSW signs database – R5-1-3

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Committee's recommendation:

Install accessible parking in Ferodale Road at Medowie Public School, as shown on the attached sketch, Annexure A.

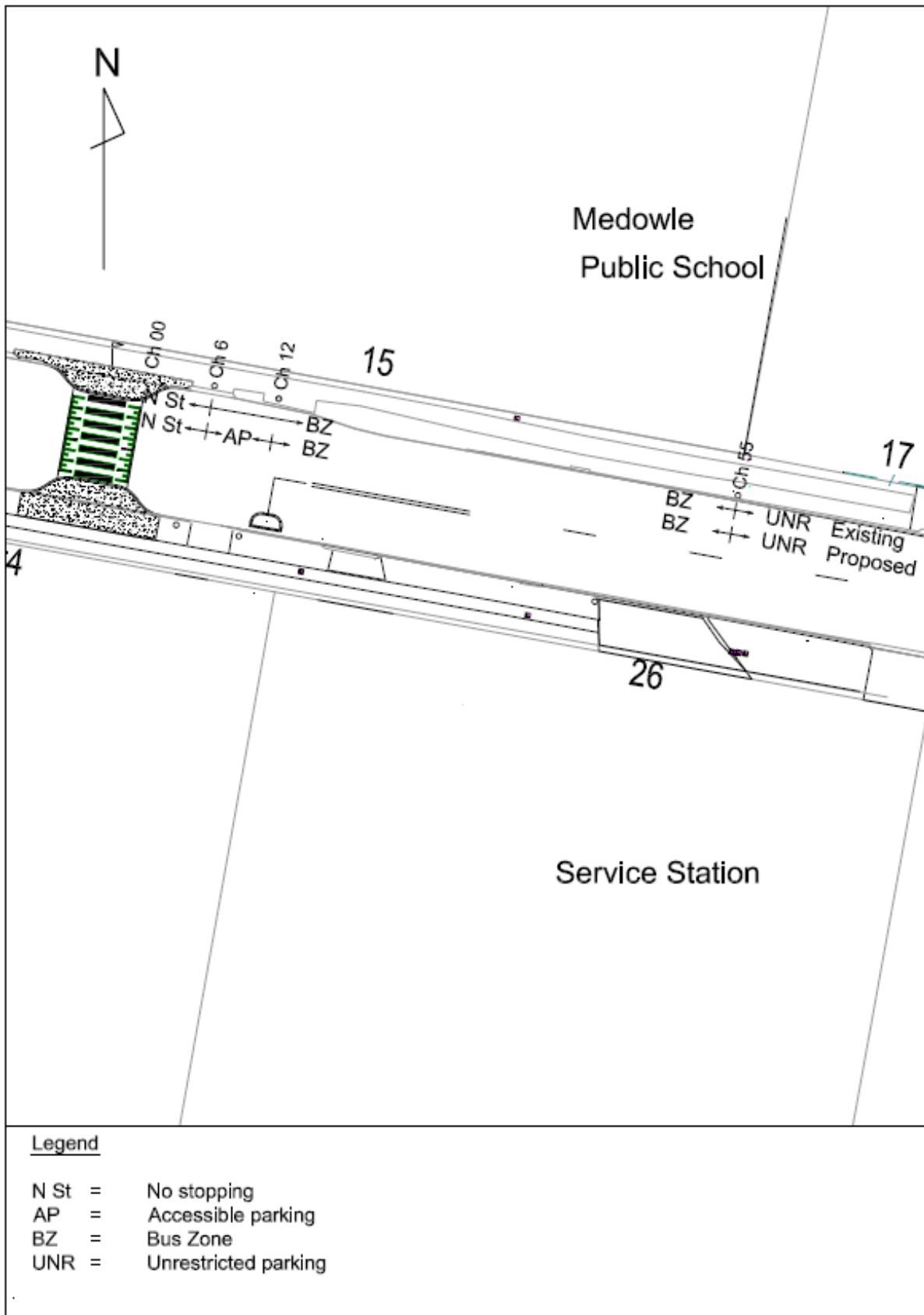
Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Item: 32_06/23

Tarean Road, Karuah – Installation of a raised pedestrian crossing

Requested by: Port Stephens Council

File: VF24/79

Background:

Council has received a funding grant, through the Get NSW Active Program, to construct a raised pedestrian crossing on Tarean Road, Karuah. The raised crossing will replace the existing pedestrian refuge and will improve safety for vulnerable road users.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules - Rule 81 – Giving way at a pedestrian crossing

Australian Standard AS1742.10

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Discussion:

The TfNSW representative questioned whether trees would need to be removed to ensure visibility of pedestrians on the crossing. Council officers advised that removal of one tree would be required.

Committee's recommendation:

Approve the signage and linemarking plan for Tarean Road, Karuah, as shown on the attached sketch, Annexure A.

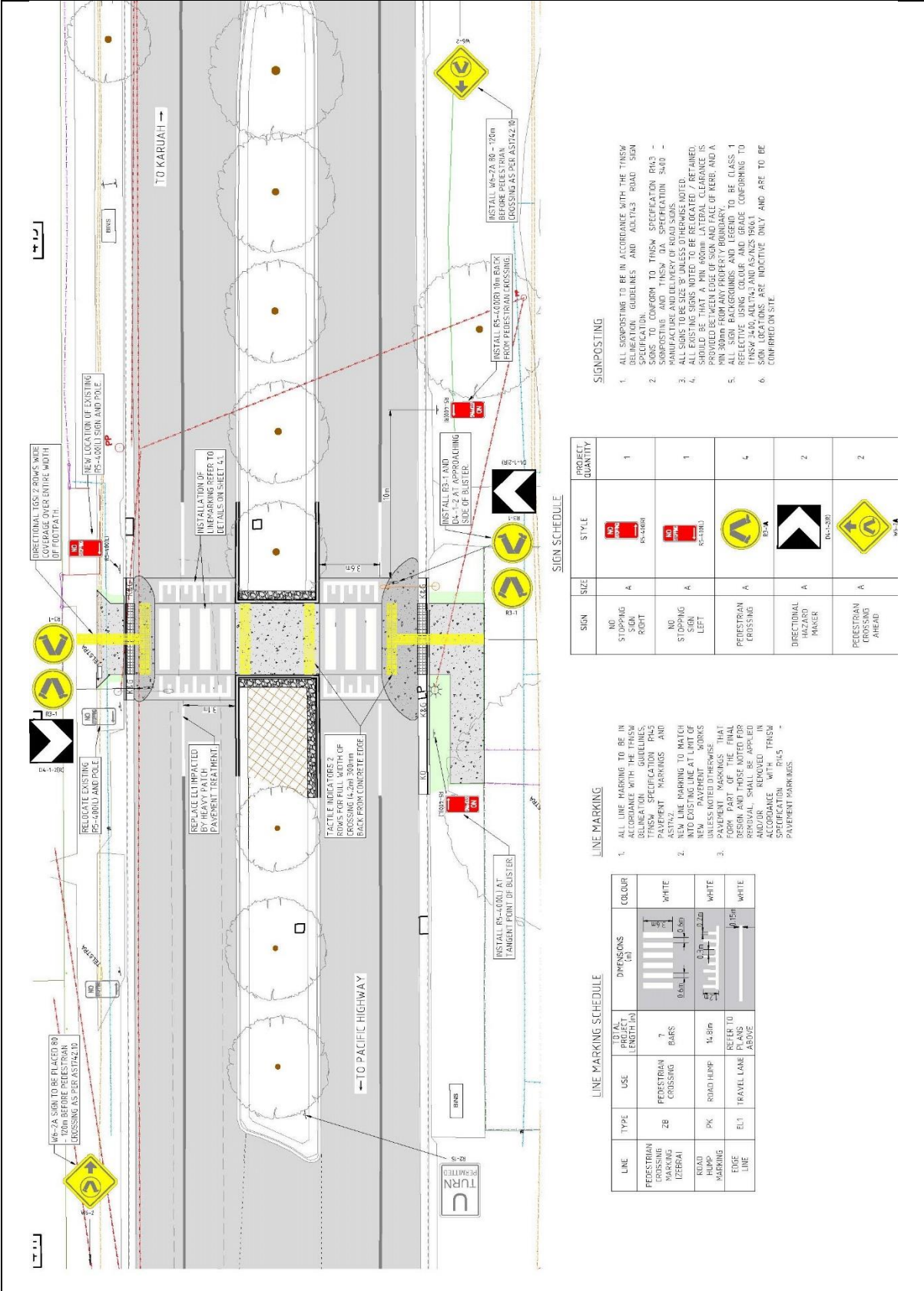
Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



SIGNPOSTING

1. ALL SIGNPOSTING TO BE IN ACCORDANCE WITH THE TNSW DELINEATION GUIDELINES AND AD143 ROAD SIGN SPECIFICATION.
2. SIGNS TO CONFORM TO TNSW SPECIFICATION PK3 - MANUFACTURE AND DELIVERY OF ROAD SIGNS.
3. ALL SIGNS TO BE SIZE 'B' UNLESS OTHERWISE NOTED.
4. ALL EXISTING SIGNS NOTED TO BE RELOCATED / RETAINED, SHOULD BE THAT A MIN 800mm LATERAL CLEARANCE IS MAINTAINED BETWEEN THE SIGN AND THE CURB OF ROAD, AND A MIN 1000mm CLEARANCE BETWEEN SIGNS.
5. ALL SIGN BACKGROUNDS AND LEGEND TO BE CLASS 1 REFLECTIVE USING COLOUR AND GRADE CONFORMING TO TNSW 3400, ALL PK3 AND PK2S PK6.1
6. SIGN LOCATIONS ARE INDICATIVE ONLY AND ARE TO BE CONFIRMED ON SITE.

SIGN SCHEDULE

SIGN	SIZE	STYLE	PROJECT QUANTITY
NO STOPPING SIGN RIGHT	A	PK-3-200	1
NO STOPPING SIGN LEFT	A	PK-3-100	1
PEDESTRIAN CROSSING	A	PK-4	4
DIRECTIONAL HAZARD MAKER	A	PK-2-200	2
PEDESTRIAN CROSSING AHEAD	A	PK-1A	2

LINE MARKING

1. ALL LINE MARKING TO BE IN ACCORDANCE WITH THE TNSW DELINEATION GUIDELINES, SPECIFICATION PK5 PAVEMENT MARKINGS AND AS1742.
2. NEW LINE MARKING TO MATCH INTO EXISTING LINE AT LIMIT OF NEW PAVEMENT WORKS.
3. PAVEMENT MARKINGS THAT FORM PART OF THE FINAL DESIGN AND THOSE NOTED FOR REMOVAL SHALL BE APPLIED TO EXISTING PAVEMENT IN ACCORDANCE WITH TNSW SPECIFICATION PK4.5 PAVEMENT MARKINGS.

LINE MARKING SCHEDULE

LINE	TYPE	USE	SPACING (m)	WIDTH (m)	COLOUR
PEDESTRIAN CROSSING MARKING (ZEBRA)	ZB	PEDESTRIAN CROSSING BARS	0.6m	0.25m	WHITE
ROAD HUMP MARKING	PK	ROAD HUMP	14.8m	0.15m	WHITE
EDGE LINE	EL1	TRAVEL LANE PLANS ABOVE	REFER TO PLANS	0.15m	WHITE

Item: 02_02/24

Soldiers Point Road, Salamander Bay - Installation of a raised pedestrian crossing

Requested by: Cr Anderson

File:

Background:

Council has allocated funding for the installation of a raised pedestrian crossing on Soldiers Point Road. Construction is due to start in the near future.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules - Rule 81 – Giving way at a pedestrian crossing

Australian Standard AS1742.10

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Committee's recommendation:

Approve the signage and linemarking plan for installation of a raised pedestrian crossing on Soldiers Point Road, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	

Item: 40_07/23

President Wilson Walk - Installation of a raised pedestrian crossing

Requested by: Development Engineering

File: 138-2024-66-1

Background:

A new development at 48 President Wilson Walk, Tanilba Bay has a condition of consent, requiring installation of a raised pedestrian crossing and pathway connections on President Wilson Walk.

The attached plan has been submitted as part of a Roads Act Application.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules - Rule 81 – Giving way at a pedestrian crossing

Australian Standard AS1742.10

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Discussion:

Committee members discussed the need to ensure that adequate lighting is provided at the crossing, to meet Australian Standard requirements.

Committee's recommendation:

Approve the signage and linemarking plan for President Wilson Walk, as shown on the attached sketch, Annexure A.

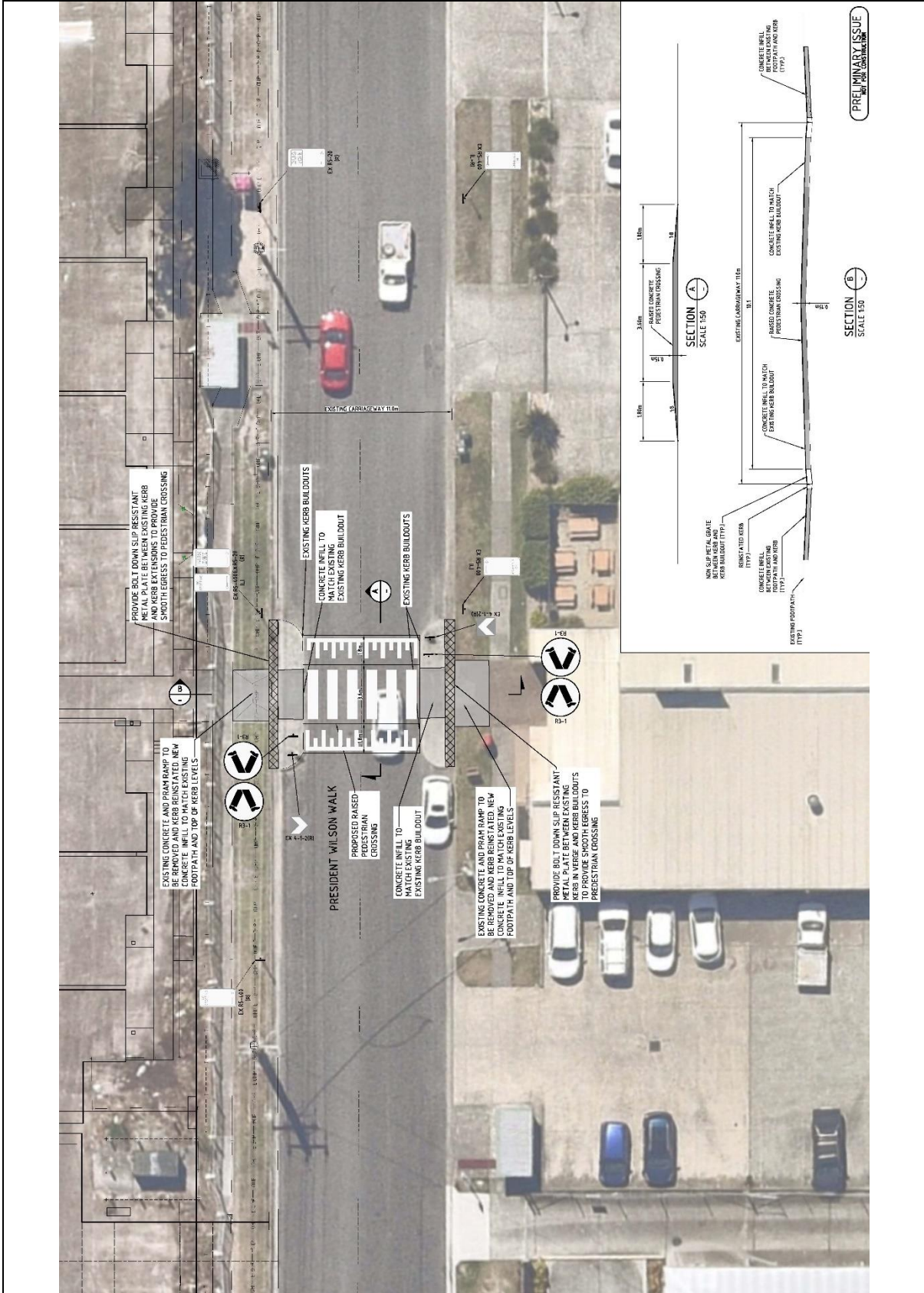
Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



B. Listed matters

Item: 01_02/25

Wallalong Road, Wallalong - Request for a load limit

Requested by: Hunter Valley Flood Mitigation Scheme

File:

Background:

The Hunter Valley Flood Mitigation Scheme initiated a structural review of culverts at a number of locations along river levee banks. One of these is a culvert on Wallalong Road that has been structurally assessed and a recommendation has been made that a load limit be placed upon it.

Wallalong Road is a small rural road that provides access to farm paddocks, along the Paterson River. It is a Council road but the culvert is not a Council asset.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 104 – No truck signs

TfNSW signs database – R6-10-2, R9-231

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Committee's recommendation:

Install truck prohibition signs with a 30T weight limit at either end of Wallalong Road, Wallalong, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend

Item: 02_02/25

Foreshore Drive, Corlette - Request for parking restrictions

Requested by: A resident
File: 410272-2024

Background:

A local resident states: "Roy Wood Reserve will be packed over the holiday period. If inconsiderate people park at the end of the carpark near the neighbouring property and the grassed area adjacent to the footpath then it makes it extremely difficult for others to leave the carpark when there are no parking spaces left - a very common occurrence."

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 167 – No stopping signs
TfNSW signs database – R5-400
Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Committee's recommendation:

Install 'No Stopping' signs and hatched linemarking, to indicate the turnaround area, in the Roy Wood Reserve carpark, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend



= Turnaround area

Item: 03_02/25

Adelaide Street, Raymond Terrace - Request for parking restrictions

Requested by: A resident

File: 410030

Background:

A local resident has contacted Council to request an investigation of 'No Stopping' restrictions at the intersection of Adelaide Street and Rees James Road, to prevent trucks parking on the western side of Adelaide Street and to provide additional sight distance for vehicles exiting Rees James Road. Trucks are parking along Adelaide Street near the Rees James Road intersection - facing towards Karuah, and blocking vision for traffic exiting Rees James Road.

Comment:

It was noted on inspections that trucks would have to be parked very close to the intersection to obstruct sight distance but that this does reportedly occur.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 167 – No stopping signs

TfNSW signs database – R5-400

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Discussion:

Cr Arnott raised concerns that installation of 'No Stopping' would impact on an activity that has no implications for road safety. He requested that the 'No Stopping' be reduced to the statutory lengths.

Committee's recommendation:

Install 10m of 'No Stopping' at the intersection of Rees James Road and Adelaide Street, Raymond Terrace, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend

Item: 04_02/25

Jackson Close, Salamander Bay - Request for parking restrictions

Requested by: Waste Services

File:

Background:

Council's Waste Services have requested installation of parking restrictions in Jackson Close to enable garbage trucks to be able to turn around safely in the cul-de-sac and to service properties in the area.

Comment:

It was noted on inspections that there was a vehicle parked in the turnaround area which would have made it difficult for a truck to manoeuvre.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 167 – No stopping signs

TfNSW signs database – R5-400

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Discussion:

There was some discussion around whether the restrictions should apply at all times or just for waste collection day with Committee members deciding to opt for collection day only.

Committee's recommendation:

Install 'No Stopping – 7am-3pm Mondays' in the turnaround area of Jackson Close, Salamander Bay, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend



= No Stopping - 7am-3pm Mondays

Item: 05_02/25

Redman Place, Salamander Bay - Request for parking restrictions

Requested by: A resident

File: 410030

Background:

A local resident has contacted Council to request installation of parking restrictions to deter vehicles blocking access to his property. He says that there are often vehicles parked partly across his driveway, making it very difficult for him to enter or exit.

Comment:

It was noted on inspections that the space between the driveways is in the region of 4-5m and while small car could fit, there is no way of enforcing this.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 169 – Stopping on a road with a yellow edge line
Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Discussion:

It was discussed that 'No Stopping' line would be a better option given the evidence that existing signs had been run into by vehicles

Committee's recommendation:

Install 'No Stopping' line in Redman Place, Salamander Bay, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform


Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend

 = NS1 - 'No Stopping' line

The meeting closed at 10.15am