
**Port Stephens
Local Transport Forum Minutes**

**Meeting held in the Port Stephens Council Committee room and via Zoom on
Tuesday 4th November, 2025 at 9:30am**

Present:

Emma Jane Scott representing Kate Washington MP, Cr Giacomo Arnott, William Ridley CDC Hunter Valley Buses, John Maretich, Joe Gleeson (Chairperson), Anna Brown - Port Stephens Council

Apologies:

Mayor Leah Anderson, Cr Ben Niland, Tim Crakanthorp MP, Sen Const Rod Minter – NSW Police, Jamie Smoother – TfNSW, Anthony Biscan – Port Stephens Coaches, Busways, Andrew Behrens,

A. Matters arising

13_06/25 Holdom Road, Karuah – Safety concerns

B. Listed matters

20_11/25 Elkin Avenue, Heatherbrae – Request for a review of regulatory signage at Hunter River High School

21_11/25 Irrawang Street, Raymond Terrace – Request for a Stop Sign

22_11/25 Morgan Crescent, Raymond Terrace – Request for No Parking

23_11/25 Pacific Avenue, Anna Bay – Request for a Give Way Sign

A. Matters arising

Item: 13_06/25

Holdom Road, Karuah – Safety concerns

Requested by: A resident

Background:

The Local Transport Forum previously recommended installation of barrier lines at the bend in Holdom Road, to assist with lane discipline. The original request from the resident was for line marking and 'no parking' or 'no stopping' signs to be installed so cars are not parking right at the bend. The line marking was completed; however the resident feels the addition of parking restrictions is still required.

Comment:

On inspections, it was noted that the presence of parked vehicles would require traffic to cross to the incorrect side of the road.

Legislation, Standards, Guidelines and Delegation:

TfNSW signs database – R5-40

Design of Roads and Streets - DORAS

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Proposal from the Forum:

Install NS1 'No Stopping' line on the eastern kerb of Holdom Road, Karuah, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Transport Forum proposal once endorsed

Discussion:

The Office of Kate Washington MP passed along to Council, a message of appreciation from the applicant, for the earlier installation of the barrier line.



— = No Stopping

B. Listed matters

Item: 20_11/25

Elkin Avenue, Heatherbrae – Request for a review of regulatory signage at Hunter River High School

Requested by: Hunter River High School

File: 435649-2025

Background:

At a recent on-site meeting, staff from Hunter River High School requested a number of amendments to signage and line marking following the opening of the new development, including:

- Harmonisation of parking zone operating times
- Installation of 'No Stopping' line around the centre island
- Changing the first bus zone to an unregulated area

Comment:

On inspections, it was noted that some of the bus zone signs do not match the afternoon school zone times. It was also noted that allowing parking in the first bus zone could impact sight distance for drivers turning out of the new access road. It was instead recommended to make this 'No Stopping' during school zone times.

Legislation, Standards, Guidelines and Delegation:

TfNSW signs database – R5-40

Design of Roads and Streets - DORAS

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Proposal from the Forum:

Install part-time 'No Stopping', 'No Stopping' line and alter the operating times of the bus zone in the turnaround area at Hunter River High School, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Transport Forum proposal once endorsed

Discussion:

Cr Arnott requested that in future, the existing restrictions be shown on the accompanying sketch, to give Forum members a better understanding of the changes that are being proposed.



Legend

- = No Stopping - 8-9.30am, 2.30-4pm School Days
- = 'No Stopping' line
- = Bus zone - 2.30-4pm School Days

Item: 21_11/25

Irrawang Street, Raymond Terrace – Request for a Stop sign

Requested by: A resident
File: 443326-2025
Background:

A local resident has requested that some stop signs be installed at the intersection of Irrawang Street and Coonanbarra Street, Raymond Terrace. There is currently no signage at the intersection and cars often drive straight through without giving way. The resident says that this has caused multiple near misses and is concerned that there will be a crash.

Comment:

Sight distance is often obstructed by parked vehicles at this intersection, although this does not form part of the normal warrant for installation of 'Stop' signs. It was also discussed that 'Stop' control may deter some drivers from using this intersection as part of the local 'rat-run'.

Legislation, Standards, Guidelines and Delegation:

TfNSW signs database – R1-2

Design of Roads and Streets - DORAS

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Proposal from the Forum:

Install 'Give Way' sign and linemarking at the intersection of Irrawang Street and Coonanbarra Street, Raymond Terrace, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Transport Forum proposal once endorsed

Discussion:

Cr Arnott expressed concern that a 'Stop' sign is not warranted at this intersection and instead requested that the proposal be changed to a Give Way sign.



Legend

Item: 22_11/25

Morgan Crescent, Raymond Terrace – Request for No Parking

Requested by: Cr Le Mottee

File: 443966-2025

Background:

Cr Le Mottee received a complaint about parking out the front of 15 Morgan Crescent. There are cars consistently parked leading up to both sides of the angle in the kerb. This is probably not unlawful but given the narrow street and the angle of the bend, it significantly blocks a drivers view of what is ahead and is dangerous.

Comment:

The street is quite narrow and is obstructed when vehicles are parked on the bend. It was recommended to add 'No Stopping' line to cover the intersection of Blanch Street.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 169 – Stopping on a road with a yellow edge line

Design of Roads and Streets - DORAS

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Proposal from the Forum:

Install 15m of NS1, 'No Stopping' linemarking on the northern side of Morgan Crescent, at the intersection of Blanch Street, Raymond Terrace, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Transport Forum proposal once endorsed

Discussion:



Legend

— = NS1 'No Stopping' line

Item: 23_11/25

Pacific Avenue, Anna Bay – Request for a Give Way Sign

Requested by: A resident
File: 442566-2025
Background:

A local resident has raised safety concerns regarding the lack of a give way sign on the Pacific Avenue / Ocean Avenue intersection. The intersection is a 4-way intersection.

Comment:

It was noted that there is a Give Way sign and linemarking on the northern leg of Pacific Avenue meaning that give way controls should be installed on the southern leg as well.

Legislation, Standards, Guidelines and Delegation:

TfNSW signs database – R1-2

Design of Roads and Streets - DORAS

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Proposal from the Forum:

Install 'Give Way' controls on the southern leg of the Pacific Avenue / Ocean Avenue intersection, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Transport Forum proposal once endorsed

Discussion:



Legend

The meeting closed at 10am

The meeting closed at 10am