
**Port Stephens
Local Transport Forum Minutes**

**Meeting held in the Port Stephens Council Committee room and via Zoom on
Tuesday 5th August, 2025 at 9:30am**

Present:

Mayor Leah Anderson, Cr Ben Niland, Ruby Porter representing Kate Washington MP, Cr Giacomo Arnott representing Tim Crakanthorp MP, Sen Const Rod Minter – NSW Police, Jamie Smoother – TfNSW, Anthony Biscan – Port Stephens Coaches, William Ridley CDC Hunter Valley Buses, John Maretich, Joe Gleeson (Chairperson), Anna Brown - Port Stephens Council

Apologies:

Busways, Andrew Behrens - Port Stephens Council

A. Matters arising

- | | |
|-----------------|---|
| 15_07/25 | Geer Street, Raymond Terrace – Changes to parking at Irrawang Public School |
| 29_09/24 | Italia Road, Balickera - Request for a review of proposed regulatory signage |

B. Listed matters

- | | |
|-----------------|---|
| 16_08/25 | Lewis Drive, Medowie - Request for linemarking |
| 17_08/25 | Rigney Street, Shoal Bay - Request for a works (construction) zone |

A. Business arising

Item: 15_07/25

Geer Street, Raymond Terrace – Changes to parking at Irrawang Public School

Requested by: Irrawang Public School

File:

Background:

Irrawang Public School has approached Council to assist in improving safety and efficiency for the before and after school pick-up and drop-off.

The current arrangement has been in place at the school since 2011 and concerns have been raised about vehicles having to 3-point turn in the area adjacent to the school gate. This increases the chances of conflict between vehicles and pedestrians and increases traffic congestion. The current proposal seeks to deter vehicles from parking in this area at school zone times which will allow vehicles to u-turn safely and exit, after dropping off or picking up.

An on-site meeting was held on 22nd July to observe the current situation during the afternoon pick-up at the school, with Local Transport Forum members invited to attend.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule167 – No Stopping signs, Rule168 – No Parking signs

TfNSW signs database – R5-400, R5-41

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Discussion:

Forum members were in support of the proposal but Cr Arnott requested that prior to implementing any changes, that he have opportunity to observe traffic conditions at the school.

Council officers will again arrange for another observation of the after-school pick up.

Proposal from the Forum:





1. Change the arrangement of part-time 'No Stopping' and 'No Parking' signs
2. Install 27m of double barrier line in Geer Street, Raymond Terrace, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Transport Forum recommendation once endorsed



Legend	-	Proposed changes
	=	'No Stopping'
	=	'No Stopping' 8-9.30am and 2.30-4pm, School days
	=	'No Parking' (Kiss and drop) 8-9.30am and 2.30-4pm, School days
	=	BL1 double barrier line

Item: 29_09/24

Italia Road, Balickera – Request for a review of proposed regulatory signage

Requested by: Development Engineering

File: 138-2024-48-1

Background:

Boral has an approval for the continued operation of the Boral Seaham Quarry, under development consent number **7-1985-2683-6**, subject to the following condition (among others):

(31) Prior to the commencement of quarrying within the north-east quarry pit to lower the pit floor from RL 75m to RL 45m, the following steps relating to regulatory signage are to be undertaken:

(a) A Roads Act Approval Application is to be made to Council in accordance with Section 138B of the Roads Act 1993 for the installation of regulatory signage at the approach of the intersection of Italia Road and Pacific Highway prohibiting the right hand turn of quarry trucks from Italia Road onto the Pacific Highway.

The regulatory signage is to apply to quarry trucks only, through a means endorsed by the Local Traffic Committee. The sign is to specify any exceptions to which the signage does not apply, such as light vehicles, buses and the like.

(b) The Roads Act Approval Application, inclusive of regulatory signage is to be referred to the Local Traffic Committee for endorsement.

(c) The approval or recommendation of the Local Traffic Committee is to be implemented under the Roads Act Approval.

Discussion:

In previous discussions at the Local Traffic Committee, members have raised concerns regarding the wording of the condition of consent, notably:

- Regulatory signage which would apply only to quarry trucks, is not a standard sign and would not be enforceable and is therefore not supported
- Regulatory signage which would apply to all heavy vehicles would be enforceable but is not supported due to the impacts on non-quarry traffic

Instead, Local Traffic Committee members suggested that the intent of the condition of consent could be met by a Roads Act condition, requiring Boral to incorporate the requirement for quarry haulage vehicles to turn left from Italia Road onto the Pacific Highway, into an enforceable driver's code of conduct.

Discussion:

Cr Arnott raised concerns that a drivers code of conduct would only be enforceable for drivers employed by Boral and that independent contractors could ignore it.

Proposal from the Forum:

That the installation of regulatory signage, on Italia Road, at the approach to the intersection of the Pacific Highway, prohibiting the right hand turn of quarry trucks from Italia Road onto the Pacific Highway, is not supported.



Legend

B. Listed matters

Item: 16_08/25

Lewis Drive, Medowie - Request for linemarking

Requested by: A resident

File:

Background:

A local resident has requested that improved delineation be provided at the Lewis Drive / Kirrang Drive intersection. Lewis Drive is currently undergoing rehabilitation works and this represents a good opportunity to improve delineation.

Comment:

It was noted by the inspections committee that the intersection currently has no linemarking and operates as a priority 'T' intersection.

Proposal from the Forum:

Install 20m of BL1, double barrier line in Lewis Drive, Medowie, at the intersection of Kirrang Drive, as shown on the attached sketch, Annexure A

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Transport Forum recommendation once endorsed



Legend

Item: 17_08/25

Rigney Street, Shoal Bay - Request for a works (construction) zone

Requested by: A resident

File: 138-2025-30

Background:

Construction work is about to commence at 106 Rigney Street, Shoal Bay and the construction company has requested installation of a construction zone.

Comment:

The property is in a residential area, close to the local primary school. Rigney Street is relatively narrow, at around 6.5m of pavement, with roll-top kerb and no parking restrictions nearby.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 181 - Stopping in a works zone

RMS signs database – R5-25

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Proposal from the Forum:

Install a works zone at 106 Rigney Street, Shoal Bay, as shown on the attached sketch, Annexure A.

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Transport Forum recommendation once endorsed

