

# MAYORAL MINUTE 11 FEBRUARY 2025



**PORT STEPHENS**  
C O U N C I L

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# MAYORAL MINUTES

**MAYORAL MINUTE**

**ITEM NO. 1**

**FILE NO: 24/329674  
EDRMS NO: PSC2024-03152**

**MAYOR'S DIARY**

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**THAT COUNCIL:**

- 1) Note the Mayoral appointments for the period 11 December 2024 to 11 February 2025.

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**BACKGROUND**

The purpose of this report is to advise Council of the Mayoral appointments for the period 11 December 2024 to 11 February 2025.

This Mayoral Minute aims to inform the Council and community of the key engagements of the Mayor for the preceding period. This is an initiative I wanted to introduce this term to provide a clear record of the engagements undertaken through the Mayoral office.

**2024**

**11 December**

- Destination NSW Regional Town Hall.
- Irrawang High School Presentation Assembly.
- Uniting Local Area Coordination Abstract Abilities Art Competition photo opportunity.
- Hunter Strategic Regional Integrated Transport Plan preview.
- Filmed Council meeting debrief.

**12 December**

- Hunter Joint Organisation Board meeting and workshop.

**13 December**

- Meeting with Hon Kate Washington MP re Medowie High School.
- Destination Port Stephens quarterly catchup.

**15 December**

- Fingal Beach event for new surf mat.

**16 December**

- University of Newcastle graduation ceremonies.
- Catchup with Communications staff.

## **ORDINARY COUNCIL - 11 FEBRUARY 2025**

- Catchup with the General Manager.
- Local Energy Hubs meeting.
- Federal Government Advocacy Priorities meeting.
- Site inspection – Fleet Street, Salamander Bay.

### **17 December**

- Yacaaba Centre fundraiser meeting.
- Environmental Advisory Group.
- Communications and Engagement Strategy Day – team catchup.
- Catchup with the Executive Team.
- Liveability Survey Report – presentation.
- Community Future staff catchup.
- Filmed Christmas message.
- Tomaree High School Celebration of Student Excellence Awards.

### **18 December**

- Communications and Engagement Advisory Group.

### **19 December**

- Catchup with Meryl Swanson MP.
- Photo opportunity – Amenities Building – Yulong Oval, Medowie.

### **20 December**

- Newcastle Airport Pty Ltd and Greater Newcastle Aerotropolis Pty Ltd Board meetings.
- Ngioka Nursery Christmas celebration.
- Yacaaba Centre Men's Christmas celebration.

### **23 December**

- West Ward gravel roads tour.
- Junction Inn site visit.

## **2025**

### **9 January**

- Briefing for jet ski media.

### **10 January**

- NSW Maritime Campaign: Operation Cool Your Jets.
- Harbourside Haven meeting.
- Catchup with General Manager.

### **13 January**

- Meeting with Northern Hawks representatives.

**14 January**

- Hunter and Central Coast Planning Panel – video conference on 1 Fleet Street, Salamander Bay – multi dwelling housing.
- Hunter and Central Coast Planning Panel – video conference on 38 Stockton Street, Nelson Bay – residential flat building (50 units), 2 commercial premises, associated parking and landscaping, strata subdivision.

**15 January**

- ABC Radio interview on cabanas.
- Filmed video – Cabana Awareness Campaign.
- Community Strategic Plan plus Delivery Program and Operational Plan overview meeting.
- Councillors' Workshop preparation.
- South Tomaree Community Association meeting.

**17 January**

- SES Operational Briefing.

**20 January**

- Coordinated SES Briefings | Mid North Coast, Hunter and North East Storms.
- Harbourside Port Stephens rebrand event.
- Catchup with Communications staff.

**21 January**

- Catchup with the acting General Manager.
- Seniors Plate Idea meeting.
- Ward catchup discussions meeting with Director Facilities & Infrastructure.
- Facilities & Infrastructure staff meeting.
- Catchup with the Executive Team.
- Meeting with Port Stephens Yacht Club re Disabled and Female Friendly Bathroom upgrade.
- Meeting with Reconstruction Authority re storm recovery.
- Anna Bay East rezoning update meeting.

**23 January**

- NBN interview re cabana compliance.
- Media/photo opportunity – Tomaree Sports Complex.
- Medowie Public High School – infrastructure briefing.

**24 January**

- ABC interview re storm recovery.
- Visit to Emergency Services Centre, Raymond Terrace.
- Meeting with Newcastle University Vice Chancellor and President.

**26 January**

- Australia Day events at Raymond Terrace and Nelson Bay, including 2 citizenship ceremonies.

**28 January**

- Mayoral Academic Scholarship interviews.
- Catchup with the Executive Team.
- Meeting with Federal Election candidate.
- Catchup with Community Futures staff.
- Facilities & Infrastructure – West Ward catchup.
- Facilities & Infrastructure – East Ward catchup.

**29 January**

- Site inspections – Salamander Bay.
- Mayoral Academic Scholarship interviews.
- Facilities & Infrastructure – Central Ward catchup.
- Port Stephens Women in Business AGM.

**30 January**

- Newcastle Airport Partnership Company 3 and Newcastle Airport Partnership Company 4 Board meetings.
- Newcastle Airport Partnership and Greater Newcastle Aerotropolis Partnership Board meetings.
- Interviews | Role of Nominee Director (Newcastle Airport).

**31 January**

- Opening of Medowie RSL Veterans Services Office.
- Hume Housing – Ministers Harrison and Washington – Core and Cluster Project announcement.
- Mayoral Academic Scholarship interviews.

**2 February**

- Peter Wilson Memorial Cup Presentation.

**3 February**

- Homes for Homes meeting.
- Natural Systems Delivery Plan meeting.
- Catchup with Communications staff.

**4 February**

- Newcastle Business Club | Mayoral Luncheon Panel.
- Meeting with Minister Aitchison, Minister for Transport and Roads.
- Briefing from Minister Aitchison.
- Councillor Business Paper review.

**5 February**

- Hunter Joint Organisation advocacy meetings, Canberra:
  - Senior Policy Advisor to the Prime Minister
  - Minister for Infrastructure, Transport, Regional Development and Local Government

- Net Zero Economy Authority
- Advisors to Assistant Minister for Trade.

### **6 February**

- Hunter Joint Organisation advocacy meetings, Canberra:
  - Hunter MP Labor Caucus
  - Assistant Minister for Climate Change and Energy
  - Tourism Advisor to Minister for Trade and Tourism
  - Minister for Regional Development, Local Government and Territories
  - Member for New England
  - NSW Reconstruction Authority
  - Minister for Housing and Minister for Homelessness
- NSW Reconstruction Authority – 15 January storm damage recovery update.

### **7 February**

- Newcastle Airport Pty Ltd and Greater Newcastle Aerotropolis Pty Ltd Board meetings.
- Storm damage meeting with Aileen MacDonald, Duty MLC for Port Stephens and Scott Farlow MLC, Shadow Minister for the Hunter.
- Mayoral Academic Scholarships meeting.

### **10 February**

- Riverside Park furniture upgrade media opportunity.
- Catchup with the General Manager.
- Homelessness Stakeholder Advisory Group meeting.
- NBN Interview – Jet Skis Notice of Motion.
- Raymond Terrace Magpies meeting.
- Catchup with Communications staff.
- Tomaree Residents and Ratepayers Association meeting.

### **11 February**

- Meeting with Santos.
- Meeting re Tomaree Sports Masterplan.
- Meeting with Office of the Senator The Hon Murray Watt re community advocacy priorities.
- Catchup with the Executive Team.
- Meeting with Beam Mobility re e-scooter trial in Port Stephens.
- Catchup with Community Futures staff.
- Councillor briefing - pre-Council meeting.
- Council meeting.

### **ATTACHMENTS**

Nil.