



PORT STEPHENS
C O U N C I L

MAYORAL MINUTE
28 OCTOBER 2025

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ITEM NO. 1

**FILE NO: 25/274239
EDRMS NO: PSC2024-03152**

MAYOR'S DIARY

THAT COUNCIL:

- 1) Note the Mayoral appointments for the period from 24 September to 28 October 2025.

BACKGROUND

The purpose of this report is to advise Council of the Mayoral appointments for the period 24 September to 28 October 2025.

This Mayoral Minute aims to inform the Council and community of the key engagements of the Mayor for the preceding period. This is an initiative I wanted to introduce this term to provide a clear record of the engagements undertaken through the Mayoral office.

Wednesday 24 September 2025

- Tomaree High School Year 12 Graduation & Awards Ceremony.
- Participated in the Youth Advisory Action Panel Youth Summit.
- Filmed Council meeting debrief.

Thursday 25 September 2025

- Tomaree Lodge Community Engagement Committee meeting.
- Newcastle Airport International Terminal Official Opening.

Friday 26 September 2025

- Newcastle Airport Pty Ltd and Greater Newcastle Aerotropolis Pty Ltd Board meetings.
- Sod turning for Medowie High School.

Monday 29 September 2025

- National Police Remembrance Day Service, Newcastle.
- Visited Tilligerry Art Gallery.
- Catchup with Deputy Mayor and General Manager.
- Catchup with General Manager.
- Catchup with Communications staff.
- Facilities & Infrastructure – Quarterly Councillor Information Session – West Ward.

Tuesday 30 September 2025

- ABC Newcastle Breakfast interview on Birubi parking.
- Monthly Mayor community meet up at Karuah.
- Catchup with the Executive Team.
- Dunmore Reserve, Anna Bay playground opening.

Wednesday 1 October 2025

- Meeting with Alison Penfold MP, Member for Lyne and Executive Team.
- Homelessness Stakeholders Advocacy Group meeting.
- Facilities & Infrastructure – Quarterly Information Session – Central Ward.

Thursday 9 October 2025

- Code of Meeting Practice meeting.
- Port Stephens Koala Plan of Management Steering Committee meeting.
- Hunter Joint Organisation Performance Review Panel.
- Event attraction and sponsorship meeting with Cr Errington.
- Infrastructure Needs Analysis briefing.
- Communications and Engagement Advisory Group meeting.

Friday 10 October 2025

- Destination Port Stephens quarterly catchup.

Monday 13 October 2025

- Meeting with Regional Development Australia Hunter representatives.
- Media opportunity – Hunter Joint Organisation Heading to Parliament House.
- Catchup with Tim Crakanthorp, MP, Member for Newcastle.
- Communications staff catchup.

Tuesday 14 October 2025

- Facilities & Infrastructure staff catchup.
- Catchup with the Executive Team.
- Meeting with Wahrenonga Aboriginal Corporation.
- Public Access and Business Paper Review.

Wednesday 15 October 2025

- Meeting with the Minister for the Hunter and the Hunter Labor Caucus, Parliament House, Sydney.

Thursday 16 October 2025

- Hunter Joint Organisation Board meeting, Parliament House, Sydney.
- Meetings with NSW Premier, Treasurer, Ministers and Members of Parliament at NSW Parliament House.

Saturday 18 October 2025

- Community Catchup – Karuah Oyster and Timber Festival.

Sunday 19 October 2025

- Fingal Bay Community Association – AGM.

Monday 20 October 2025

- Communications staff catchup.
- Catchup with the General Manager.
- Meeting with Cr Arnott, residents and consultants on Monarch's Rise.
- Meadowie Town Centre Masterplan debrief.
- Meeting with University of Newcastle representatives on Strategic Plan.

Tuesday 21 October 2025

- Media events – Newcastle Airport first flight to Bali.

Wednesday 22 October 2025

- Media – NBN News interview at Trans Resort, Seminyak.

Saturday 25 October 2025

- Marine Rescue Port Stephens – Fundraising event.

Monday 27 October 2025

- Meeting with Hunter Jobs Alliance – Hunter Coal Dialogue Project.
- Communications staff catchup.
- Youth Action meeting with Hunter District Police.

Tuesday 28 October 2025

- Catchup with the General Manager.
- Facilities & Infrastructure staff catchup.
- Catchup with the Executive Team.
- Pre-Council meeting.
- Newcastle Airport Partnership Company 3 Pty Ltd and Newcastle Airport Partnership Company 4 Pty Ltd Board meetings.
- Ordinary Council meeting.

ATTACHMENTS

Nil.