

MEETING AGENDA

Meeting	Aboriginal Strategic Committee meeting		
Team Name:	Vibrant Places		
Date:	Wednesday 10 Sept 2025	Time:	12:30pm-2:30pm
Chairperson:	Mayor Anderson	Venue:	Port Stephens Council, Committee room
Purpose of Meeting:	The 355c Aboriginal Strategic Committee strengthens the relationships between the Council and the Aboriginal community in Port Stephens and requires the implementation of collaborative strategies that promote mutual respect, cultural understanding, and proactive communication.		
File:	PSC2005-0629		

Attendance

Mayor Anderson Port Stephens Council	Cr Francis Port Stephens Council	Lindsay Ridgeway Worimi LALC	Neville Lilley Worimi LALC
Tim Crosdale Port Stephens Council	Andrew Smith Worimi LALC	Nadine Wood Worimi LALC	Jen Underwood Port Stephens Council
Amber Herrmann Port Stephens Council	Steve McAlister Port Stephens Council	Laura Mulvihill Port Stephens Council	

Apologies

Steven Peart Port Stephens Council	Marook Perry Karuah LALC		
---------------------------------------	-----------------------------	--	--

Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
1.0	WELCOME				
1.1	Welcome to Country	1min	Chair	Request from Aboriginal members in attendance	
2.0	BUSINESS ITEMS				
2.1	Welcome from the Chair	10mins	Chair		
2.2	Update Worimi LALC	10mins	Representative		
2.3	Update Karuah LALC	10mins	Representative		
2.4	Previous minutes and outstanding actions update	2mins	Chair	All actions are to be discussed as part of this Agenda	
3.0	ITEMS FOR DISCUSSION				
3.1	Aboriginal Strategic Committee Terms of Reference	15mins	Chair		
3.2	Yabang Gumba-Gu Aboriginal Agreement review	10mins	Amber Herrmann		
3.3	NAIDOC Week 2025- Feedback	10mins	Jen Underwood		
3.4	Plans of Management	5mins	Paul Burton		

Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
	Update on Generic Plan of Management for Crown Reserves managed by Council' and the revised 'Birubi Point Aboriginal Place Plan of Management'.		Community Assets Planning Team Leader		
3.5	Aboriginal Projects Fund assessment	30mins	Jen Underwood		
4.0	GENERAL BUSINESS				

MEETING CLOSED AT:

NEXT MEETINGS

Date: TBA

Time: TBA

Venue: TBA

MEETING CODE OF COOPERATION

We start on time and finish on time.	Respect for diversity of group and views.
No inappropriate language.	Chair has to maintain control.
Decisions will be ratified at the next meeting.	We will not threaten or intimidate each other.
Agenda is put out before meeting and followed.	Everyone has a voice.
Agreement by majority consensus.	Lateral thinking is encouraged.
No hidden agendas.	Do not speak over others.
Minutes distributed in 7 days by email.	Secret ballots can be called.
Share knowledge.	Publicly support the decisions of the Panel.
Actions will be completed on time.	Maintain our focus on the agenda item.

We will leave our personal conflicts at the door.	Stay within the boundary of our Purpose Statement.
Commit to attendance as a delegate.	Deputies will be briefed.
Meetings will be scheduled.	Minutes will have an “Action” sheet.
Respect the decision of the Chair.	Practice good listening – PLUS we will have fun