

MEETING AGENDA

Meeting	Port Stephens 355C Strategic Arts Committee		
Team Name:	Vibrant Places		
Date:	Wednesday 3 September 2025	Time:	3:30pm – 5:30pm
Chairperson:	Councillor Armstrong	Venue:	Westralia Room – Community Arts Centre
Minutes:	Nikki Spillane		
Purpose of Meeting:	Port Stephens Council Strategic Arts Committee fulfils the functions of an advisory body to Port Stephens Council on matters related to culture and the arts.		
File:	PSC2012-05077		

Attendance

Councillor Armstrong	Gregory Punsheon	Kathie Barnes	Kate Wilkie
Meryl Miller	Renee Lamb	Susan McDonnell	Kate Connor
Chantelle Sives	Louise Bevilacqua	Nikki Spillane	

Apologies

Mayor Anderson	Councillor Francis	Councillor Wells	Cazandra Mariano
Cheryl Punch	Yasmina El Mrabet		

Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
1.0	WELCOME				
1.1	Acknowledgement of Country	1min	Chair	Record: Completed by the Cr Armstrong	
2.0					
2.1	Outstanding Actions from previous minutes of last meeting 4 June 2025	5mins	Kate Connor	Record: Chantelle provided updates on actions from previous meeting.	
2.2	Port Stephens Sister Cities Flyway Project Update	10min	Councillor Armstrong	Record: Councillor Armstrong provided an update on the Sister Cities Flyway Project. - A public art competition will be held, with winning designs featured on street banners - Artwork will feature threatened bird species - Competition launch will be a carnival at Apex Park coinciding for World Wetlands day in February 2026 - Closing Date: 21 July 2026 - Judging: August 2026 - Prize Pool: \$6,600 (TBC) - Winners will be announced on Threatened Species Day September 2026.	
2.3	Our Incredible Place Strategy Update	10mins	Kate Connor Chantelle Sives	Record: - The strategy is Council's 5-year framework for events, arts and culture and is currently under review - Community survey will go live on 4 September. - Promotion of this will be via direct	

				mail, website and social media. Draft strategy will then be developed and then go to Public Exhibition. Action: Council to investigate Australia Day and explore potential partnerships with Worimi and other Indigenous groups to appreciate Indigenous groups on a day that isn't the 26th of January. Action: Chantelle to send Incredible Place Strategy review survey to Strategic Arts Committee and database. Action: Chantelle to share two documents with the committee – the Tomaree Headland scoping documents and the links to the Port Stephens Council Networking Page. Action: Explore ways to provide greater recognition for local artists (e.g. exhibition spaces, partnerships with Newcastle University, etc.). Action: Investigate forming a group to develop promotional content (e.g. video/advertising campaign) for local artists and spaces.	
2.4	Our Incredible Place Strategy Workshop	60mins	All	Record: Facilitated a workshop activity.	
3.0	OTHER MATTERS				

3.1	Member update	15mins	Chair	<u>Kate Wilkie - Pointy End Pictures</u> Reported the 3 month trial is complete, and deemed it successful. They are applying for another grant to continue the project. <u>Susan Mc Donnell – Tilligerry Arts Group</u> TAG's Socktacular event – Saturday September 6	
3.2	Business Arising			N/A	

MEETING CLOSED AT: 5:34pm

NEXT MEETINGS

Date: Wednesday 26 November 2025

Time: 3:00pm-5:00pm

Venue: Committee rooms or Zoom

MEETING CODE OF COOPERATION

We start on time and finish on time.

Respect for diversity of group and views.

No inappropriate language.

Chair has to maintain control.

Decisions will be ratified at the next meeting.

We will not threaten or intimidate each other.

Agenda is put out before meeting and followed.

Everyone has a voice.

Agreement by majority consensus.

Lateral thinking is encouraged.

No hidden agendas.

Do not speak over others.

Share knowledge.

Publicly support the decisions of the Panel.

Actions will be completed on time.

Maintain our focus on the agenda item.

Strategic Arts Committee Actions

Item	Topic	Action/Decision	Responsible Officer	Date to be Completed	Status
3 SEPTEMBER 2025					
2.3	Our Incredible Place Strategy Update	Action: Council to investigate Australia Day and explore potential partnerships with Worimi and other Indigenous groups to appreciate Indigenous groups on a day that isn't the 26 th of January.	Council	November 2025	
		Action: Chantelle to send Incredible Place Strategy review survey to Strategic Arts Committee and database.	Chantelle	September 2025	
		Action: Chantelle to share two documents to this Committee – the Tomaree Headland scoping documents and the links to the Port Stephens Council Networking Page.	Chantelle	September 2025	
		Action: Explore ways to provide greater recognition for local artists (e.g. exhibitions space, partnerships with Newcastle University, etc.).	Council and SAC	Ongoing	
		Action: Investigate forming a group to develop promotional content (e.g. video/advertising campaign) for local artists and spaces.	SAC	2026	