



**PORT STEPHENS**  
COUNCIL

**MAYORAL MINUTE**  
**26 AUGUST 2025**

# INDEX

SUBJECT

PAGE NO

<b>MAYORAL MINUTES .....</b>	<b>3</b>
1. MAYOR'S DIARY .....	4

# MAYORAL MINUTES

**MAYORAL MINUTE**

**ITEM NO. 1**

**FILE NO: 25/229315  
EDRMS NO: PSC2024-03152**

**MAYOR'S DIARY**

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**THAT COUNCIL:**

- 1) Note the Mayoral appointments for the period from 13 August to 26 August 2025.
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**BACKGROUND**

The purpose of this report is to advise Council of the Mayoral appointments for the period 13 August to 26 August 2025.

This Mayoral Minute aims to inform the Council and community of the key engagements of the Mayor for the preceding period. This is an initiative I wanted to introduce this term to provide a clear record of the engagements undertaken through the Mayoral office.

**Wednesday 13 August 2025**

- Meeting with Thriving Together Wellbeing Alliance.
- Filmed Council meeting debrief.
- Attended the Environmental Advisory Group meeting.

**Thursday 14 August 2025**

- Participated in the Hunter Joint Organisation Board meeting.
- Media event with NBN and the Newcastle Herald on the Hunter Joint Organisation Strategic Plan.

**Friday 15 August 2025**

- Hunter Defence Conference briefing.
- NBN interview on rain event.

**Saturday 16 August 2025**

- Attended St Philip's Christian College 30 Year Celebration Dinner.

**Monday 18 August 2025**

- Meeting with Recovery NSW on weather events.
- Meeting with the Hon. Kristy McBain MP, Minister for Regional Development, Local Government and Territories and Minister for Emergency Management and Meryl Swanson MP, Member for Paterson on weather event impacts.
- Attended the Tomaree Residents and Ratepayers Association general meeting.

**Tuesday 19 August 2025**

- Catchup with Facilities and Infrastructure staff.
- Executive Team catchup.
- Olympic Flag photo opportunity with Cr Errington.
- Two Way Conversations:
  - Finance Update
  - Parks & Reserves Maintenance
  - Crown Land Generic Plan of Management
  - Committee for the Hunter Presentation
  - Revised Public Tree and Vegetation Vandalism Policy
  - Kings Hill Development
  - Food Organics, Garden Organics
  - Councillor Business Paper Review

**Wednesday 20 August 2025**

- Hunter Defence Conference, Hunter Valley.
- Newcastle Airport Pty Ltd and Greater Newcastle Aerotropolis Pty Ltd Board meetings.
- Newcastle Airport Partnership and Greater Newcastle Aerotropolis Partnership briefing.
- NSW SES briefing.

**Thursday 21 August 2025**

- Hunter Defence Conference, Hunter Valley.
- Local Housing Strategy Annual Report briefing.

**Friday 22 August 2025**

- West Ward roads inspections with Cr Le Mottee.
- Attended Property Council Lunch re unlocking regional growth.

**Monday 25 August 2025**

- Newcastle University visit and laboratory tour.
- Thriving Together Wellbeing Alliance meeting.
- Hunter Joint Organisation advocacy meeting.
- General Manager's Performance Review panel.

**Tuesday 26 August 2025**

- Meeting with Department of Community Justice and Tomaree Lodge Community Engagement Committee.
- Meeting with Hunter Joint Organisation on LGNSW Conference regional motions.
- Catchup with the Executive Team.
- Councillor Briefing – Pre-Council meeting.
- Public Access and Ordinary Council meeting.

**ATTACHMENTS**

Nil.