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**Port Stephens  
Local Traffic Committee Minutes**

**Meeting held in the Port Stephens Council Committee room and via Zoom on  
Tuesday 3<sup>rd</sup> June, 2025 at 9:30am**

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**Present:**

Cr Ben Niland, Cr Giacomo Arnott representing Kate Washington MP, Jamie Smoother – TfNSW, Anthony Biscan – Port Stephens Coaches, William Ridley CDC Hunter Valley Buses, John Maretich, Andrew Behrens, Joe Gleeson (Chairperson) - Port Stephens Council

**Apologies:**

Mayor Leah Anderson, NSW Police, Busways

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**A. Matters arising**

**608\_04/25      Memorial Drive, Karuah - Request for crossing improvements**

**612\_05/25      Adelaide Street, Raymond Terrace – Request for ‘No Stopping’**

**12\_05/25      Elkin Avenue, Heatherbrae – Installation of parking restrictions**

**619\_05/23      Potters Lane, Raymond Terrace – Bus services update**

**29\_09/24      Italia Road, Balickera – Request for a review of proposed regulatory signage**

**B. Listed matters**

**13\_06/25      Holdom Road, Karuah – Safety concerns**

**14\_06/25      Muir Street, Medowie – Installation of ‘No Stopping’**

## **A. Business arising**

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**Item: 608\_04/25**

**Memorial Drive, Karuah – Request for crossing improvements**

**Requested by:** Cr Niland

**File:**

**Background:**

A school student from Karuah Public School has written to Cr Niland requesting consideration be given to improving safety for students walking from the northern side of the Karuah River, to school. The footpath crosses Memorial Drive and the student has raised concerns with the volume of traffic coming in and out of Memorial Drive during school pick-up and drop-off times.

**Comment:**

Council officers undertook on-site observations after school on the 14<sup>th</sup> May. One student was observed to cross the road towards the bridge and two other pedestrians crossed both ways during the period from 2.45pm to 3.15pm. During this time, there were no vehicles parked near the corner and sight distance was excellent. A total of 20 vehicles entered Memorial Drive and 14 exited during the observation period.

**Discussion:**

Committee members noted the low volumes of pedestrians and vehicles observed. It was also noted that the low traffic and pedestrian volumes would give a low priority to any new or improved pedestrian infrastructure at this location, with many other identified projects, with higher priority ratings, still awaiting allocation of funding.

Committee members requested that Council officers respond to the applicant.



Legend

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**Item: 612\_05/25****Adelaide Street, Raymond Terrace – Request for ‘No Stopping’ at Dresden Place intersection****Requested by: Cr Arnott****Background:**

Residents report heavy vehicles parking too close to the Dresden Place intersection, on Adelaide Street. This restricts sight distance for drivers when exiting Dresden Place and residents have requested installation of ‘No Stopping’ restrictions

**Committee recommendation:**

Install 20m of ‘No Stopping’ on Adelaide Street, on the southern side of the Dresden Place intersection, as shown on the attached sketch, Annexure A.

**Engagement level****Level 1 – Inform**

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

**Support for the recommendation:**

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend

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**Item: 12\_05/25**

**Elkin Avenue, Heatherbrae – Installation of parking restrictions**

**Requested by:** PSC

**File:** 6-2021-1156

**Background:**

Subdivision works at Heatherbrae require installation of regulatory signage to ensure safe access and traffic movement at the site.

**Legislation, Standards, Guidelines and Delegation:**

NSW Road Rules – Rule 167 – No stopping signs, Rule 88 – Left turn signs

RMS signs database – R5-400, R2-14

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

**Committee's recommendation:**

1. Install NS1 'No Stopping' line, 45m of BL2 barrier line and 'Left Turn Only' signage at the intersection of Road 2 and Elkin Avenue, (Plan A)
2. Install 'No stopping' signs at the turnaround area of Road 2 (Plan B), as shown on the attached sketches, Annexure A.

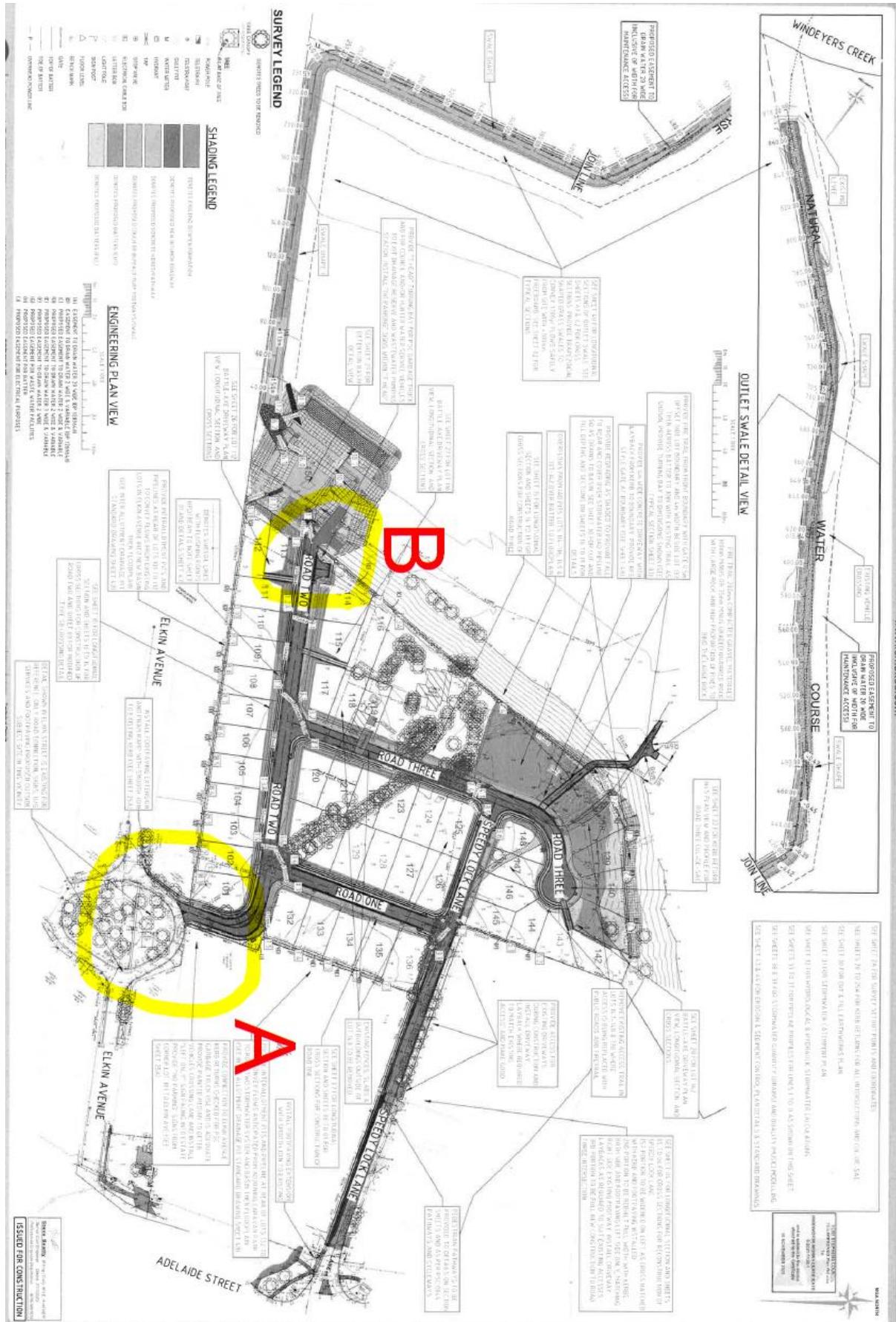
**Engagement level**

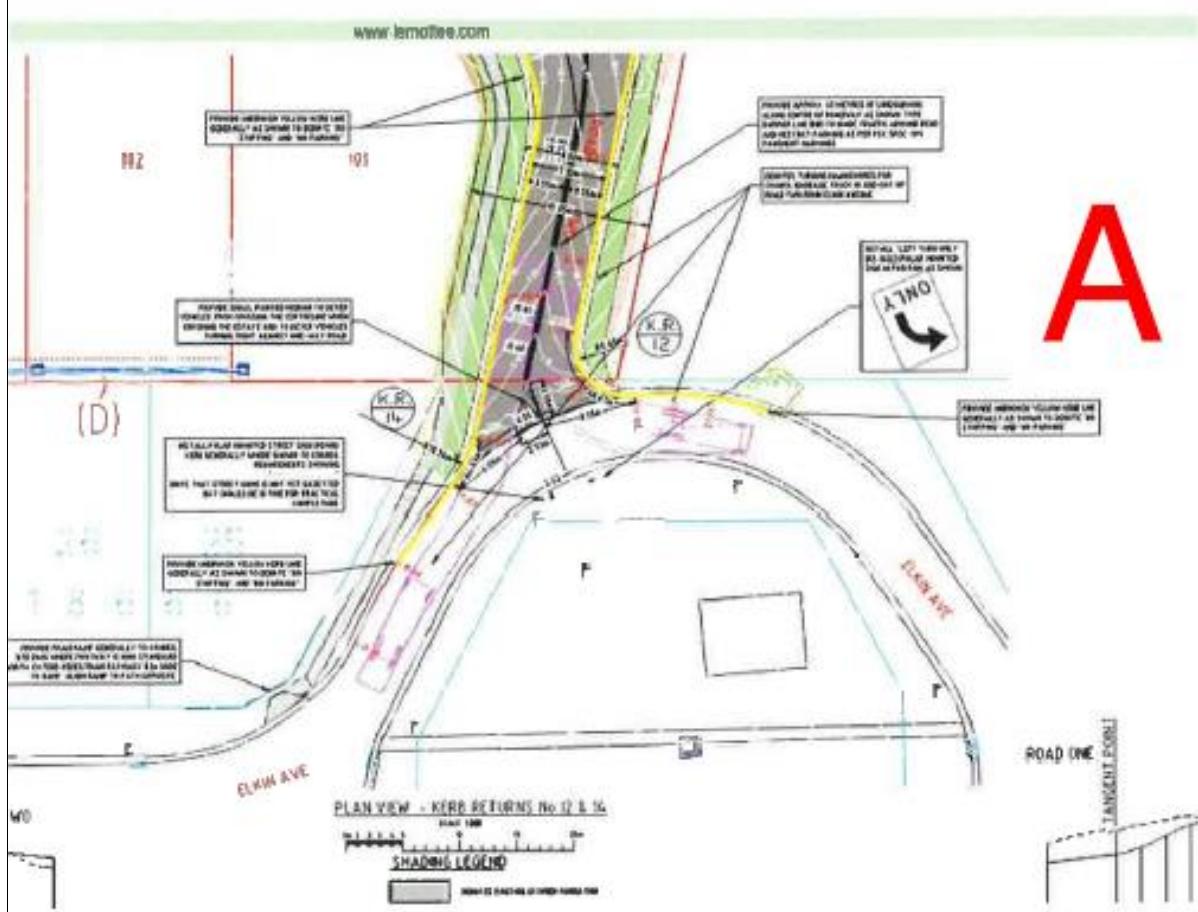
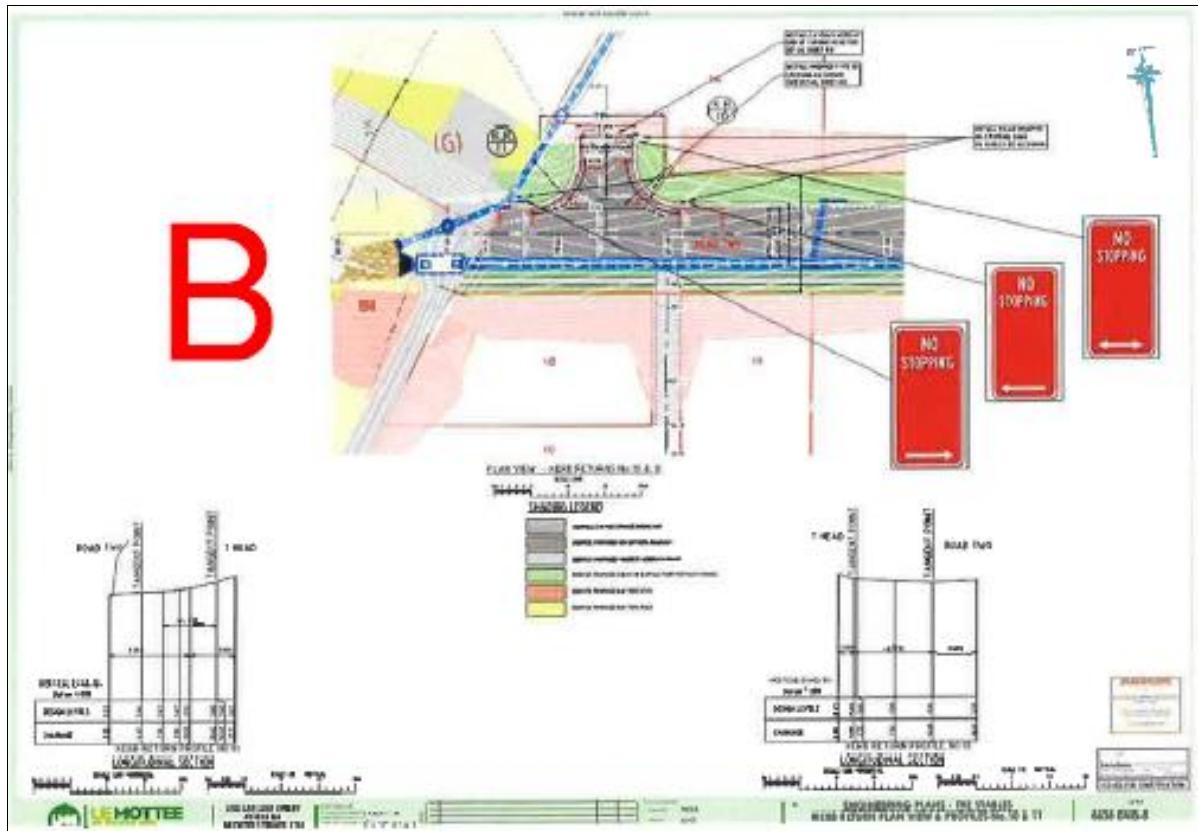
**Level 1 – Inform**

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

**Support for the recommendation:**

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	





**Item:** 619\_05/23

**Potters Lane, Raymond Terrace – Bus services update**

**Requested by:** Cr Arnott

**File:**

**Background:**

The CDC representative advised that CDCNSW have submitted a proposal to alter four bus routes to extend through Dairyman Drive in Potter's Lane estate. CDC are hoping that there will be good news regarding approval of the route extensions, in the near future.

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**Item:** 29\_09/24

**Italia Road, Balickera – Request for a review of proposed regulatory signage**

**Requested by:** Development Engineering

**File:** 138-2024-48-1

**Background:**

Boral are still waiting for a response to the proposed signage, restricting quarry trucks to left-out only onto the Pacific Highway, from Italia Road.

**Discussion:**

TfNSW will follow up with internal stakeholders and provide a response as soon as possible

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## B. Listed matters

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**Item: 13\_06/25**

### **Holdom Road, Karuah – Safety concerns**

**Requested by:** A resident

**File:**

**Background:**

The resident writes: "Our concern is a very dangerous blind bend on the corner of Holdom Road and Sawyer Lane. There have been many near misses and with the increasing volume of traffic, visitors, tradesmen and an expected increase of up to another 100 residents with a new stage of housing being developed, the risks are only going to escalate."

#### **Legislation, Standards, Guidelines and Delegation:**

NSW Road Rules – Rule 132 - Keeping to the left of the centre of a road or the dividing line

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

#### **Committee's recommendation:**

Approve installation of 10m of BL2 barrier line, on either approach to the Sawyers Lane intersection, in Holdom Road, Karuah, as shown on the attached sketch, Annexure A.

#### **Engagement level**

##### **Level 1 – Inform**

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

#### **Support for the recommendation:**

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



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**Item: 14\_06/25**

**Muir Street, Medowie – Installation of ‘No Stopping’**

**Requested by:** PSC

**File:** 138-2025-29

**Background:**

An approved childcare facility is under construction at 791 Medowie Road, Medowie and has a condition of consent requiring installation of ‘No Stopping’ restrictions to ensure safe sight distance at the property driveways on Muir Street.

**Comment:**

There are existing ‘No Stopping’ restrictions from the intersection of Medowie Road, covering the pedestrian refuge. The proposed ‘No Stopping’ restrictions will mean that there will be ‘No Stopping’ along the whole Muir Street boundary of the child care centre.

**Legislation, Standards, Guidelines and Delegation:**

NSW Road Rules – Rule 167 – No stopping signs

RMS signs database – R5-400

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

**Committee’s recommendation:**

Approve installation of NS1 ‘No stopping’ line and signs in Muir Street, Medowie, as shown on the attached sketch, Annexure A.

**Engagement level**

**Level 1 – Inform**

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

**Support for the recommendation:**

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	

