

# MEETING AGENDA

<b>Meeting</b>	Port Stephens 355C Strategic Arts Committee		
<b>Team Name:</b>	Vibrant Places		
<b>Date:</b>	4 June 2025	<b>Time:</b>	3:00 – 5:00pm
<b>Chairperson:</b>	Mayor Anderson	<b>Venue:</b>	Committee Rooms or zoom
<b>Minutes:</b>			
<b>Purpose of Meeting:</b>	Port Stephens Council Strategic Arts Committee fulfils the functions of an advisory body to Port Stephens Council on matters related to culture and the arts.		
<b>File:</b>	PSC2012-05077		

## Attendance

Mayor Anderson	Cr Armstrong	Cr Wells	Cr Francis
Amber Herrmann	Chantelle Sives	Jessica McDonald	Meryl Miller
Ian Farnsworth	Cheryl Punch	Gregory Punsheon	Susan Mc Donnell
Yasmina El Mrabet	Kate Wilke	Kathie Barnes	Cazandra Mariano

## Apologies


Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
<b>1.0</b>	<b>WELCOME</b>				
1.1	Acknowledgement of Country	1min	Chair		
<b>2.0</b>					
2.1	Outstanding Actions from previous minutes of last meeting 12 March 2025	5mins	Amber Herrmann		
2.2	Port Stephens Sister Cities Presentation	20min	Elaine Fereday Liz Date-Huxtable		
2.3	Our Incredible Place Strategy Overview	25mins	Amber Herrmann		
2.4	Artist Port Opportunity and Challenges and Port Stephens	25mins	All		
2.5	Our Incredible Place Strategy Engagement Plan	15min	Chantelle Sives		
<b>3.0</b>	<b>OTHER MATTERS</b>				
3.1	Member update	15mins	Councillors		
3.2	Business Arising				

### MEETING CLOSED AT:

### NEXT MEETINGS

**Date: 3  
September 2025**

**Time: 3:00pm-  
5:00pm**

**Venue:  
Committee  
rooms or zoom**

### MEETING CODE OF COOPERATION

We start on time and finish on time.

Respect for diversity of group and views.

No inappropriate language.	Chair has to maintain control.
Decisions will be ratified at the next meeting.	We will not threaten or intimidate each other.
Agenda is put out before meeting and followed.	Everyone has a voice.
Agreement by majority consensus.	Lateral thinking is encouraged.
No hidden agendas.	Do not speak over others.
Share knowledge.	Publicly support the decisions of the Panel.
Actions will be completed on time.	Maintain our focus on the agenda item.
We will leave our personal conflicts at the door.	Stay within the boundary of our Purpose Statement.