

# MEETING AGENDA

## Meeting

**Name:** Heritage Advisory Group

**Date:** 28 February 2024

**Time:** 5 pm to 7 pm

**Venue:** Port Stephens Council Admin Building and Zoom

**Chairperson:** Councillor Wells

**Minutes:** Romina Velarde

**Purpose of Meeting:** To provide community representation for consultation, advice and advocacy on heritage matters in Port Stephens.

**File:** PSC2023-01498

## Attendance

Councillor Wells Port Stephens Council	Councillor Kafer Port Stephens Council	Stephen Niland Independent Representative	Glen Short Independent Representative
Carol Ridgeway-Bissett Independent Representative	John Clarke Fingal Bay Community Association	Paul Mulvaney Karuah History Group	Denise Gaudion Port Stephens Family History Society
Suzie Worth Raymond Terrace & District Historical Society	Fran Corner Tilligerry Community Association	Mary Sillince Tomaree Museum Association Inc.	Mathew Egan Port Stephens Council
Matthew Borsato Port Stephens Council	Romina Velarde Port Stephens Council		

The following guests are invited to attend:

## Apologies

Mr Lennie Anderson OAM ASM  
Worimi Nation Traditional Aboriginal  
Elders Custodian Group - Worimi  
LALC. Worimi Knowledge Holders Inc.

Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
<b>1.0</b>	<b>WELCOME AND APOLOGIES</b>				
1.1	Acknowledgement of country	2 mins	Chairperson		
1.2	Chair Welcome	2 mins	Chairperson		
<b>2.0</b>	<b>MINUTES &amp; OUTSTANDING ACTIONS</b>				
2.1	Minutes of 29 November 2023 <b>ATTACHMENT 1.</b>	2 mins	Chairperson	For endorsement.	
<b>3.0</b>	<b>PRESENTATIONS</b>				
3.1	Presentation – John Clarke Fingal Bay Community Association	10min	Mathew Egan		
3.2	Presentation - Paul Mulvaney Karuah History Group	10 mins	Mathew Egan		
<b>4.0</b>	<b>WORKSHOPS</b>				
4.1	Heritage Walks – Work groups	60 mins	Mathew Egan		
<b>5.0</b>	<b>BUSINESS ITEMS</b>				
5.1	Heritage Policy <b>ATTACHMENT 2</b>	10 mins	Mathew Egan		

Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
5.2	Lidwill The Pacemaker Movie <b>ATTACHMENT 3</b>	5 mins	Mathew Egan		
5.3	Heritage Advisory Group – Submission Requirements	10 mins	Mathew Egan		
5.2	Next Meeting Location.	5 mins	Chairperson		

**MEETING CLOSED AT:**

**NEXT MEETINGS:** TBC

**Date:** TBC

**Time:** TBC

**Venue:** TBC