

DRAFT

IP&R Framework

Fees and Charges

2024 to 2025



Council charges and recovers approved fees for any services it provides — all fees are outlined in our schedule of fees and charges.



PORT STEPHENS
COUNCIL

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Pricing Policy

Sections 608-610 of the Local Government Act 1993 authorise Council to charge and recover fees for any service it provides apart from services for which the charging of a fee is prohibited. Council may waive all or part of a fee unless it is a fee regulated directly by the State Government. In determining whether a fee should be charged for a service Council will consider a number of principles, firstly, whether the service provides a public benefit or a private benefit.

A 'public' service is one where there is a general benefit to the community and where there is limited opportunity of collecting a fee, for example, roads and parks.

A 'private' service is one which provides a discernible private benefit to persons and which offers an opportunity of collecting a fee, for example processing a rezoning application. Where a service generates a private benefit then recovery of costs through a fee is appropriate.

Pricing Methods

Fees and charges made by Council will be classified according to the pricing structures as outlined below. Full cost pricing will apply to all of Council's fees and charges, except in the circumstances outlined in the alternative pricing structures.

Full cost pricing

Council will recover all direct and indirect costs of the service (including on-costs, overheads and depreciation of assets employed).

Partial cost pricing

Council will recover less than the full cost (as defined above).

Partial cost pricing may be used if shared benefits are derived from the provision of the service that accrue to the community as a whole as well as to individual users. It may also be applied where charging full cost recovery pricing will result in widespread evasion.

The price structure may also be used to stimulate demand for a service in the short term, although foregoing full cost recovery must be for a defined term only.

Statutory pricing

The price of this service is determined by legislation and dependent on that price, Council may or may not recover its full costs, but has no discretion to do so.

The release date for statutory fees and charges varies dependent on the governing body and often does not align with Council's time frame for releasing its fees and charges each year, in this instance Council will endeavor to update the fee or charge once pricing for the relevant period is made available.

Statutory fees and charges are not required to follow the same approval process as other fees and charges as Council is not responsible for setting the price.

Pricing Methods (continued)

Market pricing

The price of the service is determined by examining alternative prices of surrounding service providers (this also may or may not recover the full cost of the service).

This pricing structure should apply in cases where the service is in competition with that provided by another council, agency or commercial provider and there is consequent pressure to set a price that will attract adequate usage of the service.

Market pricing should also apply where a service is predominantly provided for Council's in- house use, but sale to external markets will defray costs.

Free (zero priced)

Some services may be provided free of charge and the whole cost determined as a community service obligation and may fall within the class of a public good. This price structure may be used where the services provide a broad community benefit; and/or it is impractical or inconceivable to charge for the service on a user basis.

This price structure may also apply where the service is a minor part of the overall operation of Council and the potential for revenue is minimal.

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Port Stephens Council

Administration Services

Administration Fees

Facsimile charge – incoming (first page)		\$8.00	\$7.73	\$0.77	\$8.50	Per page		Market pricing
Facsimile charge – incoming (additional pages)		\$2.40	\$2.36	\$0.24	\$2.60	Per page		Market pricing
Facsimile charge – outgoing Australia (first page)		\$6.30	\$6.09	\$0.61	\$6.70	Per page		Market pricing
Facsimile charge – outgoing Australia (additional pages)		\$2.40	\$2.36	\$0.24	\$2.60	Per page		Market pricing
Facsimile charge – outgoing international (first page)		\$10.80	\$10.36	\$1.04	\$11.40	Per page		Market pricing
Facsimile charge – outgoing international (additional pages)		\$3.50	\$3.36	\$0.34	\$3.70	Per page		Market pricing

Advertising Spaces

Bus Shelter Panels

Installation or removal of advertising	Installation or removal of the advertising panel on the bus shelter by Council staff	\$391.00	\$375.45	\$37.55	\$413.00	Per Panel		Full cost pricing
Economy Panel 1-2 panels	An advertising space that provides a combination of low exposure panels along lower trafficked roads. Best suited to the marketer on a tight budget.	\$92.00	\$88.18	\$8.82	\$97.00	Monthly per panel		Full cost pricing
Economy Panel 3+ panels	Discounted rate for multiple panels	\$82.50	\$79.09	\$7.91	\$87.00	Monthly per panel		Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Bus Shelter Panels [continued]

Premium Panel 1-2 panels	A mix of panel exposures affixed to shelters on an assortment of trafficked roads. A popular choice amongst many advertisers.	\$110.00	\$105.45	\$10.55	\$116.00	Monthly per panel		Full cost pricing
Premium Panel 3+ panels	Discounted rate for multiple panels	\$98.50	\$94.55	\$9.45	\$104.00	Monthly per panel		Full cost pricing
Platinum Panel 1-2 panels	Our highest exposure panels on roads that receive moderate to very high traffic volumes. For those looking to make a substantial marketing impact.	\$128.50	\$123.18	\$12.32	\$135.50	Monthly per panel		Full cost pricing
Platinum Panel 3+ panels	Discounted rate for multiple panels.	\$116.50	\$111.82	\$11.18	\$123.00	Monthly per panel		Full cost pricing
Not for profit organisation	Advertising panel space where panel is vacant (not for profit organisation only)	\$0.00	\$0.00	\$0.00	\$0.00			Free (zero priced)

Contractor Management

Replacement of PSC Contractor Verification card		\$27.00	\$25.91	\$2.59	\$28.50	Per item		Full cost pricing
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Document Storage Service

HSC Exam Storage Service		\$296.50	\$284.55	\$28.45	\$313.00	Per item		Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Financial Management

Tenders

Expression of Interest	Minimum fee Available free on web	\$67.00	\$71.00	\$0.00	\$71.00	Per tender		Full cost pricing
Standard Tender	Minimum fee Available free on web	\$67.00	\$71.00	\$0.00	\$71.00	Per tender		Full cost pricing
Regulated Tenders	Minimum fee Available free on web	\$67.00	\$71.00	\$0.00	\$71.00	Per tender		Full cost pricing
Complex Tenders	Minimum fee Available free on web	\$92.00	\$97.00	\$0.00	\$97.00	Per tender		Full cost pricing

Payment Processing

Credit Card Fees	Applicable to payments made by credit card GST applies to the fee if the original item/ service supplied is taxable	Up to 1% of transaction value					Reserve Bank of Australia Standard No. 2 Merchant Pricing for Credit Card Purchases	Full cost pricing
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Government Information Public Access

Formal Application

Formal application fee – individual	Application fee by a natural person about their personal affairs or other person Subject to 50% reduction for financial hardship and public interest reasons	\$30.00	\$30.00	\$0.00	\$30.00	Per application	Government Information (Public Access) Act 2009	Statutory pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Formal Application [continued]

Formal application fee – corporation		\$30.00	\$30.00	\$0.00	\$30.00	Per application	Government Information (Public Access) Act 2009	Statutory pricing
Formal application processing fee	Processing charge payable by a natural person about their personal affairs Charged per hour after first 20 hours for an individual, or if about another person or body, the fee is per hour. Subject to 50% reduction for financial hardship and public interest reasons	\$30.00	\$30.00	\$0.00	\$30.00	Per application	Government Information (Public Access) Act 2009	Statutory pricing
Formal application: Internal Review – application fee	No additional processing fee applies after receipt Subject to 50% reduction for financial hardship and public interest reasons	\$40.00	\$40.00	\$0.00	\$40.00	Per review	Government Information (Public Access) Act 2009	Statutory pricing

Informal Request

Informal Request Fee	No processing fee applies. Note: Photocopying charges may apply.	\$0.00	\$0.00	\$0.00	\$0.00		Government Information (Public Access) Act 2009	Statutory pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Information Privacy

Applications

Amendment of records		\$0.00	\$0.00	\$0.00	\$0.00		Privacy and Personal Information Protection Act 1998	Statutory pricing
Application fee for private information – not related to health records	Photocopy charges will apply	\$0.00	\$0.00	\$0.00	\$0.00		Privacy and Personal Information Protection Act 1998	Free (zero priced)

Leases/Licenses

Property Licenses

Key Bond	One off fee charged upon the commencement of the lease/licence, refundable upon the return of the key(s) at the end of the lease/licence agreement	\$50.00	\$50.00	\$0.00	\$50.00			Market pricing
Additional or replacement key	as required	\$0.00	\$50.00	\$0.00	\$50.00			Market pricing
Licence Administration fee – commercial/corporate	Applicable once per licence term, exclusive of licence fees which are subject to market assessment. Preparation fee being payable upfront and non-refundable.	\$889.00	\$938.00	\$0.00	\$938.00			Market pricing
Lease/ Licence Amendment Fee - Commercial agreements	Preparation fee for variations, transfers/ assignments - non-refundable	\$550.00	\$550.00	\$0.00	\$550.00			Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Property Licenses [continued]

Licence Fee - Annually	Fee payable annually for licence term	Commercial fee subject to market assessment				Per year		Market pricing
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Part A Residential Stratum Structure

Licence preparation costs	Residential structures at stratum level over Council land, roads and road reserves	\$1,780.00	\$1,880.00	\$0.00	\$1,880.00			Market pricing
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Part B Commercial Stratum Structure Licence

Awnings supported by posts at ground level and like structures at stratum level over Council land, roads and road reserves	Fee applicable annually Required to have Port Stephens Council noted in the certificate of currency	\$3,560.00	\$3,755.00	\$0.00	\$3,755.00	Per year		Market pricing
Balcony utilised for commercial activities e.g. seating/entertainment areas of restaurant	Required to have Port Stephens Council noted in the certificate of currency	Commercial fee subject to market assessment						Market pricing
Cantilevered Awnings and like structures at stratum level over Council land, roads and road reserves	Fee applicable once per licence Required to have Port Stephens Council noted in the certificate of currency	\$3,560.00	\$3,755.00	\$0.00	\$3,755.00			Market pricing

Legal Services

Subpoena

Subpoena to give evidence		Ordinary salary of Council Officer and any additional expenses associated with attendance at Court may be required to be paid						Full cost pricing
Subpoena to produce documents	Conduct money – includes first hour processing	\$135.50	\$135.50	\$0.00	\$135.50			Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Subpoena [continued]

Subpoena to produce documents	Late fee - less than 7 workings days before production required (charged in addition to conduct money)	\$110.00	\$135.00	\$0.00	\$135.00			Full cost pricing
Subpoena to produce documents	Hourly fee for processing - Non-legally qualified staff	\$58.00	\$61.50	\$0.00	\$61.50	Per hour	Local Government Act 1993 Sections 608-610	Full cost pricing
Subpoena to produce documents	Hourly fee for processing - Legally qualified staff	\$0.00	\$121.50	\$0.00	\$121.50	Per hour	Local Government Act 1993 Sections 608-610	Full cost pricing
Subpoena to produce documents	Photocopying	Refer to charges under photocopying						Full cost pricing
Subpoena to produce documents	Provision of documents saved to electronic media, i.e. CD/DVD/USB (per 8GB)	\$10.80	\$11.40	\$0.00	\$11.40			Full cost pricing
Subpoena to produce documents	Provision of documents electronically via email or drop box (when possible)	Photocopying charges for documents where printing is required before saving electronically for production. Balance of documentation which does not require printing – nil charge only time spent						Full cost pricing

Licences

Commercial Operator's Licence – Water/Land Activities – Category 1

Category 1 Location: Shoal Bay Foreshore Boat Ramp (A), Shoal Bay Foreshore Adjacent Public Wharf (B), Shoal Bay Beach Road Adjacent Harbourside Haven (C), Shoal Bay Foreshore at intersection of Harwood Avenue and Beach Road (D), Nelson Bay Foreshore on Victoria Parade adjacent to Kiosk and Carpark, Nelson Bay Foreshore on Victoria Parade adjacent Fly Point amenities. These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, and other tourism and adventure activities.

Category 1 Location: Fly Point (suitable as dive site), Nelson Bay Foreshore on Victoria Parade adjacent to kiosk and carpark (bike hire and tours)

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Commercial Operator's Licence – Water/Land Activities – Category 1 [continued]

Administration fee	Establishment and management of licence Payable once at the commencement or recommencement of a licence	\$840.00	\$886.00	\$0.00	\$886.00	Per licence		Market pricing
Licence fee	Annual fee	\$3,470.00	\$3,660.00	\$0.00	\$3,660.00	Per licence		Market pricing
Licence fee	Annual fee	Commercial operators earning revenue above \$52,000 per annum after the first 12 months, at Councils discretion will be subject to an independent market rent review. All commercial operators are to provide audited financial statements to council by 30th September each year.				Per licence		Market pricing

Commercial Operator's Licence – Water/Land Activities – Category 2

Category 2 Location: Birubi Beach, Fingal Beach (A), Fingal Beach (B), One Mile Beach. These locations are suitable for example for Surf School, other tourism, adventure and beach activities.

Category 2 Location: Dutchman's Beach 1, Dutchman's Beach 2, Fitzgerald Bridge Boat Ramp, Roy Wood Reserve. These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, other tourism and adventure activities.

Administration fee	Establishment and management of licence Payable one at the commencement or recommencement of a licence	\$840.00	\$886.00	\$0.00	\$886.00	Per licence		Market pricing
Licence fee	Annual fee	\$2,350.00	\$2,480.00	\$0.00	\$2,480.00	Per licence		Market pricing
Licence fee	Annual fee	Commercial Operators earning revenue above \$52,000 per annum after the first 12 months, at Councils discretion will be subject to an independent market rent review. All Commercial Operators are to provide audited financial statements to council by 30th September each year.				Per licence		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Commercial Operator's Licence – Water/Land Activities – Category 3

Category 3 Location: Fisherman's Bay Foreshore Reserve, Bagnall Beach Foreshore adjacent Pantawarra Street, Caswell Reserve, George's Reserve, Forster Park Foreshore, Peace Park Boat Ramp, Taylors Beach.

These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, and other tourism and adventure activities.

Category 3 Location: Bagnall Beach Foreshore adjacent Pantawarra Street. This location is suitable for example for Bike hire and tours.

Administration fee	Establishment and management of licence Payable once at the commencement or recommencement of a licence	\$840.00	\$886.00	\$0.00	\$886.00	Per licence	Market pricing
Licence fee	Annual fee	\$1,795.00	\$1,895.00	\$0.00	\$1,895.00	Per licence	Market pricing
Licence fee	Annual fee	Commercial Operators earning revenue above \$52,000 per annum after the first 12 months, at Councils discretion will be subject to an independent market rent review. All Commercial Operators are to provide audited financial statements to council by 30th September each year.				Per licence	Market pricing

Commercial Operator's Licence – Land-based Activities

The following sites are suitable for example for Boot Camps, Personal Training, Tai Chi, Pilates, and other suitable Fitness activities: Birubi Beach, Robinson Reserve, Conroy Park, Fingal Bay Foreshore Reserve, Fingal Bay Oval, Fingal Beach (A), Fingal Beach (B) Boat ramp end, Tom O Dwyer Oval, Fisherman's Bay Park, Hinton Foreshore, Stuart Park, Aliceton Reserve, Lionel Morton Oval, Kooindah Park, Mallabula Sports Complex, Boyd Oval, Coachwood Drive Reserve 2, Ferodale Sports Park, Kindlebark Oval, Yulong Oval, Bill Strong Oval, Dutchman's Beach Reserve, Fly Point Reserve, Little Beach Reserve, Neil Carroll Park, Tomaree Sports Complex, One Mile Beach, Alton Park Reserve, Boomerang Park, King Park Sports Complex, Lakeside Reserve 2, Lakeside Reserve 3, Lakeside Sports Complex, Ross Walbridge Reserve, Vi Barnett Oval, Bagnall Beach Road Detention Basin, Joe Redman Reserve, Korora Oval, Salamander Sports Complex, Brandon Park, Seaham Park, Everitt Park, Bowthorne Park.

Administration fee	Establishment and management of licence Payable once at the commencement or recommencement of a licence	\$230.00	\$242.50	\$0.00	\$242.50	Per licence	Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Commercial Operator's Licence – Land-based Activities [continued]

Licence fee	One to three sites. Maximum 3 sites per licence	\$770.00	\$812.00	\$0.00	\$812.00	Per licence		Market pricing
Licence fee	Annual fee	Commercial Operators earning revenue above \$52,000 per annum after the first 12 months, at Councils discretion will be subject to an independent market rent review. All Commercial Operators are to provide audited financial statements to council by 30th September each year.				Per licence		Market pricing

Commercial Operator's Market Licence – More than 4 times per year

Administration fee	Establishment and management of licence – Markets Payable once, at the commencement or recommencement of a licence	\$230.00	\$242.50	\$0.00	\$242.50	Per licence		Market pricing
Licence fee	Annual fee	\$3,470.00	\$3,660.00	\$0.00	\$3,660.00	Per licence		Market pricing
Licence fee	Annual fee	Commercial Operators earning revenue above \$52,000 per annum after the first 12 months, at Councils discretion will be subject to an independent market rent review. All Commercial Operators are to provide audited financial statements to council by 30th September each year.				Per licence		Market pricing

Commercial Operator's Not for Profit Licence

Administration Fee	Establishment and management of licence	\$230.00	\$242.50	\$0.00	\$242.50	Per licence		Partial cost pricing
Licence fee	Fee determined upon application	Fee determined upon application Licence and Admin fee subject to % discount based on review of weighting criteria by Council review panel				Per licence		Partial cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Commercial Operator's Mobile Food/Retail Licence & Permit

Administration Fee	Mobile food/retail operators under licence agreement	\$230.00	\$242.50	\$0.00	\$242.50	Per licence		Market pricing
Licence Fee	Annual fee	\$770.00	\$812.00	\$0.00	\$812.00	Per licence		Market pricing
Licence fee	Annual fee	Commercial Operators earning revenue above \$52,000 per annum after the first 12 months, at Councils discretion will be subject to an independent market rent review. All Commercial Operators are to provide audited financial statements to council by 30th September each year.				Per licence		Market pricing
Mobile Food Vendor Permit Fee - Mobile Food Vans & Vehicles and Temporary Food Stalls with cooking amenities	Establishment and management of permit for temporary food business operating on council land. Permit valid for five (5) years	\$230.00	\$242.50	\$0.00	\$242.50	Per licence		Market pricing
Mobile Food Vendor Permit Fee - Not For Profit Organisation	Establishment and management of permit for temporary food business operating on council land. Permit valid for five (5) years	\$0.00	\$115.00	\$0.00	\$115.00	Per Licence		Market pricing

Commercial Operator's - Additional Fees

Electrical Usage Charge

Ongoing use of Council Supplied Power for Commercial Benefit

Electrical Inspection Charge		\$370.00	\$336.36	\$33.64	\$370.00	Per Inspection		Market pricing
Electrical Usage Charge Tier 1	Everyday use of Council Power Source	\$0.00	\$861.82	\$86.18	\$948.00	Per Year		Market pricing
Electrical Usage Charge Tier 2	Weekly use of Council Power Source	\$0.00	\$459.09	\$45.91	\$505.00	Per Year		Market pricing
Electrical Usage Charge Tier 3	Monthly use of Council Power Source	\$0.00	\$263.18	\$26.32	\$289.50	Per Year		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Commercial Operator's - Additional Fees [continued]

Electrical Usage Charge Tier 4	Sporadic or once off use of Council Power Source	\$0.00	\$65.91	\$6.59	\$72.50	Per Year		Market pricing
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Liquor Licences

Liquor Licence Application Search Fee		\$130.50	\$138.00	\$0.00	\$138.00	Per search		Market pricing
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Property Licences

Licence Fee. Community or Crown Land	Minimum Fee for Community Groups or Crown Land Licenses.	\$770.00	\$770.00	\$0.00	\$770.00			Market pricing
Lease Fee. Community or Crown Land		Fee determined upon application.						Market pricing
Licence Administration - Community Licences	Minimum Administration Fee for establishment and management of licence.	\$230.00	\$242.50	\$0.00	\$242.50			Market pricing

Outdoor Trading

Application for permit or right to place advertising sign or alfresco street dining on part of footway adjacent to the shop	No fee – due to council resolution	\$0.00	\$0.00	\$0.00	\$0.00	Per application		Full cost pricing
Annual rental for permit or right to place advertising sign or clothes rack etc. on part of footway adjacent to the shop	No fee – due to council resolution	\$0.00	\$0.00	\$0.00	\$0.00	Per year or part thereof		Full cost pricing
Additional space	No fee – due to council resolution	\$0.00	\$0.00	\$0.00	\$0.00	Per square metre		Full cost pricing

Parking

Smart Parking Meters

15 Minutes Park Free	Parking sessions 15 minutes or less are free	\$0.00	\$0.00	\$0.00	\$0.00		Road Transport Act 2013	Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Smart Parking Meters [continued]

Parking meter relocation/removal	Parking meter relocation/removal	\$0.00	\$1,772.73	\$177.27	\$1,950.00	Per meter		Market pricing
Parking meter replacement		Full recovery of all costs to Council - Quote to be provided upon request				Per meter		Full cost pricing
Smart Parking Meter Fee	No fee for holders of Smart Parking Permit.	\$4.50	\$4.09	\$0.41	\$4.50	Per Hour	Road Transport Act 2013	Market pricing
Smart Parking Permit	All ratepayers and residents of Port Stephens Local Government Area, and employees of business within the metered parking scheme zone are eligible.	\$0.00	\$0.00	\$0.00	\$0.00		Road Transport Act 2013	Market pricing
Smart Parking Permit - Non-LGA Business Permit	For businesses located outside Port Stephens Council Local Government Area who regularly work in and around metered parking scheme zones	\$150.00	\$150.00	\$0.00	\$150.00	Per vehicle		Market pricing
Temporary closure of parking space to accommodate events	Temporary closure of parking space to accommodate events	\$0.00	\$22.73	\$2.27	\$25.00	per meter per day, or part of		Market pricing

Payments Management

Cheque Dishonour (cheque paid directly to Council)	Not applied where bank response is "customer deceased". For fee exemptions refer to Debt Recovery and Hardship Policy.	\$30.00	\$32.00	\$0.00	\$32.00	Per occurrence	Local Government Act 1993 Section 608	Full cost pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Payments Management [continued]

Cheque Dishonour (cheque paid via collection agent)	Not applied where bank response is "customer deceased". For fee exemptions refer to Debt Recovery and Hardship Policy.	\$30.00	\$32.00	\$0.00	\$32.00	Per occurrence	Local Government Act 1993 Section 608	Full cost pricing
Direct Debit Dishonour	Not applied where bank response is "customer deceased". For fee exemptions refer to Debt Recovery and Hardship Policy.	\$30.00	\$32.00	\$0.00	\$32.00	Per occurrence	Local Government Act 1993 Section 608	Full cost pricing
Refund Fee	GST applies to the fee if the original item/ service supplied is taxable.	\$28.50	\$30.50	\$0.00	\$30.50	Per refund	Local Government Act 1993 Section 608	Full cost pricing

Port Stephens Council Internal Staff Catering

Toasted Sandwiches	Subject to filling	Price between \$4.00 to \$8.00					Market pricing
Discount for BYO cup		\$0.20	\$0.18	\$0.02	\$0.20		Market pricing
Coffee	Small – Soy milk & syrups extra \$0.50 including GST	\$4.40	\$4.09	\$0.41	\$4.50	Each	Market pricing
Coffee	Regular – Soy milk and syrup extra \$0.50 including GST	\$4.90	\$4.55	\$0.45	\$5.00	Each	Market pricing
Coffee	Large – Soy milk and syrups extra \$0.50 including GST	\$5.10	\$4.73	\$0.47	\$5.20	Each	Market pricing
Coffee Loyalty Card	Buy 9 coffees receive 10th free	\$0.00	\$0.00	\$0.00	\$0.00		Free (zero priced)
Milkshakes		\$5.50	\$5.27	\$0.53	\$5.80	Each	Market pricing
Lunch Specials	Toasted \$0.50 extra including GST	Price subject to daily specials between \$9.50 to \$15.00 including GST					Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee GST Fee (incl. GST)			Unit	Legislation	Pricing Policy
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Port Stephens Council Internal Staff Catering [continued]

Salads		Price subject to weekly specials between \$9.50 to \$15.00 including GST				Each		Market pricing
Soup with Bread Roll		\$8.80	\$8.18	\$0.82	\$9.00	Each		Market pricing
Quiche with Salad		\$11.00	\$10.55	\$1.05	\$11.60	Each		Market pricing
Toast – various varieties (white, wholemeal, grain, raisin)	Two (2) slices with butter, vegemite, jam. peanut butter, etc.	\$3.60	\$3.64	\$0.36	\$4.00	Each		Market pricing
Egg & Bacon Roll/Wrap		\$7.60	\$7.27	\$0.73	\$8.00	Each		Market pricing
Lunch Loyalty Card	Buy 9 lunches receive 10th half price	\$0.00	\$0.00	\$0.00	\$0.00			Free (zero priced)

Production Services

Photocopying	A4 - First photocopy of Council owned and controlled documents is GST free if not produced for commercial purposes	\$1.10	\$1.20	\$0.00	\$1.20	Per page		Market pricing
Photocopying	A3 - First photocopy of Council owned and controlled documents is GST free if not produced for commercial purposes	\$1.80	\$1.90	\$0.00	\$1.90	Per page		Market pricing

Property Administration

Duplicate Rate Notice, Invoice, Account etc. (not for receipting purposes)		\$9.30	\$9.80	\$0.00	\$9.80	Per copy	Local Government Act 1993 Section 608	Full cost pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Property Administration [continued]

Rates Certificate	Provides details of any outstanding rates on a property. Issued within 5 business days of receipt of request	\$95 base fee plus 100% loading for urgent issue within 24 hours/1 business day				Per item	Local Government Act 1993 Section 608	Statutory pricing
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Property Services

Administration Costs

Acquisition of Council land	Administration costs	\$1,545.00	\$1,481.82	\$148.18	\$1,630.00	Per application	Full cost pricing	
Other Charges	Eg. survey, legal, valuation, advertising fees, etc.	at cost				Per application	Full cost pricing	

Property Information

Property Enquiry	Not applicable to own property	\$18.60	\$19.60	\$0.00	\$19.60	Per property	Full cost pricing	
Search fee – property information	Fee plus any archive costs for retrieval and return. Not applicable to own property.	\$92.00	\$97.00	\$0.00	\$97.00	Per hour or part thereof	Full cost pricing	

Publications

Books

A History of Port Stephens, Tomaree and Yacaaba	Port Stephens Family History Society Inc.	\$32.00	\$30.91	\$3.09	\$34.00	Each	Market pricing	
A History of Tilligerry Peninsula	Port Stephens Family History Society Inc.	\$32.00	\$30.91	\$3.09	\$34.00	Each	Market pricing	
Anna Bay Lawn Cemetery CD	Port Stephens Family History Society Inc.	\$32.00	\$30.91	\$3.09	\$34.00	Each	Market pricing	
Convicts of the Australian Agricultural Company	Port Stephens Family History Society Inc.	\$43.00	\$41.36	\$4.14	\$45.50	Each	Market pricing	

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Books [continued]

Henry H Halloran in Port Stephens the Legacy	Yvonne Fraser	\$21.50	\$20.91	\$2.09	\$23.00	Each		Market pricing
Nelson Bay Heritage Walk	Port Stephens Historical Society	\$1.90	\$1.91	\$0.19	\$2.10	Each		Market pricing
Port Stephens – The Ultimate Experience	John Armstrong	\$49.50	\$47.73	\$4.77	\$52.50	Each		Market pricing
Port Stephens Heritage	Cynthia Hunter	\$46.50	\$45.00	\$4.50	\$49.50	Each		Market pricing
Raymond Terrace Pioneer Register	Raymond Terrace & District Historical Society	\$43.00	\$41.36	\$4.14	\$45.50	Each		Market pricing
They Were Here	June Reeks	\$49.50	\$47.73	\$4.77	\$52.50	Each		Market pricing
Inlet Port Stephens – DVD	Port Stephens Family Historical Society Inc.	\$27.00	\$25.91	\$2.59	\$28.50			Market pricing
Bobs Farm Cadre Camp	Port Stephens Family Historical Society Inc.	\$31.50	\$30.45	\$3.05	\$33.50			Full cost pricing

Development Plans

Contribution Plans

Available free on web

Port Stephens Local Infrastructure Contributions Plan		\$98.00	\$103.50	\$0.00	\$103.50	Each		Full cost pricing
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Control Plans

Available free on web

Port Stephens Development Control Plan		\$98.00	\$103.50	\$0.00	\$103.50	Each		Full cost pricing
Port Stephens Local Environmental Plan (Text)		\$98.00	\$103.50	\$0.00	\$103.50	Each		Full cost pricing
Port Stephens Local Environmental Plan (Text and Maps)		\$345.00	\$364.00	\$0.00	\$364.00	Each		Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Control Plans [continued]

Strategies & Studies		\$98.00	\$103.50	\$0.00	\$103.50	Each		Full cost pricing
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Integrated Plans

Integrated Plans Fee	Plans include Integrated Plans, Resource Strategy Plus postage and handling at cost. Available free on web	\$154.50	\$163.00	\$0.00	\$163.00	Per set		Full cost pricing
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Reports

Reports Fee	Annual Report, End of Term Report, Customer Survey Reports, Fees and Charges Per volume plus postage and handling at cost. Available free on web	\$52.00	\$55.00	\$0.00	\$55.00	Per report		Full cost pricing
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Spatial Services

Maps/Plans

GIS Electronic Files

pdf or jpg format

Standard - AO (1189mm x 841mm)		\$24.00	\$25.50	\$0.00	\$25.50	Per print		Full cost pricing
Standard – A1 (841mm x 594mm)		\$20.50	\$22.00	\$0.00	\$22.00	Per file		Full cost pricing
Standard - A2 (594mm x 420mm)		\$19.40	\$20.50	\$0.00	\$20.50	Per file		Full cost pricing
Standard - A3 (420mm x 297mm)		\$15.00	\$16.00	\$0.00	\$16.00	Per file		Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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GIS Electronic Files [continued]

Standard – A4 (210mm x 297mm)		\$14.80	\$15.60	\$0.00	\$15.60	Per file		Full cost pricing
Standard with aerial photograph – AO (1189mm x 841mm)		\$29.50	\$31.50	\$0.00	\$31.50	Per file		Full cost pricing
Standard with aerial photograph - A1 (841mm x 594mm)		\$26.00	\$27.50	\$0.00	\$27.50	Per file		Full cost pricing
Standard with aerial photograph – A2 (594mm x 420mm)		\$25.00	\$26.50	\$0.00	\$26.50	Per file		Full cost pricing
Standard with aerial photograph – A3 (420mm x 297mm)		\$18.60	\$19.60	\$0.00	\$19.60	Per file		Full cost pricing
Standard with aerial photograph – A4 (210mm x 297mm)		\$18.20	\$19.20	\$0.00	\$19.20	Per file		Full cost pricing

GIS Maps Hard Copies

Standard – AO (1189mm x 841mm)		\$39.00	\$41.50	\$0.00	\$41.50	Per print		Full cost pricing
Standard – A1 (841mm x 594mm)		\$34.00	\$36.00	\$0.00	\$36.00	Per print		Full cost pricing
Standard – A2 (594mm x 420mm)		\$32.50	\$34.50	\$0.00	\$34.50	Per print		Full cost pricing
Standard – A3 (420mm x 297mm)		\$25.50	\$27.00	\$0.00	\$27.00	Per print		Full cost pricing
Standard – A4 (210mm x 297mm)		\$14.80	\$15.60	\$0.00	\$15.60	Per print		Full cost pricing
Standard with aerial photograph – AO (1189mm x 841mm)		\$48.00	\$51.00	\$0.00	\$51.00	Per print		Full cost pricing
Standard with aerial photograph – A1 (841mm x 594mm)		\$43.00	\$45.50	\$0.00	\$45.50	Per print		Full cost pricing
Standard with aerial photograph – A2 (594mm x 420mm)		\$40.50	\$43.00	\$0.00	\$43.00	Per print		Full cost pricing
Standard with aerial photograph – A3 (420mm x 297mm)		\$31.00	\$33.00	\$0.00	\$33.00	Per print		Full cost pricing
Standard with aerial photograph – A4 (210mm x 297mm)		\$18.20	\$19.20	\$0.00	\$19.20	Per print		Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25		Fee (incl. GST)	Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST				

Miscellaneous

Seniors, students, registered charities		50% of scheduled fee, subject to production of proof of status						Partial cost pricing
Spatial services	All prices include 15 minutes labour cost	Maps requiring additional customisation will be charged at \$10 per 15 minutes after the initial 15 minutes, and per 15 minutes thereafter						Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Community Services and Events

Graffiti wipes	Fee for packet of wipes	\$10.80	\$10.34	\$1.03	\$11.37			
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Administration Building – Hire of Rooms

Security	Security must be present when Administration Building rooms are hired. Charged at four hours minimum.	\$75.00	\$72.27	\$7.23	\$79.50	Hourly rate		Market pricing
Committee Room Hire (Double room) – First four hours	Minimum charge for up to four hours	\$239.50	\$229.55	\$22.95	\$252.50			Market pricing
Committee Room Hire (Double room) – Per hour thereafter	Charged in hourly increments Per hour or part thereof	\$115.00	\$110.45	\$11.05	\$121.50	Hourly rate		Market pricing
Committee Room Hire (Single room) – First four hours	Minimum charge for up to four hours	\$120.50	\$115.91	\$11.59	\$127.50			Market pricing
Committee Room Hire (Single room) – Per hour thereafter	Charged in hourly increments Per hour or part thereof	\$58.50	\$56.36	\$5.64	\$62.00	Hourly rate		Market pricing
Training Room Hire – First four hours, or \$245.00 (+ GST) per day 9am to 5pm		\$154.50	\$148.18	\$14.82	\$163.00			Market pricing
Cleaning Fee	Charged in hourly increments. Per hour or part thereof COVID-19 extra service included	\$194.50	\$186.82	\$18.68	\$205.50	Per hour		Market pricing
Kitchen Cleaning Fee	Charged in hourly increments Per hour or part thereof	\$183.50	\$175.91	\$17.59	\$193.50	Per hour		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Administration Building – Hire of Rooms [continued]

Kitchen Facilities Hire	Hirers must use Council caterer – charged in hourly increments Per hour or part thereof	\$183.50	\$175.91	\$17.59	\$193.50	Per hour		Market pricing
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Cemetery Operations

Bushland Garden Fees – Carumbah Memorial Gardens

Plaque	10 line bottle green bronze gumleaf motif plaque including installation	\$1,190.00	\$1,140.91	\$114.09	\$1,255.00	Per plaque		Market pricing
Extra line inscription on plaque	Extra line inscription on plaque	\$108.00	\$103.64	\$10.36	\$114.00	Per extra line		Market pricing
Niche	For interment of ashes	\$809.00	\$775.45	\$77.55	\$853.00	Per niche		Market pricing

Columbarium Wall Fees – Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah & Anna Bay

Niche	For interment of ashes	\$755.00	\$723.64	\$72.36	\$796.00	Per niche		Market pricing
Plaque	8 line bronze niche plaque including installation	\$916.00	\$878.18	\$87.82	\$966.00	Per plaque		Market pricing
Extra line inscription on plaque	Excluding black granite plaque for granite wall Maximum of 2 additional lines	\$108.00	\$103.64	\$10.36	\$114.00	Per line		Market pricing
Black granite plaque for granite wall at Raymond Terrace Cemetery ONLY	Black granite with gold lettering and attached vase – including installation	\$916.00	\$878.18	\$87.82	\$966.00	Per plaque		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Columbarium Wall Fees – Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah & Anna Bay [continued]

Plaque (Terrazzo Walls) Carumbah Memorial Gardens and Karuah Cemetery ONLY	Oval bronze gum motif niche plaque with vase – including installation	\$1,295.00	\$1,240.91	\$124.09	\$1,365.00	Per plaque		Market pricing
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Cemetery – Burial Plots

Burial Plot – Anna Bay – Concrete Beams	Includes "Right of Burial"	\$1,565.00	\$1,500.00	\$150.00	\$1,650.00	Per plot		Market pricing
Burial Plot – Karuah, Nelson Bay, Seaham, Raymond Terrace	Includes "Right of Burial"	\$1,510.00	\$1,450.00	\$145.00	\$1,595.00	Per plot		Market pricing

Cemetery – Other fees

Additional emblem for bronze plaques (e.g. RAAF, Girl Guides, Scouts etc.)	As per special request from customer	\$129.50	\$124.09	\$12.41	\$136.50	Per item		Market pricing
Vase (Optional)	Only available for an 8 line bronze plaque	\$172.50	\$165.45	\$16.55	\$182.00	Per item		Market pricing
Interment fee	Burial fee (including ashes in plot)	\$269.50	\$258.64	\$25.86	\$284.50	Per burial		Market pricing
Monumental Permit	Headstone permit application fee	\$269.50	\$284.50	\$0.00	\$284.50	Per monument		Market pricing
Permit for exhumation of remains	Subject to approval by Public Health Authority and associated administration costs	\$701.00	\$739.00	\$0.00	\$739.00	Per occurrence		Market pricing
Transfer of "Right of Burial" Certificate	Fee for transfer of ownership of plot or niche	\$215.50	\$227.50	\$0.00	\$227.50	Per transfer		Market pricing
Administration Search Fee		\$81.00	\$85.50	\$0.00	\$85.50	Per search		Full cost pricing
Funeral Director/Grave Digger levied fee for incorrect burial	Funeral Director/ Grave Digger levied fee for incorrect burial	\$2,695.00	\$2,586.36	\$258.64	\$2,845.00	Per occurrence		Market pricing
Removal of ashes and plaque from gardens and walls	Removal of ashes and plaque from gardens and walls	\$269.50	\$258.64	\$25.86	\$284.50	Per occurrence		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Cemetery – Other fees [continued]

Monumental Mason levied fee for placement of headstone on incorrect grave	Monumental Mason levied fee for placement of headstone on incorrect grave	\$2,695.00	\$2,586.36	\$258.64	\$2,845.00	Per occurrence		Market pricing
Unauthorised placement of headstone on grave		\$2,500.00	\$2,395.45	\$239.55	\$2,635.00	Per occurrence		Market pricing
Weekend Internment Fee	Burial fee for weekend and public holiday interments. Including ashes in plot.	\$377.12	\$361.82	\$36.18	\$398.00	Per occurrence		Market pricing

Cemetery – Memorial Trees

Children's Services

Activity Van

Outside School Hours Care

Before School Care 2 hours care – Casual position		\$23.00	\$24.15	\$0.00	\$24.15	Per session		Full cost pricing
Before School Care 2 hours care – Permanent position		\$21.50	\$22.75	\$0.00	\$22.75	Per session		Full cost pricing
After School Care 3 hours care – Casual position		\$34.00	\$35.70	\$0.00	\$35.70	Per session		Full cost pricing
After School Care 3 hours care – Permanent position		\$32.00	\$33.90	\$0.00	\$33.90	Per session		Full cost pricing
Credit/Debit Card declined		\$13.60	\$14.40	\$0.00	\$14.40	Per transaction		Full cost pricing
Failure to notify of child absence	Failure to notify service that child will be absent for afternoon session	\$20.50	\$22.00	\$0.00	\$22.00	Per occurrence		Full cost pricing
Fee reminder		\$20.50	\$22.00	\$0.00	\$22.00	Per notice		Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Outside School Hours Care [continued]

Late collection of child	For every 10 minutes child remains after service closing time	\$33.50	\$35.50	\$0.00	\$35.50	Per 10 minutes late		Partial cost pricing
Pupil Free Day – per child		\$85.00	\$89.25	\$0.00	\$89.25	Per day		Market pricing
Hall Hire		\$18.45	\$17.68	\$1.77	\$19.45	Per hour		Full cost pricing
Attendance without booking		\$17.20	\$18.20	\$0.00	\$18.20	Per occurrence		Partial cost pricing
Refund Application - Vacation Care		\$20.50	\$22.00	\$0.00	\$22.00	Per occurrence		Full cost pricing
Vacation Care full day		\$85.00	\$89.25	\$0.00	\$89.25	Per session		Market pricing
Vacation Care weekly at one centre		\$400.00	\$420.00	\$0.00	\$420.00	Per week		Market pricing

Pre-School

Fee reminder		\$11.60	\$12.40	\$0.00	\$12.40	Per notice		Partial cost pricing
Credit/Debit Card declined		\$13.60	\$14.40	\$0.00	\$14.40	Per transaction		Full cost pricing
Late collection of child	For every 10 minutes child remains after service closing time.	\$21.50	\$23.00	\$0.00	\$23.00	Per 10 minutes late		Partial cost pricing
Pre-school session 6 hours Tier 1	All 4 year olds (Turns 4 before 31/7/23) and equity 3 year olds Equity child An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card	\$35.00	\$37.00	\$0.00	\$37.00	Per session		Partial cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Pre-School [continued]

Pre-school session 6 hours standard fee	Three year old "non-equity" child An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card	\$40.00	\$42.50	\$0.00	\$42.50	Per session		Partial cost pricing
Pre-school session Tier 2	Child attending 4th or 5th session in one week	\$20.00	\$21.50	\$0.00	\$21.50	Per session		Market pricing

Family Day Care

Administration fee – per child	Charge per hour per child	\$1.70	\$1.80	\$0.00	\$1.80	Per hour		Partial cost pricing
Educator Levy	Fee charged each week Educator works	\$18.45	\$20.00	\$0.00	\$20.00	Per week of operation		Partial cost pricing
Educator Levy if using Harmony Web		\$13.80	\$14.30	\$0.00	\$14.30	Per week of working		Market pricing
Enrolment – New family	Once off non-refundable fee to enrol a new family. Does not apply to families already enrolled with a transferring Educator Fee to be paid prior to commencing care	\$75.00	\$80.00	\$0.00	\$80.00	Per occurrence		Market pricing
Late Attendance Record processing	Attendance records incomplete, incorrect, or submitted after 12pm on processing day	\$6.80	\$7.20	\$0.00	\$7.20	Per attendance record		Partial cost pricing
Workshop / Training		Charged for educator workshops at cost on the day				Per workshop		Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Family Day Care [continued]

Standard Hours Fee Range	The Standard Fee is for care between 8.00am and 6.00pm Monday to Friday				\$8.00 – \$18.00	Per child per hour		Market pricing
Non Standard Hours Fee Range	For care before 8.00am and after 6.00pm Monday to Friday				\$8.00 – \$30.00	Per child per hour		Market pricing
Before and After School Hours Care Fee Range					\$8.00 – \$18.00	Per child per hour		Market pricing
Weekend Care / Overnight Care Fee Range					\$9.00 – \$50.00	Per child per hour		Market pricing
Public Holiday Fee Range	For Gazetted Public Holidays. Applicable when care is provided				\$9.00 – \$50.00	Per child per hour		Market pricing

Disability Services

Miscellaneous

MLAK Keys	Amenities access keys	\$21.50	\$20.91	\$2.09	\$23.00	Per key		Full cost pricing
MLAK Key	Amenities access key				First key			Free (zero priced)

Event Site Hire

Access Community Land application	Fee for Council owned land. Fee to access Council owned land for casual short term use. Bond of \$1,000.00 is payable prior to access	\$181.50	\$165.00	\$16.50	\$181.50			Full cost pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Category A – Regional Open Space (regional recreation space has the capacity to attract people from the wider Port Stephens Community):

High Impact Event

Venue Hire		\$10,960.00	\$10,504.55	\$1,050.45	\$11,555.00	Per day		Market pricing
Bond		\$18,820.00	\$19,840.00	\$0.00	\$19,840.00	Per event		Market pricing

Medium Impact Event

Venue Hire		\$3,585.00	\$3,436.36	\$343.64	\$3,780.00	Per day		Market pricing
Bond		\$10,035.00	\$10,580.00	\$0.00	\$10,580.00	Per event		Market pricing

Low Impact Event

Venue Hire		\$1,570.00	\$1,504.55	\$150.45	\$1,655.00	Per day		Market pricing
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Category B – District Open Space (district recreation spaces typically have the capacity to draw people from more than one planning precinct area):

High Impact Event

Venue Hire		\$5,460.00	\$5,231.82	\$523.18	\$5,755.00	Per day		Market pricing
Bond		\$9,405.00	\$9,915.00	\$0.00	\$9,915.00	Per event		Market pricing

Medium Impact Event

Venue Hire		\$2,710.00	\$2,600.00	\$260.00	\$2,860.00	Per day		Market pricing
Bond		\$3,770.00	\$3,975.00	\$0.00	\$3,975.00	Per event		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Low Impact Event

Venue Hire		\$1,315.00	\$1,263.64	\$126.36	\$1,390.00	Per day		Market pricing
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Category C – Local Open Space (local recreation spaces will generally cater for people within the local area within one or two suburbs):

High Impact Event

Venue Hire		\$3,250.00	\$3,118.18	\$311.82	\$3,430.00	Per day		Market pricing
Bond		\$4,395.00	\$4,635.00	\$0.00	\$4,635.00	Per event		Full cost pricing

Medium Impact Event

Venue Hire		\$2,450.00	\$2,350.00	\$235.00	\$2,585.00	Per day		Market pricing
Bond		\$1,200.00	\$1,265.00	\$0.00	\$1,265.00	Per event		Full cost pricing

Low Impact Event

Venue Hire		\$1,030.00	\$990.91	\$99.09	\$1,090.00	Per day		Market pricing
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Event Administration Fees

Bin Hire		Additional Fees may apply for bin hire and additional service fees						
Event Administration Charge – Filming and Commercial Photography		\$0.00	\$400.00	\$40.00	\$440.00	Per event		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Event Administration Fees [continued]

Event Site Preparation and/or assistance	Quotation will be based on an estimated cost of labour, plant, materials, organisational overheads and allowance for profit to complete the works				Inclusive of GST			Market pricing
Event Site Remediation or Cleaning	Quotation will be based on an estimated cost of labour, plant, materials, organisational overheads and allowance for profit to complete the works				Inclusive of GST			Market pricing
Not for Profit Fee Discount	This discount may be applicable to applicants who identify as Not for Profit organisations or Schools and are applying for a licence to stage an event on council owned or managed land.				Eligibility is based on the Not for Profit Fee Discount Assessment Matrix			
Tomaree Sport Fields – Field Maintenance Levy	Field Maintenance Levy to be charged to all external users, for all bookings through Events and payable to Tomaree Sports Council				Sliding scale, the fee per person depends on the number of participants: \$3.50 (31-99), \$3.00 (100-249), \$2.50 (250-499), \$2.00 (500+)			Market pricing
Event Administration Charge – Private ceremonies (including weddings and christenings)		\$250.00	\$239.55	\$23.95	\$263.50	Per event		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Event Fee - Other

Commercial Events (over 5 days in length)

Venue Hire					By negotiation			Market pricing
Bond					By negotiation			Market pricing

Helicopter Landing Sites

Designated Sites

Helicopter landing licence fee	No fees are applicable for the landing of a helicopter for emergency services. All other landings will require a Development Assessment/Events Application	\$1,220.00	\$1,290.00	\$0.00	\$1,290.00	Per licence		Market pricing
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Library Services

e-Resources

Internet Access					Core library service			Free (zero priced)
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Inter-Library Loans

Fast-Track Loan			Fee will be as per charge set by the lending institution	Per item	Partial cost pricing
Inter-Library Loan from reciprocal libraries			Fee will be as per charge set by the lending institution	Per item	Partial cost pricing
Inter-Library Loan from non-reciprocal libraries			Fee will be as per charge set by the lending institution	Per item	Partial cost pricing
International			Fee will be as per charge set by the lending institution	Per item	Partial cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Inter-Library Loans [continued]

Photocopying		Fee will be as per charge set by the lending institution						Partial cost pricing
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Miscellaneous

Meeting room hire: Raymond Terrace Library	Registered Charities & Community Groups	\$12.00	\$10.91	\$1.09	\$12.00	Per hour		Market pricing
Meeting room hire: Raymond Terrace Library	For profit organisations, private, funded, government (including Council for Council business)	\$24.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Membership card replacement		Fee will be as per charge set by Newcastle City Council				Each		Partial cost pricing
Merchandise – library bags	Indicative fee only	\$1.65	\$1.50	\$0.15	\$1.65	Each		Market pricing

Fees

Lost stock items		Fee will be as per charge set by Newcastle City Council				Per item		Partial cost pricing
Lost CD/DVD/Video Covers	Processing fee for replacing covers etc.	Fee will be as per charge set by Newcastle City Council				Per item		Partial cost pricing

Production Services

Printing/Photocopying A4	A4 Exempt from GST if Council-controlled document	\$0.25	\$0.23	\$0.02	\$0.25	Per page/ copy		Market pricing
Printing/Photocopying A4 Colour	A4 (colour) Exempt from GST if Council-controlled document	\$0.65	\$0.59	\$0.06	\$0.65	Per page/ copy		Market pricing
Printing/Photocopying A3	A3 Exempt from GST if Council-controlled document	\$0.45	\$0.41	\$0.04	\$0.45	Per page/ copy		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Production Services [continued]

Printing/Photocopying A3 Colour	A3 (colour) Exempt from GST if Council-controlled document	\$1.30	\$1.18	\$0.12	\$1.30	Per page/ copy		Market pricing
Laminating A4	A4	\$3.00	\$2.73	\$0.27	\$3.00	Per sheet		Market pricing
Laminating A3	A3	\$6.00	\$5.45	\$0.55	\$6.00	Per sheet		Market pricing

Programs/Activities

Author visits				Determined by supplier cost		Per person		Market pricing
Children's programs/activities				Determined by supplier cost		Per person		Partial cost pricing

Halls & Community Centres

For Profit Hirers & Private Bookings:

The Facility is hired for irregular use, either as a one-off event or on an ad-hoc basis, by a profit making business or for private bookings such as birthday parties. This includes Council hire for Council business.

Registered Charities and Community Groups:

The Facility is hired for use by a charitable or not-for-profit organisation or community group. Evidence must be provided detailing charity or not-for-profit status.

Regular Hirers:

The Facility is hired for regular use, either on an ongoing basis or for a predetermined period of time on a predetermined schedule.

Bonds (no GST on Bonds)

Bond – Event Category A	Low risk (Small gathering, no alcohol)	\$85.00	\$85.00	\$0.00	\$85.00			Market pricing
Bond – Event Category B	Medium risk (medium numbers, no alcohol)	\$150.00	\$150.00	\$0.00	\$150.00			Market pricing
Bond – Event Category C	Medium risk (facility capacity, no alcohol)	\$250.00	\$250.00	\$0.00	\$250.00			Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Bonds (no GST on Bonds) [continued]

Bond – Event Category D	Event with alcohol (Low risk)	\$500.00	\$500.00	\$0.00	\$500.00			Market pricing
Bond – Event Category E	Event with alcohol (High risk)	\$1,250.00	\$1,250.00	\$0.00	\$1,250.00			Market pricing

Ancillary Costs

Carpet Cleaning Fee	Carpet cleaning fee to be deducted from the bond or charged if required	Maximum carpet cleaning fee is \$200.00				Each		Market pricing
Cleaning Fee	Cleaning fee to be deducted from the bond or charged if the facility is not cleaned to a satisfactory standard after use	\$85.00	\$90.91	\$9.09	\$100.00	Per hour		Market pricing
Lost Key	All Hirers	\$50.00	\$45.45	\$4.55	\$50.00	Per key		Market pricing
Storage Cupboard - Small	Where applicable - Regular hirers only	\$30.00	\$29.09	\$2.91	\$32.00	Per Year		Full cost pricing
Storage Cupboard - Medium	Where applicable - Regular hirers only	\$45.00	\$43.18	\$4.32	\$47.50	Per Year		Full cost pricing
Storage Cupboard - Large	Where applicable - Regular hirers only	\$70.00	\$67.27	\$6.73	\$74.00	Per Year		Full cost pricing
Election Day Hire		\$485.00	\$463.64	\$46.36	\$510.00	Per event		Full cost pricing

Anna Bay/Birubi Point Hall

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$23.64	\$2.36	\$26.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$12.00	\$12.73	\$1.27	\$14.00	Per hour		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Corlette Community Hall

Hourly Rate	For-profit hirers, regulars & private bookings	\$15.00	\$24.55	\$2.45	\$27.00	Per hour		Market pricing
Hourly Rate	Registered charities & community groups	\$7.50	\$14.55	\$1.45	\$16.00	Per hour		Market pricing

Fern Bay Community Centre

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$27.27	\$2.73	\$30.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$17.50	\$16.36	\$1.64	\$18.00	Per hour		Market pricing
Tennis Clubhouse	Casual hirer	\$5.50	\$5.27	\$0.53	\$5.80	Per hour		Market pricing
Tennis Court Hire	Casual hirer Day time	\$8.50	\$8.14	\$0.81	\$8.95	Per hour/ court		Market pricing
Tennis Court Hire	Casual hirer Night time	\$17.00	\$16.36	\$1.64	\$18.00	Per hour/ court		Market pricing
Tennis Court Hire	Regular hirer Day time	\$5.50	\$5.27	\$0.53	\$5.80	Per hour/ court		Market pricing
Tennis Court Hire	Regular hirer Night time	\$11.00	\$10.55	\$1.05	\$11.60	Per hour/ court		Market pricing

Hinton School of Arts

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$23.18	\$2.32	\$25.50	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$16.00	\$15.32	\$1.53	\$16.85	Per hour		Market pricing

Karuah Community Hall

Hourly Rate	For-profit hirers & private bookings	\$11.00	\$10.00	\$1.00	\$11.00	Per hour		Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Karuah Community Hall [continued]

Hourly Rate	Registered charities, community groups & regular hirers	\$9.00	\$8.18	\$0.82	\$9.00	Per hour		Market pricing
Meeting Room	All hirers	\$9.00	\$8.18	\$0.82	\$9.00	Per hour		Market pricing
Other Hire – Shed	For-profit hirers & private bookings Per half shed – user to hold own insurance	\$46.50	\$42.27	\$4.23	\$46.50	Per month		Market pricing
Other Hire – Shed	Registered charities & community groups Per half shed – user to hold own insurance	\$29.00	\$26.36	\$2.64	\$29.00	Per month		Market pricing

Lemon Tree Passage Old School Centre

Hourly Rate	For-profit hirers & private bookings	\$11.00	\$10.55	\$1.05	\$11.60	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$8.00	\$7.73	\$0.77	\$8.50	Per hour		Market pricing

Mallabula Community Centre

Hourly Rate	For-profit hirers & private bookings	\$17.00	\$23.64	\$2.36	\$26.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular users/hirers	\$11.00	\$12.73	\$1.27	\$14.00	Per hour		Market pricing

Medowie Community Centre

Banksia or Acacia Hall Hire	For-profit hirers & private bookings	\$28.50	\$27.27	\$2.73	\$30.00	Per hour		Market pricing
Banksia or Acacia Hall Hire	Registered charities, community groups & regular users	\$16.00	\$16.36	\$1.64	\$18.00	Per hour		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Medowie Community Centre [continued]

Waratah, Tougher or Boronia Office / Room Hire	For-profit hirers & private bookings	\$20.50	\$23.64	\$2.36	\$26.00	Per hour		Market pricing
Waratah, Tougher or Boronia Office / Room Hire	Registered charities, community groups & regular hirers	\$13.00	\$12.73	\$1.27	\$14.00	Per hour		Market pricing
Other Hire - Wilkinson Room	Hunter New England Health	\$40.50	\$39.09	\$3.91	\$43.00	Per day		Market pricing

Nelson Bay Community Hall

Hourly Rate	For-profit hirers & private bookings	\$23.00	\$20.91	\$2.09	\$23.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$17.00	\$15.45	\$1.55	\$17.00	Per hour		Market pricing
Other hire	Table Tennis & Snooker group	\$4.50	\$4.09	\$0.41	\$4.50	Per player per attendance		Market pricing
Other Hire - Garage	For-profit hirers and private bookings	\$55.50	\$50.45	\$5.05	\$55.50	Per month		Market pricing
Other Hire - Garage	Registered charities & community groups	\$45.00	\$40.91	\$4.09	\$45.00	Per month		Market pricing

Raymond Terrace Senior Citizens Hall

Hourly Rate	For-profit casual / regular hirers & private bookings	\$24.00	\$23.18	\$2.32	\$25.50	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & not for profit hirers	\$17.50	\$14.55	\$1.45	\$16.00	Per hour		Market pricing

Salt Ash Community Hall

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$23.18	\$2.32	\$25.50	Per hour		Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Salt Ash Community Hall [continued]

Hourly Rate	Registered charities & community groups	\$17.50	\$16.77	\$1.68	\$18.45	Per hour		Market pricing
Hourly Rate	Regular hirers	\$14.00	\$13.41	\$1.34	\$14.75	Per hour		Market pricing
Other hire	Crockery hire	\$27.00	\$25.91	\$2.59	\$28.50	Per event		Market pricing

Seaham School of Arts & Community Hall

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$23.64	\$2.36	\$26.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$14.00	\$12.73	\$1.27	\$14.00	Per hour		Market pricing

Soldiers Point Hall

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$23.18	\$2.32	\$25.50	Per hour		Market pricing
Hourly Rate	Registered charities & community groups	\$18.00	\$17.27	\$1.73	\$19.00	Per hour		Market pricing
Hourly Rate	Regular hirers	\$14.50	\$13.91	\$1.39	\$15.30	Per hour		Market pricing

Tanilba Foreshore Hall

Hourly Rate	All hirers	\$13.50	\$12.27	\$1.23	\$13.50	Per hour		Market pricing
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Tomaree Library & Community Centre

Meeting Room - Hourly Rate	Registered charities & community groups	\$12.00	\$10.91	\$1.09	\$12.00	Per hour		Market pricing
Meeting Room - Hourly Rate	For-profit users & private bookings	\$24.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Full Auditorium - Hourly Rate	Registered charities & community groups	\$22.00	\$20.00	\$2.00	\$22.00	Per hour		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Tomaree Library & Community Centre [continued]

Full Auditorium - Hourly Rate	For-profit users & private bookings	\$44.00	\$40.00	\$4.00	\$44.00	Per hour		Market pricing
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Williamtown Hall

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$27.27	\$2.73	\$30.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$17.00	\$16.36	\$1.64	\$18.00	Per hour		Market pricing

Recreation Services Administration

Park Seat without Plaque		\$2,850.00	\$2,731.82	\$273.18	\$3,005.00	Per unit		Full cost pricing
Park Seat with Plaque		\$2,975.00	\$2,854.55	\$285.45	\$3,140.00	Per unit		Full cost pricing
Tree without Plaque		\$832.00	\$797.27	\$79.73	\$877.00	Per unit		Full cost pricing
Tree with Plaque		\$956.00	\$918.18	\$91.82	\$1,010.00	Per unit		Full cost pricing

Waste Management Services

Collection Services

Additional Bins/Bin Size Upgrades

Red bin		\$268.00	\$282.50	\$0.00	\$282.50	Per bin		Full cost pricing
Yellow bin		\$178.00	\$188.00	\$0.00	\$188.00	Per bin		Full cost pricing
Green Bin		\$178.00	\$188.00	\$0.00	\$188.00	Per bin		Full cost pricing
Upgrade bin size: yellow bin only		\$27.50	\$30.00	\$0.00	\$30.00	Per bin		Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Holiday Rental Bin Service

Garbage bin (240 litres)	Per bin – covers the 6 week service period from 16 December 2024 to 27 January 2025	\$90.00	\$95.00	\$0.00	\$95.00	Per bin		Market pricing
Recycle bin (240 litres)	Per bin – covers the 6 week service period from 16 December 2024 to 27 January 2025	\$47.00	\$50.00	\$0.00	\$50.00	Per bin		Market pricing

Special Events

Additional Collection Service of special event bin		\$21.00	\$20.00	\$2.00	\$22.00	Per service		Full cost pricing
Garbage bin (240 litres)	Minimum three bins per order	\$26.00	\$25.00	\$2.50	\$27.50	Per bin		Full cost pricing
Recycle bin (240 litres)	No minimum order applies if in conjunction with garbage bins – If ordered separately a minimum order of 3 bins applies	\$26.00	\$25.00	\$2.50	\$27.50	Per bin		Full cost pricing

Kerbside Collection

For a kerbside collection, contact Council's contractor, Veolia, on 1300 734 470 or book on-line through PSC's website.

Userpay Kerbside Collection (Bulky)		\$130.00	\$137.00	\$0.00	\$137.00	Per collection		Market pricing
Userpay Kerbside Collection (Green)		\$83.00	\$87.50	\$0.00	\$87.50	Per collection		Market pricing

General Processable Waste

Putrescible Waste (Food Waste) – minimum fee		\$28.00	\$27.27	\$2.73	\$30.00			Partial cost pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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General Processable Waste [continued]

Putrescible Waste (Food Waste)		\$470.00	\$427.27	\$42.73	\$470.00	Per tonne		Partial cost pricing
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Household Recyclables

Cardboard, paper, glass containers, plastic containers, steel cans, aluminium cans	Must be sorted. If unsorted the General Mixed Waste fee applies			No charge if sorted				Free (zero priced)
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Garden/Wood Waste

Garden/Wood Waste – Minimum Fee	Must be sorted. If unsorted the General Mixed Waste fee applies	\$28.00	\$27.27	\$2.73	\$30.00			Market pricing
Garden/Wood Waste (Does not include painted, treated or laminated timber)	Must be sorted. If unsorted the General Mixed Waste fee applies	\$260.00	\$236.36	\$23.64	\$260.00	Per tonne		Full cost pricing

Mixed Inert Waste

General Mixed Waste – Minimum Fee		\$28.00	\$27.27	\$2.73	\$30.00			Market pricing
General Mixed Waste	State government waste levy of \$163.20 included in fee	\$380.00	\$359.09	\$35.91	\$395.00	Per tonne		Partial cost pricing

Mattresses & Bases

1 piece (mattress or base)		\$38.00	\$40.91	\$4.09	\$45.00	Per Item		Full cost pricing
Polystyrene - Clean	Clean polystyrene, must be sorted with no contaminants	\$10.00	\$9.09	\$0.91	\$10.00	Per item		Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Metals, Batteries, Motor Oil

Sorted metals, batteries, motor oil			No charge if sorted from other waste					Free (zero priced)
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Concrete, Bricks, Roof Tiles

Concrete, bricks, roof tiles – minimum fee	Must be sorted. If unsorted the General Mixed Waste fee applies	\$28.00	\$27.27	\$2.73	\$30.00			Market pricing
Concrete, bricks, roof tiles – per tonne	Must be sorted. If unsorted the General Mixed Waste fee applies	\$207.00	\$195.45	\$19.55	\$215.00	Per tonne		Full cost pricing

Tyres

Tyres	Car or motorbike tyre	\$8.00	\$9.09	\$0.91	\$10.00	Per tyre		Full cost pricing
Tyres	Car or motorbike tyre on rim	\$17.00	\$18.18	\$1.82	\$20.00	Per tyre		Full cost pricing
Tyres	4WD tyre	\$17.00	\$18.18	\$1.82	\$20.00	Per tyre		Full cost pricing
Tyres	4WD tyre on rim	\$33.00	\$31.82	\$3.18	\$35.00	Per tyre		Full cost pricing
Tyres	Truck tyre	\$35.00	\$36.36	\$3.64	\$40.00	Per tyre		Full cost pricing
Tyres	Truck tyre on rim	\$75.00	\$68.18	\$6.82	\$75.00	Per tyre		Full cost pricing
Tyres	Tractor tyre - Less than 1m	\$130.00	\$118.18	\$11.82	\$130.00	Per tyre		Full cost pricing
Tyres	Tractor tyre - greater than 1m	\$260.00	\$272.73	\$27.27	\$300.00	Per tyre		Full cost pricing

e-Waste

Commercial		\$930.00	\$863.64	\$86.36	\$950.00	Per tonne		Full cost pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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e-Waste [continued]

Residential		No charge if sorted from other waste						Free (zero priced)
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Charity Waste Disposal

Less than 20 tonnes	Registered charities	\$0.00	\$0.00	\$0.00	\$0.00	Per tonne		Free (zero priced)
20 to 60 tonnes	Registered charities Registered charities increased yearly by CPI	\$43.50	\$41.82	\$4.18	\$46.00	Per tonne		Partial cost pricing
60 to 150 tonnes	Registered charities	\$86.50	\$83.18	\$8.32	\$91.50	Per tonne		Partial cost pricing
Greater than 150 tonnes	Registered charities	Full gate rate at disposal facility				Per tonne		Full cost pricing

Waste Sales

Weighbridge ticket		\$45.00	\$40.91	\$4.09	\$45.00	Per ticket		Market pricing
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Wharves/Foreshores/Boat Ramps

Recreational Berthing

Recreational/event berthing		\$55.00	\$52.73	\$5.27	\$58.00	Per day		Market pricing
Foreshore Dinghy storage	Fee to be charged pro rata (year or half year thereof)	\$115.00	\$121.50	\$0.00	\$121.50	Per annum		Full cost pricing

Visitor Information Centre

Commission - Accomodation bookings		On Request - 12.5% Instantly Bookable - 10%				Per booking		Market pricing
Commission – Tour bookings		On Request - 15% Instantly Bookable - 12.5%				Per booking		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Visitor Information Centre
[continued]

Online Accommodation Booking Fee		Range between \$10 - \$15				Per booking		Partial cost pricing
Brochure display	Non-members of Destination Port Stephens	\$286.00	\$274.55	\$27.45	\$302.00	Per brochure		Market pricing
Second (2nd) brochure display	Non-members of Destination Port Stephens	\$166.00	\$159.09	\$15.91	\$175.00	Per brochure		Market pricing
Souvenirs		Prices as displayed on items in store						Market pricing
In Centre Advertising	Annual Fee	\$351.00	\$336.36	\$33.64	\$370.00			Market pricing
Booking Engine Training Fee		\$75.50	\$72.73	\$7.27	\$80.00	Per hour		Market pricing
Set up Fee		\$75.50	\$72.73	\$7.27	\$80.00	Per set up		Market pricing
Online Booking Fee – Tours		\$5.20	\$5.00	\$0.50	\$5.50	Per booking		Partial cost pricing
Amendments/Changes to Bookings		\$34.00	\$32.73	\$3.27	\$36.00	Per change		Market pricing
Cancellation Fee		\$60.00	\$54.55	\$5.45	\$60.00	Per booking		Partial cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Development & Building Services

Services and Administration

Consultation and Advice

Pre-Lodgement Meeting/Advice

Pre-lodgement meeting/advice fees for minor development	Pre-lodgement meeting for residential developments (outbuildings and or up to 5 dwellings), subdivisions (up to 5 lots) or any other development with a value of works up to \$1million Must be requested and paid for prior to meeting	\$300.00	\$288.18	\$28.82	\$317.00			Market pricing
Pre-lodgement meeting/ advice fees for major development	Pre-lodgement meeting for residential developments (more than 5 dwellings), subdivisions (more than 5 lots) or any other development with a value of works over \$1million Must be requested and paid for prior to meeting	\$600.00	\$575.45	\$57.55	\$633.00			Market pricing
Provide pre-lodgement advice where a meeting is not required		\$335.00	\$321.82	\$32.18	\$354.00			Market pricing

Professional and Technical Property Advice

Provide Dwelling Entitlement advice on land in certain rural, residential and environmental protection zones	Search Council records, review relevant legislation and provide written advice	\$302.00	\$290.00	\$29.00	\$319.00			Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Professional and Technical Property Advice

[continued]

Provide advice on the Physical Commencement of Development Applications	Search Council records, undertake site inspection, review relevant legislation and provide written advice	\$582.00	\$558.18	\$55.82	\$614.00			Market pricing
SEPP Certification or written advice in relation to exempt or complying development		\$194.50	\$186.82	\$18.68	\$205.50			Market pricing
Access appraisals	Request for information report and/ or certification	Relates to DA compliance issues, payment of contributions or meeting requirements of planning agreement or meeting DA conditions. Minimum fee plus inspection and reporting costs at \$171.00 per half hour or part thereof						Partial cost pricing
Dilapidation report		Min \$159.00 / Max \$204.00 / Per half hour or part thereof						Market pricing

Consultation Services

Council Building Surveying or Planning Professional Officer providing consultant services	Per hour or part thereof including travel time if applicable	Accredited Certifier A4-A3 or Development Planner or Strategic Planner \$159.00 / Senior Development Planner or Senior Strategic Planner or Accredited Certifier A2-A1 \$204.00				Per hour or part thereof		Market pricing
Out of hours consultant work or inspection		Min. \$204.00 / Max. \$278.00				Per hour or part thereof		Market pricing

Administration

Registrations

Registration of private construction certificate		\$36.00	\$36.00	\$0.00	\$36.00	Per certificate	EP&A Regulation 2000 Clause 263(2)	Statutory pricing
Registration of private complying development certificate		\$36.00	\$36.00	\$0.00	\$36.00	Per certificate	EP&A Regulation 2000 Clause 263(2)	Statutory pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Registrations [continued]

Registration of private occupation certificate		\$36.00	\$36.00	\$0.00	\$36.00	Per certificate	EP&A Regulation 2000 Clause 263(2)	Statutory pricing
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Scanning and Archiving

Archiving fee – Applicable to all development and building applications		\$145.00	\$153.00	\$0.00	\$153.00	Per application		Partial cost pricing
Scanning – Development and building applications submitted in hard copy		\$70.00	\$74.00	\$0.00	\$74.00	Per application		Partial cost pricing

Building Specification Booklets

HIA members		\$18.40	\$17.64	\$1.76	\$19.40	Each		Market pricing
Non HIA members		\$36.50	\$35.00	\$3.50	\$38.50	Each		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Refund of Local Infrastructure Contributions

Refund of Local Infrastructure Contributions	This fee applies to requests to refund Local Infrastructure Contributions and includes up to five hours of work by Council staff including assessment of refund request, preparation and review of Development Contributions Team (DCAT) memorandum, DCAT meeting and refund processing. The fee will be charged to successful requests and will be deducted from the refund amount.	\$1,070.00	\$1,130.00	\$0.00	\$1,130.00	Each		Full cost pricing
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Voluntary Planning Agreements

Phase 1 - Assessment of initial offer	Fee includes up to 4 hours of work by Council staff including review and assessment of offer and formal response. Additional hours will be invoiced to the Developer at an hourly rate of \$226. To be paid prior to staff review.	\$0.00	\$904.00	\$0.00	\$904.00			Full cost pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Voluntary Planning Agreements [continued]

Phase 1 - Assessment of subsequent offers	Fee includes up to 3 hours of work by Council staff including review and assessment of offer and formal response. Additional hours will be invoiced to the Developer at an hourly rate of \$226. To be paid prior to staff review.	\$0.00	\$678.00	\$0.00	\$678.00			Full cost pricing
Phase 2 - Executive team endorsement of offers/draft agreements	Fee includes up to 6 hours of work by Council staff including review and assessment of offer, drafting of executive memorandum and formal response. Additional hours will be invoiced to the Developer at an hourly rate of \$226. To be paid prior to preparation of executive memorandum.	\$0.00	\$1,356.00	\$0.00	\$1,356.00			Full cost pricing
Phase 3 - Preparation of agreement	Preparation and or review of planning agreement		Full recovery of all costs to Council					Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Voluntary Planning Agreements [continued]

Phase 4 - Exhibition of draft Planning Agreement	Fee includes up to 20 hours of work by Council staff including review and executive endorsement of draft agreement, preparation of Council report and Councillor briefing. Additional hours will be invoiced to the Developer at an hourly rate of \$226. To be paid prior to preparation of executive memorandum.	\$0.00	\$4,520.00	\$0.00	\$4,520.00			Full cost pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Voluntary Planning Agreements [continued]

Phase 5 - Council endorsement of Planning Agreement	Fee includes up to 25 hours of work by Council staff including review and response to public submissions received during exhibition, executive endorsement of agreement, preparation of Council report and Councillor briefing. Additional hours will be invoiced to the Developer at an hourly rate of \$226. To be paid prior to preparation of executive memorandum or review of submissions, whichever occurs first.	\$0.00	\$5,650.00	\$0.00	\$5,650.00			Full cost pricing
Phase 6 – Monitoring, enforcing and administering the planning agreement	Fee includes any necessary monitoring and administering of the agreement and will be invoiced at an hourly rate of \$226	Full cost recovery or as specified in executed planning agreement						Full cost pricing

Works in Kind Agreements

Preparation of agreement		Full recovery cost of Council's legal fees						Full cost pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Rezoning and Reclassification

Rezoning Requests

Planning Proposals and Reclassification

Pre-lodgement meeting		\$418.00	\$400.50	\$40.05	\$440.55			Full cost pricing
Independent Review		All direct costs including hourly rate for Project Management at \$226/hour						Full cost pricing
Independent Studies (including a Place Plan)		All direct costs including hourly rate for Project Management at \$226/hour						Full cost pricing
Public Hearing		All Direct Costs						Full cost pricing
NSW Public Spaces Legacy Program Planning Proposal	Stage 1 Lodgement of planning proposal withdrawn or discontinued in 2020 under the NSW Public Spaces Legacy Program.	\$0.00	\$0.00	\$0.00	\$0.00	Per proposal		Free (zero priced)

Basic (Category A) - Planning Proposals

Low impact and low yield development. Includes Section 3.22 amendments, minor additional permitted uses. A low level of assessment, consultation and coordination is required. No, or minimal, supporting studies are required. An accompanying development control plan is not required.

This fee also applies to planning proposals that are consistent with a Place Strategy. The total of all stages except for the Stage 1 - Scoping, is to be paid at Lodgement.

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Basic (Category A) - Planning Proposals [continued]

Stage 1 – Scoping/pre-lodgement advice	Fee includes up to 35 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$226 per hour. The fee is to be paid prior to Council staff accepting the scoping report.	\$5,350.00	\$7,910.00	\$0.00	\$7,910.00	Per proposal		
Stage 2 - Lodgement/Gateway request	Fee includes up to 35 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$226 per hour	\$7,490.00	\$7,910.00	\$0.00	\$7,910.00	Per proposal		
Stage 3 – Post Gateway /exhibition	Fee includes up to 80 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$226 per hour.	\$17,120.00	\$18,080.00	\$0.00	\$18,080.00	Per proposal		Full cost pricing
Stage 4 – Gazettal and finalisation	Fee includes up to 14 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$226 per hour.	\$2,996.00	\$3,164.00	\$0.00	\$3,164.00	Per proposal		Full cost pricing

Standard (Category B) - Planning Proposals

Locally significant urban release areas and development. Significant additional permitted uses. A medium to high level of assessment, consultation and coordination is required. A medium to high number of supporting studies is required. An accompanying development control plan may be required.

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Standard (Category B) - Planning Proposals [continued]

Stage 1 – Scoping/pre-lodgement advice	Fee includes up to 49 hours of work by Council staff including rezoning request assessment prior to lodgement. Any additional hours will be invoiced to the applicant at \$226 per hour. The fee is to be paid prior to Council staff accepting the scoping report.	\$7,490.00	\$11,074.00	\$0.00	\$11,074.00	Per proposal		Full cost pricing
Stage 2 - Lodgement/Gateway request	Fee includes up to 70 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$226 per hour.	\$14,980.00	\$15,820.00	\$0.00	\$15,820.00	Per proposal		Full cost pricing
Stage 3 – Post Gateway /exhibition	Fee includes up to 150 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$226 per hour.	\$32,100.00	\$33,900.00	\$0.00	\$33,900.00	Per proposal		Full cost pricing
Stage 4 – Gazettal and finalisation	Fee includes up to 35 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$226 per hour.	\$7,490.00	\$7,910.00	\$0.00	\$7,910.00	Per proposal		Full cost pricing

Complex (Category C) - Planning Proposals

Large scale urban release areas and development. A high level of assessment, consultation and coordination is required. A high number of supporting studies is required. A development control plan is required.

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Complex (Category C) - Planning Proposals [continued]

Stage 1 – Scoping/pre-lodgement advice	Fee includes up to 70 hours of work by Council staff including rezoning request assessment prior to lodgement. Any additional hours will be invoiced to the applicant at \$226 per hour. The fee is to be paid prior to Council staff accepting the scoping report.	\$10,700.00	\$15,820.00	\$0.00	\$15,820.00	Per proposal		Full cost pricing
Stage 2 - Lodgement/Gateway request	Fee includes up to 280 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$226 per hour.	\$59,920.00	\$63,280.00	\$0.00	\$63,280.00	Per proposal		Full cost pricing
Stage 3 – Post Gateway /exhibition	Fee includes up to 300 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$226 per hour.	\$64,200.00	\$67,800.00	\$0.00	\$67,800.00	Per proposal		Full cost pricing
Stage 4 – Gazettal and finalisation	Fee includes up to 45 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$226 per hour.	\$9,630.00	\$10,170.00	\$0.00	\$10,170.00	Per proposal		Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Principal (Category D) - Planning Proposals

Stage 1 – Scoping/pre-lodgement advice	Fee includes up to 49 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$226 per hour. The fee is to be paid prior to Council staff accepting the scoping report.	\$7,490.00	\$11,074.00	\$0.00	\$11,074.00	Per proposal		Full cost pricing
Stage 2 - Lodgement/Gateway request	Fee includes up to 300 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$226 per hour.	\$64,200.00	\$67,800.00	\$0.00	\$67,800.00	Per proposal		Full cost pricing
Stage 3 – Post Gateway /exhibition	Fee includes up to 400 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$226 per hour.	\$85,600.00	\$90,400.00	\$0.00	\$90,400.00	Per proposal		Full cost pricing
Stage 4 – Gazettal and finalisation	Fee includes up to 55 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$226 per hour.	\$11,770.00	\$12,430.00	\$0.00	\$12,430.00	Per proposal		Full cost pricing

Withdrawal of Planning Proposal (All Categories)

Stage 1 Lodgement	Applies to current stage only. Refund not available after issue of Gateway determination.				28% of stage fee			Full cost pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Withdrawal of Planning Proposal (All Categories) [continued]

Stage 2 Gateway	Applies to current stage only. Refund not available after post-exhibition report to Council.			28% of stage fee				Full cost pricing
Stage 3 Gazettal	Applies to current stage only.			28% of stage fee				Full cost pricing

Reclassification of Council-owned Land

Administration fee	Fee applies for non Council proponent	\$588.00	\$619.75	\$0.00	\$619.75			Partial cost pricing
Valuation Fee – Sale of rezoned or reclassified Council land	External valuer. Fee applies for non Council proponent		Fee applies for non Council proponent					Market pricing

Applications (including DAs, CCs, CDCs and s.68)

Development Applications

Application Fees

Fees are based on value of development as determined by Council's authorised officer and schedule 4 Environmental Planning and Assessment Regulations (EP&A Regs) 2021. The fee unit for the financial year commencing 1 July 2023 will be \$107.28.

<https://legislation.nsw.gov.au/view/html/inforce/current/sl-2021-0759#sch.4>

Development not involving building work/carrying out of work/subdivision of land/demolition work		\$357.00	\$357.00	\$0.00	\$357.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Development involving building or demolition work with a value of works up to \$5,000		\$138.00	\$138.00	\$0.00	\$138.00		EP&A Regulation 2021 Schedule 4	Statutory pricing

Name	Description	Year 23/24		Year 24/25		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Application Fees [continued]

Development involving building or demolition work with a value of works \$5,001 – \$50,000		Base fee of \$212, plus \$3.00 for each \$1,000, or part \$1,000, by which estimated cost exceeds \$5,000					EP&A Regulation 2021 Schedule 4	Statutory pricing
Development involving building or demolition work with a value of works \$50,001 – \$250,000		Base fee of \$441, plus \$3.64 for each \$1,000, or part \$1,000, by which estimated cost exceeds \$50,000					EP&A Regulation 2021 Schedule 4	Statutory pricing
Development involving building or demolition work with a value of works \$250,001 – \$500,000		Base fee of \$1,454, plus \$2.34 for each \$1,000, or part \$1,000, by which estimated cost exceeds \$250,000					EP&A Regulation 2021 Schedule 4	Statutory pricing
Development involving building or demolition work with a value of works \$500,001 – \$1,000,000		Base fee of \$2,189, plus \$1.64 for each \$1,000, or part \$1,000, by which estimated cost exceeds \$500,000					EP&A Regulation 2021 Schedule 4	Statutory pricing
Development involving building or demolition work with a value of works \$1,000,001 – \$10,000,000		Base fee of \$3,280, plus \$1.44 for each \$1,000, or part \$1,000, by which estimated cost exceeds \$1 million					EP&A Regulation 2021 Schedule 4	Statutory pricing
Development involving building or demolition work with a value of works exceeding \$10,000,000		Base fee of \$19,914, plus \$1.19 for each \$1,000, or part \$1,000, by which estimated cost exceeds \$10 million					EP&A Regulation 2021 Schedule 4	Statutory pricing
Development being a single dwelling with a value of works up to \$100,000	Calculated fee does not apply to development meeting these requirements	\$570.00	\$570.00	\$0.00	\$570.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Development Application Awareness Fee	Covers the cost of digital and print advertising for all DA's	\$145.00	\$145.00	\$0.00	\$145.00			Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			
Additional fee for agency or authority concurrence or approval	Note: A payment of \$401.20 is required to each approval body. The payment may be in the form of a cheque made out to each body and forwarded to Council, or may be paid directly to each body if that body will accept the fee and a copy of the receipt forwarded to Council.	\$175.00	\$175.00	\$0.00	\$175.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Additional fee for Integrated Development	Note: A payment of \$401.20 is required to each approval body. The payment may be in the form of a cheque made out to each body and forwarded to Council, or may be paid directly to each body if that body will accept the fee and a copy of the receipt forwarded to Council.	\$175.00	\$175.00	\$0.00	\$175.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Additional fee for Designated Development	In addition to calculated fee	\$1,154.00	\$1,154.00	\$0.00	\$1,154.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Electronic referral and review of DA by an Urban Design Panel		\$1,500.00	\$1,500.00	\$0.00	\$1,500.00			
Additional fee for referral of a Residential Apartment Development to an Urban Design Panel	Applies to all DA's and modification applications	\$3,762.00	\$3,762.00	\$0.00	\$3,762.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Additional fee for referral of other development to an Urban Design Panel	Applies to all DA's and modification applications	\$3,508.00	\$3,762.00	\$0.00	\$3,762.00			Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Additional Application Fees [continued]

Additional fee for review of all types of development by an Urban Design Panel prior to DA lodgment	Applies to all DA's and modification applications			Maximum fee \$2,500.00				Market pricing
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Subdivision Application Fees

Boundary realignment		\$414.00	\$414.00	\$0.00	\$414.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Consolidation of lots		\$414.00	\$414.00	\$0.00	\$414.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Development application involving strata subdivision			\$414.00 plus \$65.00 per additional new lot				EP&A Regulation 2021 Schedule 4	Statutory pricing
Development application involving subdivision, other than strata subdivision, not involving the opening of a public road	In addition to calculated fee for subdivision works		\$414.00 plus \$53.00 per additional new lot				EP&A Regulation 2021 Schedule 4	Statutory pricing
Development application involving subdivision, other than strata subdivision, involving the opening of a public road	In addition to calculated fee for subdivision works		\$833.50 plus \$65.00 per additional new lot				EP&A Regulation 2021 Schedule 4	Statutory pricing

Signage Application Fees

Signage		\$357.00 plus \$93.00 for each advertisement in excess of 1					EP&A Regulation 2021 Schedule 4	Statutory pricing
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Notification and Advertising Fees

*Note - Council shall refund so much of the additional portion of the fee as not spent in giving the notice.

Notification pursuant to Council Community Participation Plan (CPP)		\$267.50	\$282.00	\$0.00	\$282.00			Statutory pricing
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Name	Description	Year 23/24	Year 24/25			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Notification and Advertising Fees [continued]

Re-Notification pursuant to Council Community Participation Plan (CPP)	Where Council is required to re-notify a development application due to amendments to the proposal	\$267.50	\$282.00	\$0.00	\$282.00			Statutory pricing
Advertising pursuant to Council Community Participation Plan (CPP)			Up to a maximum of \$1,385.00				EP&A Regulation 2021 Schedule 4	Statutory pricing
Re-Advertising pursuant to Council Community Participation Plan (CPP)	Where Council is required to re-advertise a development application due to amendments to the proposal		Up to a maximum of \$1,385.00				EP&A Regulation 2021 Schedule 4	Statutory pricing
Advertising fee for Advertised, Nominated Integrated, Threatened Species or Class 1 Aquaculture Development	For developments classified as Advertised or Noniminated Integrated Development in accordance with the EP&A Regulation 2021		Up to a maximum of \$1,385.00				EP&A Regulation 2021 Schedule 4	Statutory pricing
Advertising fee for Designated Development	For developments defined as Designated Development in accordance with the EP&A Regulation 2021.		Up to a maximum of \$2,784.00				EP&A Regulation 2021 Schedule 4	Statutory pricing
Advertising fee for Prohibited Development	For Prohibited Development as defined under the Port Stephens Local Environmental Plan.		Up to a maximum of \$1,385.00				EP&A Regulation 2021 Schedule 4	Statutory pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
Modification (s4.55) Fees								
Modification under Section 4.55 (EP&A Act 1979 and EP&A Regulations 2021) – Correct administrative error of Council	No administrative fee applies to the handling or administration of such applications	\$0.00	\$0.00	\$0.00	\$0.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Modification under Section 4.55 (EP&A Act 1979 and EP&A Regulations 2021) – Incorrect description/minor error or miscalculation		\$89.00	\$89.00	\$0.00	\$89.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) – Minimal environmental impact		\$808.00 or 50% of the original DA fee, whichever is the lesser					EP&A Regulation 2021 Schedule 4	Statutory pricing
Modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, if original DA fee was less than 1 fee unit or 1 fee unit or more and the original development application did not involve the erection of a building, the carrying out of a work or the demolition of a work or building		50% of the original DA fee					EP&A Regulation 2021 Schedule 4	Statutory pricing
Modification under Section 4.55(2) or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with with original DAfee more than 1 fee unit or 1 fee unit or more and the original development application involved the erection of a dwelling house with an estimated cost of \$100,000 or less		\$238.00					EP&A Regulation 2021 Schedule 4	Statutory pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up to \$5,000		\$68.00	\$68.00	\$0.00	\$68.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up from \$5,001 – \$250,000		\$106.00 plus \$1.50 for each \$1,000 or part thereof of the estimated cost					EP&A Regulation 2021 Schedule 4	Statutory pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up from \$250,001 – \$500,000		\$627.00 plus an additional \$0.85 for each \$1,000 by which the estimated cost exceeds \$250,000					EP&A Regulation 2021 Schedule 4	Statutory pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up from \$500,001 – \$1,000,000		\$893.00 plus an additional \$0.50 for each \$1,000 by which the estimated cost exceeds \$500,000					EP&A Regulation 2021 Schedule 4	Statutory pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Modification (s4.55) Fees [continued]

Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up from \$1,000,001 – \$10,000,000		\$1,237.00 plus an additional \$0.40 for each \$1,000 by which the estimated cost exceeds \$1,000,000					EP&A Regulation 2021 Schedule 4	Statutory pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works over \$10,000,000		\$5,942.00 plus an additional \$0.27 for each \$1,000 by which the estimated cost exceeds \$10,000,000					EP&A Regulation 2021 Schedule 4	Statutory pricing

Additional Modification (s4.55) Fees

Additional fee for modification under Section 4.55(2) or 4.56(1) (EP&A Act 1979 and EP&A Regulations 2021) where notice is required to be given		\$834.00	\$834.00	\$0.00	\$834.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Additional fee for referral of a Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) modification application which relates to Residential Apartment Development accompanied by a design verification from a qualified designer	Fee is to be refunded if the modification application is not referred to a design review panel	\$953.00	\$953.00	\$0.00	\$953.00		EP&A Regulation 2021 Schedule 4	Statutory pricing

Withdrawal Fees

Application is withdrawn before an assessment report has been commenced		80% of fee may be refunded						Partial cost pricing
Application is withdrawn after an assessment report is commenced, but before completion of the assessment		40% of fees may be refunded						Partial cost pricing
Application is withdrawn after assessment has been completed but before determination is made		No refund applicable						Partial cost pricing
Application has been advertised or notified		No refund of notification or advertising fee (fee retained)						Full cost pricing

Review of Decision to Reject Application

Application for review of decision to reject and not determine a development application under the Act, section 8.2(1)(c) if the estimated cost of development is less than \$100,000		\$68.00	\$68.00	\$0.00	\$68.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Review of Decision to Reject Application [continued]

\$100,000–\$1 million		\$187.00	\$187.00	\$0.00	\$187.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
more than \$1 million		\$313.00	\$313.00	\$0.00	\$313.00		EP&A Regulation 2021 Schedule 4	Statutory pricing

Review of Determination of Application

Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) of development that doesn't involve building work, carrying out of a work, or demolition		50% of the fee for the original development application					EP&A Regulation 2021 Schedule 4	Statutory pricing
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost up to \$5,000		\$68.00	\$68.00	\$0.00	\$68.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost \$5,001 – \$250,000		\$107.00 plus \$1.50 for each \$1,000 or part thereof of the estimated cost					EP&A Regulation 2021 Schedule 4	Statutory pricing
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost \$250,001 – \$500,000		\$627.00 plus an additional \$0.85 for each \$1,000 by which the estimated cost exceeds \$250,000					EP&A Regulation 2021 Schedule 4	Statutory pricing
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost \$500,001 – \$1,000,000		\$893.00 plus an additional \$0.50 for each \$1,000 by which the estimated cost exceeds \$500,000					EP&A Regulation 2021 Schedule 4	Statutory pricing
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost \$1,000,001 – \$10,000,000		\$1,237.00 plus additional \$0.40 for each \$1,000 by which the estimated cost exceeds \$1,000,000					EP&A Regulation 2021 Schedule 4	Statutory pricing
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost more than \$10,000,000		\$5,942.00 plus an additional \$0.27 for each \$1,000 by which the estimated cost exceeds \$10,000,000					EP&A Regulation 2021 Schedule 4	Statutory pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Review of Determination of Application [continued]

Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving erection of a dwelling with an estimated cost of \$100,000 or less		\$238.00	\$238.00	\$0.00	\$238.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Additional fee for review of modification where notice is required to be given under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021)		\$777.00	\$777.00	\$0.00	\$777.00		EP&A Regulation 2021 Schedule 4	Statutory pricing

Building Works Construction Certificate Fees

Application Fees

All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council

Construction Works with a value up to \$5,000		Minimum fee \$136.00 plus \$3.25 per \$1,000 or part thereof Maximum fee \$176.00 plus \$10.80 per \$1,000 or part thereof		Market pricing
Construction Works with a value from \$5,001 – \$100,000		Minimum fee \$136.00 plus \$3.25 per \$1,000 or part thereof Maximum fee \$176.00 plus \$8.60 per \$1,000 or part thereof		Market pricing
Construction Works with a value from \$100,001 – \$400,000		Minimum fee \$352.00 plus \$1.60 per \$1,000 or part thereof Maximum fee \$1011.00 plus \$4.30 per \$1,000 or part thereof		Market pricing
Construction Works with a value from \$400,001 – \$1,000,000		Minimum fee \$880.00 plus \$2.40 per \$1,000 or part thereof Maximum fee \$2328.00 plus \$2.70 per \$1,000 or part thereof		Market pricing
Construction Works with a value over \$1,000,000		\$2,783.00 plus as per quotation. Staff time per hour plus cost of resources required		Market pricing

Modification (CL148) Fees

Modification under s24 of the EP&A (DC&FS) Reg 2021		20% of the original fee or \$102.00 whichever is the greater		Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Withdrawal Fees for Construction Certificates

Application is withdrawn before site investigations are made		80% of fee may be refunded on request of the applicant						Market pricing
Application is withdrawn prior to a BCA/DA compliance audit being commenced		40% of fees may be refunded on request of the applicant						Market pricing
Application is withdrawn after the BCA/DA compliance audit has been commenced but before the certificate is issued		5% of fee may be refunded on request of the applicant						Market pricing

BCA Performance Solution Fee

Assessment of Performance BCA Solution for Construction Certificate	Provision of expert opinion, consultants, testing to assess the performance solution(s)	25% to 75% loading on scheduled fees plus 130% of Council's direct costs						Market pricing
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Complying Development Certificate Fees

Application Fees

Variable component building works – Based on the value of the building and all development works as determined by Council's Building Surveyor

Complying Development Certificate involving demolition of a single dwelling		\$366.00	\$350.91	\$35.09	\$386.00			Market pricing
Complying Development Certificate with a value up to \$5,000		Minimum fee \$136.00 plus \$3.25 per \$1,000 or part thereof Maximum fee \$176.00 plus \$10.80 per \$1,000 or part thereof						Market pricing
Complying Development Certificate with a value from \$5,001 – \$50,000		Minimum fee \$216.00 plus \$6.50 per \$1,000 or part thereof over \$5,000 Maximum fee \$238.00 plus \$10.80 per \$1,000 or part thereof over \$5,000						Market pricing
Complying Development Certificate with a value \$50,001 – \$400,000		Minimum fee \$274.00 plus \$4.30 per \$1,000 or part thereof over \$50,000 Maximum fee \$392.00 plus \$10.80 per \$1,000 or part thereof over \$50,000						Market pricing
Complying Development Certificate with a value \$400,001 – \$1,000,000		Minimum fee \$1,987.00 plus \$1.30 per \$1,000 or part thereof over \$400,000 Maximum fee \$5020.00 plus \$3.30 per \$1,000 or part thereof over \$400,000						Market pricing
Complying Development Certificate with a value over \$1,000,000		\$2,772.00 plus as per quotation (staff time per hour plus cost of resources required)						Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Modification (\$4.30) Fees of Complying Development Certificate

Modification under Section 4.30		20% of original fee or \$102.00 whichever is the greater						Market pricing
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Withdrawal Fees of Complying Development Certificates

Application is withdrawn before site investigations are made		80% of fee may be refunded on request of the applicant						Market pricing
Application is withdrawn prior to preparation of an assessment / compliance audit being commenced		40% of fees may be refunded on request of the applicant						Market pricing
Application is withdrawn after the assessment/compliance audit has been completed, but before the certificate is issued		5% of fee may be refunded on request of the applicant						Market pricing

BCA Performance Solution Fee

Assessment of Performance BCA Solution for Complying Development Certificate	Provision of expert opinion, consultants, testing to assess the alternate solution(s)	25% to 75% loading on scheduled fees plus 130% of Council's direct costs						Market pricing
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Section 68 Application Fees (Local Government Act 1993)

Applications other than that for a manufactured home, caravan park, movable dwelling or onsite waste management system

Application other than to install a manufactured home, moveable dwelling or associated structure on land or an on-site sewage management system	Per application inspection	\$206.00	\$217.50	\$0.00	\$217.50	Per application/ inspection		Market pricing
Objections to application of regulations and local policies		\$250.00	\$250.00	\$0.00	\$250.00		Local Government Act 1993 Section 82	Market pricing
Application to Transport Waste (over/under public land)		\$100.00	\$100.00	\$0.00	\$100.00			Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Certification

Building Inspection Fees

Residential Development Fees

For all additional inspections in excess of those listed additional inspection fees including GST are applicable

Residential Development up to \$10,000 where a single site visit only is required for critical post approval stage inspection		Minimum fee \$232. Maximum fee \$382. Single inspection only	Per development	Market pricing
Residential Development up to \$10,000 where two site visits only are required for all critical post approval stage inspections		Minimum fee \$406. Maximum fee \$569. Up to 2 inspections, e.g. shed footings and S/W inspection conducted concurrently, frame and final inspection conducted concurrently	Per development	Market pricing
Residential Development \$10,001 – \$20,000		Minimum fee \$606. Maximum fee \$850. Up to 3 inspections per development	Per development	Market pricing
Residential Development \$20,001 – \$50,000		Minimum fee \$800.00. Maximum fee \$1,125.00. Up to 4 inspections per development	Per development	Market pricing
Residential Development \$50,001 – \$100,000		Minimum fee \$1006.00. Maximum fee \$1418.00. Up to 5 inspections per development/per unit	Per development/ Per unit	Market pricing
Residential Development more than \$100,001		Minimum fee \$1206. Maximum fee \$1693. Up to 6 inspections per development/per unit	Per development/ Per unit	Market pricing

Commercial/Industrial Development/ Residential Fees (class2-9)

For all additional inspections in excess of those listed additional inspection fees including GST are applicable

Industrial / Commercial Development / Residential Up to \$50,000		Minimum fee \$606.00. Maximum fee \$850.00. Up to 3 inspections		Market pricing
Industrial / Commercial Development / Residential Greater than \$50,001		Minimum fee \$1006.00 Maximum fee \$1418.00. Up to 5 inspections		Market pricing
Industrial / Commercial Development / Residential Additional Inspections (as required for development type)		Minimum fee \$175.00. Maximum fee \$225.00 per hour or part thereof.		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Class 2, 3 & 4 Additional Inspection Fees

Additional residential fees under s61 EP&A (DC&FS)Regs 2021

Before covering fire protection at service penetrations - Calculated per level requiring inspection		Minimum fee \$175.00. Maximum fee \$225.00 per hour or part thereof						Market pricing
Before covering the junction of an internal fire-resisting construction bounding a sole-occupancy unit - Calculated per level requiring inspection		Minimum fee \$175.00. Maximum fee \$225.00 per hour or part thereof						Market pricing
Before covering waterproofing in a wet area, for at least 10% of rooms with a wet area in the building		Minimum fee \$175.00. Maximum fee \$225.00 per hour or part thereof						Market pricing
Attendance of Commissioning test for Fire Safety Service		Minimum fee \$175.00. Maximum fee \$225.00 per hour or part thereof						Market pricing
Additional inspection or reinspection	Required inspections and critical stage inspections will be done concurrently if possible and viable. Additional inspections may be required and must be paid for prior to inspection being done or may be invoiced at discretion of Building Inspector	Minimum fee \$175.00. Maximum fee \$225.00 per hour or part thereof						Market pricing
Out of hours inspection		\$231.00 per half hour or part thereof						Market pricing
Building inspection where Construction Certificate has not been issued by Port Stephens Council	Quotation based on above schedule and staff time per hour plus cost of resources at cost plus 20%	154%-220% of the applicable fee or as otherwise determined by the BAM						Market pricing

Compliance Certificate Fees

Compliance Certificate		\$194.00	\$185.91	\$18.59	\$204.50	Per hour		Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Occupation Certificate Fees

Class 1 or Class 10 Building Fees

Occupation Certificate for a Class 1 or Class 10 building with a value up to \$5,000	Paid at time of PCA appointment Covers single dwelling and ancillary out buildings	\$133.60	\$128.00	\$12.80	\$140.80			Market pricing
Occupation Certificate for a Class 1 or Class 10 building with a value from \$5,001 – \$20,000	Paid at time of PCA appointment Covers single dwelling and ancillary out buildings	\$194.00	\$185.91	\$18.59	\$204.50			Market pricing
Occupation Certificate for a Class 1 or Class 10 building with a value from \$20,001 – \$400,000	Paid at time of PCA appointment Covers single dwelling and ancillary out buildings	\$250.00	\$239.55	\$23.95	\$263.50			Market pricing
Occupation Certificate for a Class 1 or Class 10 building with a value from \$400,001 – \$1,000,000	Paid at time of PCA appointment Covers single dwelling and ancillary out buildings	\$308.00	\$295.45	\$29.55	\$325.00			Market pricing
Occupation Certificate for a Class 1 or Class 10 building with a value over \$1,000,000	Paid at time of PCA appointment Covers single dwelling and ancillary out buildings	\$308.00	\$295.45	\$29.55	\$325.00			Market pricing

Class 2 to Class 9 Building Fees

Occupation Certificate for a Class 2 - 9 building with a value up to \$20,000	Paid at time of PCA appointment	\$194.00	\$185.91	\$18.59	\$204.50	Per building		Market pricing
Occupation Certificate for a Class 2 - 9 building with a value from \$20,001 – \$200,000	Paid at time of PCA appointment	\$250.00	\$239.55	\$23.95	\$263.50	Per building		Market pricing
Occupation Certificate for a Class 2 - 9 building with a value from \$200,001 – \$400,000	Paid at time of PCA appointment	\$250.00	\$239.55	\$23.95	\$263.50	Per building		Market pricing
Occupation Certificate for a Class 2 - 9 building with a value from \$400,001 – \$1,000,000	Paid at time of PCA appointment	\$308.00	\$295.45	\$29.55	\$325.00	Per building		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Class 2 to Class 9 Building Fees [continued]

Occupation Certificate for a Class 2 - 9 building with a value greater than \$1,000,001	Paid at time of PCA appointment	\$308.00	\$295.45	\$29.55	\$325.00	Per building		Market pricing
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Relocated Building Fees

Inspection of relocated building Port Stephens LGA		\$225.50	\$238.00	\$0.00	\$238.00	Per hour		Market pricing
Travelling cost associated with inspection of relocated building	To and from site within or outside Port Stephens LGA	\$3.40per kilometre in addition to inspection fee				Per kilometre		Market pricing

Other Certificates

Building Information Certificate Fees

Application Fees

Class 1 (dwelling) or Class 2 building comprising 2 dwellings only, including Class 10 (outbuildings)		\$250.00	\$250.00	\$0.00	\$250.00	Per dwelling on lot		Market pricing
Class 10 (outbuildings)		\$250.00	\$250.00	\$0.00	\$250.00	Per dwelling on lot		Market pricing
Class 2 – 9 buildings with floor area not exceeding 200m2		\$250.00	\$250.00	\$0.00	\$250.00			Market pricing
Class 2 – 9 buildings with floor area exceeding 200m2 but not exceeding 2,000m2		\$250.00 fee plus \$0.50 per square metre above 200 square metres						Market pricing
Class 2 - 9 buildings with floor area exceeding 2,000m2		\$1,165.00 fee plus \$0.75 per square metre above 2,000 square metres						Market pricing
Applications relating to external walls only		\$250.00	\$250.00	\$0.00	\$250.00	Per application		Market pricing
Additional fee - can be applied for the assessment of building works carried out without the required planning assessment and consent or not in accordance with the relevant consent, approval, certification and/or inspections		Fee calculated by cost of development and Council's applicable fee for a Development Consent, Construction Certificate or Complying Development Certificate						Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Other Fees

Reinspection fee	Can be applied once only to each building certificate application	\$90.00	\$90.00	\$0.00	\$90.00	Per inspection		Market pricing
Copy of Certificate		\$13.00	\$13.00	\$0.00	\$13.00	Per copy		Market pricing
Certified copy of document or map		\$53.00	\$53.00	\$0.00	\$53.00	Per item		Market pricing

Bushfire Certificate Fees

Bushfire certificate where Council is the certifier		\$225.00 fee per certificate if Council is the certifying authority				Per certificate		Market pricing
Bushfire certificate where Council is not the certifier		\$506.00 minimum fee per certificate if Council is NOT the certifying authority				Per certificate		Market pricing

Planning Certificate Fees

Section 10.7(2) Planning Certificate		\$66.00	\$66.00	\$0.00	\$66.00	Per certificate	EP&A Regulation 2021 Schedule 4	Statutory pricing
Section 10.7(2) and 10.7(5) Planning Certificate		\$167.00	\$167.00	\$0.00	\$167.00	Per certificate	EP&A Regulation 2021 Schedule 4	Statutory pricing

Swimming Pools

Certificate of Compliance Fees

Swimming Pool Certificate of Compliance (including 1st inspection)	Includes 1st inspection and issue of Certificate of Compliance	\$150.00	\$136.36	\$13.64	\$150.00	Per occurrence	Swimming Pools Regulation 2018 Clause 19	Statutory pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Certificate of Compliance Fees [continued]

Reinspection fee for Swimming Pool Certificate of Compliance	Re-inspection fees in respect of Swimming Pool Certificates of Compliance will be charged in accordance with the Swimming Pool Regulations	\$100.00	\$90.91	\$9.09	\$100.00	Per occurrence	Swimming Pools Regulation 2018 Clause 19	Statutory pricing
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Swimming Pool Registration Fees

Administration Fee for Registration of Swimming Pool or Amendment of Swimming Pool Registration		\$10.00	\$9.09	\$0.91	\$10.00	Per registration or amendment	Swimming Pools Regulation 2018 Clause 25	Statutory pricing
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Swimming Pool Safety Barrier Exemption Fee

Application Fee for Swimming Pools Safety Barrier Exemption Application		\$250.00	\$250.00	\$0.00	\$250.00	Per application	Swimming Pools Regulation 2018 Clause 13(1)	Statutory pricing
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Fire Safety

Registration Fee

Fire Safety – Administration fee	Manage a Fire Safety Statement including ensuring information on that statement is dealt with as required by legislation	\$61.00	\$58.64	\$5.86	\$64.50	Per request		Partial cost pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Inspection Fee

Fire Safety – Inspection fee		\$201.00	\$192.73	\$19.27	\$212.00	Per half hour or part thereof		Partial cost pricing
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Fire Safety Certificate Fee

Fire Safety – Certification audit	Per individual fire safety measure type Consider and determine whether a Fire Safety Statement complies with relevant legislation	\$61.00	\$58.64	\$5.86	\$64.50	Per measure		Partial cost pricing
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Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings

Application Fees

Install a Manufactured home, moveable dwelling or associated structure on land (Section 68A Local Government Act)		\$531.00	\$560.00	\$0.00	\$560.00			Market pricing
Application for approval to Operate a Manufactured Home Estate, Caravan Park or Camping Ground (Initial)		Minimum Inspection fee of \$300.00 plus \$5.40 per site				Per site		Market pricing
Application for approval to Operate a Manufactured Home Estate, Caravan Park or Camping Ground (Renewal)		Minimum Inspection fee of \$150.00 plus \$3.70 per site				Per site		Market pricing
Application for Approval to Operate Manufactured Home Estates, Caravan Park or Camping Ground (change of details including community map)		\$65.00	\$65.00	\$0.00	\$65.00			Market pricing
Application for Approval to Operate Manufactured Home Estate, Caravan Park or Camping Ground (Amendment)		Minimum Inspection Fee of \$150.00 plus \$3.75 per site						Market pricing
Application for installation of relocatable home or rigid annexe on flood liable land		\$250.00	\$250.00	\$0.00	\$250.00			Market pricing

Inspection and Certificate Fees

Assessment of Notice of Completion of Installation (Manufactured Home) and issue of certificate of completion (per site)		\$65.00	\$65.00	\$0.00	\$65.00	Per inspection		Market pricing
Receipt of Notice of Completion of Installation (Relocatable Home or Associated Structure) (per site)		\$33.00	\$33.00	\$0.00	\$33.00	Per inspection		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Inspection and Certificate Fees [continued]

Inspection and Re-Inspection associated with Manufactured Home Estate, Caravan Park or Camping Ground (per hour minimum 30 minutes)		\$284.00	\$284.00	\$0.00	\$284.00			Market pricing
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Compliance

Compliance Cost Notice Fees

Order Compliance Costs	Maximum fee* Notes: * Actual fee determined based on costs and expenses	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00			Statutory pricing
Notice of Intention Compliance Costs	Maximum fee* Notes: * Actual fee determined based on costs and expenses	\$500.00	\$500.00	\$0.00	\$500.00			Statutory pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Engineering & Works

Subdivision Certificate Fees

Application Fees

Subdivision Certificate			\$385.00 plus \$150.00 per lot			Per lot		Market pricing
Strata Certificate			\$385.00 plus \$100.00 per lot			Per lot		Market pricing

Other Fees

Release / vary / modify restrictions as to user, covenants/caveats, rights of carriageway, easements and the like	Per covenant / easement / etc. Includes up to 4hrs of investigation and assessment work. Additional charge of \$260 per hour for any work incurred in excess of 4hrs	\$365.00	\$385.00	\$0.00	\$385.00	Per covenant		Market pricing
Endorsement of new restriction as to user, covenant/caveat, right of carriageway, easement or the like	Per endorsement. Includes up to 4hrs of investigation and assessment work. Additional charge of \$260 per hour for any work incurred in excess of 4hrs	\$365.00	\$385.00	\$0.00	\$385.00	Per endorsement		Market pricing
Termination of Strata Plan		\$365.00	\$385.00	\$0.00	\$385.00	Per covenant		Market pricing
Resigning of subdivision certificate, strata certificate, deposited plan, 88b instrument or the like		\$365.00	\$385.00	\$0.00	\$385.00	Per document		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee GST (excl. GST)	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees

Additional Assessment and/or Reinspection	Includes but is not limited to: review of additional documentation, providing revised certificate, failed inspection where re-inspection is required, any additional inspections requested by applicant, any combination of above. Minimum 1 hour		\$260.00 per hour Minimum 1 hour				Market pricing
Drainage not part of road construction – Application Fee	Includes but is not limited to: Interallotment drainage, additional pipes outside of road construction, etc. Fee includes two reviews of submitted documentation. Additional reviews attract additional fees at hourly rate of \$260.00 per hour.		\$11.50 per metre Min. Fee excl. GST: \$1,040.00				Market pricing
Drainage not part of road construction – Inspection/PCA Fee	Includes but is not limited to: Interallotment drainage, additional pipes outside of road construction, etc.		\$23.00 per metre Min. Fee excl. GST: \$1,040.00				Market pricing
Formal Engineering Advice			\$260.00 per hour Minimum 1 hour		Per hour or part thereof		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees [continued]

Engineering Information Certificate	All Development Engineering Information (excluding specific flooding information – see 'Flood Certificate') that should be considered prior to submitting an application.	\$275.00	\$260.00	\$26.00	\$286.00	Per lot		Market pricing
Miscellaneous Works - Application Fee	Includes but is not limited to: industrial/commercial driveways, car parks, bulk earthworks, footpaths, cycleways, kerb and gutter, etc. Fee includes two reviews of submitted documentation. Additional reviews attract additional fees at hourly rate of \$260.00 per hour.			2% of the cost of works Min. Fee excl. GST: \$1,040.00				Market pricing
Miscellaneous Works - Inspection/PCA Fee	Includes but not limited to: industrial/commercial driveways, car parks, bulk earthworks, footpaths, cycleways, kerb and gutter, etc.			2% of the cost of works Min. Fee excl. GST: \$1,040.00				Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees [continued]

Engineering Certification - Application fee	Where the following works are requested to be assessed by Council: private road and drainage design compliance, private road and drainage construction compliance, private storm water management facilities design compliance, private storm water management facilities construction compliance. Fee includes two reviews of submitted documentation. Additional reviews attract additional fees at hourly rate of \$260.00 per hour.	Minimum is based on fee unit applicable 2% cost of works or hourly rate or any other fee as applicable in the schedule Min. Fee excl. GST: \$1,040.00						Market pricing
Principal Certifying Authority fee	Where private Accredited Certifier has been appointed	2% cost of works or hourly rate or any other fee as applicable in the schedule. Min. Fee excl. GST: \$1,040.00						Market pricing
Rural Road Construction - Application Fee	Includes but is not limited to: construction of road in rural areas, turning lanes, slip road, extension, widening, etc. Fee includes two reviews of submitted documentation. Additional reviews attract additional fees at hourly rate of \$260.00 per hour.	 \$15.00 per metre Min. Fee excl. GST: \$1,040.00						Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee GST (excl. GST)	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees [continued]

Rural Road Construction - Inspection/PCA Fee	Includes but is not limited to: construction of road in rural areas, turning lanes, slip road, extension, widening, etc.		\$30.00 per metre				Market pricing
			Min. Fee excl. GST: \$1,040.00				
Urban, Industrial, Commercial and Residential Road Construction - Application Fee	Includes but is not limited to: construction of roads in urban, industrial, commercial and residential areas, turning lanes, slip road, extension widening, etc. Fee includes two reviews of submitted documentation. Additional reviews attract additional fees at hourly rate of \$260.00 per hour.		\$21.00 per metre				Market pricing
			Min. Fee excl. GST: \$1,040.00				
Urban, Industrial, Commercial and Rural Residential Road Construction - Inspection/PCA Fee	Includes but is not limited to: construction of roads in urban, industrial, commercial and rural residential areas.		\$42.00 per metre				Market pricing
			Min. Fee excl. GST: \$1,040.00				
Stormwater quality and/or quantity improvement structure - Application fee	Includes but is not limited to: detention basins, nutrient ponds, gross pollutant traps, rain gardens, etc. Fee includes two reviews of submitted documentation. Additional reviews attract additional fees at hourly rate of \$260.00 per hour.		\$1,040.00 per structure				Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees [continued]

Stormwater quality and/or quantity improvement structure - Inspection/PCA fee	Includes but is not limited to: detention basins, nutrient ponds, gross pollutant traps, rain gardens, etc.				\$1,040.00 per structure			Market pricing
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Works Quality and Outstanding Works Bonds Fees

Outstanding works bond	Where Council accepts to bond works not completed. Includes administration/ management				200% cost of works Min. Fee excl. GST: \$6,300.00			Market pricing
Works Quality Bond	Where Council accepts completed works as satisfactory and requires a bond for a period of 12 months to ensure quality of works.				5% cost of works (works excluding water and sewer) Min. Fee excl. GST: \$6,300.00			Market pricing

Flooding Information

Flood Certificate – single lot, standard request	Flood level information				\$305.00 per lot	Per lot		Market pricing
Flood Certificate – multiple adjoining Lots – standard request	Flood level information				\$240.00 per lot	Per lot		Market pricing
Flood Certificate – single lot – urgent request	Flood level information				\$610.00 per lot	Per lot		Market pricing
Flood Certificate – multiple adjoining Lots – urgent request	Flood level information				\$480.00 per lot	Per lot		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee GST (excl. GST)	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Drainage Works (Section 307 of the Water Management Act 2000)

Approvals/Inspections

Additional Assessment and/or Reinspection	Includes but is not limited to: review of additional documentation, providing revised certificate, failed inspection where re-inspection is required, any additional inspections required by applicant, any combination of the above. Minimum 1 hour		\$240.00 per hour Minimum 1 hour		Per hour or part thereof		Market pricing
Connect to public system	Includes but is not limited to: Pipes that connect to public stormwater system, pipes that eventually flow to public stormwater system (even if not directly connected), pipes that flow into catchments or wetlands, etc.		\$240.00 per connection		Per connection		Market pricing
Public drainage line	Includes but is not limited to: Construction of public drainage line within the road reserve before connection to public system, etc.		\$26.00 per metre Min. Fee: \$960 (GST not applicable)		Per metre of drainage		Market pricing
Stormwater quality and/ or quantity improvement structure approval	Includes but is not limited to: detention basins, nutrient ponds, Gross Pollutant Traps, rain gardens, etc.		\$960.00 per structure		Per structure		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Kerb & Guttering

Corner Lots		\$55.00	\$52.73	\$5.27	\$58.00	Per lineal metre		Partial cost pricing
Frontage (other than corner lots)		\$80.50	\$77.27	\$7.73	\$85.00	Per lineal metre		Partial cost pricing
Rear boundaries		\$42.50	\$40.91	\$4.09	\$45.00	Per lineal metre		Partial cost pricing
Gutter crossing	Layback kerb	By quotation – inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials and organisational overheads						Full cost pricing

Pipe & Gravel Access

Pipe & Gravel Access Fee		By quotation – inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials, organisational overheads and allowance for profit to complete the works						Full cost pricing
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Private Utility Installation

Public Roads/Places

Category 1 installation – Initial Fee	Up to 50mm diameter and up to 10m length	\$877.00	\$840.91	\$84.09	\$925.00	Each		Market pricing
Subsequent Fee per metre	Up to 50mm diameter and over 10m length	\$172.00	\$165.00	\$16.50	\$181.50	Per km		Market pricing
Category 2 installation – Initial Fee	Over 50mm diameter and up to 10m length	\$4,015.00	\$3,850.00	\$385.00	\$4,235.00	Each		Market pricing
Category 2 installation – Subsequent Fee per metre	Over 50mm diameter and 10m length	\$832.00	\$797.27	\$79.73	\$877.00	Per km		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 GST Fee (excl. GST)	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Restorations

Roads, Footpaths, Associated Access, Drainage

Bituminous Surfaces

All surfaces	Square metre charge Minimum fee is \$930.00		\$210.00 per square metre				Full cost pricing
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Concrete – Footpaths & Domestic Driveways

Footpaths & Domestic Driveways			\$200.00 per square metre Min. Fee excl. GST: \$909.09				Full cost pricing
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Concrete – Roads & Commercial Driveways

Roads & Commercial Driveways			\$546.00 per square metre Min. Fee excl. GST: \$1,077.27				Full cost pricing
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Kerb & Gutter

Kerb & Gutter Fee			\$650.00 per lineal metre Min. Fee excl. GST: \$1,181.82				Full cost pricing
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Other

All restorations			By quotation - Several openings made simultaneously within 45 metres may be grouped as one				Full cost pricing
All restorations – Separate restoration costs for openings			By quotation - Separate restoration costs for openings over five square metres to be estimated by Council				Full cost pricing
Earth, gravel and all other classes of unsealed pavements or shoulders			Full recovery of all costs to Council - Quote to be provided upon request				Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Roads Works (Section 138 of Roads Act 1993)

Approvals/Inspections

Additional Assessment and/or Reinspection	Includes but is not limited to: review of additional documentation, providing revised certificate, failed inspection where re-inspection is required, any additional inspections required by applicant, any combination of the above.			\$240.00 per hour		Minimum 1 hour		Market pricing
Miscellaneous Works	Includes but is not limited to: construction of footpaths and shared paths, kerb and gutter, industrial/ commercial driveways, etc.			4% of cost of works		Min. Fee: \$960 (GST not applicable)		Market pricing
Rural Road Construction	Includes but is not limited to: construction of road in rural areas, turning areas, slip roads, extensions, widening, etc.			\$38.00 per metre		Min. Fee: \$960 (GST not applicable)		Market pricing
Urban, Industrial, Commercial & Rural Residential Road Construction	Includes but is not limited to: construction of roads in urban, industrial, commercial and rural residential areas, etc			\$58.00 per metre		Min. Fee: \$960 (GST not applicable)		Market pricing

Driveway Crossings

Driveway Crossing Application (Section 138 of Roads Act 1993)				\$300.00 per driveway crossing		Per driveway/ crossing		Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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New Roads

New Road Naming Application	Fee for one road naming. Provides for 2 options for road naming	\$797.00	\$841.00	\$0.00	\$841.00	Per road		Full cost pricing
Requested appeals	Additional appeal costs	\$150.00	\$150.00	\$0.00	\$150.00			Full cost pricing

Permits

Additional Assessment and/or Reinspection	Includes but is not limited to: review of additional documentation, providing revised certificate, failed inspection where re-inspection is required, any additional inspections required by applicant, any combination of the above.			\$240.00 per hour Minimum 1 hour		Per hour or part thereof		Full cost pricing
Heavy Vehicle Permit Application	Over Size Over Mass HML PBS (Heavy Vehicle National Law (NSW) (2013 No42a) Section 740)	\$78.00	\$83.00	\$0.00	\$83.00	Per permit		Statutory pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Permits [continued]

Footpath Occupation Permit	Includes but is not limited to: the installation of infrastructure, road opening, occupation by crane or skip bin, occupation of footpath, enclosure by hoarding, swinging or hoisting over a public space, any other related activities/ works, any combination of the above		\$275.00 per week for first 3 weeks			Per week		Full cost pricing
			\$180.00 per additional week thereafter					

Road Closures

Close/Purchase

Road closure and purchase application	Permanent Road Closure Application Initial fee before Council Resolution stage non-refundable	\$850.00	\$896.00	\$0.00	\$896.00		Roads Act 1993 Section 138	Rate of Return pricing
Road closure and purchase application	Subsequent fee after Council resolution				Land Value plus costs			Rate of Return pricing

Temporary

Temporary Lane Closure – Construction Works (Section 138 of Roads Act 1993)	Permit to implement traffic control within a public road	\$220.00	\$240.00	\$0.00	\$240.00	Per Month		Full cost pricing
Temporary Road/Footpath Closures – Anzac Day (Section 138 of Roads Act 1993)	Council will waive the fee for this event	\$0.00	\$0.00	\$0.00	\$0.00			Free (zero priced)

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Temporary [continued]

Permit to occupy on-street parking (Section 138 of Roads Act 1993)	Permit to occupy on-street parking during construction of development or other works	Per 6 months per car space Minimum fee is \$2,350				Per 6 months per parking space		Full cost pricing
Temporary Road/Footpath Closures/Events (Section 138 of Roads Act 1993)	Administration and advertising fee	\$425.00	\$480.00	\$0.00	\$480.00	Per application		Full cost pricing
Temporary Road/Footpath Closures/Events (Section 138 of Roads Act 1993)	Inspection fee	\$240.00 per hour Minimum 1 hour				Per hour or part thereof		Full cost pricing

Rural Address Post

Rural address post installed	Issue & installation / replacement	\$226.00	\$216.82	\$21.68	\$238.50	Per address		Full cost pricing
Rural address post supplied	Supply of post only	\$110.00	\$105.45	\$10.55	\$116.00			Full cost pricing

Traffic

Traffic Information Search	Search and provision of existing data	\$260.00 per hour Minimum 1 hour				Per hour or part thereof		Full cost pricing
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Survey & Land Services

Surveyor	Do and charge	\$163.00	\$156.36	\$15.64	\$172.00	Per hour		Market pricing
Registered Surveyor		By quotation - inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials and organisational overheads'.						Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Workshop

Services/Inspections

Mechanical servicing, fabrication and repair of vehicles – Emergency Service Vehicles Only	Appointment necessary	\$106.00	\$102.00	\$0.00	\$102.00			Rate of Return pricing
Mechanical servicing/repair of vehicles	Appointment necessary	\$140.00	\$134.55	\$13.45	\$148.00			Rate of Return pricing
Pink Slips – Light Vehicles	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7	\$0.00	\$0.00	\$0.00	\$0.00			Statutory pricing
Pink Slips – Motor Cycles	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7	\$0.00	\$0.00	\$0.00	\$0.00			Statutory pricing
Pink Slips – Trailer with brakes	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7	\$0.00	\$0.00	\$0.00	\$0.00			Statutory pricing
Pink Slips – Trailer without brakes	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7	\$0.00	\$0.00	\$0.00	\$0.00			Statutory pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Services/Inspections [continued]

Safety Check only	Rigid truck over 4.5 tonne GVM but not over 5 tonne tare (not prime movers) Buses over 2.5 tonne tare but not over 5 tonne tare. Tow trucks not over 5 tonne tare. Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7	\$0.00	\$0.00	\$0.00	\$0.00			Statutory pricing
Safety Check only	Trailers over 2 tonne GTM including tow truck trailers. Any trailer fitted with breakaway brakes. Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7	\$0.00	\$0.00	\$0.00	\$0.00			Statutory pricing

Civil Works

Construction of civil works on non-council owned or managed land		By Quotation - inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials and organisational overheads'.						Full cost pricing
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Coastal Hazard Information

Coastal Hazard Certificate – multiple adjoining Lots – standard request	Coastal hazard and level information	\$0.00	\$102.27	\$10.23	\$112.50	Per lot		Market pricing
Coastal Hazard Certificate – multiple adjoining Lots – urgent request	Coastal hazard and level information	\$0.00	\$204.55	\$20.45	\$225.00	Per lot		Market pricing
Coastal Hazard Certificate – single lot – urgent request	Coastal hazard and level information	\$0.00	\$263.64	\$26.36	\$290.00	Per lot		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Coastal Hazard Information [continued]

Coastal Hazard Certificate – single lot, standard request	Coastal hazard and level information	\$0.00	\$131.82	\$13.18	\$145.00	Per lot		Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Environmental & Health Services

Animal Management

Annual permit - Dangerous/Restricted Dog	These fees are indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$221.00	\$221.00	\$0.00	\$221.00			Statutory pricing
Annual permit - Undesexed Cat	These fees are indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$92.00	\$92.00	\$0.00	\$92.00			Statutory pricing
Late Fee	Applicable if a permit is not paid for by 28 days after the permit requirement took effect. This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$21.00	\$21.00	\$0.00	\$21.00	Per Annual Permit Fee		Statutory pricing
Anti Barking Collars	Hire Anti Barking Collars	\$55.50	\$53.18	\$5.32	\$58.50			Full cost pricing
Refund on return of anti-bark collar	Refund on return of item in working order/ undamaged	\$189.50	\$181.82	\$18.18	\$200.00			Full cost pricing
Dangerous Dogs (declared under legislation)	Collar (medium)	\$52.50	\$50.45	\$5.05	\$55.50	Per collar		Full cost pricing
Dangerous Dogs (declared under legislation)	Collar (Large)	\$58.50	\$56.36	\$5.64	\$62.00	Per collar		Full cost pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Animal Management [continued]

Dangerous Dogs (declared under legislation)	Collar (Extra-large)	\$75.00	\$72.27	\$7.23	\$79.50	Per collar		Full cost pricing
Dangerous Dogs (declared under legislation)	Signage	\$47.00	\$45.45	\$4.55	\$50.00	Per sign		Full cost pricing

Companion Animal – Lifetime Registration Fee

Cat - Desexed	Sold by pound/shelter This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$0.00	\$0.00	\$0.00	\$0.00	Per Cat		Statutory pricing
Cat - Desexed or Not Desexed	Not recommended, recognised breeder This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$65.00	\$65.00	\$0.00	\$65.00	Per Cat		Statutory pricing
Dog - Desexed	By relevant age, not recommended, recognised breeder. This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$75.00	\$75.00	\$0.00	\$75.00	Per Dog		Statutory pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Companion Animal – Lifetime Registration Fee [continued]

Dog - Desexed	Sold by pound/shelter This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$0.00	\$0.00	\$0.00	\$0.00	Per Dog		Statutory pricing
Dog - Not Desexed or Desexed	After relevant age This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$252.00	\$252.00	\$0.00	\$252.00	Per dog		Statutory pricing
Dog - Working dog, Service of the State, Assistance Animal	This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$0.00	\$0.00	\$0.00	\$0.00	Per dog		Statutory pricing
Dog/Cat - Desexed	By relevant age eligible pensioner. This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government	\$32.00	\$32.00	\$0.00	\$32.00	Per Animal		Statutory pricing

Unattended

Unattended Vehicles Taken into Possession

Collection Fee	Includes towing	\$250 or actual cost if greater than \$250 incurred in securing, towing, transporting vehicle to holding yard by contractor						Full cost pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Unattended Vehicles Taken into Possession

[continued]

Storage		\$64.00	\$67.50	\$0.00	\$67.50	Per day		Full cost pricing
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Unattended Items

Large item		\$211.50	\$223.00	\$0.00	\$223.00	Per item		Full cost pricing
Small item		\$69.00	\$73.00	\$0.00	\$73.00	Per item		Full cost pricing
Storage fee	Daily fee for up to 20 small articles or each large article.	\$64.00	\$67.50	\$0.00	\$67.50	Per day		Full cost pricing

Impounding Cats/Dogs

Impounding fee (Initial)	First occurrence within 12 month period	\$92.50	\$97.50	\$0.00	\$97.50			Full cost pricing
Impounding fee	Subsequent impounding within 12 month period	\$126.00	\$133.00	\$0.00	\$133.00			Full cost pricing
Each additional cat/dog	\$35.00 for each animal thereafter	\$49.50	\$52.50	\$0.00	\$52.50			Full cost pricing
Surrender of Dog/Cat	Fee for first dog/cat	\$170.00	\$179.50	\$0.00	\$179.50			Full cost pricing
Sustenance / maintenance fee		\$47.00	\$50.00	\$0.00	\$50.00	Per day		Full cost pricing
Veterinary costs		Actual cost incurred						Full cost pricing
Cat trap hire		\$40.00 per trap per week with an \$80.00 refundable deposit. The \$80.00 deposit will be refunded upon return of cat trap in working order and undamaged				Per occurrence		Market pricing

Miscellaneous

Advertising fee	Mostly for auctions or sale of vehicles	Actual cost incurred						Full cost pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Miscellaneous

[continued]

Outstanding Notices	For outstanding notices issued under Local Government Act and Environmental Planning and Assessment Act Section 735A/121ZP Certificate	\$110.00	\$116.00	\$0.00	\$116.00	Per property		Full cost pricing
Ranger Services	Outsourcing	\$149.50	\$158.00	\$0.00	\$158.00	Per hour or part thereof		Full cost pricing

Mortuaries

Inspections

Inspection Fee – Holding Room and Mortuary		\$200.00	\$211.00	\$0.00	\$211.00	Per inspection		Market pricing
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Onsite Sewerage Management Systems

Septic Tanks

Approval to Operate	Fee charged on initial approval and annual renewal	\$140.00	\$140.00	\$0.00	\$140.00			Market pricing
Application Fee – Residential		\$350.00	\$369.00	\$0.00	\$369.00			Market pricing
Application Amendment – Residential		\$178.00	\$188.00	\$0.00	\$188.00			Market pricing
Application Fee – Commercial	Less than 10kl per day treatment capacity	\$729.00	\$769.00	\$0.00	\$769.00			Market pricing
Application Amendment – Commercial	Less than 10kl per day treatment capacity	\$388.00	\$409.00	\$0.00	\$409.00			Market pricing
Application Amendment – Commercial	Greater than 10kl per day treatment capacity	By quotation prior to application lodgement. Quotation based on staff costs.						Market pricing
Application Fee – Commercial	Greater than 10kl per day treatment capacity	By quotation prior to application lodgement. Quotation based on staff costs.						Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Septic Tanks [continued]

Inspection Fee – when associated with an application to install (residential or commercial)		\$200.00	\$211.00	\$0.00	\$211.00	Per inspection		Market pricing
Inspection Fee – Commercial (per hour, minimum 30 minutes)		\$353.00	\$373.00	\$0.00	\$373.00	Per hour or part thereof		Market pricing
Pre-purchase inspection (Residential only)		\$378.00	\$399.00	\$0.00	\$399.00			Market pricing
Laboratory analysis		Actual costs incurred						Market pricing
Peer Review – On Site Management System Application		Actual costs incurred						Market pricing

Public Safety

Food Safety

Annual Administration Charge – food premises (small – up to 5 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business	\$390.00	\$390.00	\$0.00	\$390.00	Per year	Food Regulation 2015 Clause 15	Statutory pricing
Annual Administration Charge – food premises (medium – more than 5 but not more than 50 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business	\$800.00	\$800.00	\$0.00	\$800.00	Per year	Food Regulation 2015 Clause 15	Statutory pricing
Annual Administration Charge – food premises (large – more than 50 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	Per year	Food Regulation 2015 Clause 15	Statutory pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Food Safety [continued]

Food Business Registration	New food business, change of food business, change of details	\$55.00	\$55.00	\$0.00	\$55.00	Per occurrence		Statutory pricing
Food business inspection fee		\$200.00	\$200.00	\$0.00	\$200.00	Per inspection		Market pricing
Inspection Fee – Mobile Food Vehicles	Community and charitable organisations are exempt	\$200.00	\$211.00	\$0.00	\$211.00	Per vehicle		Market pricing
Inspection Fee – when associated with a DA (non-licensed premises)		\$200.00	\$211.00	\$0.00	\$211.00	Per inspection		Market pricing
Inspection Fee – all food premises types – extended inspection (per hour, minimum 30 minutes)		\$284.00	\$284.00	\$0.00	\$284.00	Per hour (minimum 30 minutes)	Food Regulation 2015 Clause 14	Statutory pricing
Pre-purchase inspection – Commercial Premises		\$497.00	\$524.00	\$0.00	\$524.00	Per inspection		Market pricing
Improvement Notice – Food Premises – Administration Fee		\$330.00	\$330.00	\$0.00	\$330.00	Per notice	Food Regulation 2015 Clause 11	Statutory pricing

Other Commercial Premises or Applications

Inspection Fee (Commercial Premises)	Routine Inspection	\$200.00	\$211.00	\$0.00	\$211.00	Per inspection		Market pricing
Business Registration (Commercial Premises)	New Business or change of business or change of details	\$108.00	\$114.00	\$0.00	\$114.00	Per occurrence		Market pricing
Inspection Fee – when associated with a DA (commercial premises)		\$268.00	\$282.50	\$0.00	\$282.50	Per inspection/occurrence		Market pricing
Underground Petroluem Storage System - Inspection		\$319.00	\$319.00	\$0.00	\$319.00			Market pricing
Open Burning Application		\$50.00	\$100.00	\$0.00	\$100.00			Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Other Commercial Premises or Applications
[continued]

Boarding House Initial Compliance Investigation		\$250.00	\$250.00	\$0.00	\$250.00			Market pricing
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Legionella Control

Registration Fee		\$115.00	\$115.00	\$0.00	\$115.00	Per system	Public Health Regulation 2012 Clause 13T	Statutory pricing
Inspection Fee		\$344.00	\$363.00	\$0.00	\$363.00	Per hour or part thereof		Market pricing
Water Samples			Cost of analysis charged by supplier					Market pricing
Legionella Control – annual administration fee		\$115.00	\$121.50	\$0.00	\$121.50	Per occurrence		Market pricing

Swimming Pool/Spa Inspections – Public Swimming Pool Program (Public Health Act)

Inspection Fee (per pool or spa)		\$200.00	\$211.00	\$0.00	\$211.00	Per inspection (pool or spa)		Market pricing
Laboratory Analysis Fee			Cost of analysis charged by supplier					Full cost pricing
Registration Fee	S19(1) Public Health Regulation 2012	\$100.00	\$100.00	\$0.00	\$100.00	Per pool or spa	Public Health Regulation 2012 Clause 19(1)	Statutory pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Environmental Services

Biosecurity Weed Matter

Administration Fees

Biosecurity Undertaking re-inspection		\$74.00	\$78.00	\$0.00	\$78.00	Per inspection		Full cost pricing
Biosecurity Direction re-inspection		\$147.00	\$155.00	\$0.00	\$155.00	Per inspection		Full cost pricing
Permit to move Biosecurity matter	Application for permit	\$720.00	\$720.00	\$0.00	\$720.00		Biosecurity Regulation 2017 Schedule 5	Statutory pricing
Certificate as to weed control notices, expenses and charges on land	Application for Certificate	\$200.00	\$200.00	\$0.00	\$200.00		Biosecurity Regulation 2017 Schedule 5	Statutory pricing

Onsite Weed Control

Regional weed control works		\$97.00	\$102.24	\$0.00	\$102.24	Per officer per hour		Full cost pricing
Chemicals					At cost			Full cost pricing
					Min. Fee excl. GST: \$92.00			
Plant		\$92.00	\$97.00	\$0.00	\$97.00	Per plant item per hour		Full cost pricing
Signage notification on seized matter					At Cost			Full cost pricing
Council Labour cost		\$127.00	\$134.00	\$0.00	\$134.00	Per officer per hour		Full cost pricing

Tree Management

Application for tree removal/pruning permit		\$126.00	\$133.00	\$0.00	\$133.00	Per application		Full cost pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Tree Management [continued]

Review of application for tree removal/pruning permit		\$126.00	\$133.00	\$0.00	\$133.00	Per application		Full cost pricing
Tree Hazard Assessment by Arborist		\$200.00	\$211.00	\$0.00	\$211.00	Per site up to 5 trees - \$25 per additional tree		Full cost pricing

Compensatory Tree Planting

Compensatory Tree Planting	Tree planted on public land to compensate for loss of tree on private land - per tree to be planted	\$0.00	\$200.00	\$0.00	\$200.00	Per tree to be planted		Market pricing
Nest Box Installation	Nest boxes and installation on public land to compensate for loss of hollows on private land - per nest box to be installed	\$0.00	\$250.00	\$0.00	\$250.00	Per nest box to be installed		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Recreation & Leisure Services

Aquatic Centres – Lakeside Leisure Centre

General Admission

Multiple Visits

Multi Visit Pass – Single Adult 20 Visit Pass	Six month expiry term, 20 visits for price of 18 visits	\$117.00	\$111.27	\$11.13	\$122.40	Per 20 visits	Market pricing
Multi Visit Pass - Concession 20 Visit Pass	Six month expiry term, 20 visits for price of 18 visits (Concession card holders - including Veterans, Pension, Health Care Card, Student and Disability)	\$99.00	\$94.91	\$9.49	\$104.40	Per 20 visits	Market pricing

Single Visit

Entry – Adult	Casual Entry for adult or persons 12 years and older	\$6.50	\$6.18	\$0.62	\$6.80	Per visit	Market pricing
Entry - Child	Casual entry for children 4 - 11 years	\$5.50	\$5.27	\$0.53	\$5.80	Per visit	
Entry – Concession	Casual entry for Concession card holders, including - Veterans, Pension, Health Care Card, Student and Disability	\$5.50	\$5.27	\$0.53	\$5.80	Per visit	Market pricing
Entry - Companion/Carers	Casual Entry for Companion Card Holders	\$0.00	\$0.00	\$0.00	\$0.00	Per visit	Free (zero priced)
Entry – Child 3 years and under	Must be accompanied by a fee paying adult	\$0.00	\$0.00	\$0.00	\$0.00	Per visit	Free (zero priced)

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Single Visit [continued]

Entry – Family (Day Pass)	Family is defined as members of family on a Medicare card or proof of residence at the same address	\$22.50	\$21.36	\$2.14	\$23.50	Per visit		Market pricing
Entry – School Student	Student participating in school program regardless of membership status	\$4.90	\$4.73	\$0.47	\$5.20	Per visit		Market pricing
Entry – Spectator	For persons attending centre but not entering water or participating in programs/activities	\$3.70	\$3.36	\$0.34	\$3.70	Per visit		Market pricing

Membership

Membership Administration Fee	Once only – Upon joining, relates to all membership other than GOswim	\$20.00	\$18.18	\$1.82	\$20.00	Once only		Market pricing
Port Stephens Pool Membership – Family	Entry across all three sites. Family is defined as members of family on a Medicare card or proof of residence at the same address Weekly Direct Debit amount	\$25.55	\$24.55	\$2.45	\$27.00	Per week		Market pricing
Port Stephens Pool Membership – Adult Single	Pool entry across all three sites Weekly Direct Debit amount	\$15.50	\$14.86	\$1.49	\$16.35	Per week		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Membership [continued]

Pool Membership – Family	Weekly Direct Debit amount. Family is defined as members of family on a Medicare card or proof of residence at the same address	\$19.20	\$18.36	\$1.84	\$20.20	Per week		Market pricing
Pool Membership – Family (per 12 months)	Upfront payment. Family is defined as members of a family on a Medicare card or proof of residence at the same address	\$780.00	\$727.27	\$72.73	\$800.00	Per year		Market pricing
Pool Membership – Family (per 6 months)	Upfront payment. Family defined as members of a family on a medicare card or proof of residence at the same address	\$535.00	\$500.00	\$50.00	\$550.00	Per 6 months		Market pricing
Pool Membership – Adult Single (per week)	Weekly Direct Debit amount	\$13.55	\$12.91	\$1.29	\$14.20	Per week		Market pricing
Pool membership - Corporate Discount - Single	Corporate membership discount applicable to pool membership - adult single weekly direct debit	Corporate Single Direct Debit discount 5% (10+ Employees) Corporate Single Direct Debit discount 10% (500+ Employees) Corporate Single Direct Debit discount 15% (1000+ Employees) Corporate Single Direct Debit discount 20% (5000+ Employees)				Per week		
Pool Membership – Adult Single (per 12 months)	Upfront payment	\$565.00	\$531.82	\$53.18	\$585.00	Per year		Market pricing
Aqua Fitness Membership - Adult Single (includes pool entry)	Weekly Direct Debit Amount	\$24.45	\$23.18	\$2.32	\$25.50	Per week		Market pricing
Pool Membership – Adult Single (per 6 months)	Upfront payment	\$335.00	\$321.00	\$32.10	\$353.10	Per 6 months		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Membership [continued]

Pool Membership – Concession Single (per 12 months)	Upfront payment (Concession card holders - including Veterans, Pension, Health Care Card, Student, Disability)	\$450.00	\$427.27	\$42.73	\$470.00	Per year		Market pricing
Pool Membership – Concession Single (per 6 months)	Upfront payment (Concession card holders - including Veterans, Pension, Health Care Card, Student, Disability).	\$240.00	\$227.27	\$22.73	\$250.00	Per 6 months		Market pricing
Pool Membership – Concession Single (per week)	Weekly Direct Debit amount (Concession card holders - including Veterans, Pension, Health Care Card, Student, Disability).	\$12.40	\$11.82	\$1.18	\$13.00	Per week		Market pricing
Aqua Fitness Membership - Concession Single (includes pool entry)	Weekly Direct Debit Amount (Concession card holders - including Veterans, Pension, Health Care Card, Student, Disability).	\$18.00	\$17.27	\$1.73	\$19.00	Per week		Market pricing
Suspension Fee for Members and Swim Memberships	Throughout term, a per week charge.	\$5.00	\$18.18	\$1.82	\$20.00	Per week		Market pricing
Rejection Fee for Direct Debit Accounts	Dishonour Fee	\$10.00	\$9.09	\$0.91	\$10.00	Per occurrence		Market pricing

Programs

Aqua Fitness

Aqua Fitness – Adult Single Entry	Includes pool entry	\$16.50	\$15.45	\$1.55	\$17.00	Per session		Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Aqua Fitness [continued]

Aqua Fitness – Concession Single Entry	Includes pool entry (Concession card holders - including Veterans, Pension, Health Care Card, Student, Disability).	\$15.00	\$14.09	\$1.41	\$15.50	Per session		Market pricing
Aqua Fitness – Multi Visit Pass Adult Single (10 visits)	Multi Visit Pass, includes access to pool, 10 visits for price of 9. Six month expiry.	\$148.50	\$139.09	\$13.91	\$153.00	Per 10 sessions		Market pricing
Aqua Fitness – Multi Visit Pass Concession Single (10 visits)	Multi Visit Pass includes pool entry. 10 visits for price of 9 – (Concession card holders - including Veterans, Pension, Health Care Card, Student, Disability).	\$135.00	\$127.73	\$12.77	\$140.50	Per 10 sessions		Market pricing

Aquatic Education

Swimming Lesson – Children with disabilities – Group Lesson	Includes pool entry. Free entry to non-swimming family members/carer supervising or watching swimming lesson	\$17.50	\$18.50	\$0.00	\$18.50	Per lesson		Market pricing
Swimming Lesson – Private Lesson – Adult - 30 minute lesson	Includes pool entry. Free entry to non-swimming family members/carer supervising or watching swimming lesson	\$60.00	\$62.00	\$0.00	\$62.00	Per lesson		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Aquatic Education [continued]

Swimming Lessons – 1st child (Group lesson)	Includes pool entry. Free entry to non-swimming family members/carer supervising or watching swimming lesson. Subsequent children after 2nd child to receive 10% discount	\$17.50	\$18.50	\$0.00	\$18.50	Per lesson		Market pricing
Swimming Lessons – Private lesson – Child - 15 minutes	Includes pool entry. Free entry to non-swimming family members/carer supervising or watching swimming lesson	\$40.00	\$40.00	\$0.00	\$40.00	Per lesson		Market pricing
Swimming Lesson - School	Includes pool entry	\$9.00	\$9.50	\$0.00	\$9.50	Per lesson		
Administration Fee - Go Swim Program Once Only	Administration Fee – Standard charge across all Goswim memberships. Once only upon joining	\$20.00	\$18.18	\$1.82	\$20.00	Once only		Market pricing

Squad Activities

Squad – Weekly Direct Debit – - Bronze/Development 1-2 sessions per week incl. membership		\$28.00	\$26.36	\$2.64	\$29.00	Per week		Market pricing
Squad – Weekly Direct Debit – Bronze 3 - sessions per week incl. membership		\$34.00	\$31.82	\$3.18	\$35.00	Per week		Market pricing
Squad – Weekly Direct Debit – Silver 4 sessions per week incl. membership		\$38.00	\$36.36	\$3.64	\$40.00	Per week		Market pricing
Squad – Weekly Direct Debit – Silver/Gold Adult 5-10 sessions per week incl. membership		\$42.00	\$40.00	\$4.00	\$44.00	Per week		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Squad Activities [continued]

Family Membership + Squad Program	Family access to squad program and pool at all PS sites. Family is defined as members of family on a medicare card or proof of residence at the same address.	\$60.00	\$54.55	\$5.45	\$60.00	Per week		Market pricing
Casual squad		\$17.50	\$16.36	\$1.64	\$18.00	Per session		Market pricing

Special

Lane Hire		\$36.00	\$34.55	\$3.45	\$38.00	Per lane per hour (or part thereof)		Market pricing
Visitor 7 day Pass - Single	7 day pass from date of purchase, offered December/January Only upfront payment	\$35.00	\$33.64	\$3.36	\$37.00	Per week		Market pricing
Visitor 7 day Pass - Family	7 day pass from date of purchase, offered December/January Only upfront payment. Family is defined as members of family on a medicare card or proof of residence at the same address.	\$135.00	\$127.27	\$12.73	\$140.00	Per week		Market pricing
Pool Hire Fee 50m	Entire 50m pool - per hour	\$265.00	\$250.00	\$25.00	\$275.00	Per Hour		Market pricing
Pool Hire Fee Leisure Pool	Entire Leisure Pool - Per hour	\$215.00	\$200.00	\$20.00	\$220.00	Per Hour		
Pool Parties Per Child	Minimum 10 children, includes party host & food	\$26.00	\$25.00	\$2.50	\$27.50	Per child		Market pricing
Pool Hire Cancellation Fee	Cancellation Fee	\$180.00	\$163.64	\$16.36	\$180.00	Per cancellation		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Special [continued]

Swim Lessons Holiday Intensive	Holiday Fast Track Program Casual Per Session Upfront Payment	\$17.50	\$18.50	\$0.00	\$18.50	Per lesson		Market pricing
Hydro Functional Kickstarter Pass	6 Week Membership	\$66.80	\$64.01	\$6.40	\$70.41			Market pricing
Pool Inflatable Hire	\$100 per hours, min 3 hours	\$300.00	\$290.91	\$29.09	\$320.00			Market pricing

Aquatic Centres – Tilligerry Aquatic Centre

General Admission

Multiple Visits

Multi Visit Pass – Adult Single 20 visits	Six month expiry term, 20 visits for price of 18 visits	\$99.00	\$94.91	\$9.49	\$104.40	Per 20 visits		Market pricing
Multi Visit Pass - Concession Single 20 Visits	Six month expiry term, 20 visits for price of 18 visits. (Concession Card Holders- including Veterans, Pension, Health Care Card, Student, Disability)	\$81.00	\$78.55	\$7.85	\$86.40	Per 20 Visits		Market pricing

Single Visit

Entry – Adult	Casual Entry for adult or persons 12 years and older	\$5.50	\$5.27	\$0.53	\$5.80	Per visit		Market pricing
Entry - Child	Casual Entry for children 4-11 years	\$5.20	\$5.00	\$0.50	\$5.50	Per visit		Market pricing
Entry – Child 3 years and under	Must be accompanied by a fee paying adult	\$0.00	\$0.00	\$0.00	\$0.00	Per visit		Free (zero priced)

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Single Visit [continued]

Entry – Concession (Concession Card Holders)	Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability	\$4.50	\$4.36	\$0.44	\$4.80	Per visit		Market pricing
Entry - Companion/Carers	Casual Entry for Companion Card Holders	\$0.00	\$0.00	\$0.00	\$0.00			Free (zero priced)
Entry – Family (Day Pass)	Family is defined as members of family on a Medicare card or proof of residence at the same address	\$21.00	\$20.00	\$2.00	\$22.00	Per visit		Market pricing
Entry – School Student	Student participating in school program regardless of status	\$4.50	\$4.36	\$0.44	\$4.80	Per visit		Market pricing
Entry – Spectator	For persons attending centre but not entering water or participating in programs or activities	\$3.50	\$3.36	\$0.34	\$3.70	Per visit		Market pricing

Membership

Membership Administration Fee	Once only – Upon joining, relates to all membership other than SAWS	\$20.00	\$18.18	\$1.82	\$20.00	Once only		Market pricing
Pool membership - Family (12 months)	Upfront payment. Family is defined as members of family on a Medicare card or proof of residence at the same address	\$730.00	\$727.27	\$72.73	\$800.00	Per year		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			
Pool Membership – Family (6 months)	Upfront payment. Family is defined as members of family on a Medicare card or proof of residence at the same address	\$420.00	\$409.09	\$40.91	\$450.00	Per 6 months		Market pricing
Pool Membership – Family (per week)	Weekly Direct Debit amount. Family is defined as members of family on a Medicare card or proof of residence at the same address	\$14.20	\$15.45	\$1.55	\$17.00	Per week		Market pricing
Pool Membership – Adult Single (per week)	Weekly Direct Debit amount	\$9.20	\$8.91	\$0.89	\$9.80	Per week		Market pricing
Pool membership – Corporate Discount – Single	Corporate membership discount applicable to pool membership - adult single weekly direct debit	Corporate Single Direct Debit discount 5% (10+ Employees) Corporate Single Direct Debit discount 10% (500+ Employees) Corporate Single Direct Debit discount 15% (1000+ Employees) Corporate Single Direct Debit discount 20% (5000+ Employees)				Per week		Market pricing
Pool Membership – Adult Single (12 months)	Upfront payment	\$380.00	\$345.45	\$34.55	\$380.00	Per year		Market pricing
Pool Membership – Adult Single (6 months)	Upfront payment	\$220.00	\$200.00	\$20.00	\$220.00	Per 6 months		Market pricing
Pool Membership - Concession Single Direct Debit	Weekly direct debit amount (Concession Card Holders- including Veterans, Pension, Health Care Card, Student, Disability)	\$5.80	\$5.64	\$0.56	\$6.20	Per week		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Membership [continued]

Pool Membership - Concession 6 month	Upfront payment. (Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability)	\$179.20	\$168.18	\$16.82	\$185.00	Per 6 months		Market pricing
Pool Membership – Concession Single 12 months	Upfront payment. (Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability)	\$300.00	\$281.82	\$28.18	\$310.00	Per year		Market pricing
Aqua fitness membership concession - Single includes pool entry	Weekly direct debit amount. (Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability)	\$17.50	\$15.91	\$1.59	\$17.50	Per week		Market pricing
Aqua fitness membership - Adult single includes pool entry	Weekly direct debit amount	\$22.00	\$20.00	\$2.00	\$22.00	Per week		Market pricing
Suspension Fee for Members and Swim Memberships	Throughout term, a per week charge.	\$5.00	\$18.18	\$1.82	\$20.00	Per week		Market pricing
Rejection Fee for Direct Debit Accounts	Dishonour Fee	\$10.00	\$10.00	\$0.00	\$10.00	Per occurrence		Market pricing

Programs

Aqua Fitness

Aqua Fitness – Multi visit pass adult single (10 visits)	10 visits for the price of 9 visits (includes pool entry)	\$141.30	\$135.00	\$13.50	\$148.50	Per 10 sessions		Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Aqua Fitness [continued]

Aqua Fitness – Multi visit pass concession single (10 visits)	10 visits for the price of 9 visits (includes pool entry) – Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability	\$131.40	\$122.73	\$12.27	\$135.00	Per 10 sessions		Market pricing
Aqua Fitness – Single Adult entry	Includes pool entry	\$15.70	\$15.00	\$1.50	\$16.50	Per session		Market pricing
Aqua Fitness – Concession Single entry	Includes pool entry. (Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability)	\$14.60	\$13.64	\$1.36	\$15.00	Per session		Market pricing
Port Stephens Pool Membership – Family – Direct Debit	Weekly direct debit amount. Pool Entry across all 3 sites – Family is defined as members of family on a Medicare card or proof of residence at the same address	\$25.55	\$24.55	\$2.45	\$27.00	Per week		Market pricing
Port Stephens Pool Membership – Adult Single– Direct Debit	Weekly direct debit amount. Pool Entry across all 3 sites – Reciprocal rights	\$15.50	\$14.86	\$1.49	\$16.35	Per week		Market pricing

Aquatic Education

Swimming Lesson – Children with disabilities – Group Lesson	Includes pool entry – Free entry to non-swimming family members/carer supervising or watching swimming lesson	\$17.50	\$18.50	\$0.00	\$18.50	Per lesson		Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Aquatic Education [continued]

Swimming Lesson – Private Lesson – Adult - 30 minute lesson	Includes pool entry – Free entry to non-swimming family members/carer supervising or watching swimming lesson	\$60.00	\$62.00	\$0.00	\$62.00	Per lesson		Market pricing
Swimming Lessons – 1st child (Group lesson)	Includes pool entry – Free entry to non-swimming family members/carer supervising or watching swimming lesson. Subsequent children from 2nd child in family to receive 10% discount	\$17.50	\$18.50	\$0.00	\$18.50	Per lesson		Market pricing
Swimming Lessons – Private lesson – Child 15 minutes	Includes pool entry – Free entry to non-swimming family members supervising or watching swimming lesson	\$40.00	\$40.00	\$0.00	\$40.00	Per lesson		Market pricing
Swimming Lesson - School	Includes pool entry	\$9.00	\$9.50	\$0.00	\$9.50	Per lesson		Market pricing
Administration Fee – GOswim Program Once Only	Administration Fee - Once Only	\$20.00	\$18.18	\$1.82	\$20.00	Once only		Market pricing

Special

Lane Hire		\$35.55	\$34.55	\$3.45	\$38.00	Per lane per hour		Market pricing
Visitor 7 day Pass – Single	7 day pass from date of purchase, offered December/January Only upfront payment	\$35.00	\$33.64	\$3.36	\$37.00	Per person		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Special [continued]

Visitor 7 day Pass – Family	7 day pass from date of purchase, offered December/January Only upfront payment. Family is defined as members of family on a medicare card or proof of residence at the same address.	\$135.00	\$127.27	\$12.73	\$140.00	Per family		Market pricing
Pool parties per child	Minimum number 10 children includes party host and food	\$26.00	\$25.00	\$2.50	\$27.50	Per child		Market pricing
Pool Hire Fee 25m	Entire 25m - per hour	\$215.00	\$200.00	\$20.00	\$220.00	Per Hour		Market pricing
Pool hire cancellation fee		\$180.00	\$163.64	\$16.36	\$180.00	Per event		Market pricing
Swimming Lessons – Holiday Intensive	Holiday fast track program, casual per session, upfront payment	\$17.50	\$18.50	\$0.00	\$18.50	Per lesson		Market pricing
Pool Inflatable Hire	\$100 per hr, min 3 hrs	\$300.00	\$290.91	\$29.09	\$320.00			Market pricing

Aquatic Centres – Tomaree Aquatic Centre

General Admission

Multiple Visits

Multi Visit Pass – Adult single 20 visits	Six month expiry term, 20 visits for price of 18 visits	\$117.00	\$111.27	\$11.13	\$122.40	Per 20 visits		Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Multiple Visits [continued]

Multi Visit Pass – Concession Single 20 visits	Six month expiry term, 20 visits for price of 18 visits (Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability)	\$99.00	\$94.91	\$9.49	\$104.40	Per 20 Visits		Market pricing
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Single Visit

Entry – Adult	Casual Entry for adult or persons 12 years or older	\$6.50	\$6.18	\$0.62	\$6.80	Per visit		Market pricing
Entry - Child	Casual Entry for children 4-11 years	\$5.50	\$5.27	\$0.53	\$5.80	Per visit		Market pricing
Entry – Child 3 years and under	Must be accompanied by a fee paying adult	\$0.00	\$0.00	\$0.00	\$0.00	Per visit		Market pricing
Entry – Concession	Concession card to be provided (Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability)	\$5.50	\$5.27	\$0.53	\$5.80	Per visit		Market pricing
Entry - Companion/Carers	Casual Entry for Companion Card	\$0.00	\$0.00	\$0.00	\$0.00			Free (zero priced)
Entry – Family (Day Pass)	Family is defined as members of family on a Medicare card or proof of residence at the same address	\$22.50	\$21.36	\$2.14	\$23.50	Per visit		Market pricing
Entry – School Student	School student participating in school program, regardless of membership status	\$4.80	\$4.55	\$0.45	\$5.00	Per visit		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Single Visit [continued]

Entry – Spectator	For persons attending the centre but not entering water or participating in program/activities	\$3.50	\$3.18	\$0.32	\$3.50	Per visit		Market pricing
Waterslide 7 Rides		\$7.00	\$7.27	\$0.73	\$8.00	Per visit		Market pricing
Waterslide Single Ride		\$2.80	\$2.73	\$0.27	\$3.00	Per ride/visit		Market pricing
Waterslide – All Day		\$21.00	\$20.91	\$2.09	\$23.00	Per day		Market pricing
Waterside School Booking – 2 Hours		\$300.00	\$272.73	\$27.27	\$300.00	Per single school visit		Market pricing

Membership

Membership Administration Fee	Once only – Upon joining, relates to all membership other than GOswim	\$20.00	\$18.18	\$1.82	\$20.00	Once only		Market pricing
Pool Membership - Concession Single Direct Debit	Weekly Direct Debit. (Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability)	\$7.00	\$6.82	\$0.68	\$7.50	Per week		Market pricing
Pool Membership - Concession single 6 month membership	Upfront payment. (Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability)	\$177.50	\$168.18	\$16.82	\$185.00	Per 6 months		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Membership [continued]

Pool Membership - Concession Single 12 month membership	Upfront payment. (Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability)	\$285.00	\$272.73	\$27.27	\$300.00	Per year		Market pricing
Pool Membership – Family (12 months)	Upfront payment. Family is defined as members of family on a Medicare card or proof of residence at the same address	\$700.00	\$659.09	\$65.91	\$725.00	Per year		Market pricing
Pool Membership – Family (6 months)	Upfront payment. Family is defined as members of family on a Medicare card or proof of residence at the same address	\$460.00	\$436.36	\$43.64	\$480.00	Per 6 months		Market pricing
Pool Membership – Family (Per week)	Weekly Direct Debit Family is defined as members of family on a Medicare card or proof of residence at the same address	\$14.65	\$14.09	\$1.41	\$15.50	Per week		Market pricing
Pool Membership – Adult Single (per week)	Weekly Direct Debit amount	\$9.50	\$9.09	\$0.91	\$10.00	Per week		Market pricing
Pool membership – Corporate Discount – Single	Corporate membership discount applicable to pool membership - adult single weekly direct debit	Corporate Single Direct Debit discount 5% (10+ Employees) Corporate Single Direct Debit discount 10% (500+ Employees) Corporate Single Direct Debit discount 15% (1000+ Employees) Corporate Single Direct Debit discount 20% (5000+ Employees)				Per week		Market pricing
Pool Membership – Adult Single (12 months)	Upfront payment	\$399.55	\$381.82	\$38.18	\$420.00	Per year		Market pricing
Pool Membership – Adult Single (6 months)	Upfront payment	\$251.90	\$236.36	\$23.64	\$260.00	Per 6 months		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Membership [continued]

Suspension Fee for Members and Swim Memberships	Throughout term, a per week charge	\$5.00	\$18.18	\$1.82	\$20.00	Per week		Market pricing
Rejection Fee for Direct Debit Accounts		\$10.00	\$10.00	\$0.00	\$10.00	Per occurrence		Market pricing

Programs

Aqua Fitness

Multi Visit Pass Aqua Fitness Adult Single – (10 visits)	10 visits for the price of 9 visits (includes pool entry)	\$144.00	\$139.09	\$13.91	\$153.00	Per 10 sessions		Market pricing
Multi Visit Pass Aqua Fitness Concession Single – (10 visits)	10 visits for the price of 9 visits (includes pool entry) – Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability	\$135.00	\$127.73	\$12.77	\$140.50	Per 10 sessions		Market pricing
Port Stephens Pool Membership – Family – Direct Debit	Pool Entry across all 3 sites – Weekly Direct Debit Family is defined as members of family on a Medicare card or proof of residence at the same address	\$25.55	\$24.55	\$2.45	\$27.00	Per week		Market pricing
Port Stephens Pool Membership - Adult single - direct debit	Pool Entry across all three sites	\$16.00	\$15.45	\$1.55	\$17.00	Per week		Market pricing
Aqua Fitness – Adult Single entry	Includes pool entry	\$16.50	\$15.45	\$1.55	\$17.00	Per session		Market pricing
Aqua Fitness – Concession Single Entry	Includes pool entry	\$15.50	\$14.09	\$1.41	\$15.50	Per session		Market pricing
Aqua Fitness Membership –Concession Single Direct Debit	Weekly Debit. Includes pool entry	\$18.30	\$17.27	\$1.73	\$19.00	Per week		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Aqua Fitness [continued]

Aqua Fitness Membership – Adult Single Direct Debit	Weekly Debit. Includes pool entry	\$24.45	\$23.18	\$2.32	\$25.50	Per week		Market pricing
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Aquatic Education

Swimming Lesson – Children with disabilities – Group Lesson	Includes pool entry – Free entry to non-swimming family members/carer supervising or watching swimming lesson	\$17.50	\$18.50	\$0.00	\$18.50	Per lesson		Market pricing
Swimming Lesson – Private Lesson – Adult - 30 minute lesson	Includes pool entry. Free entry to non-swimming family members/carer supervising or watching swimming lesson	\$60.00	\$62.00	\$0.00	\$62.00	Per lesson		Market pricing
Swimming Lessons – 1st child (Group lesson)	Includes pool entry – Free entry to non-swimming family members/carer supervising or watching swimming lesson Subsequent children after 2 nd child to receive 10% discount	\$17.50	\$18.50	\$0.00	\$18.50	Per lesson		Market pricing
Swimming Lessons – Private lesson – Child 15 minutes	Includes pool entry – Free entry to non-swimming family members supervising or watching swimming lesson	\$40.00	\$40.00	\$0.00	\$40.00	Per lesson		Market pricing
Swimming Lesson - School	Includes pool entry	\$9.00	\$9.50	\$0.00	\$9.50	Per lesson		Market pricing
Administration Fee – GOswim Program Once Only	Management Administration Fee	\$20.00	\$18.18	\$1.82	\$20.00	Once only		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Squad Activities

Squad – Weekly Direct Debit – Bronze 3-5 sessions per week incl. membership		\$34.00	\$31.82	\$3.18	\$35.00	Per week		Market pricing
Squad – Weekly Direct Debit – Silver 1-4 - sessions per week incl. membership		\$38.00	\$36.41	\$3.64	\$40.05	Per week		Market pricing
Squad – Weekly Direct Debit – Silver/Gold 5-10 sessions per week incl. membership		\$42.00	\$40.00	\$4.00	\$44.00	Per week		Market pricing
Squad casual		\$17.50	\$16.36	\$1.64	\$18.00	Per session		Market pricing

Special

Lane Hire – casual booking		\$36.00	\$34.55	\$3.45	\$38.00	Per lane per hour		Market pricing
Visitor 7 day Pass – Single	7 day pass from date of purchase, offered December/ January upfront payment	\$36.00	\$33.64	\$3.36	\$37.00	Per person		Market pricing
Visitor 7 day Pass – Family	7 day pass from date of purchase, offered December/ January, upfront payment	\$140.00	\$127.27	\$12.73	\$140.00	Per family		Market pricing
Pool Hire Fee 50m	Entire 50m Pool - per hour	\$280.00	\$263.64	\$26.36	\$290.00	Per Hour		Market pricing
Pool Hire Fee Leisure Pool	Pool Hire Fee Leisure Pool - per hour	\$222.00	\$204.55	\$20.45	\$225.00	Per Hour		Market pricing
Pool hire cancellation fee	Cancellation fee	\$180.00	\$163.64	\$16.36	\$180.00	Per event		Market pricing
Pool Parties	Pool Parties per child. Minimum 10 children, includes party host and food	\$26.00	\$25.00	\$2.50	\$27.50	Per event		Market pricing
Swimming Lesson – Holiday Intensive	Holiday Fast Track Program Casual Per Session Upfront Payment	\$17.50	\$18.50	\$0.00	\$18.50	Per lesson		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Sports Councils – Membership Fees and Arrangements

Local School fees	Minimum ground hire fee includes recreational use of facility and 2 x school sports carnivals. Any additional carnivals will incur a once off ground hire fee.	\$370.00	\$354.55	\$35.45	\$390.00	Per Year		Market pricing
Tomaree Sports Council Turf User Levy	Club Senior Players - per season	\$4.00	\$3.91	\$0.39	\$4.30	Per season		Market pricing
Tomaree Sports Council Turf User Levy	Club Junior Players per season	\$2.00	\$2.00	\$0.20	\$2.20	Per season		Market pricing
Full fee paying members	Club – Junior Players Membership	\$8.20	\$7.91	\$0.79	\$8.70	Per season		Market pricing
Full fee paying members	Club – Senior Players Membership	\$11.80	\$11.45	\$1.15	\$12.60	Per season		Market pricing
Full fee paying members	Club – On Licence Agreement Playing and related rights. Eligibility to access Sports Council generated income	\$377.00	\$361.82	\$36.18	\$398.00	Per year		Market pricing
Full fee paying members	Minimum Ground Hire Fee Applicable to seasonal users that do not exceed this fee due to low number of registered players. This fee can also be applied to applications with minimal impact, dependant on type of use.	\$396.00	\$380.00	\$38.00	\$418.00	Per year		Market pricing
Full fee paying members	Membership fee Basic Sports Council Member Fee: one voting right, no access to income	\$116.00	\$111.36	\$11.14	\$122.50	Per year		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Sports Facilities Categories

Category 1

King Park Complex - buildings and grounds, Tomaree Sports Complex - buildings and grounds

Category 2

Lakeside Sports Complex - buildings and grounds, Ferodale Sports Complex, Mallabula Sports Complex, Salamander Sports Complex - buildings and grounds, Bowthorne Park

Category 3

Jack Johnson Trotting Club, Boomerang Park, Boyd Oval, Brandon Park, Fingal Bay Oval, Green Wattle Creek Equestrian Centre, Lionel Morton Oval, Kindlebark Oval, Stuart Park, Vi Barnett Oval, Korora Oval, Elaine Hurst Oval, Bill Strong Oval, Yulong Oval

Definitions

Ground: A recreational playing surface, the size of 1 large athletics field or 2 soccer fields

Category 1 Function room hire for not for profit and Charity organisations	Bruce Scott Pavilion	\$160.00	\$153.64	\$15.36	\$169.00	Half Day (maximum 3 hours)	Market pricing
Category 1 Function room hire for not for profit and Charity organisations	Bruce Scott Pavilion	\$320.00	\$307.27	\$30.73	\$338.00	Per day	Market pricing
Category 1 Function room hire for profit organisations training and corporate purposes	Bruce Scott Pavilion	\$195.00	\$187.27	\$18.73	\$206.00	Half Day (maximum 3 hours)	Market pricing
Category 1 Function room hire for profit organisations training and corporate purposes	Bruce Scott Pavilion	\$390.00	\$374.55	\$37.45	\$412.00	Per day	Market pricing
Category 1 Meeting room hire for not for profit community groups, schools and charity organisations	Bruce Scott Pavilion	\$160.00	\$153.64	\$15.36	\$169.00	Per day	Market pricing
Category 1 Meeting room hire for not for profit community groups, schools and charity organisations	Bruce Scott Pavilion	\$80.00	\$76.82	\$7.68	\$84.50	Half Day (maximum 3 hours)	Market pricing
Category 1 Meeting room hire for profit organisations training and corporate purposes	Bruce Scott Pavilion	\$195.00	\$187.27	\$18.73	\$206.00	Per day	Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Sports Facilities Categories [continued]

Category 1 Meeting room hire for profit organisations training and corporate purposes	Bruce Scott Pavilion	\$97.50	\$93.64	\$9.36	\$103.00	Half Day (maximum 3 hours)		Market pricing
Category 1 Sports Facilities: Non-Sports Council Member or Sports Member additional use – all users	All users. Maximum three (3) hours use only	\$45.00	\$43.18	\$4.32	\$47.50	Per Hour		Market pricing
Category 2 Sports Facilities: Non-Sports Council Member or Sports Member additional use – all users	All users. Maximum three (3) hours use only	\$35.00	\$33.64	\$3.36	\$37.00	Per Hour		Market pricing
Category 3 Sports Facilities: Non-Sports Council Member or Sports Member additional use – all users	All Users. Maximum three (3) hours use only	\$25.00	\$23.96	\$2.40	\$26.35	Per Hour		Market pricing
Category 1 Sports Facilities: Non-Sports Council Member or Sports Member Additional Use	Once off ground use	\$308.00	\$295.45	\$29.55	\$325.00	Per day		Market pricing
Category 2 Sports Facilities: Non-Sports Council Member or Sports Member Additional Use	Once off ground use	\$247.00	\$236.82	\$23.68	\$260.50	Per day		Market pricing
Category 3 Sports Facilities: Non-Sports Council Member or Sports Member Additional Use	Once off ground use	\$185.00	\$177.27	\$17.73	\$195.00	Per day		Market pricing
Canteen Hire: Sports Councils, Not for Profit Community Groups, Schools and Registered Charities	Match field competition or Carnivals	\$114.00	\$109.55	\$10.95	\$120.50	Per day		Market pricing
Canteen Hire: For profit organisations including Council	Match field competition or Carnivals	\$142.00	\$136.36	\$13.64	\$150.00	Per day		Market pricing
Sports Facilities Hire: All Categories – Bond	Function, no alcohol	\$712.00	\$751.00	\$0.00	\$751.00	Per function		Market pricing
Sports Facilities Hire: All Categories – Bond	Function, alcohol consumed	\$1,195.00	\$1,260.00	\$0.00	\$1,260.00	Per function		Market pricing
Category 1 Function Room Hire: Private Functions	Alcohol consumed and kitchen	\$744.00	\$713.64	\$71.36	\$785.00	Per day		Market pricing
Category 1 Function Room Hire: For profit organisations including Council	No Alcohol	\$155.50	\$149.09	\$14.91	\$164.00	Per day		Market pricing
Category 1 Function Room Hire: For profit organisations including Council	Alcohol consumed	\$322.00	\$309.09	\$30.91	\$340.00	Per day		Market pricing
Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	No alcohol	\$133.00	\$127.73	\$12.77	\$140.50	Per day		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Sports Facilities Categories [continued]

Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	Alcohol consumed	\$228.00	\$218.64	\$21.86	\$240.50	Per day		Market pricing
Category 1 Function Room Hire: Port Stephens Bridge Club	Elizabeth Waring Room	\$15.40	\$14.91	\$1.49	\$16.40	Per hour		Market pricing
Category 1 Meeting/Training Room Hire: Elizabeth Waring Room and King Park Function Room	All users. Maximum three (3) hours hire only	\$37.50	\$36.36	\$3.64	\$40.00	Per hour		Market pricing
Category 2 Meeting/Training Room Hire: Sports Councils, Not for Profit Community Groups, Schools and Registered Charities	All users. Maximum three (3) hours hire only	\$12.80	\$12.36	\$1.24	\$13.60	Per hour		Market pricing
Category 2 Meeting/Training Room Hire: For profit organisations, including Council	All users. Maximum three (3) hours hire only	\$25.00	\$24.09	\$2.41	\$26.50	Per hour		Market pricing
Category 2 Meeting/Training Room Hire: Sports Councils, Not for Profit Community Groups, Schools and Registered Charities		\$75.00	\$72.27	\$7.23	\$79.50	Per day		Market pricing
Category 2 Meeting/Training Room Hire: For profit organisations, including Council		\$135.00	\$129.55	\$12.95	\$142.50	Per day		Market pricing

Sports Councils Facilities Hire

Category 2

Salt Ash Sports Ground

Hire of Arena - Ebb n Flow 60 x 20	Approved instructors	\$13.00	\$11.82	\$1.18	\$13.00	Per horse		Market pricing
Hire of Arena - Large Sand Arena 80 x 80	Approved instructors	\$10.00	\$9.09	\$0.91	\$10.00	Per horse		Market pricing
Hire of Canteen/Club area only	Community groups	\$108.00	\$98.18	\$9.82	\$108.00	Per event		Market pricing
Casual Hire of Facility including Ebb n Flow arena	Equestrian	\$450.00	\$409.09	\$40.91	\$450.00	Per day		Market pricing
Casual Hire of Facility excluding Ebb n Flow arena		\$400.00	\$363.64	\$36.36	\$400.00	Per Day		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Category 2 [continued]

Alexander Park Dressage Club	Equestrian Up to a maximum of \$430.00	\$4.30	\$3.91	\$0.39	\$4.30	Per rider / per day		Market pricing
Hunter Valley Dressage	Equestrian Up to a maximum of \$430.00	\$4.30	\$3.91	\$0.39	\$4.30	Per rider / per day		Market pricing
Salt Ash Sporting Club	Equestrian Up to a maximum of \$420.00	\$4.20	\$3.82	\$0.38	\$4.20	Per rider / per day		Market pricing
Salt Ash Pony Club	Equestrian Up to a maximum of \$420.00	\$4.20	\$3.82	\$0.38	\$4.20	Per rider / per day		Market pricing
Hunter Valley Arabian	Equestrian Up to a maximum of \$420.00	\$4.20	\$3.82	\$0.38	\$4.20	Per rider / per day		Market pricing

Sports Councils – Utilities and Floodlights Usage

Electricity Levy Tier 1	Core user payment	\$948.00	\$909.09	\$90.91	\$1,000.00	Per year		Market pricing
Electricity Levy Tier 2	Core user payment	\$505.00	\$484.55	\$48.45	\$533.00	Per year		Market pricing
Electricity Levy Tier 3	Core user payment	\$289.50	\$278.18	\$27.82	\$306.00	Per year		Market pricing
Electricity Levy Tier 4	Core user payment	\$72.50	\$69.55	\$6.95	\$76.50	Per year		Market pricing

Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Year 24/25 Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Sports Councils – Utilities and Floodlights Usage [continued]

Use of Flood Lights – All Sports Facilities	Once off use	\$129.00	\$123.64	\$12.36	\$136.00	Per use		Market pricing
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PORT STEPHENS
COUNCIL