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**Port Stephens  
Local Traffic Committee Minutes**

**Meeting held in the Port Stephens Council Committee room and via Zoom on  
Tuesday 5<sup>th</sup> November, 2024 at 9:50am**

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Present:

Mayor Leah Anderson, Cr Ben Niland, Ruby Porter – representing Kate Washington MP, Cr Giacomo Arnott representing Tim Crakanthorp MP, Mark Morrison – TfNSW, John Maretich, Andrew Behrens, Anna Brown, Joe Gleeson (Chairperson) - Port Stephens Council

Apologies:

NSW Police, William Ridley - CDC Hunter Valley Buses, Anthony Biscan – Port Stephens Coaches, Dave Davies - Busways

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**A. Business arising from previous meeting**

**17\_07/24 Closebourne Way, Raymond Terrace - Request for parking restrictions**

**65\_12/23 Tomaree Road, Shoal Bay - Request for 'No Stopping' restrictions**

**619\_05/23 Potter's Lane, Raymond Terrace – Bus services update**

**B. Listed matters**

**33\_11/24 Shoal Bay Avenue, Shoal Bay - Request for parking restrictions**

**34\_11/24 Redman Place, Soldiers Point - Request for No Stopping**

**35\_11/24 Pillinda Court, Nelson Bay - Request for parking restrictions**

**36\_11/24 Kerrigan Street, Nelson Bay - Request for parking restrictions**

**37\_11/24 Government Road, Shoal Bay - Request for parking restrictions**

**38\_11/24 Birubi Point Aboriginal Place – Changes to parking restrictions at the Birubi Beach Café and Surf Club**

## A. Business arising from previous meeting

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**Item:** 17\_07/24

### **Closebourne Way, Raymond Terrace – Request for parking restrictions**

**Requested by:** A resident

**File:** 388390

**Background:**

Following consultation with local residents, a request has been received to increase the extent of the proposed 'No Stopping' restrictions in Mount Hall Road. The resident of No.77 Mount Hall Road has requested to extend 'No Stopping' a further 10m to the east, to improve sight distance when they are exiting their property.

**Comment:**

Parking along Mount Hall Road is in high demand, due to construction work underway at the High School

**Legislation, Standards, Guidelines and Delegation:**

NSW Road Rules – Rule 167 – No stopping signs

RMS signs database – R5-400

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

**Discussion:**

Cr Arnott requested that the need for 'No Stopping' be reviewed in 12 months, once the school construction is complete.

**Committee's recommendation:**

Install 'No Stopping' and linemarking, at the intersection of Closebourne Way and Mount Hall Road, as shown on the attached sketch, Annexure A.

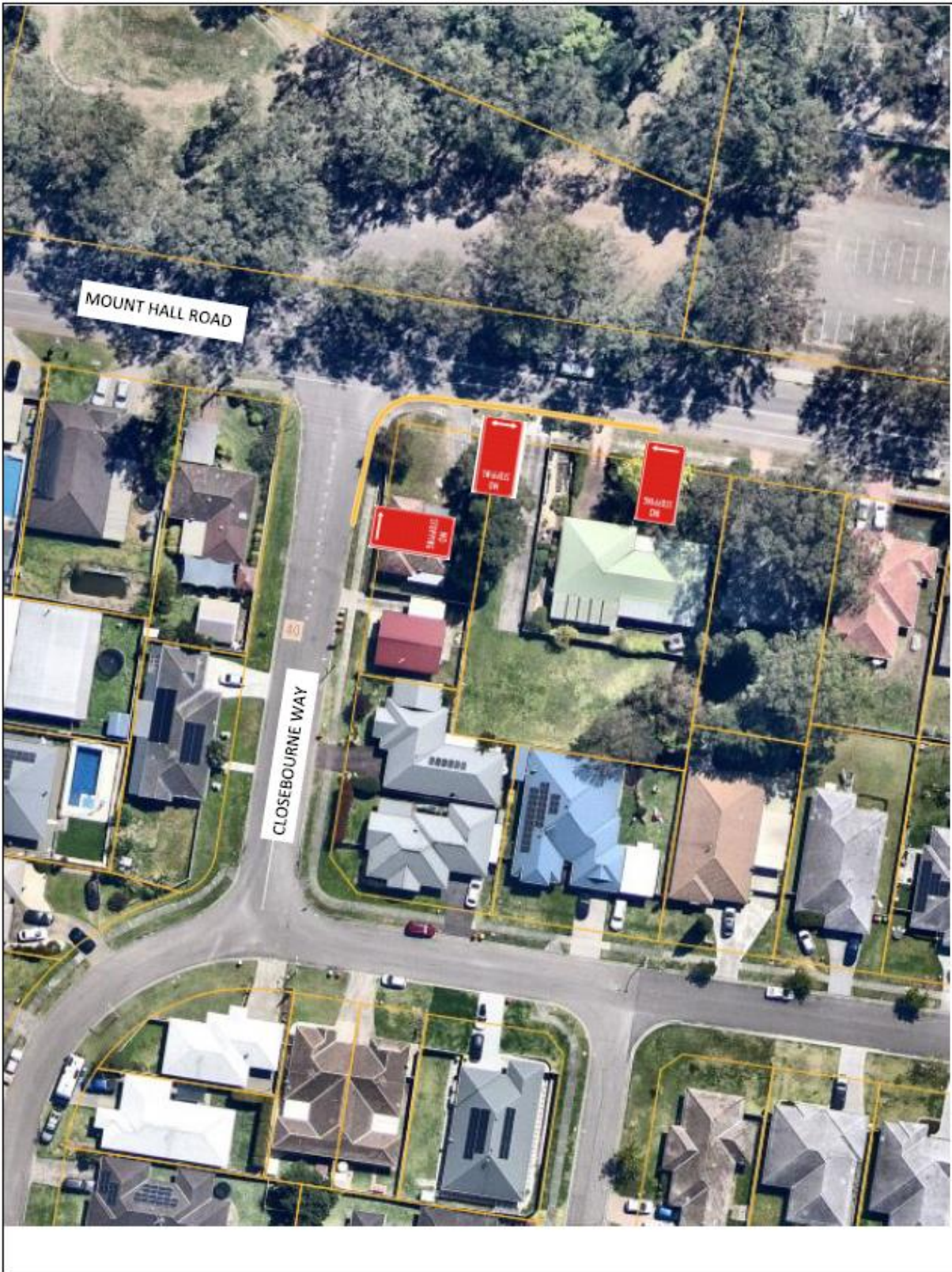
#### Engagement level

**Level 1 – Inform**

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

**Support for the recommendation:**

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



**Item: 65\_12/23**

**Tomaree Road, Shoal Bay - Request for 'No Stopping' restrictions**

**Requested by:** A resident

**File:**

**Background:**

Council has received a request from local residents, for 'No Stopping' along one side of Tomaree Road, Shoal Bay, between Messines Street and Verona Road. The road is relatively narrow and the complaint is that when vehicles are parked on both sides of the road, there is only room for one travel lane.

Local Traffic Committee previously considered this request in December 2023 and recommended that Council officers monitor parking and traffic flow during the peak holiday traffic period with the results to be brought back to a future Local Traffic Committee meeting for discussion and consideration.

**Comment:**

Observations of parking were undertaken over the recent October long weekend (5-6 October), with the following observations made:

- On Saturday, parking along the northern end of Tomaree Road, south of Messines Street, was moderate during the observation periods. Parking was compliant and the number of vehicles observed was lower than expected.
- On Sunday, there were significantly more vehicles parked along this section of Tomaree Road within the observation periods. There was minimal to no non-compliant parking on either side of Tomaree Road within these periods. The available carriageway width was definitely impacted.

**Discussion:**

Mayor Anderson noted that the summer holidays are the busiest period, when observations should be conducted. Committee members discussed the need for there to be consultation with all affected residents and property owners, prior to this proposal being further considered.

**Committee's recommendation:**



Council officers to arrange for consultation with affected stakeholders and for observations to be undertaken over the summer holiday period.

**Support for the recommendation:**

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend

-  = No stopping (proposed)
-  = Bus zones (proposed)

**Item:** 619\_05/23

**Potter's Lane, Raymond Terrace – Bus services update**

**Requested by:** Cr Arnott

**File:**

**Background:**

Cr Arnott enquired whether there was any new information on the requested extension of school bus services to the Potter's Lane Estate.

**Discussion:**

The TfNSW representative advised that no further information was available at this time.

## B. Listed matters

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**Item:** 33\_11/24

### Shoal Bay Avenue, Shoal Bay - Request for parking restrictions

**Requested by:** A resident

**File:** 402565-2024

**Background:**

A local resident has requested that Council place 'No Parking' signs or timed parking restrictions during peak times, on eastern side of the road in Shoal Bay Avenue, Shoal Bay. The resident says that people are parking here in peak times now, due to paid parking and residents cannot exit or enter driveways, often for long periods.

**Comment:**

During inspections it was noted that the road pavement is less than 7m wide and that vehicles parked on both sides would restrict access.

'No Parking' on the eastern side of the road is supported, subject to consultation with property owners.

**Legislation, Standards, Guidelines and Delegation:**

NSW Road Rules – Rule 168 – No parking signs

TfNSW signs database – R5-40

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

**Discussion:**

Cr Arnott requested that consultation be undertaken prior to any installation of parking restrictions.

**Committee's recommendation:**

Council to undertake consultation with residents and property owners, regarding proposed 'No Parking' on the eastern side of Shoal Bay Avenue, between Shoal Bay Road and the turnaround area, as shown on the attached sketch, Annexure A.

#### Engagement level

**Level 1 – Inform**



Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

**Support for the recommendation:**

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



**LEGEND**

-  = No stopping restrictions (proposed)
-  = No parking restrictions (proposed)



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**Item: 34\_11/24**

**Redman Place, Soldiers Point - Request for 'No Stopping'**

**Requested by:** A resident

**File:** 401588

**Background:**

A local resident writes: "Please install NO STOPPING zone signage, high pedestrian area signage (first requested in 2016) and a street sign (12 - 13 Redman Pl Soldiers Point). Currently there is a 'no through road' sign and I have put an orange light on the garden bed with a 'do not block' road sign. This has not stopped people obstructing the only single lane, two-way roadway with no give way sign. This public road (paved area) is blocked or obstructed 3 - 6 times a week, every week, by vehicles. The driveway does have high pedestrian activity on paved road and footpath. No. 13 is a holiday rental property. Vehicles speed down the paved area too fast. A street sign would show driver's that this is a public road and to remove confusion of the location of No. 12 – 13 (four residential properties).

**Comment:**

During inspections, it was observed that it is a difficult area to signpost and enforce. A 'No Parking' area may assist.

**Legislation, Standards, Guidelines and Delegation:**

NSW Road Rules – Rule 168 – No parking signs

TfNSW signs database – R5-81, R5-83

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

**Discussion:**

Traffic Committee members did not support installation of a 'No Parking' area, instead suggesting that Council contact residents to discuss their concerns.

**Committee's recommendation:**

Council to write to landowners in immediate vicinity to ensure all are aware of the issue and the need to show courtesy.

Engagement level

**Level 1 – Inform**

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

**Support for the recommendation:**

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



**Item: 35\_11/24**

**Pillinda Court, Nelson Bay - Request for parking restrictions**

**Requested by:** A resident

**File:** 400810-2024

**Background:**

A local resident has contacted Council to request temporary 'No Stopping' signs, at 10/11 Pillinda Court. A house is being constructed at 7 Pillinda Court, so there are multiple construction vehicles parked in the Court on a daily basis. The block at 10/11 Pillinda Court is also under development at the moment but there is no actual residential building there as yet. Consequently construction vehicles were regularly parking at the driveway access.

The driveway at 9 Pillinda Court is at an angle to the road, which means that vehicles have to use the curve of the road to enter or exit the driveway. If a vehicle is parked at the driveway access to 10/11 Pillinda Court, the residents then have to drive over the raised kerb above a road drain which could damage their vehicle.

**Comment:**

'No Stopping' is supported around the turning circle

**Legislation, Standards, Guidelines and Delegation:**

NSW Road Rules – Rule 167 – No stopping signs

TfNSW signs database – R5-400

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

**Discussion:**

Traffic Committee members noted that there are only 1 or 2 parking spaces in the turning circle.

**Committee's recommendation:**

Install 'No Stopping' in the turnaround area of Pillinda Court, as shown on the attached sketch, Annexure A.

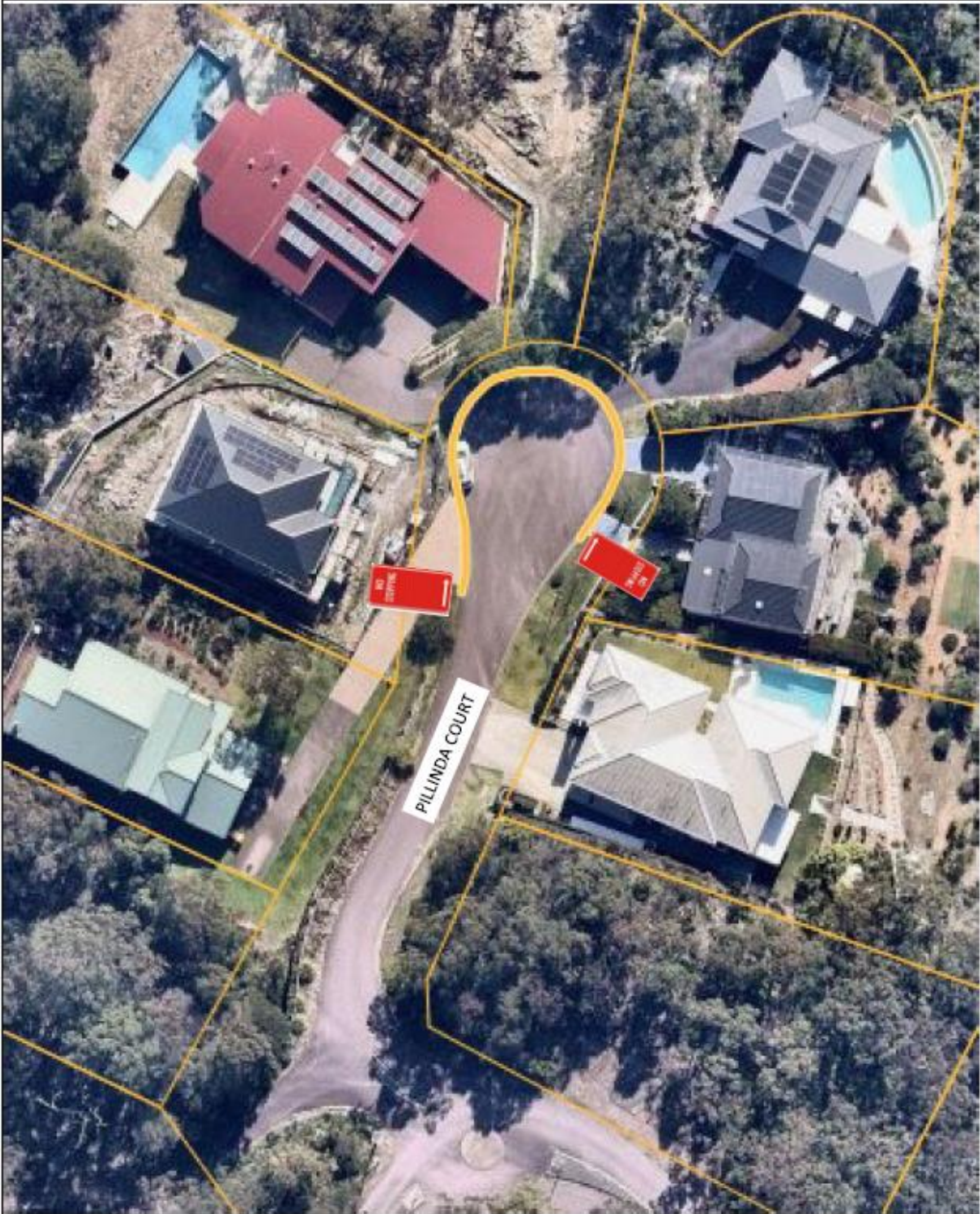
Engagement level

**Level 1 – Inform**

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

**Support for the recommendation:**

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



**Item: 36\_11/24**

**Kerrigan Street, Nelson Bay - Request for parking restrictions**

**Requested by:** A resident

**File:** 400633-2024

**Background:**

A local resident has requested Council to restrict parking on Kerrigan Street, east of Hardy Street, in order to improve safety, for vehicles exiting Hardy Street.

**Comment:**

It was noted on inspections that sight distance would be restricted if vehicles were parked close to the corner. The vertical curve of the road in Kerrigan Street limits sight distance but restricting the parking will improve safety.

**Legislation, Standards, Guidelines and Delegation:**

NSW Road Rules – Rule 167 – No stopping signs

TfNSW signs database – R5-400

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

**Discussion:**

Traffic Committee members noted that difficulties experienced when turning out of Hardy Street. It was also suggested that a hold line may assist drivers by indicating how far forward they can safely move.

**Committee's recommendation:**

Install 20m of 'No Stopping' in Kerrigan Street, at the intersection of Hardy and Kerrigan Streets, Nelson Bay, as shown on the attached sketch, Annexure A.

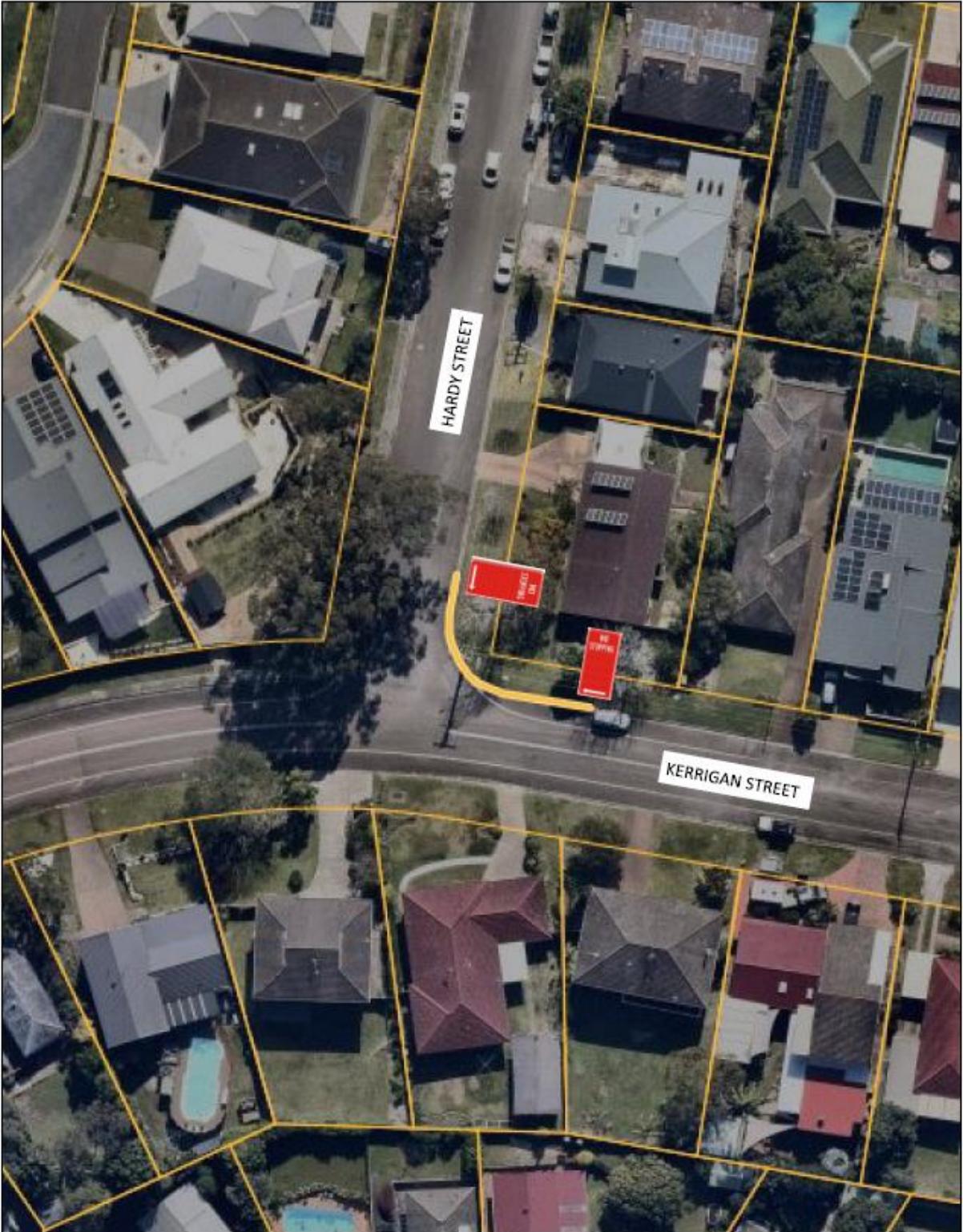
Engagement level

**Level 1 – Inform**

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

**Support for the recommendation:**

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



**Item: 37\_11/24**

**Government Road, Shoal Bay - Request for parking restrictions**

**Requested by:** A resident

**File:** 402655-2024

**Background:**

A local resident has requested Council to restrict parking on Government Road, south of Messines Street, in order to improve safety, for vehicles turning into Government Road. The resident says that caravans and large trailers are using the free parking, since the introduction of Smart parking in Shoal Bay.

**Comment:**

It was noted on inspections that there are existing 'No Stopping' restrictions at the intersection. Rather than removing more parking, it was considered that extending the timed parking restrictions would discourage long-term parking.

**Legislation, Standards, Guidelines and Delegation:**

NSW Road Rules: 204 - Meaning of certain information on or with permissive parking signs, 205 - Parking for longer than indicated, 207 - Parking where fees are payable, 317 - Information on or with traffic control devices, 318 - Limited effect of certain traffic control devices

Transport for NSW "Pay Parking Guidelines" (November 2019).

Transport for NSW "Permit Parking Guidelines". (November 2021)

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

**Discussion:**

It was noted that the presence of parked vehicles could potentially impact sight distance however removal of parking was not supported.

**Committee's recommendation:**

Install 3 X parking spaces of: 2P Meter Registration, Permit Holders Excepted, 8:30am - 5:30pm, Monday - Sunday, Public Holidays Included, as shown on the attached sketch, Annexure A.

Engagement level

**Level 1 – Inform**

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

**Support for the recommendation:**

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



= 2P Meter Registration, Permit Holders Excepted, 8:30am - 5:30pm, Monday - Sunday, Public Holidays Included



**Item: 38\_11/24**

**Birubi Point Aboriginal Place – Changes to parking restrictions at the Birubi Beach Café and Surf Club**

**Requested by:** Business operators

**File:**

**Background:**

Business operators at Birubi have requested changes to parking to allow for staff to be able to find parking.

**Comment:**

There have been a number of meetings on-site with Council officers and local stakeholders regarding this request.

**Legislation, Standards, Guidelines and Delegation:**

NSW Road Rules – Rule 168 – No parking signs

RMS signs database – R5-40

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

**Discussion:**

Committee members raised concerns with the perceived preferential treatment for business operators. It was requested that Council officers undertake further investigation and consultation. It was also noted that a second 'Loading Zone' exists just beyond the turn in to the parking area.

**Committee's recommendation:**

Deferred

Engagement level

Level 1 – Inform

Action: Provide stakeholders with information to assist understanding of the changes and the Local Traffic Committee recommendation once endorsed

**Support for the recommendation:**

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



The meeting closed at 11.50am