

# Public art project application

PORT STEPHENS COUNCIL



## APPENDIX 1: PUBLIC ART PROJECT APPLICATION

**Project Name:**

**Applicant/Group:**

**Contact name:**

**Phone:**

**Mobile:**

**Email address:**

**Mailing address:**

Please complete the details related to your public art project:

	Details
<b>Project description</b> How has your project evolved and what is the overall vision behind the project?	
<b>Proposed site for public artworks</b> <ul style="list-style-type: none"><li>• What is the proposed site for the artwork?</li><li>• Include a site plan and identify the suitability of site for proposed purpose.</li><li>• Why has this site been chosen for your project? What is the relevance and appropriateness of the work to the context of its site?</li><li>• Do you have landowner's approval?</li><li>• Consistency with current planning, heritage and environmental policies and plans?</li></ul>	

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	Details
<b>Concept design</b> <ul style="list-style-type: none"><li>• Identify concept designs and image. Include an explanation of proposed design, including scale of the work.</li><li>• Provide details of artist/s.</li><li>• Integrity of the artwork/ non-duplication of similar artwork for the same application?</li></ul>	
<b>Materials and construction</b> <ul style="list-style-type: none"><li>• What materials are being used for the project? Identify that the materials are appropriate for purpose; durable and able to withstand the elements (consider aging and lifespan).</li><li>• How will the works be fabricated and are the materials sustainable/ renewable?</li></ul>	
<b>Construction and installation</b> <p>The work may be constructed off site by the artist but must be installed by Council approved contractors on Council owned or managed land.</p>	
<b>Maintenance requirements</b> <p>Outline required on-going durability and maintenance requirements.</p>	
<b>Timing of works</b> <p>Outline the proposed timeline for the project: proposed commencement date, construction schedule and date for installation and completion.</p>	

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	Details
<b>Budget</b> <ul style="list-style-type: none"> <li>• Are there adequate funds available to undertake the project? Are there any requirements for these funds (e.g. grant acknowledgement)?</li> <li>• Attach detailed proposed budget.</li> <li>• Money allocated for ongoing maintenance?</li> </ul>	
<b>Community involvement and consultation</b> <ul style="list-style-type: none"> <li>• For private projects, what level of community consultation has informed concept design?</li> <li>• For other projects, are you working in partnership with any community group(s) and if so, what feedback have they provided in terms of concept designs and what will be their broader role in the proposed project?</li> </ul>	
<b>Additional information</b> <ul style="list-style-type: none"> <li>• Are there any additional issues attached to this proposal that would support your proposal?</li> <li>• Please note if the proposed works relate to formal conditions associated with a development application (DA) lodged with Council and list the DA number. Outline what the conditions are and how you have addressed them.</li> <li>• If the location of the artwork is on Council land or you need to work on Council land to complete the project, you will be required to complete a Works on Council Land application form, which includes a Risk assessment and Safe Work Method Statement.</li> <li>• Please note that it is imperative you consider risk management issues during construction, ongoing site safety aspects and</li> </ul>	

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management of the work into the future.

- Integrity of the work to be considered to ensure there is no duplication for similar use.