

MEETING AGENDA

Meeting

Name:	Heritage Advisory Group		
Date:	29 November 2023	Time:	5 pm to 7 pm
Chairperson:	Councillor Wells	Venue:	Port Stephens Council Admin Building and Zoom
Purpose of Meeting:	To provide community representation for consultation, advice and advocacy on heritage matters in Port Stephens.		
File:	PSC2023-01498		

Attendance

Councillor Wells Port Stephens Council	Councillor Kafer Port Stephens Council	Stephen Niland Independent Representative	Glen Short Independent Representative
Carol Ridgeway-Bissett Independent Representative	John Clarke Fingal Bay Community Association	Paul Mulvaney Karuah History Group	Denise Gaudion Port Stephens Family History Society
Suzie Worth Raymond Terrace & District Historical Society	Fran Corner Tilligerry Community Association	Dennis Corr Tomaree Headland Heritage Group Inc.	Mary Sillince Tomaree Museum Association Inc.
Mr Lennie Anderson OAM ASM Worimi Nation Traditional Aboriginal Elders Custodian Group - Worimi LALC. Worimi Knowledge Holders Inc.	Mathew Egan Port Stephens Council	Matthew Borsato Port Stephens Council	Clair Deen Port Stephens Council

The following guests are invited to attend:

Brock Lamont
Port Stephens Council

Bethany Lyons
Port Stephens Council

Apologies

Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
1.0	WELCOME AND APOLOGIES				
1.1	Acknowledgement of country We acknowledge the Worimi people as the original Custodians and inhabitants of Port Stephens. We acknowledge and pay respects to Worimi elders past and present. May we walk the road to tomorrow with mutual respect and admiration as we care for the beautiful land and waterways together.	2 mins	Chairperson		
1.2	Chair Welcome	2 mins	Chairperson		
1.3	Community Group Update (2 min each)	10min	All		
2.0	MINUTES & OUTSTANDING ACTIONS				
2.1	Minutes of 23 August 2023 ATTACHMENT 1.	2 mins	Chairperson	For endorsement.	
3.0	BUSINESS ITEMS				
	Presentation – Royal Australian Historical Society – 2023 Conference	10min	Chairperson		
3.1	Workshop – Event calendar:	15 mins	Chairperson		

Item	Topic	Time Required	Responsible Officer	Action	Status/Date to be Completed
	<ul style="list-style-type: none"> Review and finalise calendar – ATTACHMENT 2. 				
3.2	Workshop – Action planning: <ul style="list-style-type: none"> Review key priorities and actions – ATTACHMENT 3. Prioritise actions Finalise action plan. 	40 mins	Mathew Egan		
4.0 OTHER MATTERS					
4.1	Next Meeting Location.	5 min	Chairperson		

MEETING CLOSED AT:

NEXT MEETINGS: TBC

Date: TBC

Time: TBC

Venue: TBC