# THE INDEPENDENT PRICING AND REGULATORY TRIBUNAL OF NSW <br> APPLICATION FOR A SPECIAL VARIATION <br> TO GENERAL INCOME 

under Section 508A and 508(2) of the Local Government Act 1993

## SECTION 508A \& 508(2) APPLICATION FORM PART A 2023-24

Before completing this form, you MUST read the Office of Local Government's
Guidelines for the preparation of an application for a special variation to general income

## All dollars in nominal terms

The Guidelines are available on the Office's website at www.olg.nsw.gov.au.
NOTE This part of the application must be completed in conjunction with Part B (Special Variation Application Form 2023-24- Part B).

## Overview

A Section 508A special variation allows a council to increase general income by a percentage that is greater than the rate peg each year, up to a maximum of 7 years.

Section 508(2) allows a council to increase general income by a percentage that is greater than the rate peg in a single year.
You must identify the percentage increase requested for each year inclusive of the rate peg.
You must also identify percentage increases in minimum rates for each year, if the increases result in a minimum rate which exceeds the statutory limit.

Note: IPART can approve a percentage increase to minimum rates above the statutory limit that differs from the proposed special variation percentage increase as long as you have justified and properly consulted on that percentage. See Attachment 4 of the Guidelines for further details.

Both Part A and Part B of the application should be submitted to IPART (us) via the Council Portal on our website at www.ipart.nsw.gov.au.

## Part A consists of 9 worksheets:

- Worksheet 1 (Identification): Identifies your council and a council contact officer, collects information about your proposed special variation and any existing special variations (SVs).
It also collects information about Crown Land adjustments, catch-ups or excess adjustments and valuation objections.
- Worksheet 2 (current year Notional General Income): Calculates the council's Notional General Income for the current year (Year 0 in the application, 2022-23).
- Worksheet 3 (first year Notional General Income): Calculates the council's proposed Notional General Income for next year (Year 1 in the application, 2023-24).
- Worksheet 4 (PGI): Summarises the council's Permissible General Income based on the 1st year's percentage for the proposed SV and Crown Land adjustments, plus other income adjustments. It also shows the the council's PGI over the proposed SV period and the annual and cumulative impacts of the proposed SV.
- Worksheet 5a (Impact on Rates): Calculates the average annual and cumulative increases in rates for each category/sub-category for each year of the proposed SV, with and without the proposed SV.
- Worksheet 6 (Additional SV Income and Expenditure): Collects data on how the council intends to use the additional funds (above the rate peg) from the proposed SV.
- Worksheet 7 (Financials): Collects historical information from your financial statements and forecasts for selected balance sheet items from you long term financial plan (LTFP).
- Worksheet 8 (Long Term Financial Plan): Collects information on your Long Term Financial Plan including scenarios with and without the proposed special variation.
- Worksheet 9 (Financial ratios): Captures financial ratios, some of which are calculated while others are entered as inputs.

Enquiries regarding the completion of this application should be directed to:


## Colour code

Enter data in the blue input cells
Hard-coded values that should not be changed

## Key outputs

Special instructions
Error checks
Double red line indicates a change in formula

## Step-by-step instructions on completing the worksheets

## Worksheet 1 - Identification

> Select council name from the drop down list and enter contact details.
> Indicate whether you have any existing SVs by selecting 'yes' or 'no' from the drop down box, where the existing SV means you have an existing increase(s) above the rate peg for any year from Year 1 onwards.
$>$ Select (or enter) the type and duration of the proposed special variation.
> Enter the additional percentage being sought above the rate peg (excluding other adjustments).
> Answer the questions about expiring SVs.

* If the council does not have any SVs due to expire in the period of the proposed SV, leave the field blank or select 'na'.
* Enter the \$ value of expiring SVs in Table 1 (row 74)
* Any amounts entered need to be verified by the OLG before the application is submitted to us.
> Answer the questions about Crown land adjustments, catch ups and valuation objections.
* If the council does not have any adjustments, leave the fields in this section blank
* Note that applications for Crown land adjustments still need to be separately made to OLG.
> Enter the requested percentage increases in general income (including the rate peg) from year 2 (Table 1).
* The annual and cumulative increases in the white cells are automatically calculated once the requested percentage increases have been entered.
* The worksheet automatically assumes a rate peg of $2.5 \%$ for each of the forward years (Year 2 and thereafter). If the rate peg turns out to be different from that assumed, the total \% increase in general income with an approved SV does not change.


## Worksheet 2 - Notional General Income 2022-23

This worksheet calculates the Notional General Income for the current year (Year 0), by applying the rating structure used in the previous year to land values, adjusted by supplementary valuations received during that year.

Any inclusion in WK2 as a "supplementary valuation" must agree with section 4 of the Valuation of Land Act 1916.

## Worksheet 3 - Notional General Income 2023-24

This worksheet calculates the proposed Notional General Income (Year 1). It should apply the proposed rating structure, including the proposed SV increase, to land values adjusted by any supplementary valuations.

The rating structure entered here must be checked by OLG.

## Worksheet 4 - Calculation

This worksheet calculates Permissible General Income and the value of the proposed SV after taking into account various adjustments. Income adjustments and expiring SV amounts are to be verified
by OLG before the application is submitted to us.

NO INPUTS ARE REQUIRED

## Expiring SV

If the council has a SV due to expire on 30 June 2023,
Notional General Income must be reduced before
calculating Permissable General Income in 2023-24.

Example of PGI calculation for Year .

## XYZ Council

WORKSHEET 4

PERMISSIBLE GENERAL INCOME SUMMARY F All dollars in nominal terms

Please check all income adjustments and expiring variati before submitting the application.

## Additional percentage increase

This is the additional percentage increase being sought above the rate peg, excluding any other income adjustments.

## Crown Land Adjustment

Crown land claims will increase Permissible General Income. The \$ amount of any Crown land adjustment is converted into a \% amount to be included in the final special variation for consideration by IPART.

## Other adjustments

There are two other possible adjustments that are not included in the proposed SV \% but will affect Permissible General Income:

1. Prior year result. This is the catch up or excess amount from the previous year, as advised by OLG.
2. Valuation objections: if you successfully claimed valuation objections in the previous year, PGI must be reduced to remove the extra income claimed from the revenue base.

Prior year Notional General Income
Less: Expiry of a prior special variation

Adjusted first year Notional General Income

Plus: Rate peg increase - first year
Plus: Additional increase - first year
Plus: Crown Land adjustment - first year

## Total special variation - first year

## Other First Year Adjustments:

Plus/Mi Prior year Catch-up/(Excess)
Minus: Valuation Objections claimed in prior year

First year Permissible General Income

## Worksheet 5a-Impact on Ratepayers

The aim of this sheet is to show the minimum rate increase (if applicable), the average rate increase per sub-category (inclusive of all relevant rates) and the proposed annual charges in each year of the proposed special variation.
It also aims to compare average rates with and without the proposed special variation.
Enter the required data in the blue input cells. The values in the white cells will calculated automatically.

## Minimum rates

Enter in the minimum rates per category/sub-category as if the SV were approved for each year as requested These figures are intended to illustrate the impact of the proposed SV on any specific minimum rate.

## Ordinary and Special Average Rates

Enter in the average rates per sub-category as if the proposed SV were approved for each year as requested AND the average rates as if the proposed SV were not approved (only the rate peg would then apply).

These figures should include the impact of changes in minimum rates and are calculated as per below.

## Annual Charges

Enter any proposed annual charges for each year of the proposed variation.

## Note:

* An average rate equals total income in a category or sub-category divided by the number of assessments in that same category or sub-category (i.e. including assessments on the minimum rate).
* These figures should reflect the reduction from any expiring SVs so that the net change in rates is measured.


## Worksheet 6 - Proposed Additional SRV Income and Expenditure

This worksheet is designed to show how the council proposes to use the additional funding above the rate peg generated from the proposed SV.

The worksheet automatically calculates additional SRV income for Years 1 to 10.

Councils must enter each category of expenditure, and if applicable, individual program/project names, in column $C$ under one of the headings provided.

The spreadsheet will calculate the difference between the additional income from the proposed special variation and what it is spent on. A positive difference means that the additional income is not all spent on operating expenditure or capital expenditure.

## * Part B of the application provides councils with the opportunity to explain their expenditure plans and the impacts on their financial position.

## Worksheet 7 - Historical financial information

This sheet captures the council's historical financial information as reported in its financial statements.

## Worksheet 8 - Long Term Financial Plan

This worksheet is designed to show how the council's Long Term Financial Plan varies with and without the proposed special variation
Councils must complete the information from the Long Term Financial Plan for both the Special Variation Scenario and the Base Case Scenario (without proposed special variation).

Councils must enter each category of income and expenditure under the headings provided
This worksheet automatically calculates total amounts for each column

## Worksheet 9 - Financial ratios

This worksheet captures financial ratios for three historical years as well as the current and forecast years (0 to 10). All the historical ratios and two of the forecast ratios are calculated from information provided in Worksheet 7 and Worksheet 8. Enter forecast values for the two compulsory ratios (Infrastructure Renewals Ratio and Infrastructure Backlog Ratio).
Enter forecasts for the optional ratios only if they are relevant to your council's application.

## WORKSHEET 1

| Step 1: Fill out council details | Colour code |
| :--- | :--- |
| Step 2: Fill out any existing variation information | Enter data in the blue input cells |
| Step 3: Fill out crown land adjustments, catch up \& excess, valuation objections | Hard-coded values that should not be changed |
| Step 4: Fill out proposed special variation amounts | Key outputs |

All dollars in nominal terms

| Council Name: | Port Stephens Council | If your councils' name is not in the list, please enter it in cell E14 |
| :--- | :--- | :--- |
|  |  |  |
|  |  |  |

Contact Details:
Name:
Position:
Telephone:
Email:


Note: Please provide direct contact information for relevant council officer. Contact details will be redacted before publication.

## A. Existing special variations (SVs)

1. Does the council have any existing $\operatorname{SV}(s)$ that means it has an increase above the rate peg for any year from 2023-24 (Year 1) onwards?


## B. Proposed special variations (SVs)

2. Is the council applying for a one-year increase (s508(2)) or a multi-year increase (s508A)?
3. For 5508A applications: for how many years is the council requesting $\%$ increases as part of this application?
4. For $\mathbf{5 5 0 8 A} \& \mathbf{s 5 0 8 ( 2 )}$ applications: is the special variation permanent or temporary?

If temporary or combined, enter the number of years before the (temporary part of the) special variation is due to expire
5. Percentage rate peg for the first year of the SV period (2023-24). This will autofill with the selec ion of Council.
6. Enter the percentage above the rate peg the council is applying for in the first year
na - ignore this row
na - ignore this row


## C. Expiring special variations (SVs)

7. Does the council have an expiring variation? If yes, please specify when.

$$
\left.\begin{array}{|r|r|}
\hline \text { 1st Expiring SV select option } \\
\text { 2nd Expiring SV select option }
\end{array} \right\rvert\, \begin{aligned}
& \text { na } \\
& \text { na }
\end{aligned}
$$

8. If the council has an expiring variation, enter the $\$$ amount expiring in row 73 below.
D. Crown Land adjustments, catch ups, valuation objections
9. Enter the amount of any Crown Land adjustments required
10. Enter the amount for any catch ups or excess adjustments required
11. Enter any valuation objections required (input as a positive whole number)


## E. Requested annual percentage increases and expiring SV amounts

A special variation is the total \% increase permitted in a council's general income, Including the rate peg and Crown land adjustments, before adjustments are made for catch ups/excesses and valuation objections
Note: Approved SV\% increases do not change if the actual rate peg turns out to be different from that assumed for a particular year.
Table 1 Requested annual percentage increases and expiring SV amounts

| Financial year | $\begin{array}{r} \text { Year } 0 \\ 2022-23 \end{array}$ | $\begin{array}{r} \text { Year } 1 \\ 2023-24 \end{array}$ | $\begin{array}{r} \text { Year } 2 \\ 2024-25 \end{array}$ | $\begin{array}{r} \text { Year } 3 \\ 2025-26 \end{array}$ | $\begin{array}{r} \text { Year } 4 \\ 2026-27 \end{array}$ | $\begin{array}{r} \text { Year } 5 \\ 2027-28 \end{array}$ | $\begin{array}{r} \text { Year } 6 \\ 2028-29 \end{array}$ | $\begin{array}{r} \text { Year } 7 \\ 2029-30 \end{array}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Annual \% increases |  |  |  |  |  |  |  |  |
| na - leave blank |  |  |  |  |  |  |  |  |
| Rate peg only |  | 4.40\% | 2.50\% | 2.50\% | 2.50\% | 2.50\% | 2.50\% | 2.50\% |
| plus na |  | 0 00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% |
| plus percentage above the rate peg |  | 5.10\% | 7.00\% | 7.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% |
| plus na-ignore this row |  | 000\% |  |  |  |  |  |  |
| plus Crown Land adjustment |  | 0.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% |
| Proposed SV | na | 9.50\% | 9.50\% | 9.50\% |  |  |  |  |
| Cumulative \% increase |  |  |  |  |  |  |  |  |
| Rate peg only |  | 4.40\% | 7.01\% | 9.69\% | 12.43\% | 15.24\% | 18.12\% | 21.07\% |
| plus additional increases |  | 5.10\% | 12.89\% | 21.61\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% |
| Proposed SV | na | 9.50\% | 19.90\% | 31.29\% | 34.58\% | 37.94\% | 41.39\% | 44.92\% |
| Expiring special variations |  |  |  |  |  |  |  |  |
| \$ value of expiring special \$ (nominal) |  |  |  |  |  |  |  |  |
| variations (ESV) \% value of ESV | 0.00\% | 000\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% |

## Port Stephens Council

## WORKSHEET 2

## CALCULATION OF NOTIONAL GENERAL INCOME 2022-23

Applicable to the first year of the application

## All dollars in nominal terms

This worksheet must reflect the rating structure levied in the previous year
NOTE: Valuations used here are to be taken from Council's valuation list on 1 July 2022 and are to include (i) supplementaries having the same base date and furnished to Council during that year, and (ii) estimates of increases in valuations provided to the Council under section 513.

Calculation of Notional General Income - Ordinary Rates

| Rating Category (s514-518) | Name of sub-category | Number of Assessments | Ad Valorem Rate | Base Amount $\$$ | Base Amount \% | Minimum <br> Amount <br> \$ | Number on Minimum | Land Value (see note above) $\$$ | Land Value of Land on Minimum | Notional General Income |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Residential | n/a | 32,512 | 0.2868 | 403.00 | 35.14\% |  |  | 8,432,136,076 |  | 37,285,650 |
| Residential | Williamtown Primary Ma | 24 | 0.1912 | 269.00 | 39.01\% |  |  | 5,280,000 |  | 16,551 |
| Residential | Williamtown Secondary | 158 | 0.2151 | 302.00 | 40.77\% |  |  | 32,227,600 |  | 117,038 |
| Residential | Williamtown Broader Ma | 252 | 0.2582 | 363.00 | 40.06\% |  |  | 53,002,200 |  | 228,328 |
|  | Total Residential | 32,946 |  |  |  |  | 0 | 8,522,645,876 | 0 | 37,647,566 |
| Business | n/a | 1,930 | 0.7921 | 1,727.00 | 35.30\% |  |  | 771,298,787 |  | 9,442,792 |
|  | Total Business | 1,930 |  |  |  |  | 0 | 771,298,787 | 0 | 9,442,792 |
| Farmland | n/a | 443 | 0.2868 | 403.00 | 20.85\% |  |  | 236,368,100 |  | 856,433 |
| Farmland | Williamtown Primary Ma | 9 | 0.1912 | 269.00 | 29.99\% |  |  | 2,956,000 |  | 8,073 |
| Farmland | Williamtown Secondary | 17 | 0.2151 | 302.00 | 27.23\% |  |  | 6,377,000 |  | 18,851 |
| Farmland | Williamtown Broader Ma | 16 | 0.2582 | 363.00 | 26.39\% |  |  | 6,274,000 |  | 22,007 |
|  | Total Farmland | 485 |  |  |  |  | 0 | 251,975,100 | 0 | 905,364 |
| Mining |  |  |  |  |  |  |  |  |  |  |
|  | Total Mining | 0 |  |  |  |  | 0 | 0 | 0 | 0 |
| Total Assessments: |  | 35,361 |  |  | Total Rateable Land Value: |  |  | 9,545,919,763 | Sub-Total: | 47,995,723 |

Calculation of Notional General Income - Special Rates


Calculation of Notional General Income - Annual Charges

| Annual Charges (excluding water supply, sewerage and domestic and non-domestic waste management services) | Number of <br> Assessments | Amount of Charge <br> $\$$ | Notional <br> Income |
| :--- | :---: | :---: | :---: |
|  |  |  |  |

Note: Section 505(a) of the Act provides for those rates and charges that are to be included in general income, including certain section 501 annual charges.

## WORKSHEET 3

CALCULATION OF NOTIONAL GENERAL INCOME 2023-24

## All dollars in nominal terms

This worksheet must contain the rating structure proposed for the first year of the special variation application
Note: A rating structure that does not comply with the legislation may not be approved. It is Council's responsibility to check its rating structure with OLG before submission to IPART.
Calculation of Notional General Income - Ordinary Rates

|  | Name of sub-category | Number of Assessments | Ad valorem rate (cents) | $\begin{gathered} \text { Base } \\ \text { Amount } \\ \$ \\ \hline \end{gathered}$ | Base Amount \% | Minimum <br> Amount \$ | Number on Minimum | Land Value as at start of year \$ | Land Value of <br> Land on Minimum <br> $\$$ | Notional General Income |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Residential | n/a | 32,513 | 0.1704 | 441.00 | 35.13\% |  |  | 15,535,443,256 |  | 40,810,814 |
| Residential | Williamtown Primary Mar | 24 | 0.1136 | 294.00 | 36.44\% |  |  | 10,835,000 |  | 19,365 |
| Residential | Williamtown Secondary N | 158 | 0.1278 | 331.00 | 38.98\% |  |  | 64,047,300 |  | 134,150 |
| Residential | Williamtown Broader Mar | 252 | 0.1534 | 397.00 | 38.31\% |  |  | 105,003,700 |  | 261,120 |
|  | Total Residential | 32,947 |  |  |  |  | 0 | 15,715,329,256 | 0 | 41,225,448 |
| Business | n/a | 1,931 | 0.4659 | 1,891.00 | 35.62\% |  |  | 1,416,069,750 |  | 10,248,196 |
|  | Total Business | 1,931 |  |  |  |  | 0 | 1,416,069,750 | 0 | 10,248,196 |
| Farmland | n/a | 443 | 0.1704 | 441.00 | 19.07\% |  |  | 486,601,900 |  | 1,024,533 |
| Farmland | Williamtown Primary Mar | 9 | 0.1136 | 294.00 | 26.81\% |  |  | 6,360,000 |  | 9,871 |
| Farmland | Williamtown Secondary N | 17 | 0.1278 | 331.00 | 25.81\% |  |  | 12,653,000 |  | 21,798 |
| Farmland | Williamtown Broader Mar | 16 | 0.1534 | 397.00 | 25.86\% |  |  | 11,870,000 |  | 24,561 |
|  | Total Farmland | 485 |  |  |  |  | 0 | 517,484,900 | 0 | 1,080,762 |
| Mining |  |  |  |  |  |  |  |  |  |  |
|  | Total Mining | 0 |  |  |  |  | 0 | 0 | 0 | 0 |
| tal Assessm | nts: | 35,363 | Total Rateable Land Value: |  |  |  |  | 17,648,883,906 | Sub-Total: | 52,554,406 |

Calculation of Notional General Income - Special Rates


Calculation of Notional General Income - Annual Charges


Total Notional General Income
LESS: Valuation Objection Income
NET Notional General Income

| Port Stephens Council |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| WORKSHEET 4 |  |  |  |  |
| PERMISSIBLE GENERAL INCOME SUMMARY FOR 2023-24 <br> All dollars in nominal terms |  |  |  |  |
| Please check all income adjustments and expiring variation amounts with OLG before submitting the application. |  |  |  | check $=0$ |
| Prior year Notional General Income |  |  | 47,995,723 | 0.00 |
| Less: | Expiry of a prior special variation |  | - | 0.00 |
| Adjusted first year Notional General Income |  |  | \$ 47,995,723 |  |
| Plus: | Rate peg - first year | 4.40\% | 2,111,812 | 0.00 |
| Plus: | na | 0.00\% | 0 |  |
| Plus: | Additional increase - first year | 5.10\% | 2,447,782 | 0.00 |
| Plus: | na | 0.00\% | 0 |  |
| Plus: | Crown Land adjustment - first year | 0.00\% | 0 | 0.00 |
|  | Total special variation - first year | 9.50\% | \$ 4,559,594 | $\begin{aligned} & 0.00 \\ & 0.00 \end{aligned}$ |
| Other First Year Adjustments: |  |  |  |  |
| Plus/Minus Prior year Catch-up/(Excess) |  |  | 60,290 |  |
| Minus: | Valuation Objections claimed in prior year |  | 0 |  |
|  |  | Total Adjustments | 60,290 | 0.00 |
|  | First year Permissible General Income |  | \$ 52,615,606 | 0.00 |

PERMISSABLE GENERAL INCOME (PGI) OVER PROPOSED SV PERIOD (\$ nominal)


## INCREASES IN PERMISSABLE GENERAL INCOME (PGI) OVER PROPOSED SV PERIOD (nominal)



Por Stephens Council
WORKSHEET 5a

## impact on minimum rates, average rates and other charges

All dollars in nominal terms



Minimum Rates - with proposed special varation




Annual and cumulative increases



|  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| rast |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| 79.74 | 98.97 | 118.69 | 138.90 | 159.61 | 180.84 |  |
| 68.80 | 89.03 | 10978 | 131.04 | 15284 | 175.18 |  |
| 8.54 50.45 50, | ${ }_{80.28}^{10623}$ | ${ }_{\text {l }}^{131.54} 1$ | ${ }_{142}^{1527}$ | 184.06 | ${ }_{20124}^{21.32}$ |  |
|  |  |  |  |  |  |  |
| 165.20 | 29.64 | 421.24 | 554.08 | 690.2 | ${ }^{\text {829.80 }}$ | 5 |
| 149.04 | 175.19 | 20200 | 229.47 | 257.64 | ${ }^{286.50}$ |  |
| 114.16 | 14.74 | 176.08 | 20820 | 241.13 | 27.88 |  |
| 278.83 | ${ }_{\text {ckind }}^{124.48}$ | ${ }_{\text {lick }}^{161.98}$ | ${ }_{4226}^{200.21}$ | ${ }_{\text {279,49 }}$ | ${ }_{\text {ckeren }}^{280.19}$ | ${ }_{\text {398.27 }}$ |

## 

Water Supply Services - Annual Charge

| Water Supply Services - Annual Charge <br> (Enter the current annual charge and the proposed annual charge for each year of the application.) |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |  |
| Descripition | A Average | Charge | Charge | $\substack{\text { Charge } \\ \text { Year }}_{\substack{\text { a }}}$ | ${ }_{\substack{\text { Charge } \\ \text { Yearc }}}$ | $\substack{\text { Charge } \\ \text { Years }}^{\text {che }}$ | $\substack{\text { Charge } \\ \text { Year } \\ \hline}^{\text {cta }}$ |  |
|  | ${ }^{2022-23}$ | ${ }^{2023} 2$ | ${ }^{202425}$ | ${ }^{2025526}$ | ${ }_{2026 \text { 27 }}$ | ${ }^{2027}$ | ${ }^{\text {2008-29 }}$ | ${ }^{20293}$ |





| ual increseses (nominal p per year) | Anval incrasess \% \% | Cumulitive incrasess (nominal 5 per year) | Cumulaive increases \%) |
| :---: | :---: | :---: | :---: |
|  | Other Annual Charges      <br> Year 1 Year 2 Year 3 Year 4 Year 5 Year 6 Year 7 |  | Othe |
| Year1 Year2 Year 3 Year4 Year5 Year6 Year7 |  |  | Year 1 Year 2 Year 3 |

## WORKSHEET 6

## PROPOSED ADDITIONAL SPECIAL VARIATION INCOME AND EXPENDITURE

## All dollars in nominal terms

This sheet shows how the council proposes to use the additional income from the special variation. Enter the proposed spending over 10 years under each of the headings as relevant.

For additional SV income in years beyond the period of the proposed special variation, we increase the income after the final year of the variation by the assumed rate peg of $2.5 \%$ in each of the future years. i.e. multiply by 1.025 each year.

Note: Columns G to P are formatted black if no data are required for a temporary SV . They will also display black before information has been entered regarding the proposed SV (WK 1 - Identification)

|  | $\begin{gathered} \text { Year } 1 \\ 2023-24 \end{gathered}$ | $\begin{gathered} \text { Year } 2 \\ 2024-25 \end{gathered}$ | $\begin{gathered} \text { Year } 3 \\ 2025-26 \end{gathered}$ | Year 4 <br> 2026-27 | $\begin{gathered} \text { Year } 5 \\ 2027-28 \end{gathered}$ | $\begin{gathered} \text { Year } 6 \\ \text { 2028-29 } \end{gathered}$ | $\begin{gathered} \text { Year } 7 \\ \text { 2029-30 } \end{gathered}$ | $\begin{gathered} \text { Year } 8 \\ 2030-31 \end{gathered}$ | $\begin{gathered} \text { Year } 9 \\ \text { 2031-32 } \end{gathered}$ | $\begin{aligned} & \text { Year } 10 \\ & 2032-33 \\ & \hline \end{aligned}$ | Sum of 10 vears |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Income | \$ nominal per year |  |  |  |  |  |  |  |  |  |  |
| Proposed SV income above rate peg | 2,447,782\|| | 6,192,069 | 10,379,857 | 10,639,353 | 10,905,337 | 11,177,970 | 11,457,420\|| | 11,743,855 | 12,037,452 | 12,338,388 | 99,319,483 |
| Operating balance | \$ nominal per year |  |  |  |  |  |  |  |  |  |  |
| Change in Operating Balance due to proposed SV | 2,447,782 | 4,770,684 | 5,630,017 | 7,951,110 | 8,876,750 | 9,747,838 | 10,777,420 | 11,743,855 | 12,037,452 | 12,338,388 | 86,321,296 |



| Capital expenditure | \$ nominal per year |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Renewals: |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| New assets |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| Annual total | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Cumulative totals by year | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |  |


| Other uses of proposed SV income (eg, loan principal repayments, transfers to reserves) |  |  |  |  |  | \$ nominal per year |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |  |  |  |
| Annual total Cumulative totals by year | 0 0 | 0 | 0 0 | 0 | 0 0 | 0 0 | 0 | 0 | 0 0 | 0 0 |



## Port Stephens Council

## WORKSHEET 7

## FINANCIAL INFORMATION

## All dollars in nominal terms (\$'000)

This sheet captures the council's historical financial information as reported in its financial statements and forecasts
of selected balance sheet items for financial ratios. Please ensure that these figures are for the GENERAL FUND only

a. Net Operating Balance (excl Cap. Grants \& Contrib. and net gains from asset sales etc) as \% income (excl Cap. Grants \& Contrib. and net gains from asset sales etc)

| Borrowing costs and repayments |  | \$'000 nominal per year |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | 2017-18 | 2018-19 | 2019-20 | 2020-21 | 2021-22 |
| Borrowing costs | 674 | 702 | 796 | 854 | 849 |
| Repayment of borrowings and advances | 5,732 | 4,306 | 4,782 | 3,287 | 2,698 |

## Infrastructure asset performance indicators by fund \%

| Source: Special Schedule $\mathbf{7}$ (General fund) |  |  |  |  |  |
| :--- | ---: | ---: | ---: | ---: | ---: |
|  | $\mathbf{2 0 1 7 - 1 8}$ | $\mathbf{2 0 1 8 - 1 9}$ | $\mathbf{2 0 1 9 - 2 0}$ | $\mathbf{2 0 2 0 - 2 1}$ | $\mathbf{2 0 2 1 - 2 2}$ |
|  |  |  |  |  |  |
| 1. Infrastructure renewals ratio | $123.14 \%$ | $114.92 \%$ | $157.37 \%$ | $137.78 \%$ | $166.84 \%$ |
| 2. Infrastructure backlog ratio | $1.83 \%$ | $1.80 \%$ | $1.69 \%$ | $1.72 \%$ | $1.70 \%$ |
| 3. Asset maintenance ratio | $104.10 \%$ | $99.05 \%$ | $98.93 \%$ | $97.09 \%$ | $\mathbf{9 7 . 1 3 \%}$ |
|  |  |  |  |  |  |


| Cash and investments (General fund) Source: Note 6a, 6b, 6c | \$'000 nominal |
| :---: | :---: |
|  | 2021-22 |
| 6a - Cash and cash equivalents |  |
| Cash on hand and at bank | 13,458 |
| Cash-equivalent assets | 16,763 |
| Total | 30,221 |
| 6b - Investments |  |
| Current | 17,679 |
| Non-current | 22,652 |
| Total | 40,331 |
| Total cash, cash equivalents, and investments | 70,552 |
| 6c Restricted cash, cash equivalents, and investments |  |
| External restrictions | 29,899 |
| Internal restrictions | 40,653 |
| Unrestricted | 0 |
| $\begin{aligned} & \text { Total } \\ & \text { check }=0 \end{aligned}$ | 70,552 |



## WORKSHEET 8

## LONG TERM FINANCIAL PLAN - SV SCENARIO AND BASE CASE

All dollars in nominal terms

This sheet shows how the council's Long Term Financial Plan reflects the impact of the proposed special variation versus its base case (no special variation)
Enter the figures from the most recent Long Term Financial Plan over 10 years under each of the headings as relevant. Add rows if necessary.
In the last table, please enter the key assumptions relating to the Long Term Financial Plan. Please ensure that these figures match the latest version
of the Long Term Financial Plan provided with the application and that these figures are for the GENERAL FUND ONLY.

|  | $\begin{gathered} \text { Year 0 } \\ 2022-23 \end{gathered}$ | $\begin{gathered} \text { Year } 1 \\ 2023-24 \end{gathered}$ | $\begin{gathered} \text { Year 2 } \\ \text { 2024-25 } \\ \hline \end{gathered}$ | $\begin{gathered} \text { Year 3 } \\ 2025-26 \\ \hline \end{gathered}$ | $\begin{gathered} \text { Year } 4 \\ 2026-27 \end{gathered}$ | $\begin{gathered} \text { Year } 5 \\ 2027-28 \end{gathered}$ | $\begin{gathered} \text { Year 6 } \\ \text { 2028-29 } \\ \hline \end{gathered}$ | $\begin{gathered} \text { Year 7 } \\ \text { 2029-30 } \\ \hline \end{gathered}$ | $\begin{gathered} \text { Year } 8 \\ 2030-31 \end{gathered}$ | $\begin{gathered} \text { Year } 9 \\ 2031-32 \\ \hline \end{gathered}$ | $\begin{aligned} & \text { Year } 10 \\ & 2032-33 \end{aligned}$ | Sum of 10 years | Change over $\$$ | years $\%$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Income from continuing operations | \$ nominal per year |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Revenue: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Rates \& Annual Charges | 68,994 | 74,645 | 80,289 | 86,417 | 88,747 | 91,135 | 93,582 | 96,091 | 98,662 | 101,298 | 103,999 | 914,865 | 35,005 | 50.74\% |
| User Charges \& Fees | 47,079 | 52,272 | 53,916 | 55,469 | 57,061 | 58,692 | 60,365 | 62,079 | 63,836 | 65,637 | 67,483 | 596,810 | 20,404 | 43.34\% |
| Interest \& Investment Revenue | 1,063 | 1,460 | 1,689 | 1,866 | 1,938 | 2,156 | 2,383 | 2,629 | 2,888 | 3,158 | 3,390 | 23,557 | 2,327 | 218.91\% |
| Other Revenues | 7,428 | 7,545 | 7,665 | 7,787 | 7,911 | 8,037 | 8,165 | 8,295 | 8,428 | 8,563 | 8,700 | 81,096 | 1,272 | 17.12\% |
| Grants \& Contributions Op Purposes | 12,761 | 12,328 | 12,752 | 12,879 | 13,008 | 13,138 | 13,269 | 13,402 | 13,536 | 13,671 | 13,808 | 131,791 | 1,047 | 8.20\% |
| Grants \& Contributions Capital Purposes | 19,573 | 7,319 | 7,393 | 7,467 | 7,541 | 7,617 | 7,693 | 7,770 | 7,847 | 7,926 | 8,005 | 76,578 | -11,568 | -59.10\% |
| (1) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Net share of profit on joint ventures | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00\% |
| Fair value gains | 843 | 1,237 | 1,274 | 1,312 | 1,351 | 1,392 | 1,434 | 1,477 | 1,521 | 1,567 | 1,614 | 14,179 | 71 | 91.46\% |
| Net gains from disposal of assets | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 250 | 2,500 | 0 | 0.00\% |
| Total Income Continuing Operations | 157,991 | 157,056 | 165,228 | 173,447 | 177,807 | 182,417 | 187,141 | 191,993 | 196,968 | 202,070 | 207,249 | 1,841,376 | 49,258 31.18\% |  |
| Income excluding capital grants and contributions | 138,418 | 149,737 | 157,835 | 165,980 | 170,266 | 174,800 | 179,448 | 184,223 | 189,121 | 194,144 | 199,244 | 1,764,798 | 60,826 43.94\% |  |
| Income excluding capital grants and contributions, net gains from asset disposals, profit on joint ventures and fair value gains | 137,325 | 148,250 | 156,311 | 164,418 | 168,665 | 173,158 | 177,764 | 182,496 | 187,350 | 192,327 | 197,380 | 1,748,119 | 60,055 | 43.73\% |
| Expenses from continuing operations | \$ nominal per year |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Employee Benefits \& On-costs | 56,552 | 58,373 | 60,652 | 62,803 | 64,789 | 66,843 | 68.979 | 71,197 | 73.487 | 75.868 | 78,330 | 681,321 |  |  |
| Borrowing Costs (i.e. interest costs) | 1,713 | 1,757 | 1,653 | 1,562 | 1,611 | 1,525 | 1,436 | 1,382 | 1,296 | 1,211 | 1,148 | 14,581 | -565 | -32.98\% |
| Materials \& Contracts | 55,916 | 59,270 | 63,359 | 69,555 | 70,087 | 71,787 | 73,630 | 76,157 | 77,342 | 80,049 | 82,851 | 724,087 | 26,935 | 48.17\% |
| Depreciation \& Amortisation | 18,999 | 19,528 | 20,267 | 20,748 | 21,386 | 21,784 | 22,037 | 22,479 | 22,974 | 23,035 | 23,157 | 217,395 | 4,158 | 21.89\% |
| Other Expenses | 4,586 | 4,752 | 4,865 | 5,032 | 5,152 | 5,277 | 5,402 | 5,545 | 5,688 | 5,834 | 5,985 | 53,532 | 1,399 | 30.51\% |
| <include additional items here> |  | 0 |  | 0 | 0 |  |  | 0 | 0 |  |  |  | 0 | 0.00\% |
| Other Expenses (items excluded from ratio analyis) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Net loss on joint ventures |  |  |  |  |  |  |  |  |  |  |  | 0 | 0 | 0.00\% |
| Fair value losses <br> Net loss from disposal of assets |  | 0 | 0 | 0 | $\bigcirc$ | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | $0.00 \%$ $0.00 \%$ |
| Total expenses continuing operations | 137,766 | 143,680 | 150,796 | 159,700 | 163,025 | 167,216 | 171,484 | 176,760 | 180,787 | 185,997 | 191,471 | 1,690,916 | 53,705 | 38.98\% |
| Total expenses continuing operations excluding net loss from asset disposals, joint |  | 143,680 | 150,796 | 159,700 | 163,025 | 167,216 | 171,484 | 176,760 | 180,787 | 185,997 | 191,471 | 1,690,916 | 53,705 | 38.98\% |
| Operating results | \$ nominal per year |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Operating result from continuing operations 20,225 |  | 13,376 | 14,432 | 13,747 | 14,782 | 15,201 | 15,657 | 15,233 | 16,181 | 16,073 | 15,778 | 150,460 | -4,447 | -21.99\% |
| Net operating result before capital grants \& contributions |  | . 057 | 7,039 | 6,280 | 241 | 7,584 | 7,964 | 7,463 | 8,334 | 8,147 | 7,773 | 73,882 | 7,121 | 1092.18\% |
| Net operating result before capital grants \& contributions, gains/losses on asset disposals, gains/losses on joint ventures and fair value adjustments |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 1 | 4,570 | 5,515 | 4,718 | 5,640 | 5,942 | 6,280 | 5,736 | 6,563 | 6,330 | 5,909 | 57,203 | 6,350 | -1439.91\% |
| Increase in rates and annual charges |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| \$ Increase in rates and annual charges \% Increase in rates and annual charges | $\begin{aligned} & 5,651 \\ & 8.19 \% \end{aligned}$ |  | $\begin{array}{r}5,644 \\ 7.56 \% \\ \hline\end{array}$ | 6,128$7.63 \%$ | 2,330$2.70 \%$ | 2,388$2.69 \%$ | 2,447$2.69 \%$ | 2.509$2.68 \%$ | 2.571 <br> $2.68 \%$ | 2,636$2.67 \%$ | 2,701$2.67 \%$ |  |  |  |
|  |  |  | $\begin{array}{r} 35,005 \\ 50.74 \% \\ \hline \end{array}$ |  |  |  |  |  |  |  |  |  |  |  |
| check $=0$ |  | 1,237 |  | 1,274 | 1,312 | 1,351 | 1,392 | 1,434 | 1,477 | 1,521 | 1,567 |  |  | 1,614 |





| Key assumptions |  | (please enter assumed \% figure for each year) |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | $\begin{gathered} \hline \text { Year 1 } \\ 2023-24 \\ \hline \end{gathered}$ | $\begin{gathered} \text { Year 2 } \\ 2024-25 \end{gathered}$ | $\begin{gathered} \text { Year 3 } \\ 2025-26 \end{gathered}$ | $\begin{gathered} \text { Year 4 } \\ 2026-27 \end{gathered}$ | $\begin{array}{r} \text { Year 5 } \\ 2027-28 \\ \hline \end{array}$ | $\begin{gathered} \text { Year 6 } \\ 2028-29 \\ \hline \end{gathered}$ | $\begin{gathered} \hline \text { Year 7 } \\ 2029-30 \\ \hline \end{gathered}$ | $\begin{gathered} \hline \text { Year 8 } \\ 2030-31 \\ \hline \end{gathered}$ | $\begin{gathered} \hline \text { Year 9 } \\ 2031-32 \\ \hline \end{gathered}$ | $\begin{aligned} \hline \text { Year } 10 \\ 2032-33 \\ \hline \end{aligned}$ |
| Growth in labour costs |  |  |  |  |  |  |  |  |  |  |  |
| Scenario 1: Proposed (with SV) | \% pa | 3.22\% | 3.90\% | 3.55\% | 3.16\% | 3.17\% | 3.20\% | 3.22\% | 3.22\% | 3.24\% | 3.25\% |
| Scenario 2-Base case (no SV) | \% pa | 3.22\% | 3.90\% | 3.55\% | 3.16\% | 3.17\% | 3.20\% | 3.22\% | 3.22\% | 3.24\% | 3.25\% |
| Growth in employee numbers |  |  |  |  |  |  |  |  |  |  |  |
| Scenario 1: Proposed (with SV) | \% pa | 0.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% |  | 0.00\% |
| Scenario 2 - Base case (no SV) | \% pa | 0.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% | 0.00\% | $0.00 \%$ | 0.00\% | 0.00\% | 0.00\% |
| Growth in assessment numbers |  |  |  |  |  |  |  |  |  |  |  |
| Scenario 1: Proposed (with SV) | \% pa | 0.42\% | 0.42\% | 0.42\% | 0.42\% | 0.42\% | 0.42\% | 0.42\% | 0.42\% | 0.42\% | 0.42\% |
| Scenario 2 - Base case (no SV) | \% pa | 0.42\% | 0.42\% | 0.42\% | 0.42\% | 0.42\% | 0.42\% | 0.42\% | 0.42\% | 0.42\% | 0.42\% |
| Inflation rate applied to Materials \& Contracts |  |  |  |  |  |  |  |  |  |  |  |
| Scenario 1: Proposed (with SV) | \% pa | 6.00\% | 4.50\% |  | 3.50\% |  |  |  |  |  |  |
| Scenario 2-Base case (no SV) | \% pa | 6.00\% | 4.50\% | 3.50\% | 3.50\% | 3.50\% | 3.50\% | 3.50\% | 3.50\% | 3.50\% | 3.50\% |
| Planned operating cost savings |  |  |  |  |  |  |  |  |  |  |  |
| Scenario 1: Proposed (with SV) | \% pa | 0.68\% | 0.69\% | 0.65\% | 0.64\% | 0.62\% | 0.61\% | 0.59\% | 0.58\% | 0.56\% | 0.55\% |
| Scenario 2 - Base case (no SV) | \% pa | 0.68\% | 0.69\% | 0.65\% | 0.64\% | 0.62\% | 0.61\% | 0.59\% | 0.58\% | 0.56\% | 0.55\% |



[^0]
[^0]:    

