

IP&R Framework

Fees and Charges

2023 to 2024



PORT STEPHENS
COUNCIL

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Name	Description	Year 22/23	Year 23/24			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Port Stephens Council

Community Services and Events

Halls & Community Centres

Bonds (no GST on Bonds)

Bond – Event Category A	Low risk (Small gathering, no alcohol)	\$85.00	\$85.00	\$0.00	\$85.00			Market pricing
Bond – Event Category B	Medium risk (medium numbers, no alcohol)	\$150.00	\$150.00	\$0.00	\$150.00			Market pricing
Bond – Event Category C	Medium risk (facility capacity, no alcohol)	\$250.00	\$250.00	\$0.00	\$250.00			Market pricing
Bond – Event Category D	Event with alcohol (Low risk)	\$500.00	\$500.00	\$0.00	\$500.00			Market pricing
Bond – Event Category E	Event with alcohol (High risk)	\$1,250.00	\$1,250.00	\$0.00	\$1,250.00			Market pricing

Ancillary Costs

Carpet Cleaning Fee	Carpet cleaning fee to be deducted from the bond or charged if required	Maximum carpet cleaning fee is \$200.00				Each		Market pricing
Cleaning Fee	Cleaning fee to be deducted from the bond or charged if the facility is not cleaned to a satisfactory standard after use	\$85.00	\$77.27	\$7.73	\$85.00	Per hour		Market pricing
Lost Key	All Hirers	\$50.00	\$45.45	\$4.55	\$50.00	Per key		Market pricing
Storage Cupboard - Small	Where applicable - Regular hirers only	\$0.00	\$27.27	\$2.73	\$30.00	Per Year		Full cost pricing
Storage Cupboard - Medium	Where applicable - Regular hirers only	\$0.00	\$40.91	\$4.09	\$45.00	Per Year		Full cost pricing
Storage Cupboard - Large	Where applicable - Regular hirers only	\$0.00	\$63.64	\$6.36	\$70.00	Per Year		Full cost pricing

Name	Description	Year 22/23	Year 23/24			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Ancillary Costs [continued]

Election Day Hire		\$0.00	\$440.91	\$44.09	\$485.00	Per event		Full cost pricing
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Anna Bay/Birubi Point Hall

Hourly Rate	For-profit hirers & private bookings	\$22.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$10.40	\$10.91	\$1.09	\$12.00	Per hour		Market pricing

Corlette Community Hall

Hourly Rate	For-profit hirers, regulars & private bookings	\$14.00	\$13.64	\$1.36	\$15.00	Per hour		Market pricing
Hourly Rate	Registered charities & community groups	\$7.00	\$6.82	\$0.68	\$7.50	Per hour		Market pricing

Fern Bay Community Centre

Hourly Rate	For-profit hirers & private bookings	\$22.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$16.00	\$15.91	\$1.59	\$17.50	Per hour		Market pricing
Tennis Clubhouse	Casual hirer	\$5.20	\$5.00	\$0.50	\$5.50	Per hour		Market pricing
Tennis Court Hire	Casual hirer Day time	\$7.80	\$7.73	\$0.77	\$8.50	Per hour/ court		Market pricing
Tennis Court Hire	Casual hirer Night time	\$15.60	\$15.45	\$1.55	\$17.00	Per hour/ court		Market pricing
Tennis Court Hire	Regular hirer Day time	\$5.20	\$5.00	\$0.50	\$5.50	Per hour/ court		Market pricing
Tennis Court Hire	Regular hirer Night time	\$10.40	\$10.00	\$1.00	\$11.00	Per hour/ court		Market pricing

Name	Description	Year 22/23	Year 23/24			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Hinton School of Arts

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$21.82	\$2.18	\$24.00	Per hour	Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$15.00	\$14.55	\$1.45	\$16.00	Per hour	Market pricing

Karuah Community Hall

Hourly Rate	For-profit hirers & private bookings	\$10.40	\$10.00	\$1.00	\$11.00	Per hour	Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$8.30	\$8.18	\$0.82	\$9.00	Per hour	Market pricing
Meeting Room	All hirers	\$8.30	\$8.18	\$0.82	\$9.00	Per hour	Market pricing
Other Hire – Shed	For-profit hirers & private bookings Per half shed – user to hold own insurance	\$43.00	\$42.27	\$4.23	\$46.50	Per month	Market pricing
Other Hire – Shed	Registered charities & community groups Per half shed – user to hold own insurance	\$26.50	\$26.36	\$2.64	\$29.00	Per month	Market pricing

Lemon Tree Passage Old School Centre

Hourly Rate	For-profit hirers & private bookings	\$10.40	\$10.00	\$1.00	\$11.00	Per hour	Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$7.30	\$7.27	\$0.73	\$8.00	Per hour	Market pricing

Mallabula Community Centre

Hourly Rate	For-profit hirers & private bookings	\$16.00	\$15.45	\$1.55	\$17.00	Per hour	Market pricing
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Name	Description	Year 22/23	Year 23/24		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST			

Mallabula Community Centre [continued]

Hourly Rate	Registered charities, community groups & regular users/hirers	\$10.40	\$10.00	\$1.00	\$11.00	Per hour	Market pricing
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Medowie Community Centre

Banksia or Acacia Hall Hire	For-profit hirers & private bookings	\$26.00	\$25.91	\$2.59	\$28.50	Per hour	Market pricing
Banksia or Acacia Hall Hire	Registered charities, community groups & regular users	\$15.00	\$14.55	\$1.45	\$16.00	Per hour	Market pricing
Waratah, Tougher or Boronia Office / Room Hire	For-profit hirers & private bookings	\$19.00	\$18.64	\$1.86	\$20.50	Per hour	Market pricing
Waratah, Tougher or Boronia Office / Room Hire	Registered charities, community groups & regular hirers	\$12.00	\$11.82	\$1.18	\$13.00	Per hour	Market pricing
Other Hire - Wilkinson Room	Hunter New England Health	\$37.50	\$36.82	\$3.68	\$40.50	Per day	Market pricing

Nelson Bay Community Hall

Hourly Rate	For-profit hirers & private bookings	\$21.00	\$20.91	\$2.09	\$23.00	Per hour	Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$15.50	\$15.45	\$1.55	\$17.00	Per hour	Market pricing
Other hire	Table Tennis & Snooker group	\$4.20	\$4.09	\$0.41	\$4.50	Per player per attendance	Market pricing
Other Hire - Garage	For-profit hirers and private bookings	\$51.50	\$50.45	\$5.05	\$55.50	Per month	Market pricing
Other Hire - Garage	Registered charities & community groups	\$41.50	\$40.91	\$4.09	\$45.00	Per month	Market pricing

Name	Description	Year 22/23	Year 23/24			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Raymond Terrace Senior Citizens Hall

Hourly Rate	For-profit hirers & private bookings	\$22.00	\$21.82	\$2.18	\$24.00	Per hour	Market pricing
Hourly Rate	Registered charities & community groups	\$16.00	\$15.91	\$1.59	\$17.50	Per hour	Market pricing
Hourly Rate	Regular hirers	\$13.40	\$13.18	\$1.32	\$14.50	Per hour	Market pricing

Salt Ash Community Hall

Hourly Rate	For-profit hirers & private bookings	\$22.00	\$21.82	\$2.18	\$24.00	Per hour	Market pricing
Hourly Rate	Registered charities & community groups	\$16.50	\$15.91	\$1.59	\$17.50	Per hour	Market pricing
Hourly Rate	Regular hirers	\$13.40	\$12.73	\$1.27	\$14.00	Per hour	Market pricing
Other hire	Crockery hire	\$25.00	\$24.55	\$2.45	\$27.00	Per event	Market pricing

Seaham School of Arts & Community Hall

Hourly Rate	For-profit hirers & private bookings	\$21.00	\$21.82	\$2.18	\$24.00	Per hour	Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$12.40	\$12.73	\$1.27	\$14.00	Per hour	Market pricing

Soldiers Point Hall

Hourly Rate	For-profit hirers & private bookings	\$22.00	\$21.82	\$2.18	\$24.00	Per hour	Market pricing
Hourly Rate	Registered charities & community groups	\$16.60	\$16.36	\$1.64	\$18.00	Per hour	Market pricing
Hourly Rate	Regular hirers	\$13.40	\$13.18	\$1.32	\$14.50	Per hour	Market pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Tanilba Foreshore Hall

Hourly Rate	All hirers	\$12.50	\$12.27	\$1.23	\$13.50	Per hour		Market pricing
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Tomaree Library & Community Centre

Meeting Room - Hourly Rate	Registered charities & community groups	\$12.00	\$10.91	\$1.09	\$12.00	Per hour		Market pricing
Meeting Room - Hourly Rate	For-profit users & private bookings	\$24.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Full Auditorium - Hourly Rate	Registered charities & community groups	\$22.00	\$20.00	\$2.00	\$22.00	Per hour		Market pricing
Full Auditorium - Hourly Rate	For-profit users & private bookings	\$44.00	\$40.00	\$4.00	\$44.00	Per hour		Market pricing

Williamstown Hall

Hourly Rate	For-profit hirers & private bookings	\$22.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$15.60	\$15.45	\$1.55	\$17.00	Per hour		Market pricing



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