

IP&R Framework

Fees and Charges

2024 to 2025



Council charges and recovers approved fees for any services it provides — all fees are outlined in our schedule of fees and charges.



PORT STEPHENS
COUNCIL

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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Port Stephens Council

Community Services and Events

Halls & Community Centres

For Profit Hirers & Private Bookings:

The Facility is hired for irregular use, either as a one-off event or on an ad-hoc basis, by a profit making business or for private bookings such as birthday parties. This includes Council hire for Council business.

Registered Charities and Community Groups:

The Facility is hired for use by a charitable or not-for-profit organisation or community group. Evidence must be provided detailing charity or not-for-profit status.

Regular Hirers:

The Facility is hired for regular use, either on an ongoing basis or for a predetermined period of time on a predetermined schedule.

Bonds (no GST on Bonds)

Bond – Event Category A	Low risk (Small gathering, no alcohol)	\$85.00	\$85.00	\$0.00	\$85.00		Market pricing
Bond – Event Category B	Medium risk (medium numbers, no alcohol)	\$150.00	\$150.00	\$0.00	\$150.00		Market pricing
Bond – Event Category C	Medium risk (facility capacity, no alcohol)	\$250.00	\$250.00	\$0.00	\$250.00		Market pricing
Bond – Event Category D	Event with alcohol (Low risk)	\$500.00	\$500.00	\$0.00	\$500.00		Market pricing
Bond – Event Category E	Event with alcohol (High risk)	\$1,250.00	\$1,250.00	\$0.00	\$1,250.00		Market pricing

Ancillary Costs

Carpet Cleaning Fee	Carpet cleaning fee to be deducted from the bond or charged if required		Maximum carpet cleaning fee is \$200.00			Each	Market pricing
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Name	Description	Year 23/24 Fee (incl. GST)	Year 24/25 Fee (excl. GST)	Year 24/25 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
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Ancillary Costs [continued]

Cleaning Fee	Cleaning fee to be deducted from the bond or charged if the facility is not cleaned to a satisfactory standard after use	\$85.00	\$90.91	\$9.09	\$100.00	Per hour		Market pricing
Lost Key	All Hirers	\$50.00	\$45.45	\$4.55	\$50.00	Per key		Market pricing
Storage Cupboard - Small	Where applicable - Regular hirers only	\$30.00	\$29.09	\$2.91	\$32.00	Per Year		Full cost pricing
Storage Cupboard - Medium	Where applicable - Regular hirers only	\$45.00	\$43.18	\$4.32	\$47.50	Per Year		Full cost pricing
Storage Cupboard - Large	Where applicable - Regular hirers only	\$70.00	\$67.27	\$6.73	\$74.00	Per Year		Full cost pricing
Election Day Hire		\$485.00	\$463.64	\$46.36	\$510.00	Per event		Full cost pricing

Anna Bay/Birubi Point Hall

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$23.64	\$2.36	\$26.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$12.00	\$12.73	\$1.27	\$14.00	Per hour		Market pricing

Corlette Community Hall

Hourly Rate	For-profit hirers & private bookings	\$15.00	\$24.55	\$2.45	\$27.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$7.50	\$14.55	\$1.45	\$16.00	Per hour		Market pricing

Fern Bay Community Centre

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$27.27	\$2.73	\$30.00	Per hour		Market pricing
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Fern Bay Community Centre [continued]

Hourly Rate	Registered charities, community groups & regular hirers	\$17.50	\$16.36	\$1.64	\$18.00	Per hour		Market pricing
Tennis Clubhouse	Casual hirer	\$5.50	\$5.27	\$0.53	\$5.80	Per hour		Market pricing
Tennis Court Hire	Casual hirer Day time	\$8.50	\$8.14	\$0.81	\$8.95	Per hour/ court		Market pricing
Tennis Court Hire	Casual hirer Night time	\$17.00	\$16.36	\$1.64	\$18.00	Per hour/ court		Market pricing
Tennis Court Hire	Regular hirer Day time	\$5.50	\$5.27	\$0.53	\$5.80	Per hour/ court		Market pricing
Tennis Court Hire	Regular hirer Night time	\$11.00	\$10.55	\$1.05	\$11.60	Per hour/ court		Market pricing

Hinton School of Arts

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$23.18	\$2.32	\$25.50	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$16.00	\$15.32	\$1.53	\$16.85	Per hour		Market pricing

Karuah Community Hall

Hourly Rate	For-profit hirers & private bookings	\$11.00	\$10.00	\$1.00	\$11.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$9.00	\$8.18	\$0.82	\$9.00	Per hour		Market pricing
Meeting Room	All hirers	\$9.00	\$8.18	\$0.82	\$9.00	Per hour		Market pricing
Other Hire – Shed	For-profit hirers & private bookings Per half shed – user to hold own insurance	\$46.50	\$42.27	\$4.23	\$46.50	Per month		Market pricing

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Karuah Community Hall [continued]

Other Hire – Shed	Registered charities & community groups Per half shed – user to hold own insurance	\$29.00	\$26.36	\$2.64	\$29.00	Per month		Market pricing
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Lemon Tree Passage Old School Centre

Hourly Rate	For-profit hirers & private bookings	\$11.00	\$10.55	\$1.05	\$11.60	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$8.00	\$7.73	\$0.77	\$8.50	Per hour		Market pricing

Mallabula Community Centre

Hourly Rate	For-profit hirers & private bookings	\$17.00	\$23.64	\$2.36	\$26.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular users/hirers	\$11.00	\$12.73	\$1.27	\$14.00	Per hour		Market pricing

Medowie Community Centre

Banksia or Acacia Hall Hire	For-profit hirers & private bookings	\$28.50	\$27.27	\$2.73	\$30.00	Per hour		Market pricing
Banksia or Acacia Hall Hire	Registered charities, community groups & regular users	\$16.00	\$16.36	\$1.64	\$18.00	Per hour		Market pricing
Waratah, Tougher or Boronia Office / Room Hire	For-profit hirers & private bookings	\$20.50	\$23.64	\$2.36	\$26.00	Per hour		Market pricing
Waratah, Tougher or Boronia Office / Room Hire	Registered charities, community groups & regular hirers	\$13.00	\$12.73	\$1.27	\$14.00	Per hour		Market pricing
Other Hire - Wilkinson Room	Hunter New England Health	\$40.50	\$39.09	\$3.91	\$43.00	Per day		Market pricing

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Nelson Bay Community Hall

Hourly Rate	For-profit hirers & private bookings	\$23.00	\$20.91	\$2.09	\$23.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$17.00	\$15.45	\$1.55	\$17.00	Per hour		Market pricing
Other hire	Table Tennis & Snooker group	\$4.50	\$4.09	\$0.41	\$4.50	Per player per attendance		Market pricing
Other Hire - Garage	For-profit hirers and private bookings	\$55.50	\$50.45	\$5.05	\$55.50	Per month		Market pricing
Other Hire - Garage	Registered charities & community groups	\$45.00	\$40.91	\$4.09	\$45.00	Per month		Market pricing

Raymond Terrace Senior Citizens Hall

Hourly Rate	For-profit casual / regular hirers & private bookings	\$24.00	\$23.18	\$2.32	\$25.50	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & not for profit hirers	\$17.50	\$14.55	\$1.45	\$16.00	Per hour		Market pricing

Salt Ash Community Hall

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$23.18	\$2.32	\$25.50	Per hour		Market pricing
Hourly Rate	Registered charities & community groups	\$17.50	\$16.77	\$1.68	\$18.45	Per hour		Market pricing
Hourly Rate	Regular hirers	\$14.00	\$13.41	\$1.34	\$14.75	Per hour		Market pricing
Other hire	Crockery hire	\$27.00	\$25.91	\$2.59	\$28.50	Per event		Market pricing

Seaham School of Arts & Community Hall

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$23.64	\$2.36	\$26.00	Per hour		Market pricing
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Seaham School of Arts & Community Hall [continued]

Hourly Rate	Registered charities, community groups & regular hirers	\$14.00	\$12.73	\$1.27	\$14.00	Per hour		Market pricing
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Soldiers Point Hall

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$23.18	\$2.32	\$25.50	Per hour		Market pricing
Hourly Rate	Registered charities & community groups	\$18.00	\$17.27	\$1.73	\$19.00	Per hour		Market pricing
Hourly Rate	Regular hirers	\$14.50	\$13.91	\$1.39	\$15.30	Per hour		Market pricing

Tanilba Foreshore Hall

Hourly Rate	All hirers	\$13.50	\$12.27	\$1.23	\$13.50	Per hour		Market pricing
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Tomaree Library & Community Centre

Meeting Room - Hourly Rate	Registered charities & community groups	\$12.00	\$10.91	\$1.09	\$12.00	Per hour		Market pricing
Meeting Room - Hourly Rate	For-profit users & private bookings	\$24.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Full Auditorium - Hourly Rate	Registered charities & community groups	\$22.00	\$20.00	\$2.00	\$22.00	Per hour		Market pricing
Full Auditorium - Hourly Rate	For-profit users & private bookings	\$44.00	\$40.00	\$4.00	\$44.00	Per hour		Market pricing

Williamtown Hall

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$27.27	\$2.73	\$30.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$17.00	\$16.36	\$1.64	\$18.00	Per hour		Market pricing



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