

IP&R Framework

Fees and Charges

2023 to 2024



PORT STEPHENS
COUNCIL

Table Of Contents

Port Stephens Council	5
Community Services and Events	5
Administration Building – Hire of Rooms	5
Cemetery Operations	6
Bushland Garden Fees – Carumbah Memorial Gardens	6
Columbarium Wall Fees – Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah & Anna Bay	6
Cemetery – Burial Plots	7
Cemetery – Other fees	7
Children's Services	8
Activity Van	8
Outside School Hours Care.....	8
Pre-School	9
Family Day Care	10
Disability Services	11
Miscellaneous.....	11
Event Site Hire	11
Category A – Regional Open Space (regional recreation space has the capacity to attract people from the wider Port Stephens Community):.....	12
High Impact Event	12
Medium Impact Event	12
Low Impact Event.....	12
Category B – District Open Space (district recreation spaces typically have the capacity to draw people from more than one planning precinct area):	12
High Impact Event	12
Medium Impact Event	12
Low Impact Event	13
Category C – Local Open Space (local recreation spaces will generally cater for people within the local area within one or two suburbs):	13
High Impact Event	13
Medium Impact Event	13
Low Impact Event	13
Event Administration Fees	13
Helicopter Landing Sites	14
Designated Sites	14
Library Services	14
e-Resources.....	14
Inter-Library Loans.....	15

Table Of Contents [continued]

Miscellaneous	15
Fees	15
Production Services.....	16
Programs/Activities.....	16
Halls & Community Centres	16
Bonds (no GST on Bonds)	16
Ancillary Costs	17
Anna Bay/Birubi Point Hall	17
Corlette Community Hall	18
Fern Bay Community Centre.....	18
Hinton School of Arts	18
Karuah Community Hall.....	18
Lemon Tree Passage Old School Centre	19
Mallabula Community Centre.....	19
Medowie Community Centre	19
Nelson Bay Community Hall	20
Raymond Terrace Senior Citizens Hall.....	20
Salt Ash Community Hall.....	20
Seaham School of Arts & Community Hall	21
Soldiers Point Hall.....	21
Tanilba Foreshore Hall	21
Tomaree Library & Community Centre.....	21
Williamtown Hall	22
Recreation Services Administration.....	22
Waste Management Services	22
Collection Services	22
Additional Bins/Bin Size Upgrades	22
Holiday Rental Bin Service.....	23
Special Events	23
Kerbside Collection.....	23
General Processable Waste	23
Household Recyclables	24
Garden/Wood Waste	24
Mixed Inert Waste	24
Mattresses & Bases	24

Table Of Contents [continued]

Metals, Batteries, Motor Oil 25

Concrete, Bricks, Roof Tiles 25

Tyres 25

e-Waste..... 25

Charity Waste Disposal..... 26

Waste Sales..... 26

Wharves/Foreshores/Boat Ramps..... 26

 Recreational Berthing 26

Visitor Information Centre 26

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	-------------------

Port Stephens Council

Community Services and Events

Graffiti wipes	Fee for packet of wipes	\$10.00	\$9.81	\$0.98	\$10.80			
----------------	-------------------------	---------	--------	--------	---------	--	--	--

Administration Building – Hire of Rooms

Security	Security must be present when Administration Building rooms are hired. Charged at four hours minimum.	\$69.50	\$68.18	\$6.82	\$75.00	Hourly rate		Market pricing
Committee Room Hire (Double room) – First four hours	Minimum charge for up to four hours	\$222.00	\$217.73	\$21.77	\$239.50			Market pricing
Committee Room Hire (Double room) – Per hour thereafter	Charged in hourly increments Per hour or part thereof	\$106.50	\$104.55	\$10.45	\$115.00	Hourly rate		Market pricing
Committee Room Hire (Single room) – First four hours	Minimum charge for up to four hours	\$111.50	\$109.55	\$10.95	\$120.50			Market pricing
Committee Room Hire (Single room) – Per hour thereafter	Charged in hourly increments Per hour or part thereof	\$54.00	\$53.18	\$5.32	\$58.50	Hourly rate		Market pricing
Training Room Hire – First four hours, or \$245.00 (+ GST) per day 9am to 5pm		\$143.00	\$140.45	\$14.05	\$154.50			Market pricing
Cleaning Fee	Charged in hourly increments. Per hour or part thereof COVID-19 extra service included	\$180.50	\$176.82	\$17.68	\$194.50	Per hour		Market pricing
Kitchen Cleaning Fee	Charged in hourly increments Per hour or part thereof	\$170.00	\$166.82	\$16.68	\$183.50	Per hour		Market pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	--------------------	------	-------------	----------------

Administration Building – Hire of Rooms [continued]

Kitchen Facilities Hire	Hirers must use Council caterer – charged in hourly increments Per hour or part thereof	\$170.00	\$166.82	\$16.68	\$183.50	Per hour		Market pricing
-------------------------	--	----------	----------	---------	----------	----------	--	----------------

Cemetery Operations

Bushland Garden Fees – Carumbah Memorial Gardens

Plaque	10 line bottle green bronze gumleaf motif plaque including installation	\$1,100.00	\$1,081.82	\$108.18	\$1,190.00	Per plaque		Market pricing
Extra line inscription on plaque	Extra line inscription on plaque	\$100.00	\$98.18	\$9.82	\$108.00	Per extra line		Market pricing
Niche	For interment of ashes	\$750.00	\$735.45	\$73.55	\$809.00	Per niche		Market pricing

Columbarium Wall Fees – Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah & Anna Bay

Niche	For interment of ashes	\$700.00	\$686.36	\$68.64	\$755.00	Per niche		Market pricing
Plaque	8 line bronze niche plaque including installation	\$850.00	\$832.73	\$83.27	\$916.00	Per plaque		Market pricing
Extra line inscription on plaque	Excluding black granite plaque for granite wall Maximum of 2 additional lines	\$100.00	\$98.18	\$9.82	\$108.00	Per line		Market pricing
Black granite plaque for granite wall at Raymond Terrace Cemetery ONLY	Black granite with gold lettering and attached vase – including installation	\$850.00	\$832.73	\$83.27	\$916.00	Per plaque		Market pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	----------------

Columbarium Wall Fees – Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah & Anna Bay [continued]

Plaque (Terrazzo Walls) Carumbah Memorial Gardens and Karuah Cemetery ONLY	Oval bronze gum motif niche plaque with vase – including installation	\$1,200.00	\$1,177.27	\$117.73	\$1,295.00	Per plaque		Market pricing
--	---	------------	------------	----------	------------	------------	--	----------------

Cemetery – Burial Plots

Burial Plot – Anna Bay – Concrete Beams	Includes "Right of Burial"	\$1,450.00	\$1,422.73	\$142.27	\$1,565.00	Per plot		Market pricing
Burial Plot – Karuah, Nelson Bay, Seaham, Raymond Terrace	Includes "Right of Burial"	\$1,400.00	\$1,372.73	\$137.27	\$1,510.00	Per plot		Market pricing

Cemetery – Other fees

Additional emblem for bronze plaques (e.g. RAAF, Girl Guides, Scouts etc.)	As per special request from customer	\$120.00	\$117.73	\$11.77	\$129.50	Per item		Market pricing
Vase (Optional)	Only available for an 8 line bronze plaque	\$160.00	\$156.82	\$15.68	\$172.50	Per item		Market pricing
Interment fee	Burial fee (including ashes in plot)	\$250.00	\$245.00	\$24.50	\$269.50	Per burial		Market pricing
Monumental Permit	Headstone permit application fee	\$250.00	\$269.50	\$0.00	\$269.50	Per monument		Market pricing
Permit for exhumation of remains	Subject to approval by Public Health Authority and associated administration costs	\$650.00	\$701.00	\$0.00	\$701.00	Per occurrence		Market pricing
Transfer of "Right of Burial" Certificate	Fee for transfer of ownership of plot or niche	\$200.00	\$215.50	\$0.00	\$215.50	Per transfer		Market pricing
Administration Search Fee		\$75.00	\$81.00	\$0.00	\$81.00	Per search		Full cost pricing
Funeral Director/Grave Digger levied fee for incorrect burial	Funeral Director/ Grave Digger levied fee for incorrect burial	\$2,500.00	\$2,450.00	\$245.00	\$2,695.00	Per occurrence		Market pricing
Removal of ashes and plaque from gardens and walls	Removal of ashes and plaque from gardens and walls	\$250.00	\$245.00	\$24.50	\$269.50	Per occurrence		Market pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	----------------

Cemetery – Other fees [continued]

Monumental Mason levied fee for placement of headstone on incorrect grave	Monumental Mason levied fee for placement of headstone on incorrect grave	\$2,500.00	\$2,450.00	\$245.00	\$2,695.00	Per occurrence		Market pricing
Unauthorised placement of headstone on grave		\$2,500.00	\$2,272.73	\$227.27	\$2,500.00	Per occurrence		Market pricing
Weekend Internment Fee	Burial fee for weekend and public holiday interments. Including ashes in plot.	\$350.00	\$342.84	\$34.28	\$377.12	Per occurrence		Market pricing

Children's Services

Activity Van

Outside School Hours Care

Before School Care 2 hours care – Casual position		\$22.00	\$23.00	\$0.00	\$23.00	Per session		Full cost pricing
Before School Care 2 hours care – Permanent position		\$21.00	\$21.50	\$0.00	\$21.50	Per session		Full cost pricing
After School Care 3 hours care – Casual position		\$31.50	\$34.00	\$0.00	\$34.00	Per session		Full cost pricing
After School Care 3 hours care – Permanent position		\$30.50	\$32.00	\$0.00	\$32.00	Per session		Full cost pricing
Credit/Debit Card declined		\$12.60	\$13.60	\$0.00	\$13.60	Per transaction		Full cost pricing
Failure to notify of child absence	Failure to notify service that child will be absent for afternoon session	\$18.80	\$20.50	\$0.00	\$20.50	Per occurrence		Full cost pricing
Fee reminder		\$18.80	\$20.50	\$0.00	\$20.50	Per notice		Full cost pricing
Late collection of child	For every 10 minutes child remains after service closing time	\$31.00	\$33.50	\$0.00	\$33.50	Per 10 minutes late		Partial cost pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	----------------

Outside School Hours Care [continued]

Pupil Free Day – per child		\$82.50	\$85.00	\$0.00	\$85.00	Per day		Market pricing
Hall Hire		\$17.10	\$16.77	\$1.68	\$18.45	Per hour		Full cost pricing
Attendance without booking		\$15.80	\$17.20	\$0.00	\$17.20	Per occurrence		Partial cost pricing
Refund Application - Vacation Care		\$18.80	\$20.50	\$0.00	\$20.50	Per occurrence		Full cost pricing
Vacation Care full day		\$82.50	\$85.00	\$0.00	\$85.00	Per session		Market pricing
Vacation Care weekly at one centre		\$385.00	\$400.00	\$0.00	\$400.00	Per week		Market pricing

Pre-School

Fee reminder		\$10.60	\$11.60	\$0.00	\$11.60	Per notice		Partial cost pricing
Credit/Debit Card declined		\$12.60	\$13.60	\$0.00	\$13.60	Per transaction		Full cost pricing
Late collection of child	For every 10 minutes child remains after service closing time.	\$19.80	\$21.50	\$0.00	\$21.50	Per 10 minutes late		Partial cost pricing
Pre-school session 6 hours Tier 1	All 4 year olds (Turns 4 before 31/7/23) and equity 3 year olds Equity child An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card	\$18.20	\$35.00	\$0.00	\$35.00	Per session		Partial cost pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	----------------

Pre-School [continued]

Pre-school session 6 hours standard fee	Three year old "non-equity" child An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card	\$33.50	\$40.00	\$0.00	\$40.00	Per session		Partial cost pricing
Pre-school session Tier 2	Child attending 4th or 5th session in one week	\$10.60	\$20.00	\$0.00	\$20.00	Per session		Market pricing

Family Day Care

Administration fee – per child	Charge per hour per child	\$1.60	\$1.70	\$0.00	\$1.70	Per hour		Partial cost pricing
Educator Levy	Fee charged each week Educator works	\$17.10	\$18.45	\$0.00	\$18.45	Per week of operation		Partial cost pricing
Educator Levy if using Harmony Web		\$13.20	\$13.80	\$0.00	\$13.80	Per week of working		Market pricing
Enrolment – New family	Once off non-refundable fee to enrol a new family. Does not apply to families already enrolled with a transferring Educator Fee to be paid prior to commencing care	\$72.00	\$75.00	\$0.00	\$75.00	Per occurrence		Market pricing
Late Attendance Record processing	Attendance records incomplete, incorrect, or submitted after 12pm on processing day	\$6.30	\$6.80	\$0.00	\$6.80	Per attendance record		Partial cost pricing
Workshop / Training		Charged for educator workshops at cost on the day				Per workshop		Full cost pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	-------------------

Family Day Care [continued]

Standard Hours Fee Range	The Standard Fee is for care between 8.00am and 6.00pm Monday to Friday				\$8.00 – \$18.00	Per child per hour		Market pricing
Non Standard Hours Fee Range	For care before 8.00am and after 6.00pm Monday to Friday				\$8.00 – \$30.00	Per child per hour		Market pricing
Before and After School Hours Care Fee Range					\$8.00 – \$18.00	Per child per hour		Market pricing
Weekend Care / Overnight Care Fee Range					\$8.00 – \$40.00	Per child per hour		Market pricing
Public Holiday Fee Range	For Gazetted Public Holidays. Applicable when care is provided				\$9.00 – \$40.00	Per child per hour		Market pricing

Disability Services

Miscellaneous

MLAK Keys	Amenities access keys	\$19.60	\$19.55	\$1.95	\$21.50	Per key		Full cost pricing
MLAK Key	Amenities access key				First key			Free (zero priced)

Event Site Hire

Access Community Land application	Fee for Council owned land. Fee to access Council owned land for casual short term use. Bond of \$1,000.00 is payable prior to access	\$181.50	\$165.00	\$16.50	\$181.50			Full cost pricing
-----------------------------------	---	----------	----------	---------	----------	--	--	-------------------

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	-------------------

Category A – Regional Open Space (regional recreation space has the capacity to attract people from the wider Port Stephens Community):

High Impact Event

Venue Hire		\$10,170.00	\$9,963.64	\$996.36	\$10,960.00	Per day		Market pricing
Bond		\$17,465.00	\$18,820.00	\$0.00	\$18,820.00	Per event		Market pricing

Medium Impact Event

Venue Hire		\$3,325.00	\$3,259.09	\$325.91	\$3,585.00	Per day		Market pricing
Bond		\$9,310.00	\$10,035.00	\$0.00	\$10,035.00	Per event		Market pricing

Low Impact Event

Venue Hire		\$1,455.00	\$1,427.27	\$142.73	\$1,570.00	Per day		Market pricing
------------	--	------------	------------	----------	------------	---------	--	----------------

Category B – District Open Space (district recreation spaces typically have the capacity to draw people from more than one planning precinct area):

High Impact Event

Venue Hire		\$5,065.00	\$4,963.64	\$496.36	\$5,460.00	Per day		Market pricing
Bond		\$8,725.00	\$9,405.00	\$0.00	\$9,405.00	Per event		Market pricing

Medium Impact Event

Venue Hire		\$3,500.00	\$2,463.64	\$246.36	\$2,710.00	Per day		Market pricing
Bond		\$3,495.00	\$3,770.00	\$0.00	\$3,770.00	Per event		Market pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	--------------------	------	-------------	-------------------

Low Impact Event

Venue Hire		\$1,570.00	\$1,195.45	\$119.55	\$1,315.00	Per day		Market pricing
------------	--	------------	------------	----------	------------	---------	--	----------------

Category C – Local Open Space (local recreation spaces will generally cater for people within the local area within one or two suburbs):

High Impact Event

Venue Hire		\$3,015.00	\$2,954.55	\$295.45	\$3,250.00	Per day		Market pricing
Bond		\$4,075.00	\$4,395.00	\$0.00	\$4,395.00	Per event		Full cost pricing

Medium Impact Event

Venue Hire		\$2,270.00	\$2,227.27	\$222.73	\$2,450.00	Per day		Market pricing
Bond		\$1,110.00	\$1,200.00	\$0.00	\$1,200.00	Per event		Full cost pricing

Low Impact Event

Venue Hire		\$1,575.00	\$936.36	\$93.64	\$1,030.00	Per day		Market pricing
------------	--	------------	----------	---------	------------	---------	--	----------------

Event Administration Fees

Bin Hire		Additional Fees may apply for bin hire and additional service fees						
Event Site Preparation and/or assistance	Quotation will be based on an estimated cost of labour, plant, materials, organisational overheads and allowance for profit to complete the works	By quotation - inclusive of GST						Market pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee GST Fee (incl. GST)			Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	--	--	--	------	-------------	----------------

Event Administration Fees [continued]

Not for Profit Fee Discount	This discount may be applicable to applicants who identify as Not for Profit organisations and are applying for a licence to stage an event on council owned or managed land.	Eligibility is based on the Not for Profit Fee Discount Assessment Matrix						
Uncategorised Special Event	Refer It's On! Activation Matrix e.g. trial activations	Eligibility is based on the Activation Matrix						Market pricing
Event Administration Charge – Private ceremonies (including weddings and christenings)		\$182.00	\$227.27	\$22.73	\$250.00	Per event		Market pricing
Event – Electrical Test and Tag		\$7.60	\$7.45	\$0.75	\$8.20	Per item		Market pricing

Helicopter Landing Sites

Designated Sites

Helicopter landing licence fee	No fees are applicable for the landing of a helicopter for emergency services. All other landings will require a Development Assessment/Events Application	\$1,130.00	\$1,220.00	\$0.00	\$1,220.00	Per licence		Market pricing
--------------------------------	--	------------	------------	--------	------------	-------------	--	----------------

Library Services

e-Resources

Internet Access		Core library service						Free (zero priced)
-----------------	--	----------------------	--	--	--	--	--	--------------------

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee GST Fee (excl. GST) (incl. GST)			Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	--	--	--	------	-------------	----------------

Inter-Library Loans

Fast-Track Loan		Fee will be as per charge set by the lending institution				Per item		Partial cost pricing
Inter-Library Loan from reciprocal libraries		Fee will be as per charge set by the lending institution				Per item		Partial cost pricing
Inter-Library Loan from non-reciprocal libraries		Fee will be as per charge set by the lending institution				Per item		Partial cost pricing
International		Fee will be as per charge set by the lending institution				Per item		Partial cost pricing
Photocopying		Fee will be as per charge set by the lending institution						Partial cost pricing

Miscellaneous

Meeting room hire: Raymond Terrace Library	Registered Charities & Community Groups	\$12.00	\$10.91	\$1.09	\$12.00	Per hour		Market pricing
Meeting room hire: Raymond Terrace Library	For profit organisations, private, funded, government (including Council for Council business)	\$24.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Membership card replacement		Fee will be as per charge set by Newcastle City Council				Each		Partial cost pricing
Merchandise – library bags	Indicative fee only	\$1.65	\$1.50	\$0.15	\$1.65	Each		Market pricing

Fees

Lost stock items		Fee will be as per charge set by Newcastle City Council				Per item		Partial cost pricing
Lost CD/DVD/Video Covers	Processing fee for replacing covers etc.	Fee will be as per charge set by Newcastle City Council				Per item		Partial cost pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	----------------

Production Services

Printing/Photocopying A4	A4 Exempt from GST if Council-controlled document	\$0.25	\$0.23	\$0.02	\$0.25	Per page/ copy		Market pricing
Printing/Photocopying A4 Colour	A4 (colour) Exempt from GST if Council-controlled document	\$0.65	\$0.59	\$0.06	\$0.65	Per page/ copy		Market pricing
Printing/Photocopying A3	A3 Exempt from GST if Council-controlled document	\$0.45	\$0.41	\$0.04	\$0.45	Per page/ copy		Market pricing
Printing/Photocopying A3 Colour	A3 (colour) Exempt from GST if Council-controlled document	\$1.30	\$1.18	\$0.12	\$1.30	Per page/ copy		Market pricing
Laminating A4	A4	\$3.00	\$2.73	\$0.27	\$3.00	Per sheet		Market pricing
Laminating A3	A3	\$6.00	\$5.45	\$0.55	\$6.00	Per sheet		Market pricing

Programs/Activities

Author visits				Determined by supplier cost		Per person		Market pricing
Children's programs/activities				Determined by supplier cost		Per person		Partial cost pricing

Halls & Community Centres

Bonds (no GST on Bonds)

Bond – Event Category A	Low risk (Small gathering, no alcohol)	\$85.00	\$85.00	\$0.00	\$85.00			Market pricing
Bond – Event Category B	Medium risk (medium numbers, no alcohol)	\$150.00	\$150.00	\$0.00	\$150.00			Market pricing
Bond – Event Category C	Medium risk (facility capacity, no alcohol)	\$250.00	\$250.00	\$0.00	\$250.00			Market pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	----------------

Bonds (no GST on Bonds) [continued]

Bond – Event Category D	Event with alcohol (Low risk)	\$500.00	\$500.00	\$0.00	\$500.00			Market pricing
Bond – Event Category E	Event with alcohol (High risk)	\$1,250.00	\$1,250.00	\$0.00	\$1,250.00			Market pricing

Ancillary Costs

Carpet Cleaning Fee	Carpet cleaning fee to be deducted from the bond or charged if required	Maximum carpet cleaning fee is \$200.00				Each		Market pricing
Cleaning Fee	Cleaning fee to be deducted from the bond or charged if the facility is not cleaned to a satisfactory standard after use	\$85.00	\$77.27	\$7.73	\$85.00	Per hour		Market pricing
Lost Key	All Hirers	\$50.00	\$45.45	\$4.55	\$50.00	Per key		Market pricing
Storage Cupboard - Small	Where applicable - Regular hirers only	\$0.00	\$27.27	\$2.73	\$30.00	Per Year		Full cost pricing
Storage Cupboard - Medium	Where applicable - Regular hirers only	\$0.00	\$40.91	\$4.09	\$45.00	Per Year		Full cost pricing
Storage Cupboard - Large	Where applicable - Regular hirers only	\$0.00	\$63.64	\$6.36	\$70.00	Per Year		Full cost pricing
Election Day Hire		\$0.00	\$440.91	\$44.09	\$485.00	Per event		Full cost pricing

Anna Bay/Birubi Point Hall

Hourly Rate	For-profit hirers & private bookings	\$22.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$10.40	\$10.91	\$1.09	\$12.00	Per hour		Market pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	-------------------

Corlette Community Hall

Hourly Rate	For-profit hirers, regulars & private bookings	\$14.00	\$13.64	\$1.36	\$15.00	Per hour		Market pricing
Hourly Rate	Registered charities & community groups	\$7.00	\$6.82	\$0.68	\$7.50	Per hour		Market pricing

Fern Bay Community Centre

Hourly Rate	For-profit hirers & private bookings	\$22.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$16.00	\$15.91	\$1.59	\$17.50	Per hour		Market pricing
Tennis Clubhouse	Casual hirer	\$5.20	\$5.00	\$0.50	\$5.50	Per hour		Market pricing
Tennis Court Hire	Casual hirer Day time	\$7.80	\$7.73	\$0.77	\$8.50	Per hour/ court		Market pricing
Tennis Court Hire	Casual hirer Night time	\$15.60	\$15.45	\$1.55	\$17.00	Per hour/ court		Market pricing
Tennis Court Hire	Regular hirer Day time	\$5.20	\$5.00	\$0.50	\$5.50	Per hour/ court		Market pricing
Tennis Court Hire	Regular hirer Night time	\$10.40	\$10.00	\$1.00	\$11.00	Per hour/ court		Market pricing

Hinton School of Arts

Hourly Rate	For-profit hirers & private bookings	\$24.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$15.00	\$14.55	\$1.45	\$16.00	Per hour		Market pricing

Karuah Community Hall

Hourly Rate	For-profit hirers & private bookings	\$10.40	\$10.00	\$1.00	\$11.00	Per hour		Market pricing
-------------	--------------------------------------	---------	---------	--------	---------	----------	--	----------------

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	-------------------

Karuah Community Hall [continued]

Hourly Rate	Registered charities, community groups & regular hirers	\$8.30	\$8.18	\$0.82	\$9.00	Per hour		Market pricing
Meeting Room	All hirers	\$8.30	\$8.18	\$0.82	\$9.00	Per hour		Market pricing
Other Hire – Shed	For-profit hirers & private bookings Per half shed – user to hold own insurance	\$43.00	\$42.27	\$4.23	\$46.50	Per month		Market pricing
Other Hire – Shed	Registered charities & community groups Per half shed – user to hold own insurance	\$26.50	\$26.36	\$2.64	\$29.00	Per month		Market pricing

Lemon Tree Passage Old School Centre

Hourly Rate	For-profit hirers & private bookings	\$10.40	\$10.00	\$1.00	\$11.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$7.30	\$7.27	\$0.73	\$8.00	Per hour		Market pricing

Mallabula Community Centre

Hourly Rate	For-profit hirers & private bookings	\$16.00	\$15.45	\$1.55	\$17.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular users/hirers	\$10.40	\$10.00	\$1.00	\$11.00	Per hour		Market pricing

Medowie Community Centre

Banksia or Acacia Hall Hire	For-profit hirers & private bookings	\$26.00	\$25.91	\$2.59	\$28.50	Per hour		Market pricing
Banksia or Acacia Hall Hire	Registered charities, community groups & regular users	\$15.00	\$14.55	\$1.45	\$16.00	Per hour		Market pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	----------------

Medowie Community Centre [continued]

Waratah, Tougher or Boronia Office / Room Hire	For-profit hirers & private bookings	\$19.00	\$18.64	\$1.86	\$20.50	Per hour		Market pricing
Waratah, Tougher or Boronia Office / Room Hire	Registered charities, community groups & regular hirers	\$12.00	\$11.82	\$1.18	\$13.00	Per hour		Market pricing
Other Hire - Wilkinson Room	Hunter New England Health	\$37.50	\$36.82	\$3.68	\$40.50	Per day		Market pricing

Nelson Bay Community Hall

Hourly Rate	For-profit hirers & private bookings	\$21.00	\$20.91	\$2.09	\$23.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$15.50	\$15.45	\$1.55	\$17.00	Per hour		Market pricing
Other hire	Table Tennis & Snooker group	\$4.20	\$4.09	\$0.41	\$4.50	Per player per attendance		Market pricing
Other Hire - Garage	For-profit hirers and private bookings	\$51.50	\$50.45	\$5.05	\$55.50	Per month		Market pricing
Other Hire - Garage	Registered charities & community groups	\$41.50	\$40.91	\$4.09	\$45.00	Per month		Market pricing

Raymond Terrace Senior Citizens Hall

Hourly Rate	For-profit hirers & private bookings	\$22.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Hourly Rate	Registered charities & community groups	\$16.00	\$15.91	\$1.59	\$17.50	Per hour		Market pricing
Hourly Rate	Regular hirers	\$13.40	\$13.18	\$1.32	\$14.50	Per hour		Market pricing

Salt Ash Community Hall

Hourly Rate	For-profit hirers & private bookings	\$22.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
-------------	--------------------------------------	---------	---------	--------	---------	----------	--	----------------

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	----------------

Salt Ash Community Hall [continued]

Hourly Rate	Registered charities & community groups	\$16.50	\$15.91	\$1.59	\$17.50	Per hour		Market pricing
Hourly Rate	Regular hirers	\$13.40	\$12.73	\$1.27	\$14.00	Per hour		Market pricing
Other hire	Crockery hire	\$25.00	\$24.55	\$2.45	\$27.00	Per event		Market pricing

Seaham School of Arts & Community Hall

Hourly Rate	For-profit hirers & private bookings	\$21.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$12.40	\$12.73	\$1.27	\$14.00	Per hour		Market pricing

Soldiers Point Hall

Hourly Rate	For-profit hirers & private bookings	\$22.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Hourly Rate	Registered charities & community groups	\$16.60	\$16.36	\$1.64	\$18.00	Per hour		Market pricing
Hourly Rate	Regular hirers	\$13.40	\$13.18	\$1.32	\$14.50	Per hour		Market pricing

Tanilba Foreshore Hall

Hourly Rate	All hirers	\$12.50	\$12.27	\$1.23	\$13.50	Per hour		Market pricing
-------------	------------	---------	---------	--------	---------	----------	--	----------------

Tomaree Library & Community Centre

Meeting Room - Hourly Rate	Registered charities & community groups	\$12.00	\$10.91	\$1.09	\$12.00	Per hour		Market pricing
Meeting Room - Hourly Rate	For-profit users & private bookings	\$24.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Full Auditorium - Hourly Rate	Registered charities & community groups	\$22.00	\$20.00	\$2.00	\$22.00	Per hour		Market pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	-------------------

Tomaree Library & Community Centre [continued]

Full Auditorium - Hourly Rate	For-profit users & private bookings	\$44.00	\$40.00	\$4.00	\$44.00	Per hour		Market pricing
-------------------------------	-------------------------------------	---------	---------	--------	---------	----------	--	----------------

Williamtown Hall

Hourly Rate	For-profit hirers & private bookings	\$22.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$15.60	\$15.45	\$1.55	\$17.00	Per hour		Market pricing

Recreation Services Administration

Park Seat without Plaque		\$2,645.00	\$2,590.91	\$259.09	\$2,850.00	Per unit		Full cost pricing
Park Seat with Plaque		\$2,760.00	\$2,704.55	\$270.45	\$2,975.00	Per unit		Full cost pricing
Tree without Plaque		\$772.00	\$756.36	\$75.64	\$832.00	Per unit		Full cost pricing
Tree with Plaque		\$887.00	\$869.09	\$86.91	\$956.00	Per unit		Full cost pricing

Waste Management Services

Collection Services

Additional Bins/Bin Size Upgrades

Red bin		\$268.00	\$268.00	\$0.00	\$268.00	Per bin		Full cost pricing
Yellow bin		\$165.00	\$178.00	\$0.00	\$178.00	Per bin		Full cost pricing
Green Bin		\$0.00	\$178.00	\$0.00	\$178.00	Per bin		Full cost pricing
Upgrade bin size: yellow bin only		\$27.50	\$27.50	\$0.00	\$27.50	Per bin		Full cost pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	----------------

Holiday Rental Bin Service

Garbage bin (240 litres)	Per bin – covers the 6 week service period from 18 December 2022 to 28 January 2023	\$88.00	\$90.00	\$0.00	\$90.00	Per bin		Market pricing
Recycle bin (240 litres)	Per bin – covers the 6 week service period from 18 December 2022 to 28 January 2023	\$45.00	\$47.00	\$0.00	\$47.00	Per bin		Market pricing

Special Events

Additional Collection Service of special event bin		\$20.90	\$19.09	\$1.91	\$21.00	Per service		Full cost pricing
Garbage bin (240 litres)	Minimum three bins per order	\$26.00	\$23.64	\$2.36	\$26.00	Per bin		Full cost pricing
Recycle bin (240 litres)	No minimum order applies if in conjunction with garbage bins – If ordered separately a minimum order of 3 bins applies	\$26.00	\$23.64	\$2.36	\$26.00	Per bin		Full cost pricing

Kerbside Collection

For a kerbside collection, contact Council's contractor, Suez, on 1300 734 470 or book on-line through PSC's website.

Userpay Kerbside Collection (Bulky)		\$121.00	\$130.00	\$0.00	\$130.00	Per collection		Market pricing
Userpay Kerbside Collection (Green)		\$77.00	\$83.00	\$0.00	\$83.00	Per collection		Market pricing

General Processable Waste

Putrescible Waste (Food Waste) – minimum fee		\$26.00	\$25.45	\$2.55	\$28.00			Partial cost pricing
--	--	---------	---------	--------	---------	--	--	----------------------

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	--------------------	------	-------------	-------------------

General Processable Waste [continued]

Putrescible Waste (Food Waste)		\$470.00	\$427.27	\$42.73	\$470.00	Per tonne		Partial cost pricing
--------------------------------	--	----------	----------	---------	----------	-----------	--	----------------------

Household Recyclables

Cardboard, paper, glass containers, plastic containers, steel cans, aluminium cans	Must be sorted. If unsorted the General Mixed Waste fee applies			No charge if sorted				Free (zero priced)
--	---	--	--	---------------------	--	--	--	--------------------

Garden/Wood Waste

Garden/Wood Waste – Minimum Fee	Must be sorted. If unsorted the General Mixed Waste fee applies	\$26.00	\$25.45	\$2.55	\$28.00			Market pricing
Garden/Wood Waste (Does not include painted, treated or laminated timber)	Must be sorted. If unsorted the General Mixed Waste fee applies	\$245.00	\$236.36	\$23.64	\$260.00	Per tonne		Full cost pricing

Mixed Inert Waste

General Mixed Waste – Minimum Fee		\$26.00	\$25.45	\$2.55	\$28.00			Market pricing
General Mixed Waste	State government waste levy of \$146.00 included in fee	\$360.00	\$345.45	\$34.55	\$380.00	Per tonne		Partial cost pricing

Mattresses & Bases

1 piece (mattress or base)		\$35.00	\$34.55	\$3.45	\$38.00	Per Item		Full cost pricing
Styrofoam - Clean	Clean styrofoam, must be sorted with no contaminants	\$0.00	\$9.09	\$0.91	\$10.00	Per item		Full cost pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	--------------------	------	-------------	-------------------

Metals, Batteries, Motor Oil

Sorted metals, batteries, motor oil			No charge if sorted from other waste					Free (zero priced)
-------------------------------------	--	--	--------------------------------------	--	--	--	--	--------------------

Concrete, Bricks, Roof Tiles

Concrete, bricks, roof tiles – minimum fee	Must be sorted. If unsorted the General Mixed Waste fee applies	\$26.00	\$25.45	\$2.55	\$28.00			Market pricing
Concrete, bricks, roof tiles – per tonne	Must be sorted. If unsorted the General Mixed Waste fee applies	\$195.00	\$188.18	\$18.82	\$207.00	Per tonne		Full cost pricing

Tyres

Tyres	Car or motorbike tyre	\$7.50	\$7.27	\$0.73	\$8.00	Per tyre		Full cost pricing
Tyres	Car or motorbike tyre on rim	\$15.00	\$15.45	\$1.55	\$17.00	Per tyre		Full cost pricing
Tyres	4WD tyre	\$10.00	\$15.45	\$1.55	\$17.00	Per tyre		Full cost pricing
Tyres	4WD tyre on rim	\$20.00	\$30.00	\$3.00	\$33.00	Per tyre		Full cost pricing
Tyres	Truck tyre	\$15.00	\$31.82	\$3.18	\$35.00	Per tyre		Full cost pricing
Tyres	Truck tyre on rim	\$40.00	\$68.18	\$6.82	\$75.00	Per tyre		Full cost pricing
Tyres	Tractor tyre - Less than 1m	\$75.00	\$118.18	\$11.82	\$130.00	Per tyre		Full cost pricing
Tyres	Tractor tyre - greater than 1m	\$160.00	\$236.36	\$23.64	\$260.00	Per tyre		Full cost pricing

e-Waste

Commercial		\$930.00	\$845.45	\$84.55	\$930.00	Per tonne		Full cost pricing
------------	--	----------	----------	---------	----------	-----------	--	-------------------

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	----------------

e-Waste [continued]

Residential			No charge if sorted from other waste					Free (zero priced)
-------------	--	--	--------------------------------------	--	--	--	--	--------------------

Charity Waste Disposal

Less than 20 tonnes	Registered charities	\$0.00	\$0.00	\$0.00	\$0.00	Per tonne		Free (zero priced)
20 to 60 tonnes	Registered charities Registered charities increased yearly by CPI	\$40.00	\$39.55	\$3.95	\$43.50	Per tonne		Partial cost pricing
60 to 150 tonnes	Registered charities	\$80.00	\$78.64	\$7.86	\$86.50	Per tonne		Partial cost pricing
Greater than 150 tonnes	Registered charities		Full gate rate at disposal facility			Per tonne		Full cost pricing

Waste Sales

Weighbridge ticket		\$40.00	\$40.91	\$4.09	\$45.00	Per ticket		Market pricing
--------------------	--	---------	---------	--------	---------	------------	--	----------------

Wharves/Foreshores/Boat Ramps

Recreational Berthing

Recreational/event berthing		\$51.00	\$50.00	\$5.00	\$55.00	Per day		Market pricing
Foreshore Dinghy storage	Fee to be charged pro rata (year or half year thereof)	\$106.50	\$115.00	\$0.00	\$115.00	Per annum		Full cost pricing

Visitor Information Centre

Commission - Accommodation bookings			On Request - 12.5% Instantly Bookable - 10%			Per booking		Market pricing
Commission – Tour bookings			On Request - 15% Instantly Bookable - 12.5%			Per booking		Market pricing

Name	Description	Year 22/23 Fee (incl. GST)	Year 23/24 Fee (excl. GST)	Year 23/24 GST	Year 23/24 Fee (incl. GST)	Unit	Legislation	Pricing Policy
------	-------------	----------------------------------	----------------------------------	-------------------	----------------------------------	------	-------------	----------------

Visitor Information Centre [continued]

Online Accommodation Booking Fee		Range between \$10 - \$15				Per booking		Partial cost pricing
Brochure display	Non-members of Destination Port Stephens	\$265.00	\$260.00	\$26.00	\$286.00	Per brochure		Market pricing
Second (2nd) brochure display	Non-members of Destination Port Stephens	\$154.00	\$150.91	\$15.09	\$166.00	Per brochure		Market pricing
Souvenirs		Prices as displayed on items in store						Market pricing
In Centre Advertising	Annual Fee	\$325.00	\$319.09	\$31.91	\$351.00			Market pricing
Booking Engine Training Fee		\$70.00	\$68.64	\$6.86	\$75.50	Per hour		Market pricing
Set up Fee		\$70.00	\$68.64	\$6.86	\$75.50	Per set up		Market pricing
Online Booking Fee – Tours		\$4.80	\$4.73	\$0.47	\$5.20	Per booking		Partial cost pricing
Amendments/Changes to Bookings		\$31.50	\$30.91	\$3.09	\$34.00	Per change		Market pricing
Cancellation Fee		\$60.00	\$54.55	\$5.45	\$60.00	Per booking		Partial cost pricing



PORT STEPHENS
COUNCIL