
**Port Stephens
Local Traffic Committee Minutes**

**Meeting held in the Port Stephens Council Committee room and via Zoom on
Tuesday 4th April 2023, at 9:30am**

Present:

Steven Moore (representing Kate Washington MP), Cr Giacomo Arnott, Mark Morrison – Transport for NSW, Senior Constable Josh Tyacke - NSW Police, Mal Britt – Busways, Anthony Biscan – Port Stephens Coaches, Andrew Behrens, Joe Gleeson (Chairperson), Anna Brown – Port Stephens Council

Apologies:

Mayor Ryan Palmer, Cr Leah Anderson, Tarrack Dow – CDC Hunter Valley Buses

A. Business arising from previous meetings

- 54_10/22 King Street, Raymond Terrace - Request for changes to parking restrictions**
- 59_11/22 Roads, Raymond Terrace – Extension of the 40km/h High Pedestrian Activity Area**

B. Listed matters

- 15_04/23 Soldiers Point Road, Salamander Bay – Installation of signage associated with approved Development Application works**
- 16_04/23 Sturgeon Street, Raymond Terrace – Road rehabilitation and formalisation of parking**
- 17_04/23 Ferodale Road, Medowie – Installation of ‘Left Only’ sign and linemarking**
- 18_04/23 Tarean Road, Karuah – Installation of bus zone signs**
- 19_04/23 Masonite Road, Heatherbrae – Construction of a roundabout as part of the Kinross industrial subdivision**
- 20_04/23 Whealan Close, Heatherbrae – Request for ‘No Stopping’**

A. Business arising from previous meetings

Item: 54_10/22

King Street, Raymond Terrace - Request for changes to parking restrictions

Requested by: A business operator

File: 22/241545

Background:

Following on from discussions at the Local Traffic Committee in October of last year, Council Officers have been in contact with a number of businesses in King Street and William Street, Raymond Terrace, with regard to their parking concerns. The feedback below has been received by Council and is provided to assist with LTC discussions.

Business 1:

I have no issue with the current parking situation. The hour restriction is good for us, as we both treat on the half hour.

Business 2:

Parking can be limited on King St due to the number of driveways on the north side and the parallel parking setup on the south side.

Is it possible to have the street become one-way to enable the South side to be changed to angle parking? It would still be useful to have parallel parking on the North side or at least have a loading zone to enable courier drop offs.

More parking would hopefully bring more people to the street.

Business 3:

There's not enough parking, particularly as my day workshop clients need all day parking. Defence staff members seem to park a lot on the street. Customers currently park across the road on the Scouts land, but if that access is lost I won't be able to stay in business.

Comment:

At the October Local Traffic Committee meeting, Committee members noted the difficulty in providing parking restrictions to suit all business requirements. It was also noted that businesses should be encouraging their employees to park further away so as to free up parking spaces for customers.

The attached map is provided for the Committee, as requested, showing the current parking restrictions, to inform further discussion.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – 205 - Parking for longer than indicated

TfNSW signs database – R5-4

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Discussion:

Cr Arnott requested that Council officers contact Defence Housing to request that employees use the dedicated car park rather than occupying on-street spaces in King Street.

Committee's recommendation:

That Council officers contact Defence Housing to request that employees use the dedicated car park rather than occupying on-street spaces in King Street.

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Item: 59_11/22

Roads, Raymond Terrace – Extension of the 40km/h High Pedestrian Activity Area

Requested by: PSC

Background:

At the December meeting of the Port Stephens Local Traffic Committee, Cr Arnott and Steven Moore, representing Kate Washington MP, proposed the removal of the HPAA extension to Sturgeon Street (between Jacaranda Avenue and Glenelg Street) and Port Stephens Street (between Kangaroo Street and Bourke Street), citing concerns over public acceptance of the scheme and whether traffic data supported their inclusion. Committee members requested that Council undertake a pedestrian survey of Port Stephens Street between Bourke Street and Kangaroo Street and bring the results back to the Traffic Committee.

Comment:

Council officers subsequently conducted a survey of pedestrian movements, crossing Port Stephens Street, between Bourke Street and Kangaroo Street, with the results of the survey attached. There were a total of 40 pedestrians observed crossing the road in the morning peak hour and 35 in the afternoon peak hour.

Discussion:

The opinion of Cr Arnott and Steven Moore, representing Kate Washington MP, was that the survey indicated insufficient numbers of pedestrian movements, crossing Port Stephens Street, to justify including this section of Port Stephens Street in the expanded HPAA, hence supporting the previous discussion. Steven Moore noted that the expansion of the HPAA may be revisited in the future should pedestrian activity in this area increase due to population growth.

Committee's recommendation:

That the survey be noted

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	

PORT STEPHENS COUNCIL

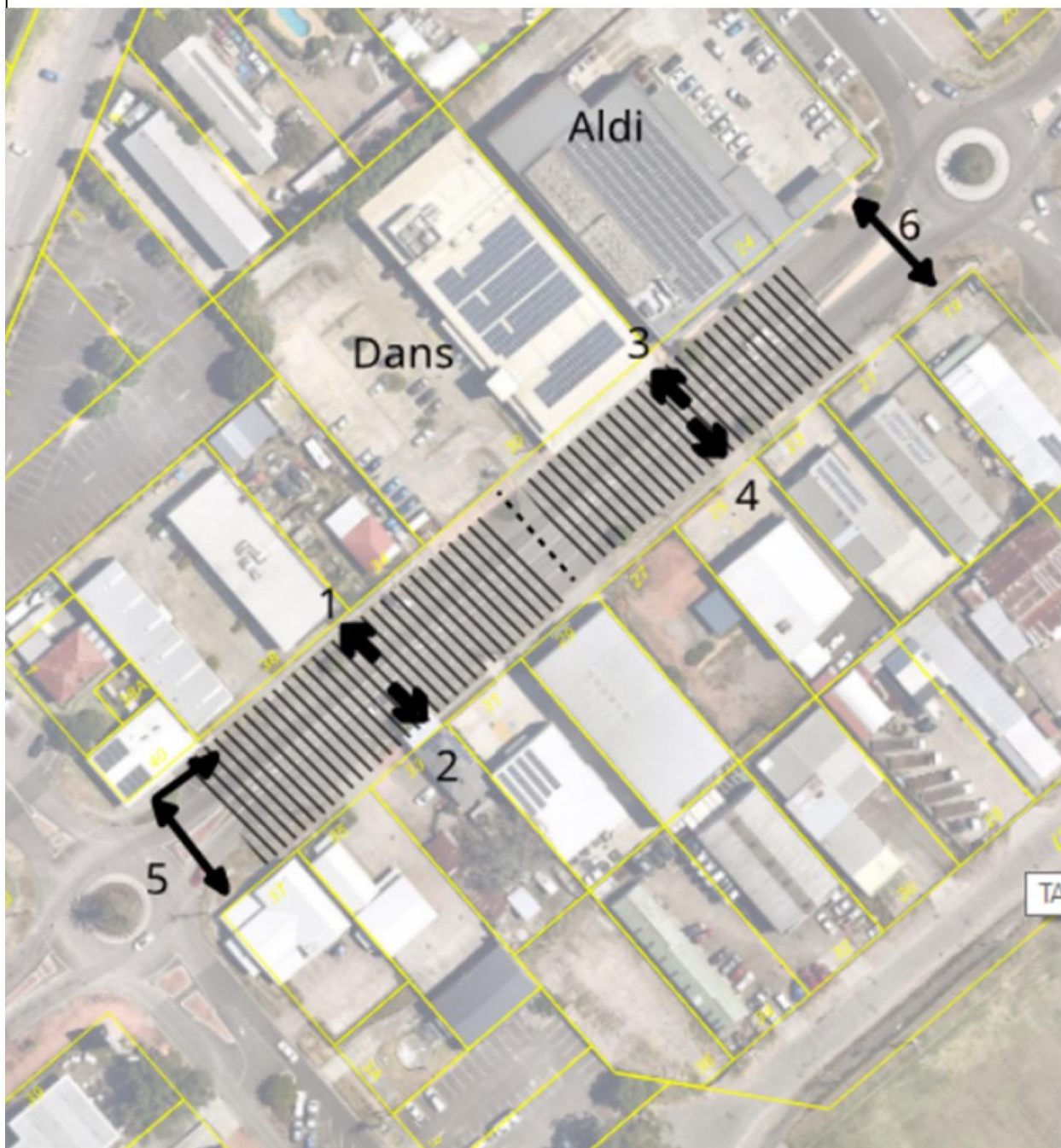
Pedestrian count

MAJOR ROAD : Port Stephens St
MINOR ROAD : Bourke to Kangaroo
SUBURB: Raymond Terrace

COUNTED BY : GO DATE 10.3.23 WEATHER : Dry

COMMENTS : Data collection for potential mid block refuge

[illegible]



B. Listed matters

Item: 15_04/23

Soldiers Point Road, Salamander Bay – Installation of signage associated with approved Development Application works

Requested by:

File: 138-2023-6-1

Background:

Council has received a Roads Act application associated with an approved development at No. 245 Soldiers Point Road. The development conditions of consent require the installation of parking controls, along the access driveway, servicing properties at 245-247 Soldiers Point Road, as well as construction of a section of Shared path, as identified in Council's Pathways Plan.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 168 – No Parking signs

TfNSW signs database – R5-40

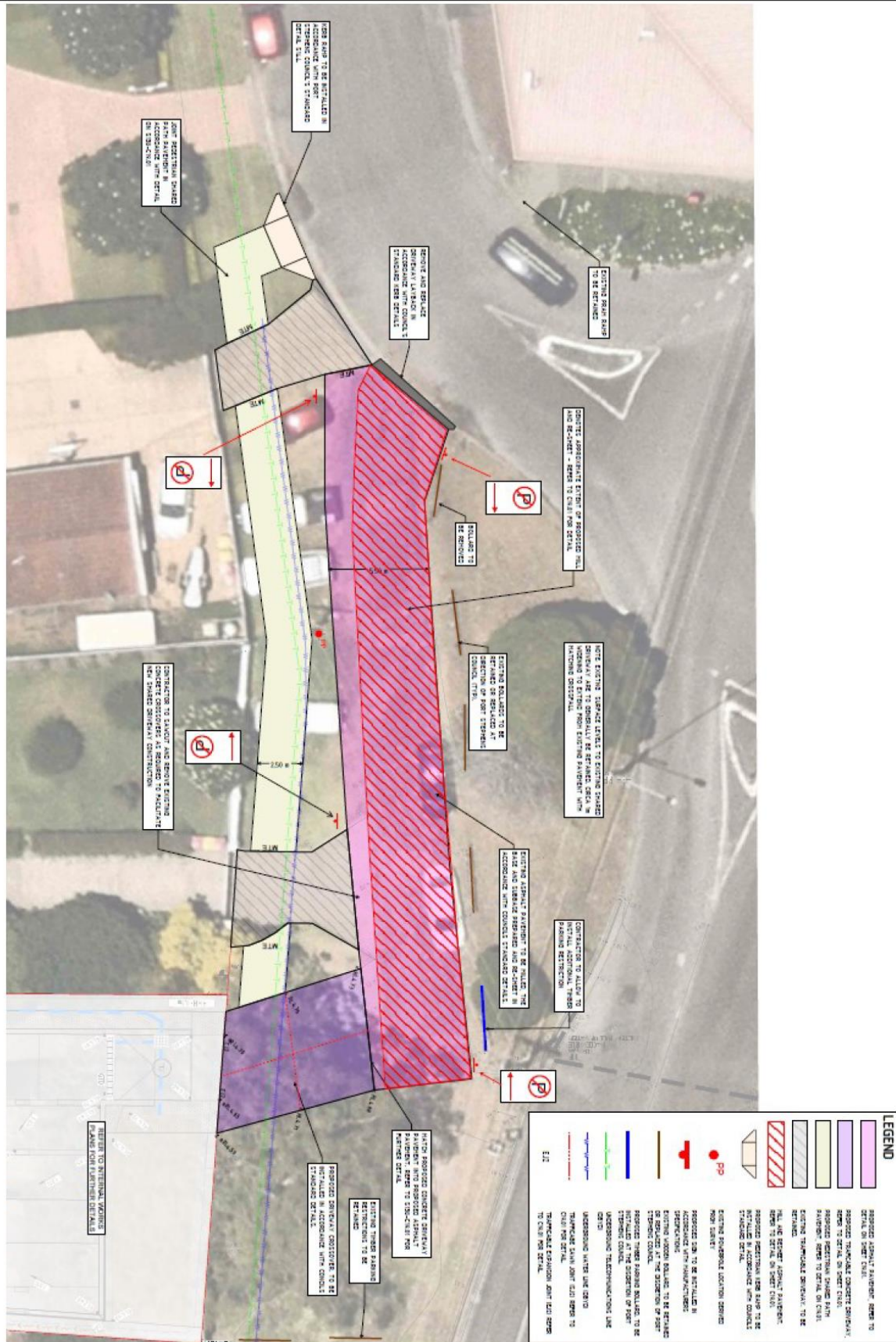
Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Committee's recommendation:

Install 'No Parking' signs on the service road at 245-247 Soldiers Point Road, as shown on the attached sketch, Annexure A.

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Item: 16_04/23

Sturgeon Street, Raymond Terrace – Road rehabilitation and formalisation of parking

Requested by: Port Stephens Council

File:

Background:

Council is preparing plans for road reconstruction works in Sturgeon Street, Raymond Terrace, between Jacaranda Avenue and Glenelg Street.

The project aims to improve the condition of the existing asset, formalise the road and improve safety. This will be achieved through pavement investigations, removal and replacement of failed pavement.

The project is to be funded through Local Roads and Community Infrastructure grant funding as well as Council funding.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 167 – No stopping signs, Rule 132 - Keeping to the left of the centre of a road or the dividing line, Rule 210 – Angle parking

TfNSW signs database – R5-40, R5-500

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Discussion:

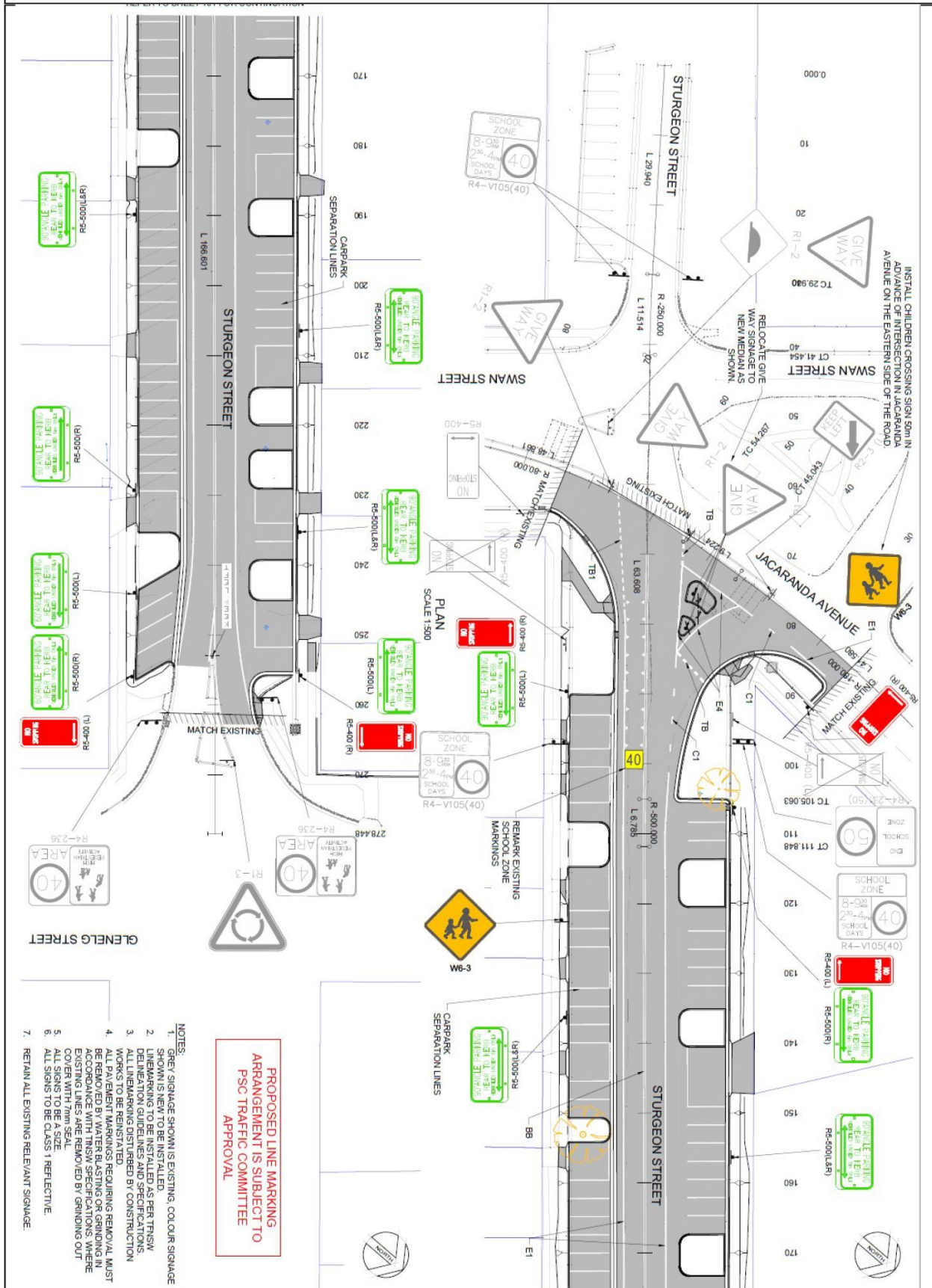
Cr Arnott expressed concern that there would be a loss of parking if spaces were formalised.

Committee's recommendation:

Approve the installation of 'No stopping', parking control signs and linemarking along Sturgeon Street, Raymond Terrace, as shown on the attached sketch, Annexure A.

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Item: 17_04/23

Ferodale Road, Medowie – Installation of ‘Left Only’ sign and linemarking

Requested by: A resident

File:

Background:

The resident writes: “The car park at Medowie community centre, near the new toilet block, needs a turn left only sign and a median strip installed as its a traffic hazard and an accident will happen soon”

Comment:

It is not clear that the driveway is 2-way and it was noted that it would be impossible to see oncoming traffic if the bus were there.

A Left-only exit would be more efficient but with the majority of the population living to the east, it may not be observed. A loop via Peppertree Road/Muir Street would not be too much trouble.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 88 – Left turn signs, Rule 132 - Keeping to the left of the centre of a road or the dividing line,

RMS signs database – R2-14 L

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Discussion:

Committee members noted that it is currently illegal to turn right out of the Community centre driveway

Committee’s recommendation:

Install ‘Left Only’ sign, Barrier line and painted island at the Community Centre car park driveway, as shown on the attached sketch, Annexure A.

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend

○ = Existing post ● = New post

Item: 18_04/23

Tarean Road, Karuah – Installation of bus zone signs at The Iron Bark Estate

Requested by: Busways

File:

Background:

Busways drivers report difficulty getting into the bus stop at the new estate at Karuah, as construction vehicles and workers are parking in front of the bus shelter so a sign is requested, if possible.

Comment:

At the time of inspections, tradie utes were parked close to the bus stop. This may not be an issue in future but keeping the bus stop clear for buses is supported.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 183 – Stopping in a bus zone

TfNSW signs database – R5-20

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Discussion:

Cr Arnott voiced concerns with bus stops being installed in residential areas, saying that it would be ideal if bus stops were located where they don't interfere with residential access.

Committee's recommendation:

Install Bus zone signs at the southbound bus stop at The Iron Bark estate on Tarean Road, Karuah, as shown on the attached sketch, Annexure A.

Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend

BZ = Bus Zone
UNR = Unrestricted parking

Item: 19_04/23

Masonite Road, Heatherbrae – Construction of a roundabout as part of the Kinross industrial subdivision

Requested by: ADW Johnson

File: 138-2023-13-1

Background:

Plans have been submitted to Council for the construction of a roundabout on Masonite Road, Heatherbrae, as part of the Kinross industrial subdivision.

Comment:

One of the legs of the roundabout will have to be modified in future, in order to accommodate the deviation of Masonite Road, as part of the M12RT bypass.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 167 – No stopping signs

TfNSW signs database – R5-400, R3-1, R2-3

Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Discussion:

Cr Arnott questioned the need for a roundabout at this intersection and raised concerns with the design of roundabouts generally and their impact on emergency response times.

Council officers advised that Council's Development Control Plan requires roundabouts at all 4-way intersections. Studies confirm that a well-designed roundabout is the safest form of intersection control and that fewer motor vehicle crashes resulting in casualty crashes occur at roundabouts than at intersections containing traffic signals, stop, or give-way signs.

The primary reason for the improved safety record for motor vehicles is that the relative speeds of vehicles are considerably lower at a well-designed roundabout than for other types of at-grade intersections. Controlling speeds through roundabouts by their design is paramount in maximising the safety performance for all road users.

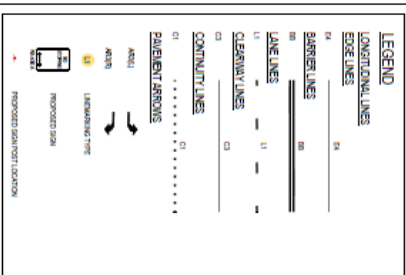
Council officers advised that discussions are ongoing between the developer, Council and TfNSW as to the most efficient way to facilitate the design and construction of this roundabout.

Committee's recommendation:

Approve installation of the required regulatory signage, as shown on the attached sketches, Annexure A.

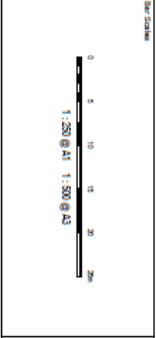
Support for the recommendation:

1	Unanimous	✓
2	Majority	
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



- PAVEMENT MARKING NOTES**
1. ALL MARKING TO BE IN ACCORDANCE WITH THE AUSTRALIAN STANDARD AS 1720.0.
 2. ALL MARKING MARKING TO BE IN ACCORDANCE WITH THE TROW.
 3. TRAFFIC LIGHTING TO BE IN ACCORDANCE WITH THE TROW.
 4. ALL MARKING TO BE IN ACCORDANCE WITH THE TROW.
 5. TRAFFIC LIGHTING TO BE IN ACCORDANCE WITH THE TROW.
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1	DATE OF APPROVAL	2024/04/04
2	DATE OF APPROVAL	2024/04/04
3	DATE OF APPROVAL	2024/04/04
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5	DATE OF APPROVAL	2024/04/04
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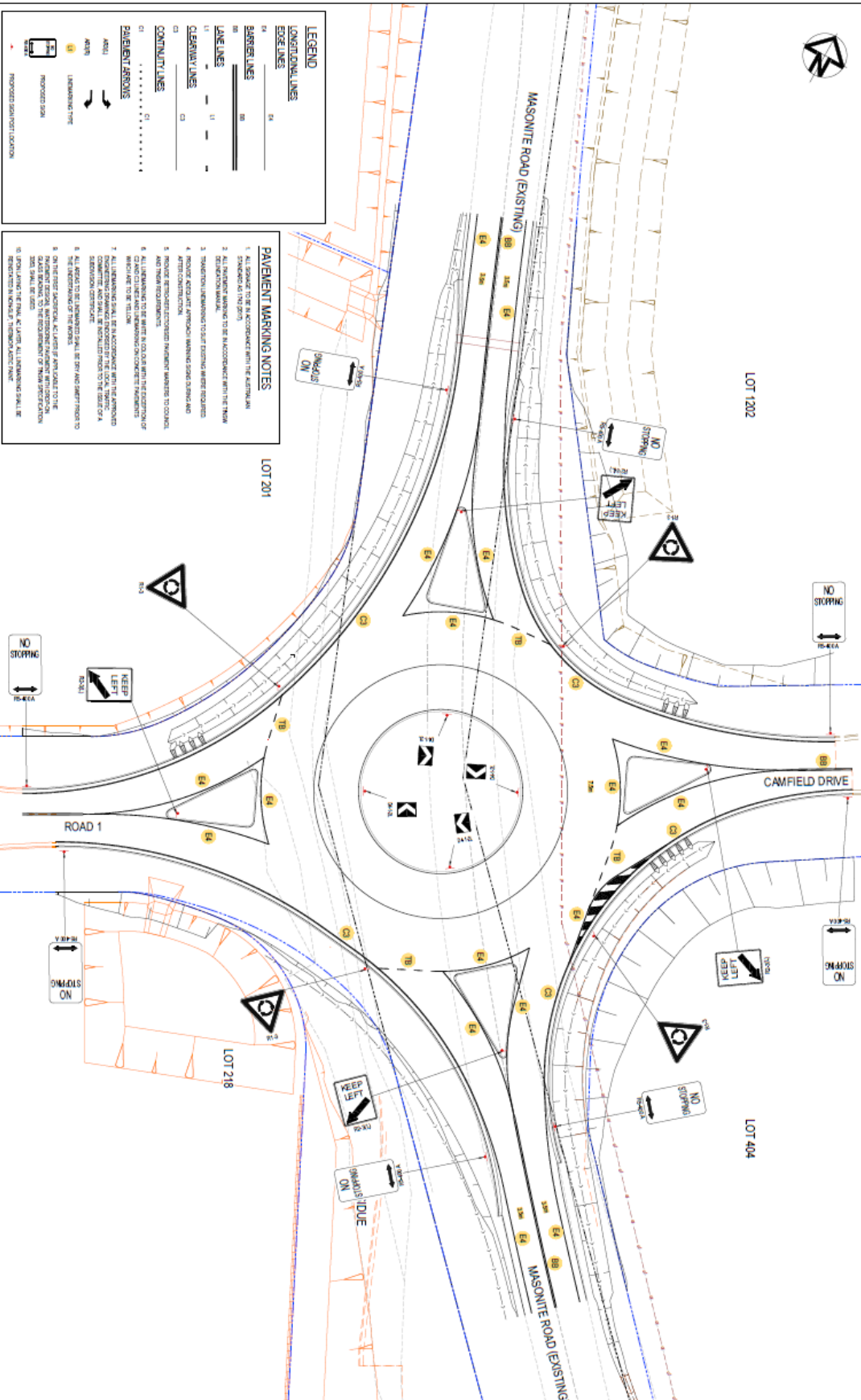
THIS DRAWING CANNOT BE COPIED OR REPRODUCED IN ANY FORM OR USED FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN PERMISSION OF ATEL.

CABP (GROUP) PTY LTD

Scale	1:250	System	AS
Check	GD/1984	Checked	GP
Drawn	AND	Approved	GP

KINROSS BUSINESS PARK
MASONITE ROAD
ROUNDABOUT PACKAGE
INTERIM ARRANGEMENT
PAVEMENT MARKING
AND SIGNPOSTING
PLAN

FOR APPROVAL
NOT TO BE USED FOR CONSTRUCTION
Z2-4004-C3081
A1
B



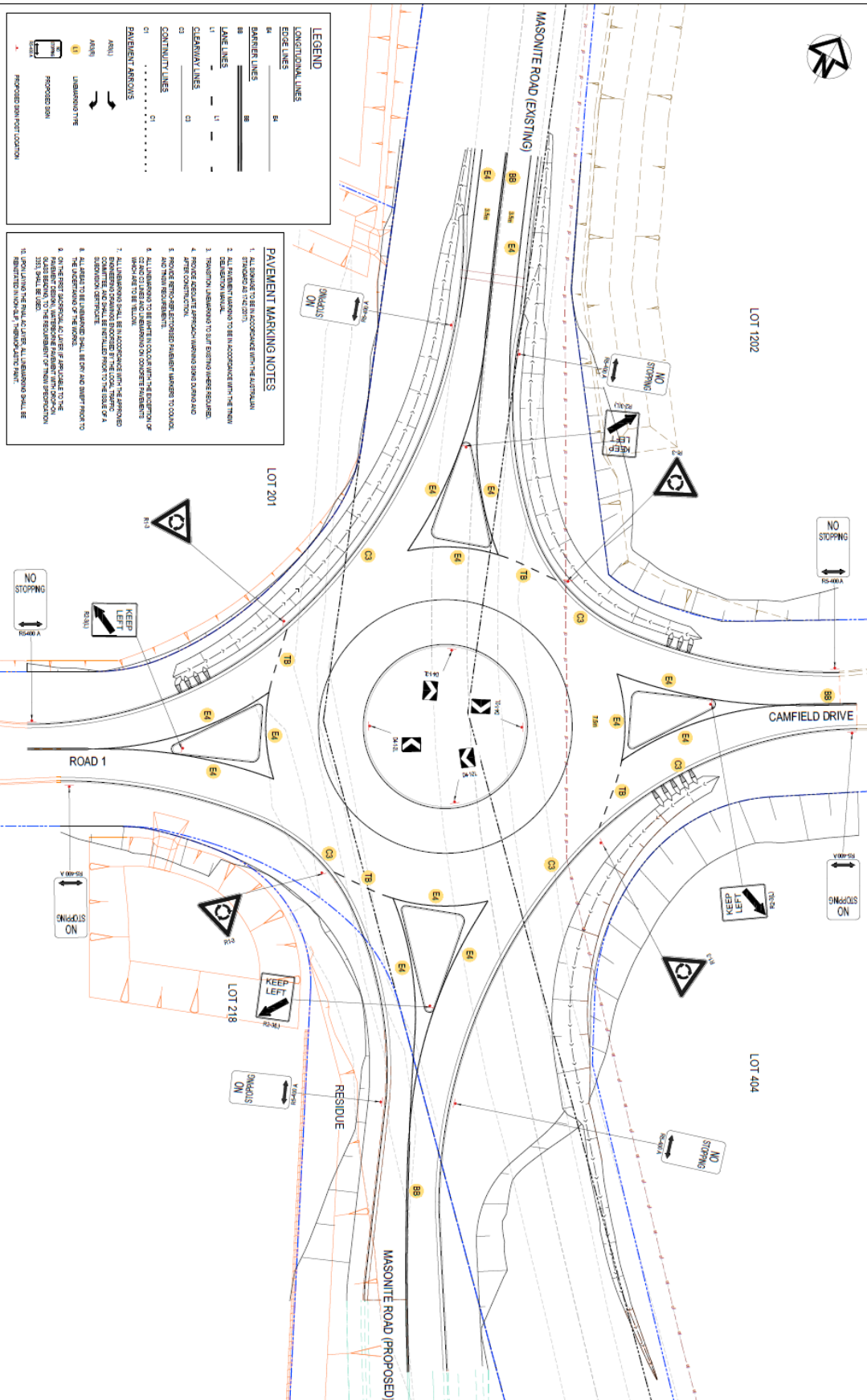


LOT 1202

LOT 404

LOT 201

LOT 218



LEGEND

- LOCATIONAL LINES
- EDGE LINES
- PAVEMENT LINES
- LANE LINES
- CLEARWAY LINES
- CONTINUITY LINES
- PAVEMENT ARROWS
- PAVEMENT TYPE
- PROPOSED SIGN
- PROPOSED SIGN POST LOCATION

PAVEMENT MARKING NOTES

1. ALL MARKING TO BE IN ACCORDANCE WITH THE AUSTRALIAN STANDARD AS 1720.2011
2. ALL MARKING MARKING TO BE IN ACCORDANCE WITH THE TYPICAL MARKING FOR THE ROAD TYPE
3. TRANSITION MARKING TO BE IN ACCORDANCE WITH THE TYPICAL MARKING FOR THE ROAD TYPE
4. PROPOSED MARKING TO BE IN ACCORDANCE WITH THE TYPICAL MARKING FOR THE ROAD TYPE
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9. ON THE FIRST APPROACH TO THE ROUNDABOUT, THE MARKING SHALL BE IN ACCORDANCE WITH THE TYPICAL MARKING FOR THE ROAD TYPE
10. ON THE SECOND APPROACH TO THE ROUNDABOUT, THE MARKING SHALL BE IN ACCORDANCE WITH THE TYPICAL MARKING FOR THE ROAD TYPE
11. ON THE THIRD APPROACH TO THE ROUNDABOUT, THE MARKING SHALL BE IN ACCORDANCE WITH THE TYPICAL MARKING FOR THE ROAD TYPE
12. ON THE FOURTH APPROACH TO THE ROUNDABOUT, THE MARKING SHALL BE IN ACCORDANCE WITH THE TYPICAL MARKING FOR THE ROAD TYPE

Scale		Client		Drawn		Project		Civil Engineers and Project Managers	
1:250		CABP (GROUP) PTY LTD		JL		KINROSS BUSINESS PARK		Lot 24, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	
1:500		CABP (GROUP) PTY LTD		JL		MASONITE ROAD		Lot 24, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	
1:1000		CABP (GROUP) PTY LTD		JL		ROUNDABOUT PACKAGE		Lot 24, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	
1:2500		CABP (GROUP) PTY LTD		JL		ULTIMATE ARRANGEMENT		Lot 24, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	
1:5000		CABP (GROUP) PTY LTD		JL		PAVEMENT MARKING		Lot 24, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	
1:10000		CABP (GROUP) PTY LTD		JL		AND SIGNPOSTING		Lot 24, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	
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1:50000		CABP (GROUP) PTY LTD		JL		FOR APPROVAL		Lot 24, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	
1:100000		CABP (GROUP) PTY LTD		JL		NOT TO BE USED FOR CONSTRUCTION		Lot 24, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	
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LOCALITY PLAN

Item: 20_04/23

Whealan Close, Heatherbrae – Request for ‘No Stopping’

Requested by: A Business operator

File: 339856

Background:

A local business operator has requested ‘No Stopping’ restrictions to deter people parking between their driveway and the intersection of Camfield Drive, obstructing access and sight distance.

Comment:

Inspection Committee members did not have any particular objections, given the amount of other available parking in the surrounding streets.

Legislation, Standards, Guidelines and Delegation:

NSW Road Rules – Rule 169 – No stopping on a road with a yellow edge line
Traffic control devices installed under Part 5.3 Div. 2 Road Transport Act 2013

Discussion:

Cr Arnott objected to the loss of on-street parking and requested that this item be deferred to allow consultation with impacted businesses.

Committee’s recommendation:

That this item be deferred

Support for the recommendation:

1	Unanimous	
2	Majority	✓
3	Split Vote	
4	Minority Support	
5	Unanimous decline	



Legend

— = C3 'No Stopping' line

The meeting closed at 10.20am