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ABN 16 744 377 876

## Mobile Food Notification - Privately Owned Land

In accordance with the Food Act 2003 and State Environmental  
Planning Policy (Exempt and Complying Development Codes) 2008

### ABOUT THIS FORM

Port Stephens Council is collecting your business details in accordance with the Food Act 2003. This form is to be used for mobile food and drink outlets operating on privately owned and managed land. For mobile food or drink outlets seeking to operate on Council owned and managed land, please contact Councils Commercial Operators Team on 02 4988 0255.

**Note:** Development consent may be required prior to undertaking any activities and submitting this form. Contact Council's Duty Planner on 4988 0255 to determine if development consent is required.

### PART A

### BUSINESS DETAILS

Business name	<input type="text"/>	Vehicle registration	<input type="text"/>
Garaged address	<input type="text"/>		
	<input type="text"/>	ABN	<input type="text"/>
Postal Address	<input type="text"/>		
Suburb	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>
Contact Person	<input type="text"/>		
Phone	<input type="text"/>	Email	<input type="text"/>
Food Safety Supervisor (if applicable)	<input type="text"/>		
Certificate number	<input type="text"/>	Certificate expiry	<input type="text"/> / <input type="text"/> / <input type="text"/>
Have you been granted a Food Business License with another Council?			<input type="checkbox"/> Yes <input type="checkbox"/> No
If 'Yes' please attach	Council of issue	<input type="text"/>	Date of issue
		<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Please list the types of food you will have available for sale:			
<input type="text"/>			
Address of privately owned land in which the mobile food or drink outlet intends to operate:			
<input type="text"/>			
Suburb	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>
Consent obtained from the landowner?			<input type="checkbox"/> Yes <input type="checkbox"/> No

## PART B

## APPLICANT DETAILS

Name	<input type="text"/>		
Phone	<input type="text"/>	Email	<input type="text"/>
Address	<input type="text"/>		
Suburb	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>

## PART D

## DECLARATION AND SIGNATURE OF APPLICANT

I have read, understood and will fully comply with all conditions relating to the Food Act 2003 and State Environmental Planning Policy (Exempt and Complying Development Codes) 2008. I declare that all the information provided on this form is accurate, complete and correct at the time of application.

Name	<input type="text"/>	Date	<input type="text"/>
Signature	<input type="text"/>		

## PART E

## SUBMIT

Please return your completed application to:

In person            116 Adelaide Street / PO Box 42  
or by post:           Raymond Terrace NSW 2324

Email: [Compliance@portstephens.nsw.gov.au](mailto:Compliance@portstephens.nsw.gov.au)

## OFFICE USE ONLY

Received	<input type="text"/>	File Number	<input type="text"/>		
Category	<input type="text"/>	Inspection Frequency	<input type="text"/>	No. FTE staff	<input type="text"/>

## PRIVACY

Port Stephens Council is committed to protecting your privacy. We take reasonable steps to comply with relevant legislation and Council policy.

**Purpose:** The purpose of this form is to obtain your business details in accordance with the Food Act 2003 in order to register your food business with Council.

**Intended recipients:** Council staff and third parties as appropriate.

**Supply:** Involuntary.

**Consequence of Non Provision:** The business will not be registered with Council for the purposes of the Food Act 2003.

**Storage and security:** This document will be placed on the relevant file and/or saved in Council's records management system in accordance with Council policy and relevant legislation.

**Access:** Please contact Council on 02 4988 0255 to enquire how you can access information.

## RESOURCES

[NSW Food Authority Mobile Food Vendors](#)

[NSW Food Authority Mobile Food Vending Guidelines](#)