



# Fees and charges

2021 to 2022: **Our place. Our plan.**

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Name	Year 20/21 Fee (incl. GST)	Fee (excl. GST)	GST	Year 21/22 Fee (incl. GST)
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## Port Stephens Council

### Environmental & Health Services

#### Animal Management

Annual permit – Dangerous/Restricted Dog	\$195.00	\$197.00	\$0.00	\$197.00
These fees are indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.				
Annual permit – Undesexed Cat	\$80.00	\$81.00	\$0.00	\$81.00
These fees are indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.				
Late Fee	\$0.00	\$18.00	\$0.00	\$18.00
Applicable if a permit is not paid for by 28 days after the permit requirement took effect.				
This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.				
Anti Barking Collars	\$49.00	\$45.45	\$4.55	\$50.00
Hire Anti Barking Collars				
Refund on return of anti-bark collar	\$168.00	\$154.55	\$15.45	\$170.00
Refund on return of item in working order/ undamaged				
Dangerous Dogs (declared under legislation) Collar (medium)	\$46.00	\$42.73	\$4.27	\$47.00
Dangerous Dogs (declared under legislation) Collar (Large)	\$51.00	\$47.27	\$4.73	\$52.00
Dangerous Dogs (declared under legislation) Collar (Extra-large)	\$66.50	\$60.91	\$6.09	\$67.00
Dangerous Dogs (declared under legislation) Signage	\$41.00	\$38.18	\$3.82	\$42.00

Name	Year 20/21 Fee (incl. GST)	Fee (excl. GST)	GST	Year 21/22 Fee (incl. GST)
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## Companion Animal – Lifetime Registration Fee

Cat – Desexed Sold by pound/shelter This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$0.00	\$0.00	\$0.00	\$0.00
Cat – Desexed or Not Desexed Not recommended, recognised breeder This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$0.00	\$56.00	\$0.00	\$56.00
Dog – Desexed By relevant age, not recommended, recognised breeder. This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$0.00	\$66.00	\$0.00	\$66.00
Dog – Desexed Sold by pound/shelter This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$0.00	\$0.00	\$0.00	\$0.00
Dog – Not Desexed or Desexed After relevant age This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$0.00	\$224.00	\$0.00	\$224.00
Dog – Working Working dog, Service of the State, Assistance Animal This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$0.00	\$0.00	\$0.00	\$0.00
Dog/Cat – Desexed By relevant age eligible pensioner. This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government	\$0.00	\$27.00	\$0.00	\$27.00

Name	Year 20/21 Fee (incl. GST)	Fee (excl. GST)	GST	Year 21/22 Fee (incl. GST)
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## Impounding

### Abandoned Vehicles

Impounding Fee	Actual costs incurred in securing, towing, transporting vehicle to holding yard by contractor			
Includes towing				
Storage	\$56.00	\$57.00	\$0.00	\$57.00

### Impounded Articles

Large articles	\$188.50	\$190.00	\$0.00	\$190.00
Small articles	\$61.50	\$62.00	\$0.00	\$62.00
Storage fee	\$56.00	\$57.00	\$0.00	\$57.00
Daily fee for up to 20 small articles or each large article.				

### Impounding Cats/Dogs

Impounding fee (Initial)	\$81.50	\$83.00	\$0.00	\$83.00
First occurrence within 12 month period				
Impounding fee	\$112.00	\$113.00	\$0.00	\$113.00
Subsequent impounding within 12 month period				
Each additional cat/dog	\$43.00	\$44.00	\$0.00	\$44.00
\$35.00 for each animal thereafter				
Surrender of Dog/Cat	\$102.00	\$103.00	\$0.00	\$103.00
Fee for first dog/cat				
Sustenance / maintenance fee	\$41.00	\$42.00	\$0.00	\$42.00
Veterinary costs				Actual cost incurred

Name	Year 20/21 Fee (incl. GST)	Fee (excl. GST)	GST	Year 21/22 Fee (incl. GST)
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## Impounding Cats/Dogs [continued]

Cat trap hire	\$40.00 per trap per week with an \$80.00 refundable deposit. The \$80.00 deposit will be refunded upon return of cat trap in working order and undamaged			
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## Miscellaneous

Advertising fee	Actual cost incurred			
Mostly for auctions or sale of vehicles				
Outstanding Notices	\$92.00	\$93.00	\$0.00	\$93.00
For outstanding notices issued under Local Government Act and Environmental Planning and Assessment Act				
Section 735A/121ZP Certificate				
Ranger Services	\$132.50	\$134.00	\$0.00	\$134.00
Outsourcing				

## Stock/Animals

Stock Collection Fee/Float Fee	\$100.00 plus Ranger Outsourcing per H/R			
Destruction of stock/animals	Actual cost incurred			
Sustenance/maintenance	\$51.00	\$52.00	\$0.00	\$52.00
Large stock (horse, cattle, etc.)				
Sustenance/maintenance	\$41.00	\$42.00	\$0.00	\$42.00
Small stock (sheep, goats, etc.)				
Veterinary costs	Actual cost incurred			

Name	Year 20/21 Fee (incl. GST)	Fee (excl. GST)	GST	Year 21/22 Fee (incl. GST)
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## Mortuaries

## Inspections

Inspection Fee – Holding Room and Mortuary	\$158.00	\$160.00	\$0.00	\$160.00
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## Onsite Sewerage Management Systems

### Septic Tanks

Approval to Operate – Application fee (initial)	\$127.50	\$128.00	\$0.00	\$128.00
Annual Approval to Operate (renewal)	\$127.50	\$129.00	\$0.00	\$129.00
Application Fee – Residential	\$311.00	\$314.00	\$0.00	\$314.00
Application Amendment – Residential	\$158.00	\$160.00	\$0.00	\$160.00
Application Fee – Commercial	\$651.00	\$656.00	\$0.00	\$656.00
Less than 10kl per day treatment capacity				
Application Amendment – Commercial	\$346.00	\$349.00	\$0.00	\$349.00
Less than 10kl per day treatment capacity				
Application Amendment – Commercial		By quotation prior to application lodgement. Quotation based on staff costs.		
Greater than 10kl per day treatment capacity				
Application Fee – Commercial		By quotation prior to application lodgement. Quotation based on staff costs.		
Greater than 10kl per day treatment capacity				
Inspection Fee – when associated with an application to install (residential or commercial)	\$122.50	\$124.00	\$0.00	\$124.00
Inspection Fee – Commercial (per hour, minimum 30 minutes)	\$295.00	\$298.00	\$0.00	\$298.00
Re-inspection fee (residential)	\$112.00	\$113.00	\$0.00	\$113.00
Pre-purchase inspection (Residential only)	\$336.00	\$339.00	\$0.00	\$339.00
Laboratory analysis				Actual costs incurred

Name	Year 20/21 Fee (incl. GST)	Fee (excl. GST)	GST	Year 21/22 Fee (incl. GST)
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## Septic Tanks [continued]

Peer Review – On Site Management System Application				Actual costs incurred
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## Public Safety

### Food Safety

Annual Administration Charge – food premises (small – up to 5 FTE food handlers)	\$390.00	\$390.00	\$0.00	\$390.00
FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business				
Annual Administration Charge – food premises (medium – more than 5 but not more than 50 FTE food handlers)	\$800.00	\$800.00	\$0.00	\$800.00
FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business				
Annual Administration Charge – food premises (large – more than 50 FTE food handlers)	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00
FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business				
Food Business Registration	\$51.00	\$52.00	\$0.00	\$52.00
New food business, change of food business, change of details				
Food business inspection fee	\$168.00	\$168.00	\$0.00	\$168.00
Inspection Fee – Mobile Food Vehicles	\$168.00	\$170.00	\$0.00	\$170.00
Community and charitable organisations are exempt				
Inspection Fee – when associated with a DA (non-licensed premises)	\$122.50	\$124.00	\$0.00	\$124.00
Inspection Fee – all food premises types – extended inspection (per hour, minimum 30 minutes)	\$284.00	\$284.00	\$0.00	\$284.00
Pre-purchase inspection – Commercial Premises	\$443.00	\$447.00	\$0.00	\$447.00
Improvement Notice – Food Premises – Administration Fee	\$330.00	\$330.00	\$0.00	\$330.00

### Other Commercial Premises or Applications

Inspection Fee (Commercial Premises)	\$158.00	\$160.00	\$0.00	\$160.00
Routine Inspection				



Name	Year 20/21 Fee (incl. GST)	Fee (excl. GST)	GST	Year 21/22 Fee (incl. GST)
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## Other Commercial Premises or Applications [continued]

Reinspection Fee (Commercial Premises)	\$127.50	\$129.00	\$0.00	\$129.00
Inspections required between normal inspection intervals				
Business Registration (Commercial Premises)	\$51.00	\$52.00	\$0.00	\$52.00
New Business or change of business or change of details				
Inspection Fee – when associated with a DA (commercial premises)	\$239.00	\$241.00	\$0.00	\$241.00
Underground Petroleum Storage System – Inspection	\$300.00	\$300.00	\$0.00	\$300.00
Underground Petroleum Storage System – Re-inspection	\$200.00	\$200.00	\$0.00	\$200.00
Open Burning Application	\$50.00	\$50.00	\$0.00	\$50.00
Boarding House Initial Compliance Investigation	\$250.00	\$250.00	\$0.00	\$250.00

## Legionella Control

Registration Fee	\$115.00	\$115.00	\$0.00	\$115.00
Inspection Fee	\$306.00	\$309.00	\$0.00	\$309.00
Water Samples	\$0.00	\$0.00	\$0.00	\$0.00
Legionella Control – annual administration fee	\$102.00	\$103.00	\$0.00	\$103.00

## Swimming Pool/Spa Inspections – Public Swimming Pool Program (Public Health Act)

Inspection Fee (first pool or spa)	\$183.50	\$185.00	\$0.00	\$185.00
Inspection fee (each additional pool or spa)	\$112.00	\$113.00	\$0.00	\$113.00
Re-inspection fee	\$183.50	\$185.00	\$0.00	\$185.00
Laboratory Analysis Fee		Cost of analysis charged by supplier		
Registration Fee	\$100.00	\$100.00	\$0.00	\$100.00
S19(1) Public Health Regulation 2012				