

MEETING MINUTES (DRAFT)



Meeting

Team Name: Medowie Planning Strategy Implementation Panel

Date: 28/11/2019

Time: 4.00pm

Venue: Medowie Sports and Business Centre

Chairperson:

Minutes: Matthew Borsato

Attendance

Cr Steve Tucker	Cr Chris Doohan	Heather Sharp (Community Representative)	Tim Buykz (PSC)	Matthew Borsato (PSC)
Amber Hermann (PSC)	Charlette Newall (PSC)	John Stanmore (Hunter Water Corporation)	Julia Irwin (Hunter Water Corporation)	

Apologies

Ryan Palmer (Mayor)	Cr Sarah Smith	Robert Dein (Business Representative)	Ben Niland (Business Representative)	Geoff Voigt (Community Representative)
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Item	Topic	Responsible Officer	Action/Decision	Date to be Completed
1.0	Update on developments and infrastructure works			
	<p>Service station at 795 Medowie Road (DA16-2019-339-1) Cr Doohan noted there has been significant community concern in relation to this DA (scheduled to be considered by Council at its meeting on 10 December 2019).</p> <p>The works to complete a full shared pathway between Boundary Road and the town centre are underway and will be completed soon. The pathway is identified in the Medowie Planning Strategy and is being provided through a Works in Kind Agreement with the developer of The Bower residential estate.</p>		N/A	N/A
2.0	Update from Hunter Water Corporation			
	<p>Hunter Water Corporation provided an update on a project to identify a preferred solution to the management of Campvale Drain.</p> <p>Hunter Water and Council are working together and have:</p> <ul style="list-style-type: none"> • Signed a Memorandum of Understanding to work together on solving the issues around Campvale Drain, • Engaged a consultant to pull together all the work already done by others and help develop some tools to assess options and find a solution acceptable to all parties. <p>Hunter Water Corporation would like to discuss the project and potential options with the Panel in January/February 2020.</p> <p>Council have recently cleaned their lower portion of Campvale Drain to remove sediment accumulation.</p>	Hunter Water Corporation	ACTION: HWC to attend the next Panel meeting.	April 2020 (completion of a report with preferred solution).

Item	Topic	Responsible Officer	Action/Decision	Date to be Completed
4.0	Town Centre Toilet Trial Project			
	<p>Council staff spoke to the Panel about a Medowie Town Centre Toilet trial project. The trial is to seek to work with local businesses to provide improved access to toilets provided by businesses, on a voluntary trial basis. The trial would be for three months and commence in the first quarter of 2020. Grants would be available for participating businesses to assist with costs for maintenance and cleaning. Signage is also proposed.</p> <p>The Panel including Cr Tucker noted that the Woolworths development approval includes a condition of consent that the toilet is to be made available for use (DA 16-2010-291-5). Panel members also advised that the toilet is in poor condition and not very clean.</p> <p>The Panel identified that the Council public toilet in the park, next to the community centre, requires improved maintenance and is not very clean.</p> <p>The Panel expressed some concerns about the trial including the need to improve the condition of existing facilities.</p>	-	<p>ACTION: Community and Recreation Services to review the state of the existing toilet in the small park next to the community centre and identify maintenance and cleaning that can be undertaken to improve the facility.</p>	Commence in March 2020 (T.B.C.)
3.0	PSC 2020 Community Projects (Medowie Town Centre Improvements)			
	<p>The Panel discussed potential ideas for Medowie Town Centre Improvements including:</p> <ul style="list-style-type: none"> - 7 Day Makeover (similar to Anna Bay). - Tree Lighting (for example of the large tree located mid-way along the northern side of Ferodale Road). - Beautifying the roundabout at the intersection of Medowie Road and Ferodale Road. - Public domain improvements focused on the areas between Peppertree road and the roundabout at the intersection of Medowie Road and Ferodale Road. - Cleaning up the pedestrian islands (for example at the front of the community centre and on Peppertree Road). 	-	<p>ACTION: Community Development and Engagement Team to undertake consultation with the Medowie community</p>	Community consultation February/March Expected start August 2020 Expected completion September 2020

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	<ul style="list-style-type: none"> - Improving the appearance of the area around the community centre. - Heather Sharp – Provision of a dedicated space for space for culture and art cultural activities in Medowie is needed, and recognition of local history generally. - Bob Dein – joining the town centre to community facilities (for example construct a shared path connecting the town centre to Yulong Park with a barbeque area) and construction of amenities; coordinated tree planting including the existing car park between the shops and the hotel; landscaping along Ferodale Road. - Ben Niland – Provided an example of a park in Tenambit; provision of active local open space for physical exercise, a green space with a picnic area. - Geoff Voigt – Public domain improvements along Peppertree Road. <p>Council's Community Development and Engagement Team will be in Medowie in the first quarter of 2020 to consult with the community about potential town centre improvement ideas.</p>			
6.0	Questions and discussion			
	Cr Doohan identified that the provision of emergency services in Medowie generally needs consideration and investigation.	-	-	-

MEETING CLOSED AT 5.30pm

NEXT MEETING

Date: TBA

Time: TBA

Venue: TBA