

## Senior Citizens Group Activities

| DAY                          | TIME       | ACTIVITY        |
|------------------------------|------------|-----------------|
| Monday                       | 10am       | Bingo           |
| Wednesday                    | 10.30am    | Bingo and lunch |
|                              | 2pm        | Indoor bowls    |
| Friday                       | 9am to 2pm | Computer Group  |
| Second Saturday of the month | 8am        | Mens breakfast  |
|                              | 10am       | Games afternoon |
| Second Monday of month       | 1pm        | Monthly meeting |

Other activities include day trips, holidays and concerts.

### For further information on Senior Citizen Group Activities contact:

**President** (02) 4987 1761  
**Secretary** (02) 4987 3104  
0437 898753

### Other regular activities at Hall include:

**Monday**  
Evening — Slimmers Group

**Tuesday**  
Morning — Arts and Crafts

**Wednesday**  
Evening — Yoga

**Tuesday and Friday**  
Evening — Taekwon-do

Contact the Hall Booking Officer for further details.

## Raymond Terrace Senior Citizens and Community Hall

17E Irrawang St Raymond Terrace

### Booking Officer

sencithall@portstephens.net  
0431 235 337

### Hall opening hours

All year round by prior arrangement

### After hours emergency contact

Port Stephens Council: (02) 4988 0255

### Fees and Charges

Fees and Charges are available on Port Stephens Council's website, search 'Raymond Terrace Senior Citizens Hall'

This facility is managed by community volunteers on behalf of Port Stephens Council.

# Raymond Terrace Senior Citizens and Community Hall

*A great facility for the whole community*



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PORT STEPHENS  
COUNCIL

**The Raymond Terrace Senior Citizens and Community Hall provides the local community with a place to create, celebrate, learn new skills, access information and most importantly, meet and socialise.**

The hall can cater for a diverse range of community and private functions, including social events, community activities, weddings, conferences and seminars.

The centre has the following facilities:

- Air-conditioned with seating for 120
- Commercial kitchen with dishwasher, microwave, large fridge and freezer
- Bathrooms including disabled toilet and shower
- Overhead projector with DVD and screen
- Free to air TV and sound system
- Polished tables and fabric chairs
- Polished timber and tile floor
- Off street parking with 26 spaces
- Security shutters and back to base security
- Security cameras

The Raymond Terrace Senior Citizens and Community Hall Committee welcomes your suggestions on how we can make this facility even better for our community.

**Fees and charges**

Please visit [portstephens.nsw.gov.au](http://portstephens.nsw.gov.au) and search 'Raymond Terrace Senior Citizens Hall' or contact the Booking Officer directly.

**Conditions of hire**

For full conditions of hire, visit [portstephens.nsw.gov.au](http://portstephens.nsw.gov.au) and search 'hall hire'.

**Bond**

The Bond is fully recoverable after the hall has been inspected and found to be in a neat, clean and undamaged condition. If damages occurs, money will be withheld to cover the cost. Hirers can be liable for expenses incurred if it is above the Bond amount.

**Keys**

Keys can be picked up from the Booking Officer prior to the hire date. Please return the keys on the day of hire, or the following day. If keys are lost, the hirer will be charged the cost of replacement keys.

**Alarm**

The hall is alarmed. Information will be provided by the Booking Officer.

**Fire safety**

Ensure that all fire exits remain clear and unobstructed at all times. A fire extinguisher and fire blanket are located in the kitchen.

**Smoking**

Smoking is not allowed in the hall or within 4 metres of the building.

**First Aid**

A First Aid Kit is located in the kitchen and defibrillator in the BBQ room.

**Incidents and hazards**

All incidents and hazards are to be reported to the hall committee (0431 235 337) or Council (4988 0255) within 24 hours.

**Cleaning and packing up**

General cleaning is the responsibility of the hirer, as per the Community Facility Use Agreement. A cleaning fee may be charged.

Cleaning equipment (broom, mop and bucket, cleaning products) is located in the BBQ room which is unlocked.

- Remove all rubbish from inside bins and place in 240L bins inside enclosure at front of hall (hall key gives access to the locked enclosure).
- Tables and chairs are required to be returned to their original locations, as per the photographs provided by the Booking Officer, and tables locked in place for safety reasons. (If tables and chairs are not placed correctly, costs incurred may be deducted from Bond.)

