

# TABLED DOCUMENT

## ITEM NO. 10

# DRAFT FEES AND CHARGES 2019-2020 SCHEDULE

Draft Fees and Charges 2019-2020

## ORDINARY COUNCIL MEETING 26 MARCH 2019



**PORT STEPHENS**  
C O U N C I L

# **Fees and Charges**

## **2019-2020**

**DRAFT**

## Table of Contents

PRICING POLICY .....	7
ADDITIONS AND DELETIONS .....	9
ADMINISTRATION SERVICES .....	10
Administration Fees.....	10
Advertising Spaces.....	10
Contractor Management .....	11
Events Management .....	11
Financial Management.....	17
Government Information Public Access .....	17
Applications .....	18
Legal Services.....	18
Licences .....	19
Liquor Licences .....	22
Property Licences .....	22
Memberships.....	23
Payments Management .....	24
Production Services .....	25
Property Administration.....	25
Property Services .....	25
Publications .....	26
Spatial Services .....	28
Port Stephens Council Internal Staff Catering .....	29
COMMUNITY SERVICES.....	31
Administration Building - Hire of Rooms .....	31
Cemetery Operations .....	31
Children's Services.....	34
Disability Services .....	37
Helicopter Landing Sites .....	37
Library Services .....	38
Halls & Community Centres .....	40
Sailing & Aquatic Club.....	51
Recreation Services Administration .....	51
Waste Management Services .....	52
Wharves/Foreshores/Boat Ramps.....	55
Visitor Information Centre .....	55
DEVELOPMENT & BUILDING SERVICES .....	57

Services and Administration.....	57
Rezoning and reclassification .....	60
Applications (including DAs, CCs, CDCs and S.68) .....	63
Certification .....	80
Other Certificates .....	84
Swimming Pools.....	85
Fire Safety .....	86
Caravan Parks, Manufactured Homes and Moveable Dwellings (S68) .....	86
Compliance .....	88
ENGINEERING & WORKS .....	89
Flooding Information .....	94
Drainage Management (Section 68 of Local Government Act 1993) .....	94
Kerb & Guttering.....	95
Private Utility Installation .....	96
Restorations .....	96
Roads Management (Section 138 of Roads Act 1993).....	97
Permits .....	99
Road Closures .....	100
Rural Address Post .....	101
Traffic .....	101
Survey & Land Services.....	101
Workshop .....	102
ENVIRONMENT & HEALTH SERVICES.....	104
Animal Management .....	104
Impounding .....	104
Mortuaries .....	106
Onsite Sewage Management Systems .....	106
Public Safety .....	107
Regulated Systems .....	109
Graffiti Management.....	110
ENVIRONMENTAL SERVICES .....	111
Biosecurity Weed Matter .....	111
HOLIDAY PARKS .....	112
Fingal Bay: Accommodation Tariffs MAXIMUM nightly rates .....	112
Halifax: Accommodation Tariffs MAXIMUM nightly rates .....	113
Shoal Bay - Conference Room Hire (Excludes Weddings).....	116

Shoal Bay Accommodation Tariffs MAXIMUM nightly rates .....	117
Treescape Accommodation Tariffs MAXIMUM nightly rates .....	118
Thou Walla Sunset Retreat Accommodation Tariffs MAXIMUM nightly rates .....	120
RECREATION & LEISURE SERVICES .....	128
Aquatic Centres - Lakeside Leisure Centre .....	128
Aquatic Centres - Tilligerry Aquatic Centre .....	133
Aquatic Centres - Tomaree Aquatic Centre .....	137
Sports Councils - Membership Fees and Arrangements .....	142
Sports Facilities Categories .....	143

DRAFT

## Pricing Policy

Sections 608-610 of the Local Government Act 1993 authorise Council to charge and recover fees for any service it provides apart from services for which the charging of a fee is prohibited. Council may waive all or part of a fee unless it is a fee regulated directly by the State Government. In determining whether a fee should be charged for a service Council will consider a number of principles, firstly, whether the service provides a public benefit or a private benefit.

A 'public' service is one where there is a general benefit to the community and where there is limited opportunity of collecting a fee, for example, roads and parks.

A 'private' service is one which provides a discernible private benefit to persons and which offers an opportunity of collecting a fee, for example processing a rezoning application. Where a service generates a private benefit then recovery of costs through a fee is appropriate.

## Pricing methods

Fees and charges made by Council will be classified according to the pricing structures as outlined below. Full cost pricing will apply to all of Council's fees and charges, except in the circumstances outlined in the alternative pricing structures.

### Full cost pricing

Council will recover all direct and indirect costs of the service (including on-costs, overheads and depreciation of assets employed).

### Partial cost pricing

Council will recover less than the full cost (as defined above).

Partial cost pricing may be used if shared benefits are derived from the provision of the service that accrue to the community as a whole as well as to individual users. It may also be applied where charging full cost recovery pricing will result in widespread evasion.

The price structure may also be used to stimulate demand for a service in the short term, although foregoing full cost recovery must be for a defined term only.

### Statutory pricing

The price of this service is determined by legislation and dependent on that price, Council may or may not recover its full costs, but has no discretion to do so.

### Market pricing

The price of the service is determined by examining alternative prices of surrounding service providers (this also may or may not recover the full cost of the service).

This pricing structure should apply in cases where the service is in competition with that provided by another council, agency or commercial provider and there is consequent pressure to set a price that will attract adequate usage of the service.

Market pricing should also apply where a service is predominantly provided for Council's in-house use, but sale to external markets will defray costs.

## Free (zero priced)

Some services may be provided free of charge and the whole cost determined as a community service obligation and may fall within the class of a public good. This price structure may be used where the services provide a broad community benefit; and/or it is impractical or inconceivable to charge for the service on a user basis.

The price structure may also apply where the service is a minor part of the overall operation of Council and the potential for revenue collection is so minor as to be outweighed by the cost of collection.

DRAFT

Additions/Deletions:

**Community Services p 40**

Halls & Community Centres

Fern Bay Community Hall 5 additions

Salt Ash Community Hall 6 deletions

Holiday Parks

General Services 3 additions

3 deletions

**Development & Building Services p 73**

Services and Administration

Certification fees 2 additions

Economic Development & Tourism

Markets 8 deletions

Engineering Services

Applications fees 1 addition

1 deletion

Engineering Works

Service Inspections 5 deletions

Property Services

Property Valuation 2 deletions

Administration Services

Legal Services 1 addition

Licences 12 additions

(Please note: Licence Fees – Category 1 – Annual Fees - \$3,000 is an addition)



## ADMINISTRATION SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Administration fees</b>						
Facsimile charge - incoming (first page)	Facsimile charge - incoming (first page)		\$0.58	\$6.40	Per page	Market Pricing
Facsimile charge - incoming (additional pages)	Facsimile charge - additional pages		\$0.17	\$1.85	Per page	Market Pricing
Facsimile charge - outgoing Australia (first page)	Facsimile charge - outgoing Australia (first page)		\$0.46	\$5.05	Per page	Market Pricing
Facsimile charge - outgoing Australia (additional pages)	Facsimile charge - outgoing Australia (additional pages)		\$0.17	\$1.85	Per page	Market Pricing
Facsimile charge - outgoing international (first page)	Facsimile charge - outgoing international (first page)		\$0.79	\$8.75	Per page	Market Pricing
Facsimile charge - outgoing international (additional pages)	Facsimile charge - outgoing international (additional pages)		\$0.25	\$2.75	Per page	Market Pricing
<b>Advertising Spaces</b>						
<b>Bus Shelter Panels</b>						
Installation of advertising	Installation of the advertising panel on the bus shelter by Council staff		\$29.09	\$320.00	Per Panel	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Economy Panel 1-2 panels	An advertising space that provides a combination of low exposure panels along lower trafficked roads. Best suited to the marketer on a tight budget.		\$6.82	\$75.00	Monthly per panel	Full Cost Pricing
Economy Panel 3+ panels	Discounted rate for multiple economy panels		\$6.14	\$67.50	Monthly per panel	Full Cost Pricing
Premium Panel 1-2 panels	A mix of panel exposures affixed to shelters on an assortment of trafficked roads. A popular choice amongst many advertisers.		\$8.18	\$90.00	Monthly per panel	Full Cost Pricing
Premium Panel 3+ panels	Discounted rate for multiple premium panels		\$7.27	\$80.00	Monthly per panel	Full Cost Pricing
Platinum Panel 1-2 panels	Our highest exposure panels on roads that receive moderate to very high traffic volumes. For those looking to make a substantial marketing impact.		\$9.55	\$105.00	Monthly per panel	Full Cost Pricing
Platinum Panel 3+ panels	Discounted rate for multiple panels.		\$8.64	\$95.00	Monthly per panel	Full Cost Pricing
<b>Contractor Management</b>						
Replacement of PSC Contractor Verification card			\$2.09	\$23.00	Per item	Full Cost Pricing
<b>Events Management</b>						
Category A Regional Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds, facilities and road reserves):						
High Impact Event attracting 15,000+ patrons per day and/or utilising 95% or more of venue						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Venue Hire			\$501.09	\$5,512.00	Per day	Market Pricing
Set up and pull down			\$250.73	\$2,758.00	Per day	Market Pricing
Bond			\$0.00	\$16,550.00	Per event	Market Pricing
High Impact Event attracting 12,000+ patrons per day and/or utilising 80-95% of venue						
Venue Hire			\$350.73	\$3,858.00	Per day	Market Pricing
Set up and pull down			\$175.55	\$1,931.00	Per day	Market Pricing
Bond			\$0.00	\$13,250.00	Per event	Market Pricing
High Impact Event attracting 10,000+ patrons per day and/or utilising 70-80% of venue						
Venue Hire			\$250.73	\$2,758.00	Per day	Market Pricing
Set up and pull down			\$125.54	\$1,381.00	Per day	Market Pricing
Bond			\$0.00	\$11,026.00	Per event	Market Pricing
Medium Impact Event attracting 8,000+ patrons per day and/or utilising 60-70% of venue						
Venue Hire			\$150.55	\$1,656.00	Per day	Market Pricing
Set up and pull down			\$75.54	\$831.00	Per day	Market Pricing
Bond			\$0.00	\$8,818.00	Per event	Market Pricing
Medium Impact Event attracting 6,000+ patrons per day and/or utilising 50-60% of venue						
Venue Hire			\$100.55	\$1,106.00	Per day	Market Pricing
Set up and pull down			\$50.00	\$550.00	Per day	Market Pricing
Bond			\$0.00	\$6,615.00	Per event	Market Pricing
Medium Impact Event attracting 4,000+ patrons per day and/or utilising 40-50% of venue						
Venue Hire			\$71.36	\$785.00	Per day	Market Pricing
Set up and pull down			\$35.36	\$389.00	Per day	Market Pricing
Bond			\$0.00	\$4,408.00	Per event	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Low Impact Event attracting 2,000+ patrons per day and/or utilising 30-40% of venue						
Venue Hire			\$40.46	\$445.00	Per day	Market Pricing
Set up and pull down			\$25.09	\$276.00	Per day	Market Pricing
Low Impact Event attracting 500+ patrons per day. and/or utilising 20-30% of venue						
Venue Hire			\$30.46	\$335.00	Per day	Market Pricing
Set up and pull down			\$15.18	\$167.00	Per day	Market Pricing
Low Impact Event attracting 1 - 500 patrons per day and/or utilising up to 20% of venue						
Venue Hire			\$15.18	\$167.00	Per day	Market Pricing
Set up and pull down			\$7.46	\$82.00	Per day	Market Pricing
Category B District Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds, facilities and road reserves):						
High Impact Event attracting 15,000+ patrons per day and/or utilising 95% or more of venue						
Venue Hire			\$250.82	\$2,759.00	Per day	Market Pricing
Set up and pull down			\$125.45	\$1,380.00	Per day	Market Pricing
Bond			\$0.00	\$8,268.00	Per event	Market Pricing
High Impact Event attracting 12,000+ patrons per day and/or utilising 80-95% of venue						
Venue Hire			\$220.36	\$2,424.00	Per day	Market Pricing
Set up and pull down			\$110.18	\$1,212.00	Per day	Market Pricing
Bond			\$0.00	\$6,615.00	Per event	Market Pricing
High Impact Event attracting 10,000+ patrons per day and/or utilising 70-80% of venue						
Venue Hire			\$191.00	\$2,101.00	Per day	Market Pricing
Set up and pull down			\$95.00	\$1,045.00	Per day	Market Pricing
Bond			\$0.00	\$5,510.00	Per event	Market Pricing
Medium Impact Event attracting 8,000+ patrons per day and/or utilising 60-70% of venue						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Venue Hire			\$160.64	\$1,767.00	Per day	Market Pricing
Set up and pull down			\$80.36	\$884.00	Per day	Market Pricing
Bond			\$0.00	\$3,307.00	Per event	Market Pricing
Medium Impact Event attracting 6,000+ patrons per day and/or utilising 50-60% of venue						
Venue Hire			\$120.54	\$1,326.00	Per day	Market Pricing
Set up and pull down			\$60.27	\$663.00	Per day	Market Pricing
Bond			\$0.00	\$1,105.00	Per event	Market Pricing
Medium Impact Event attracting 4,000+ patrons per day and/or utilising 40-50% of venue						
Venue Hire			\$80.27	\$883.00	Per day	Market Pricing
Set up and pull down			\$40.18	\$442.00	Per day	Market Pricing
Bond			\$0.00	\$883.00	Per event	Market Pricing
Low Impact Event attracting 2,000+ patrons per day and/or utilising 30-40% of venue						
Venue Hire			\$50.00	\$550.00	Per day	Market Pricing
Set up and pull down			\$25.00	\$275.00	Per day	Market Pricing
Low Impact Event attracting 500+ patrons per day and/or utilising 20-30% of venue						
Venue Hire			\$30.00	\$330.00	Per day	Market Pricing
Set up and Pull down			\$15.27	\$168.00	Per day	Market Pricing
Low Impact Event attracting 1 - 500 patrons per day and/or utilising up to 20% of venue						
Venue Hire			\$15.27	\$168.00	Per day	Market Pricing
Set up and pull down			\$7.46	\$82.00	Per day	Market Pricing
Category C Local Open Space (including: parks, reserves, bushland reserves, foreshore, sportsgrounds, facilities and road reserves):						
High Impact Event attracting 15,000+ patrons per day and/or utilising 95% or more of venue						
Venue Hire			\$125.45	\$1,380.00	Per day	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Set Up and Pull Down			\$75.45	\$830.00	Per day	Market Pricing
Bond			\$0.00	\$3,856.00	Per event	Full Cost Pricing
High Impact Event attracting 12,000+ patrons per day and/or utilising 80-95% of venue						
Venue Hire			\$110.18	\$1,212.00	Per day	Market Pricing
Set Up and Pull Down			\$60.27	\$663.00	Per day	Market Pricing
Bond			\$0.00	\$2,479.00	Per event	Full Cost Pricing
High Impact Event attracting 10,000+ patrons per day and/or utilising 70-80% of venue						
Venue Hire			\$100.46	\$1,105.00	Per day	Market Pricing
Set Up and Pull Down			\$50.09	\$551.00	Per day	Market Pricing
Bond			\$0.00	\$1,380.00	Per event	Full Cost Pricing
Medium Impact Event attracting 8,000+ patrons per day and/or utilising 60-70% of venue						
Venue Hire			\$90.09	\$991.00	Per day	Market Pricing
Set Up and Pull Down			\$45.18	\$497.00	Per day	Market Pricing
Bond			\$0.00	\$1,047.00	Per event	Full Cost Pricing
Medium Impact Event attracting 6,000+ patrons per day and/or utilising 50-60% of venue						
Venue Hire			\$80.27	\$883.00	Per day	Market Pricing
Set Up and Pull Down			\$40.18	\$442.00	Per day	Market Pricing
Bond			\$0.00	\$938.00	Per event	Full Cost Pricing
Medium Impact Event attracting 4,000+ patrons per day and/or utilising 40-50% of venue						
Venue Hire			\$70.09	\$771.00	Per day	Market Pricing
Set Up and Pull Down			\$34.73	\$382.00	Per day	Market Pricing
Bond			\$0.00	\$830.00	Per event	Full Cost Pricing
Low Impact Event attracting 2000+ patrons per day and/or utilising 30-40% of venue						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Venue Hire			\$50.09	\$551.00	Per day	Market Pricing
Set up and Pull Down			\$25.09	\$276.00	Per day	Market Pricing
Low Impact Event attracting 500+ patrons per day and/or utilising 20-30% of venue						
Venue Hire			\$30.00	\$330.00	Per day	Market Pricing
Set Up and Pull Down			\$15.27	\$168.00	Per day	Market Pricing
Low Impact Event attracting 1 - 500 patrons per day and/or utilising up to 20% of venue						
Venue Hire			\$15.18	\$167.00	Per day	Market Pricing
Set Up and Pull Down			\$7.46	\$82.00	Per day	Market Pricing
Event Administration Fees						
Event Administration Charge - Commercial event organisers			\$45.09	\$496.00	Per event	Market Pricing
Event Administration Charge - Community Groups and Registered Charities based in Port Stephens Local Government Area			\$5.00	\$55.00	Per event	Partial Cost Pricing
Event Administration Charge - Community Groups and Registered Charities based outside Port Stephens Council Local Government Area			\$15.00	\$165.00	Per event	Partial Cost Pricing
Event Administration Charge - Private ceremonies (including weddings and christenings)			\$15.64	\$172.00	Per event	Market Pricing
Site meetings (Parks coordinator/s, trade services, event staff)			\$8.91	\$98.00	Per hour or part thereof	Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Use of Council Electricity (Port Stephens Local Government Area Community Groups and Registered Charities)			\$3.18	\$35.00	Per day	Market Pricing
Use of PSC Electricity for commercial events			\$0.00	Usage based on meter readings and charged at Council's rate	Per event	Full Cost Pricing
Use of PSC electricity for commercial events rated low impact			\$4.09	\$45.00	Per event	Full Cost Pricing
Event - Electrical inspection fee			\$34.36	\$378.00	Per event	Market Pricing
Event - Electrical Test and Tag			\$0.64	\$7.00	Per item	Market Pricing
Event Administration Charge - Commercial event organisers - Low Impact Event			\$16.82	\$185.00	Per event	Market Pricing
Financial Management						
Tenders						
Expression of Interest	Minimum fee	Available free on web	\$0.00	\$55.00	Per Tender	Full Cost Pricing
Standard Tender	Minimum fee	Available free on web	\$0.00	\$55.00	Per Tender	Full Cost Pricing
Regulated Tenders	Minimum fee	Available free on web	\$0.00	\$55.00	Per Tender	Full Cost Pricing
Complex Tenders	Minimum fee	Available free on web	\$0.00	\$75.00	Per Tender	Full Cost Pricing
Payment processing						
Credit card fees	Applicable to payments made by credit card	GST applies to the fee if the original item/service supplied is taxable	\$0.00	Up to 1% of transaction value.		Full Cost Pricing
Government Information Public Access						
Formal application						



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Formal application fee - individual	Application fee by a natural person about their personal affairs or other person (Government Information (Public Access) Act 2009)	Subject to 50% reduction for financial hardship and public interest reasons	\$0.00	\$30.00	Per application	Statutory Pricing
Formal application fee - corporation	(Government Information (Public Access) Act 2009)		\$0.00	\$30.00	Per application	Statutory Pricing
Formal application processing fee	Processing charge payable by a natural person about their personal affairs (Government Information (Public Access) Act 2009)	Charged per hour after first 20 hours for an individual, or if about another person or body, the fee is per hour. Subject to 50% reduction for financial hardship and public interest reasons	\$0.00	\$30.00	Per application	Statutory Pricing
Formal application: Internal Review - application fee	No processing fee applies. (Government Information (Public Access) Act 2009)	Subject to 50% reduction for financial hardship and public interest reasons	\$0.00	\$40.00	Per review	Statutory Pricing
Informal request						
Informal request	No processing fee applies. Government Information (Public Access) Act 2009		\$0.00	\$0.00		Statutory Pricing
Information Privacy						
Applications						
Amendment of records	Privacy and Personal Information Protection Act 1998		\$0.00	\$0.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Application fee for private information - not related to health records	Photocopy charges will apply. Privacy and Personal Information Protection Act 1998		\$0.00	\$0.00		Free (zero priced)
<b>Legal Services</b>						
<b>Subpoena</b>						
Subpoena to give evidence			\$0.00	Ordinary salary of Council Officer and any additional expenses associated with attendance at Court may be required to be paid		Full Cost Pricing
Subpoena to produce documents	Conduct money at time of service		\$0.00	\$128.10		Full Cost Pricing
Subpoena to produce documents	Conduct Money - urgent matters at time of service		\$0.00	\$231.70		Full Cost Pricing
Subpoena to produce documents	Photocopying		\$0.00	Refer to charges under photocopying		
Subpoena to produce documents	Provision of documents saved to electronic media, i.e. CD/DVD/USB (up to 8GB)		\$0.00	\$10.00		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Subpoena to produce documents	Provision of documents electronically via email or drop box (when possible)		\$0.00	Photocopying charges for documents where printing is required before saving electronically for production. Balance of documentation which does not require printing - nil charge only time spent		Full Cost Pricing
Subpoena to produce documents	Statutory fee for producing documents - hourly rate for staff time, charged in accordance with the Local Government Act		\$0.00	\$54.20	Per hour	Full Cost Pricing
Licences						
Commercial Operator's Licence - Water/Land Activities						
<p><b>Category 1 Location:</b> Shoal Bay Foreshore Boat Ramp (A), Shoal Bay Foreshore Adjacent Public Wharf (B), Shoal Bay Beach Road Adjacent Harbourside Haven (C), Shoal Bay Foreshore at Intersection of Harwood Avenue and Beach Road (D), Nelson Bay Foreshore on Victoria Parade adjacent to Kiosk and Carpark, Nelson Bay Foreshore on Victoria Parade adjacent Fly Point amenities. These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, and Other Tourism and Adventure Activities.</p> <p><b>Category 1 Location:</b> Fly Point (suitable as dive site), Nelson Bay Foreshore on Victoria Parade adjacent to Kiosk and Carpark (bike hire and tours)</p>						
Administration fee	Establishment and management of licence	Payable once at the commencement or recommencement of a licence	\$0.00	\$700.00	Per licence	Market Pricing
Licence fee	Category 1	Annual fee	\$272.73	\$3,000.00	Per licence	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Commercial Operator's Licence - Water/Land Activities</b> <b>Category 3 Location:</b> Fisherman's Bay Foreshore Reserve, Bagnall Beach Foreshore adjacent Pantawarra Street, Caswell Reserve, George's Reserve, Forster Park Foreshore, Peace Park Boat Ramp, Taylors Beach. These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, Other Tourism and Adventure Activities. <b>Category 3 Location:</b> Bagnall Beach Foreshore adjacent Pantawarra Street. This location is suitable for example for Bike hire and Tours						
Administration fee	Establishment and management of licence	Payable once at the commencement or recommencement of a licence	\$0.00	\$700.00	Per licence	Market Pricing
Licence fee	Category 3	Annual fee	\$0.00	\$1,500.00	Per licence	Market Pricing
<b>Commercial Operator's Licence - Water/Land Activities</b> <b>Category 2 Location:</b> Birubi Beach, Fingal Beach (A), Fingal Beach (B), One Mile Beach. These locations are suitable for example for Surf School, Other Tourism, Adventure and Beach Activities. <b>Category 2 Location:</b> Dutchman's Beach 1, Dutchman's Beach 2, Fitzgerald Bridge Boat Ramp, Roy Wood Reserve. These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, Other Tourism and Adventure Activities						
Administration fee	Establishment and management of licence	Payable one at the commencement or recommencement of a licence	\$0.00	\$700.00	Per licence	Market Pricing
Licence fee	Category 2	Annual fee	\$0.00	\$2,000.00	Per licence	Market Pricing
<b>Commercial Operator's Licence - Land-based Activities</b> The following sites are suitable for example for Boot camps, Personal Training, Tai Chi, Pilates, Other Suitable Fitness Activities: Birubi Beach, Robinson Reserve, Conroy Park, Fingal Bay Foreshore Reserve, Fingal Bay Oval, Fingal Beach (A), Fingal Beach (B) Boat ramp end, Tom O Dwyer Oval, Fisherman's Bay Park, Hinton Foreshore, Stuart Park, Aliceton Reserve, Lionel Morton Oval, Kooindah Park, Mallabula Sports Complex, Boyd Oval, Coachwood Drive Reserve 2, Ferodale Sports Park, Kindlebark Oval, Yulong Oval, Bill Strong Oval, Dutchman's Beach Reserve, Fly Point Reserve, Little Beach Reserve, Neil Carroll Park, Tomaree Sports Complex, One Mile Beach, Alton Park Reserve, Boomerang Park, King Park Sports Complex, Lakeside Reserve 2, Lakeside Reserve 3, Lakeside Sports Complex, Ross Walbridge Reserve, Vi Barnett Oval, Bagnall Beach Road Detention Basin, Joe Redman Reserve, Korora Oval, Salamander Sports Complex, Brandon Park, Seaham Park, Everitt Park, Bowthorne Park.						
Administration fee	Establishment and management of licence	Payable once at the commencement or recommencement of a licence	\$0.00	\$200.00	Per licence	Market Pricing
Licence fee	One to three sites. Maximum 3 sites per licence	Payable once at the commencement or recommencement of a licence	\$0.00	\$500.00	Per licence	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Administration fee	Establishment and management of licence - Mobile retail operators	Payable once, at the commencement or recommencement of a licence	\$18.18	\$200.00		Rate of Return Pricing
Licence fee		Payable once, at the commencement or recommencement of a licence	\$45.45	\$500.00		Market Pricing
Administration Fee	Establishment and management of licence - Mobile food operators council land	Payable once, at the commencement or recommencement of a licence	\$18.18	\$200.00		Market Pricing
Licence Fee		Payable once, at the commencement or recommencement of a licence	\$45.45	\$500.00		Market Pricing
Administration Fee	Establishment and management of licence - Mobile food operators other land	Payable once, at the commencement or recommencement of a licence	\$18.18	\$200.00		Market Pricing
Licence fee		Payable once, at the commencement or recommencement of a licence	\$0.00			Market Pricing
Administration Fee	Establishment and management of licence - Markets	Payable once, at the commencement or recommencement of a licence	\$63.64	\$700.00		Market Pricing
Administration Fee	Establishment and management of licence - Markets	Payable once, at the commencement or recommencement of a licence	\$63.64	\$700.00		Market Pricing
Administration Fee	Establishment and management of licence - Markets	Payable once, at the commencement or recommencement of a licence	\$63.64	\$700.00		Market Pricing
Administration Fee	Establishment and management of licence - Markets	Payable once, at the commencement or recommencement of a licence	\$63.64	\$700.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Licence Fee		Payable once, at the commencement or recommencement of a licence	\$272.73	\$3,000.00		Market Pricing
Administration Fee	Establishment and management of licence - Not for Profit. Fee determined upon application.	Licence and Admin fee subject to % discount based on review of weighting criteria by Council review panel	\$0.00	\$0.00		Partial Cost Pricing
Licence fee	Fee determined upon application.	Licence and Admin fee subject to % discount based on review of weighting criteria by Council review panel	\$0.00	\$0.00		Partial Cost Pricing
Administration Fee	Establishment and management of licence - Temporary Licence. Fee determined upon application.	Price based of trial - Annual price divided by months - or weighted criteria if not for profit	\$0.00	\$0.00		Partial Cost Pricing
Licence Fee	Fee determined upon application.	Price based of trial - Annual price divided by months - or weighted criteria if not for profit	\$0.00	\$0.00		Partial Cost Pricing
<b>Liquor Licences</b>						
Liquor Licence Application Search Fee			\$0.00	\$107.10	Per search	Market Pricing
<b>Property Licences</b>						
Licence Administration fee - commercial/corporate	Applicable once per licence term, exclusive of licence fees which are subject to market assessment		\$0.00	\$580.00		Market Pricing
Licence Administration fee - Community Groups	Applicable once per licence term, exclusive of licence fees which are subject to individual assessment		\$0.00	\$175.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Temporary Licences	Temporary Licences		\$0.00	\$240.00		Market Pricing
<b>Part A Residential Stratum Structure</b>						
Licence preparation costs	Residential structures at stratum level over Council land, roads and road reserves		\$0.00	\$240.00		Market Pricing
Duplication of licence documentation previously issued	Duplication of licence documentation previously issued		\$0.00	\$25.00		Market Pricing
<b>Part B Commercial Stratum Structure Licence</b>						
Awnings supported by posts at ground level and like structures at stratum level over Council land, roads and road reserves	Fee applicable once per licence term	Required to have Port Stephens Council noted in the certificate of currency	\$0.00	\$255.00		Market Pricing
Balcony utilised for commercial activities e.g. seating/entertainment areas of restaurant	Commercial fee subject to market assessment	Required to have Port Stephens Council noted in the certificate of currency	\$0.00	Commercial fee subject to market assessment		Market Pricing
Cantilevered Awnings and like structures at stratum level over Council land, roads and road reserves	Fee applicable once per licence	Required to have Port Stephens Council noted in the certificate of currency	\$0.00	\$255.00		Market Pricing
Duplication of licence documentation previously issued	Duplication of licence documentation previously issued		\$0.00	\$30.00		Market Pricing
<b>Temporary footway structures</b>						
Application for permit or right to place advertising sign or clothes rack etc. on part of footway adjacent to the shop	No fee - due to council resolution		\$0.00	\$0.00	Per application	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Annual rental for permit or right to place advertising sign or clothes rack etc. on part of footway adjacent to the shop	No fee - due to council resolution		\$0.00	\$0.00	Per year or part thereof	Full Cost Pricing
Additional space	No fee - due to council resolution		\$0.00	\$0.00	Per square metre	Full Cost Pricing
<b>Memberships</b>						
<b>Sister Cities</b>						
Adult			\$0.91	\$10.00	Per annum	Market Pricing
Family			\$2.27	\$25.00	Per annum	Market Pricing
Youth			\$0.45	\$5.00	Per annum	Market Pricing
<b>Parking</b>						
<b>Parking Meters</b>						
Off-peak A	4P & 8P Mon-Fri outside periods of time noted below. (No fee on Victoria Pde due to Council resolution)		\$0.29	\$3.20	Per hour	Market Pricing
Off-peak B	4P & 8P Sat-Sun and Public Holidays		\$0.38	\$4.20	Per hour	Market Pricing
Off-peak C	4P & 8P Mon - Fri; and for the periods; 00:00am 13th April – 11.59pm 28th April and 00:00am 6th July – 11.59pm 21st July and 00:00am 28th September – 11.59pm 13th October.		\$0.29	\$3.20	Per hour	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Peak	4P & 8P Mon-Sun for the period 00:00am 21st December – 00:00am 27th January		\$0.38	\$4.20	Per hour	Market Pricing
<b>Payments Management</b>						
Cheque Dishonour (cheque paid directly to Council)	Not applied where bank response is "customer deceased"		\$0.00	\$70.80	Per occurrence	Full Cost Pricing
Cheque Dishonour (cheque paid via collection agent)	Not applied where bank response is "customer deceased"		\$0.00	\$77.80	Per occurrence	Full Cost Pricing
Direct Debit Dishonour	Not applied where bank response is "customer deceased"		\$0.00	\$24.00	Per occurrence	Full Cost Pricing
Refund Fee	GST applies to the fee if the original item/service supplied is taxable		\$0.00	\$24.50	Per refund	Full Cost Pricing
<b>Production Services</b>						
Photocopying	A4	First photocopy of Council owned and controlled documents is GST free if not produced for commercial purposes	\$0.00	\$0.70	Per page	Market Pricing
Photocopying	A3	First photocopy of Council owned and controlled documents is GST free if not produced for commercial purposes	\$0.00	\$1.30	Per page	Market Pricing
<b>Property Administration</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Duplicate Rate Notice, Invoice, Account etc. (not for receipting purposes)			\$0.00	\$8.00	Per copy	Full Cost Pricing
Rates Certificate	Provides details of any outstanding rates on a property. Issued within 5 business days of receipt of request		\$0.00	\$80.00 base fee. Plus 100% loading for urgent issue within 24hours / one business day	Per item	Statutory Pricing
<b>Property Services</b>						
<b>Administration Costs</b>						
Acquisition of Council land	Administration costs		\$100.91	\$1,110.00	Per application	Full Cost Pricing
<b>Property Information</b>						
Property Enquiry	Not applicable to own property		\$0.00	\$16.10	Per property	Full Cost Pricing
Search fee - property information	Fee plus any archive costs for retrieval and return		\$0.00	\$80.00	Per hour or part thereof	Full Cost Pricing
<b>Publications</b>						
<b>Books</b>						
A History of Port Stephens, Tomaree and Yacaaba		Port Stephens Family History Society Inc.	\$2.49	\$27.40	Each	Market Pricing
A History of Tilligerry Peninsula	Port Stephens Family History Society Inc.		\$2.49	\$27.40	Each	Market Pricing
Anna Bay Lawn Cemetery CD	Port Stephens Family History Society Inc.		\$2.49	\$27.40	Each	Market Pricing
Convicts of the Australian Agricultural Company	Port Stephens Family History Society Inc.		\$3.32	\$36.50	Each	Market Pricing
Henry H Halloran in Port Stephens the Legacy	Yvonne Fraser		\$1.67	\$18.40	Each	Market Pricing
Nelson Bay Heritage Walk	Port Stephens Historical Society		\$0.13	\$1.45	Each	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Port Stephens - The Ultimate Experience	John Armstrong		\$3.87	\$42.60	Each	Market Pricing
Port Stephens Heritage	Cynthia Hunter		\$3.63	\$39.90	Each	Market Pricing
Raymond Terrace Pioneer Register	Raymond Terrace & District Historical Society		\$3.32	\$36.50	Each	Market Pricing
They Were Here	June Reeks		\$3.87	\$42.60	Each	Market Pricing
Inlet Port Stephens - DVD		Port Stephens Historical Society	\$2.09	\$23.00	20.00	Market Pricing
Bobs Farm Cadre Camp	Port Stephens Family Historical Society Inc.		\$2.46	\$27.00		Full Cost Pricing
<b>Environment</b>						
Nature Watch Diary	Photocopying charge only		\$0.77	\$8.50	Each	Market Pricing
<b>Plans/Strategies</b>						
Koala Plan of Management	i) Part 1 - The Plan (Available free on web)		\$0.00	\$16.50	Each	Full Cost Pricing
Koala Plan of Management	ii) Part 2 - Resource Document (Available free on web)		\$0.00	\$32.50	Each	Full Cost Pricing
Koala Plan of Management	iii) Part 3 - Appendices (Available free on web)		\$0.00	\$75.50	Each	Full Cost Pricing
Nature Watch Diary Companion Booklet	Photocopying charge only		\$0.77	\$8.50	Each	Market Pricing
<b>Development Plans</b>						
<b>Contribution Plans</b>						
Port Stephens Section 94 Development Contributions Plan 2007		Available free on web	\$0.00	\$85.00	Each	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Port Stephens Section 94A Development Contributions Plan 2007		Available free on web	\$0.00	\$55.00	Each	Full Cost Pricing
<b>Control Plans</b>						
Port Stephens DCP 2007		Available free on web	\$0.00	\$70.00	Each	Full Cost Pricing
Port Stephens LEP 2000	LEP text (Electronic)	Available free on web	\$0.00	\$30.00	Each	Full Cost Pricing
Port Stephens LEP 2000	Maps (Electronic)	Available free on web	\$0.00	\$135.00	Each	Full Cost Pricing
Port Stephens LEP 2000	LEP text (Hardcopy)	Available free on web	\$0.00	\$55.00	Each	Full Cost Pricing
Port Stephens LEP 2000	Maps (Hardcopy)	Available free on web	\$0.00	\$215.00	Each	Full Cost Pricing
Port Stephens LEP 2000	Zoning Maps (A3)	Available free on web	\$0.00	\$45.00	Each	Full Cost Pricing
Strategies & Studies		Available free on web	\$0.00	\$85.00	Each	Full Cost Pricing
<b>Integrated Plans</b>						
<b>Plans/Strategies</b>						
Integrated Plans	Plans include Integrated Plans, Resource Strategy	Plus postage and handling at cost. Available free on web	\$0.00	\$135.00	Per set	Full Cost Pricing
<b>Reports</b>						
Reports	Annual Report, End of Term Report, Customer Survey Reports, Fees and Charges	Per volume plus postage and handling at cost. Available free on web	\$0.00	\$45.00	Per report	Full Cost Pricing
<b>Spatial Services</b>						
<b>Maps/Plans</b>						
<b>GIS Electronic Files</b>						
Standard	AO (1189mm x 841mm)	pdf or jpg format	\$0.00	\$20.10	Per print	Full Cost Pricing
Standard	A1 (841mm x 594mm)	pdf or jpg format	\$0.00	\$17.70	Per file	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Standard	A2 (594mm x 420mm)	pdf or jpg format	\$0.00	\$16.90	Per file	Full Cost Pricing
Standard	A3 (420mm x 297mm)	pdf or jpg format	\$0.00	\$12.90	Per file	Full Cost Pricing
Standard	A4 (210mm x 297mm)	pdf or jpg format	\$0.00	\$12.60	Per file	Full Cost Pricing
Standard with aerial photograph	AO (1189mm x 841mm)	pdf or jpg format	\$0.00	\$24.90	Per file	Full Cost Pricing
Standard with aerial photograph	A1 (841mm x 594mm)	pdf or jpg format	\$0.00	\$21.90	Per file	Full Cost Pricing
Standard with aerial photograph	A2 (594mm x 420mm)	pdf or jpg format	\$0.00	\$20.90	Per file	Full Cost Pricing
Standard with aerial photograph	A3 (420mm x 297mm)	pdf or jpg format	\$0.00	\$16.00	Per file	Full Cost Pricing
Standard with aerial photograph	A4 (210mm x 297mm)	pdf or jpg format	\$0.00	\$15.70	Per file	Full Cost Pricing
<b>GIS Maps Hard Copies</b>						
Standard	AO (1189mm x 841mm)		\$0.00	\$33.20	Per print	Full Cost Pricing
Standard	A1 (841mm x 594mm)		\$0.00	\$29.20	Per print	Full Cost Pricing
Standard	A2 (594mm x 420mm)		\$0.00	\$27.80	Per print	Full Cost Pricing
Standard	A3 (420mm x 297mm)		\$0.00	\$21.20	Per print	Full Cost Pricing
Standard	A4 (210mm x 297mm)		\$0.00	\$12.60	Per print	Full Cost Pricing
Standard with aerial photograph	AO (1189mm x 841mm)		\$0.00	\$41.40	Per print	Full Cost Pricing
Standard with aerial photograph	A1 (841mm x 594mm)		\$0.00	\$36.40	Per print	Full Cost Pricing
Standard with aerial photograph	A2 (594mm x 420mm)		\$0.00	\$34.70	Per print	Full Cost Pricing
Standard with aerial photograph	A3 (420mm x 297mm)		\$0.00	\$26.50	Per print	Full Cost Pricing
Standard with aerial photograph	A4 (210mm x 297mm)		\$0.00	\$15.70	Per print	Full Cost Pricing
<b>Miscellaneous</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Seniors, students, registered charities			\$0.00	50% of scheduled fee, subject to production of proof of status		Partial Cost Pricing
Spatial services	All prices include 15 minutes labour cost		\$0.00	Maps requiring additional customisation will be charged at \$10 per 15 minutes after the initial 15 minutes, and per 15 minutes thereafter		Full Cost Pricing
<b>Port Stephens Council Internal Staff Catering</b>						
Discount for BYO Cup			\$0.02	\$0.20		Market Pricing
Coffee	Small Soy milk & syrups extra \$0.50 including GST		\$0.38	\$4.20	Each	Market Pricing
Coffee	Regular Coffee Soy milk and syrup extra \$0.50 including GST		\$0.42	\$4.60	Each	Market Pricing
Coffee	Large	Soy milk and syrups extra \$0.50 including GST	\$0.45	\$4.90	Each	Market Pricing
Coffee	Jumbo - Extra Large Soy milk and syrups extra \$0.50 including GST		\$0.49	\$5.35	Each	Market Pricing
Coffee Loyalty Card	Buy 9 coffees receive 10th free		\$0.00	\$0.00		Free (zero priced)
Milkshakes			\$0.45	\$4.90	Each	Market Pricing
Wraps/Turkish Bread with fillings	Toasted \$0.50 extra including GST		\$0.00	\$8.50 to \$10.50 including GST		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Salads			\$0.00	Range from \$9.50 to \$11.00 including GST	Each	Market Pricing
Soup with Bread Roll			\$0.68	\$7.50	Each	Market Pricing
Fresh Fruit Salad			\$0.48	\$5.30	Each	Market Pricing
Frittatas & Quiche with Salad			\$0.92	\$10.10	Each	Market Pricing
Savoury parcels varieties with Salad			\$0.82	\$9.00	Each	Market Pricing
Breakfast tarts varieties with Salad			\$0.82	\$9.00	Each	Partial Cost Pricing
Variety of cakes and slices	Recommended retail price of products supplied		\$0.00	Recommended retail price		Market Pricing
Toast - various varieties	Two (2) slices		\$0.29	\$3.20	Each	Market Pricing
Lunch dishes - standard fare			\$0.73	\$8.00	Each	Market Pricing
Lunch dishes - gourmet fare			\$1.45	\$16.00	Each	Market Pricing

## COMMUNITY SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Administration Building - Hire of Rooms</b>						
Security	Security must be present when Administration Building rooms are hired	Per hour or part thereof	\$5.91	\$65.00	Hourly rate	Market Pricing
Committee Room Hire (Double room) - First four hours	Minimum charge for up to four hours		\$19.09	\$210.00		Market Pricing
Committee Room Hire (Double room) Per hour thereafter	Charged in hourly increments	Per hour or part thereof	\$4.55	\$50.00	Hourly rate	Market Pricing
Committee Room Hire (Single room) First four hours	Minimum charge for up to four hours		\$9.55	\$105.00		Market Pricing
Committee Room Hire (Single room) Per hour thereafter	Charged in hourly increments	Per hour or part thereof	\$2.27	\$25.00	Hourly rate	Market Pricing
Training Room Hire - First four hours, or \$245.00 (+ GST) per day 9am to 5pm			\$12.27	\$135.00		Market Pricing
Cleaning Fee	Charged in hourly increments	Per hour or part thereof	\$7.73	\$85.00	Per hour	Market Pricing
Kitchen Cleaning Fee - Per hour	Charged in hourly increments	Per hour or part thereof	\$7.27	\$80.00	Per Hour	Market Pricing
Kitchen Facilities Hire	Hirers must use Council caterer - charged in hourly increments	Per hour or part thereof	\$7.27	\$80.00	Per hour	Market Pricing
<b>Cemetery Operations</b>						
<b>Bushland Garden fees - Carumbah Memorial Gardens</b>						
Plaque	10 line bottle green bronze gumleaf motif plaque including installation		\$88.18	\$970.00	per plaque	Market Pricing
Extra line inscription on plaque	Extra line inscription on plaque		\$6.36	\$70.00	Per extra line	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Niche	For interment of ashes		\$60.00	\$660.00	per niche	Market Pricing
<b>Columbarium Wall Fees - Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah &amp; Anna Bay</b>						
Niche	For interment of ashes		\$57.27	\$630.00	Per niche	Market Pricing
Plaque	8 line bronze niche plaque including installation		\$71.82	\$790.00	Per plaque	Market Pricing
Extra line inscription on plaque	(excluding black granite plaque for granite wall)	Maximum of 2 additional lines	\$6.36	\$70.00	Per line	Market Pricing
Black granite plaque for Granite Wall at Raymond Terrace Cemetery ONLY	Black granite with gold lettering and attached vase - including installation		\$71.82	\$790.00	Per plaque	Market Pricing
Plaque (Terrazzo Walls) Carumbah Memorial Gardens and Karuah Cemetery ONLY	Oval bronze gum motif niche plaque with vase - including installation		\$92.73	\$1,020.00	Per plaque	Market Pricing
<b>Cemetery - Burial Plots</b>						
Burial Plot - Anna Bay - Concrete Beams	Includes "Right of Burial"		\$109.09	\$1,200.00	Per plot	Market Pricing
Burial Plot - Karuah, Nelson Bay, Seaham, Raymond Terrace	Includes "Right of Burial"		\$104.55	\$1,150.00	Per plot	Market Pricing
<b>Cemetery - Miscellaneous</b>						
Additional emblem for bronze plaques (e.g. RAAF, Girl Guides, Scouts etc.)	As per special request from customer		\$9.73	\$107.00	Per item	Market Pricing
Vase (Optional)	Only available for an 8 line bronze plaque		\$14.09	\$155.00	Per item	Market Pricing
<b>Cemetery - Other fees</b>						
Interment fee	Burial fee (including ashes in plot)		\$16.82	\$185.00	Per burial	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Monumental Permit	Headstone permit application fee	GST not applicable on this item)	\$0.00	\$140.00	Per monument	Market Pricing
Permit for exhumation of remains	Subject to approval by Public Health Authority and associated administration costs		\$51.82	\$570.00	Per occurrence	Market Pricing
Transfer of "Right of Burial" Certificate	Fee for transfer of ownership of plot or niche	GST not applicable on this item)	\$0.00	\$115.00	Per transfer	Market Pricing
Administration Search Fee	Administration Search Fee		\$4.54	\$50.00	Per search	Full Cost Pricing
Funeral Director/Grave Digger levied fee for incorrect burial	Funeral Director/Grave Digger levied fee for incorrect burial		\$190.91	\$2,100.00	Per occurrence	Market Pricing
Removal of ashes and plaque from gardens and walls	Removal of ashes and plaque from gardens and walls		\$18.18	\$200.00	Per occurrence	Market Pricing
Monumental Mason levied fee for placement of headstone on incorrect grave	Monumental Mason levied fee for placement of headstone on incorrect grave		\$190.91	\$2,100.00	Per occurrence	Market Pricing
<b>Cemetery - Memorial Trees</b>						
Memorial Tree - Anna Bay	Memorial Trees are only available on advertised occasions and are provided by volunteers.	Not an ongoing provision of Council	\$17.73	\$195.00	Per tree	Market Pricing
Memorial Trees - Raymond Terrace	Memorial trees are only available on advertised occasions and are provided by West Ward Cemeteries Committee.	Not an ongoing provision of Council	\$17.73	\$195.00	Per tree	Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Children's Services						
Activity Van						
Before and After School Care						
Before School Care 2 hours care - Casual position			\$0.00	\$20.00	Per session	Full Cost Pricing
Before School Care 2 hours care - Permanent position			\$0.00	\$18.50	Per session	Full Cost Pricing
After School Care 3 hours care - Casual position			\$0.00	\$30.00	Per session	Full Cost Pricing
After School Care 3 hours care - Permanent position			\$0.00	\$28.00	Per session	Full Cost Pricing
Credit Card declined			\$1.00	\$11.00	Per transaction	Full Cost Pricing
Failure to notify of child absence	Failure to notify service that child will be absent for afternoon session		\$1.55	\$17.00	Per occurrence	Full Cost Pricing
Fee reminder	Per notice		\$1.55	\$17.00	Per notice	Full Cost Pricing
Late collection of child	For every 10 minutes child remains after service closing time		\$0.00	\$18.00	Per 10 minutes late	Partial Cost Pricing
Pupil Free Day - per child			\$0.00	\$81.00	Per day	Full Cost Pricing
Hall Hire			\$1.46	\$16.00	Per hour	Full Cost Pricing
Pre-School						
Fee reminder	Per notice		\$0.82	\$9.00	Per notice	Partial Cost Pricing
Credit Card declined			\$1.00	\$11.00	Per transaction	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Late collection of child	For every 10 minutes child remains after service closing time.		\$0.00	\$18.00	Per 10 minutes late	Partial Cost Pricing
Parent Roster Duty - Default			\$3.55	\$39.00	Per session	Partial Cost Pricing
Pre-school session 5.5 hours Tier 1	Equity child	An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card	\$0.00	\$17.00	Per session	Partial Cost Pricing
Pre-school session 5.5 hours Tier 2	Four year old "non-equity" child	An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card. The child must turn four before 31/7/2017	\$0.00	\$26.00	Per session	Partial Cost Pricing
Pre-school session 5.5 hours standard fee	Three year old "non-equity" child	An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card	\$0.00	\$46.00	Per session	Partial Cost Pricing
Pre-school session Tier 3	Equity child attending 3rd or 4th session in one week		\$0.00	\$9.00	Per session	Market Pricing
Pre-school session Tier 4	Four year old non-equity child attending 3rd or 4th session in one week		\$0.00	\$13.00	Per session	Market Pricing
Activity Van Pre-school session Tier 5	Multiple birth equity children attending the same session	Fee per session per child	\$0.00	\$9.00	Per session	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Vacation Care						
Attendance without booking			\$0.00	\$14.00	Per occurrence	Partial Cost Pricing
Credit Card Declined			\$1.00	\$11.00	Per occurrence	Full Cost Pricing
Fee reminder	Per notice		\$1.55	\$17.00	Per Notice	Partial Cost Pricing
Late collection of child	For every 10 minutes child remains after service closing time		\$0.00	\$18.00	Per occurrence	Partial Cost Pricing
Refund Application			\$1.55	\$17.00	Per occurrence	Full Cost Pricing
Vacation Care full day			\$0.00	\$81.00	Per session	Full Cost Pricing
Vacation Care weekly at one centre			\$0.00	\$363.00	Per week	Partial Cost Pricing
Family Day care						
Administration fee - per child	Charge per hour per child		\$0.00	\$1.45	Per hour	Partial Cost Pricing
Educator Levy	Fee charged each week Educator works		\$1.46	\$16.00	Per week of operation	Partial Cost Pricing
Educator Levy if using Harmony Web	Per week of working		\$1.14	\$12.50		Market Pricing
Enrolment - New Family	Once off non-refundable fee to enrol a new family. Does not apply to families already enrolled with a transferring Educator	Fee to be paid prior to commencing care	\$6.36	\$70.00	Per occurrence	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Late Attendance Record processing	Attendance records incomplete, incorrect, or submitted after 12pm on processing day		\$0.46	\$5.00	Per attendance record	Partial Cost Pricing
Workshop / Training			\$0.00	Charged for educator workshops at cost on the day	Per workshop	Full Cost Pricing
Standard Hours Fee Range	The Standard Fee is for care between 8.00am and 6.00pm Monday to Friday		\$0.00	\$7.00 - \$15.00	Per child per hour	Market Pricing
Non Standard Hours Fee Range	For care before 8.00am and after 6.00pm Monday to Friday		\$0.00	\$8.00- \$20.00	Per child per hour	Market Pricing
Before and After School Hours Care Fee Range			\$0.00	\$7.00 - \$15.00	Per child per hour	Market Pricing
Weekend Care / Overnight Care Fee Range			\$0.00	\$7.00 - \$40.00	Per child per hour	Market Pricing
Public Holiday Fee Range	For Gazetted Public Holidays. Applicable when care is provided		\$0.00	\$9.00 - \$40.00	Per child per hour	Market Pricing
Community Choir (Adult)						
Disability Services						
Miscellaneous						
MLAK Keys	Amenities access keys		\$1.03	\$11.30	Per key	Full Cost Pricing
MLAK Key	Amenities access key	First key	\$0.00	\$0.00	1	Free (zero priced)
Helicopter Landing Sites						
Designated Sites						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Helicopter landing licence fee	No fees are applicable for the landing of a helicopter for emergency services. All other landings will require a Development Assessment		\$90.91	\$1,000.00	Per licence	Market Pricing
Library Services						
e-Resources						
Internet access			\$0.00	Core library service		Free (zero priced)
Inter-Library Loans						
Fast-Track Loan			GST dependant on Fee	Fee will be as per charge set by the lending institution	Per item	Partial Cost Pricing
Inter-Library Loan from reciprocal libraries			GST dependant on Fee	Fee will be as per charge set by the lending institution	Per item	Partial Cost Pricing
Inter-Library Loan from non-reciprocal libraries			GST dependant on Fee	Fee will be as per charge set by the lending institution	Per item	Partial Cost Pricing
International			GST dependant on Fee	Fee will be as per charge set by the lending institution	Per item	Partial Cost Pricing
Photocopying			GST dependant on Fee	Fee will be as per charge set by the lending institution		Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Miscellaneous</b>						
Meeting room hire: Raymond Terrace Library	Registered Charities & Community Groups		\$1.00	\$11.00	Per hour	Market Pricing
Meeting room hire: Raymond Terrace Library	For profit organisations, private, funded, government (including Council for Council business)		\$2.00	\$22.00	Per hour	Market Pricing
Membership card replacement			GST dependant on Fee	Fee will be as per charge set by Newcastle City Council	Each	Partial Cost Pricing
Merchandise - library bags	Indicative fee only		\$0.14	\$1.50	Each	Market Pricing
<b>Overdue Fees</b>						
Lost stock items			GST dependant on Fee	Fee will be as per charge set by Newcastle City Council	Per item	Partial Cost Pricing
Overdue fees	Adults		GST dependant on Fee	Fee will be as per charge set by Newcastle City Council	Per item per day	Partial Cost Pricing
Overdue fees	Children under 18 years of age		\$0.00	\$0.00	Per item per day	Free (zero priced)
Lost CD/DVD/Video Covers	Processing fee for replacing covers etc.		GST dependant on Fee	Fee will be as per charge set by Newcastle City Council	Per item	Partial Cost Pricing
<b>Production Services</b>						



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Printing/Photocopying A4	A4	Exempt from GST if Council-controlled document	\$0.02	\$0.20	Per page/copy	Market Pricing
Printing/Photocopying A4 Colour	A4 (colour)	Exempt from GST if Council-controlled document	\$0.05	\$0.60	Per page/copy	Market Pricing
Printing/Photocopying A3	A3	Exempt from GST if Council-controlled document	\$0.04	\$0.40	Per page/copy	Market Pricing
Printing/Photocopying A3 Colour	A3 (colour)	Exempt from GST if Council-controlled document	\$0.11	\$1.20	Per page/copy	Market Pricing
Laminating A4	A4		\$0.25	\$2.70	Per sheet	Market Pricing
Laminating A3	A3		\$0.50	\$5.50	Per sheet	Market Pricing
<b>Programs/Activities</b>						
Author visits			GST dependant on Fee	Determined by supplier cost	Per person	Market Pricing
Children's programs/activities			GST dependant on Fee	Determined by supplier cost	Per person	Partial Cost Pricing
Story Time			\$0.14	\$1.50	Per child	Partial Cost Pricing
<b>Halls &amp; Community Centres</b>						
<b>Bonds (no GST on Bonds)</b>						
Bond - Event Category A	Low risk (Small gathering, no alcohol)		\$0.00	\$75.00		Market Pricing
Bond - Event Category B	Medium risk (medium numbers, no alcohol)		\$0.00	\$150.00		Market Pricing
Bond - Event Category C	Medium risk (facility capacity, no alcohol)		\$0.00	\$250.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Bond - Event Category D	Event with alcohol (Low risk)		\$0.00	\$500.00		Market Pricing
Bond - Event Category E	Event with alcohol (High risk)		\$0.00	\$1,250.00		Market Pricing
No Bond for Council hire for the purposes of Council business	Cleaning fee applies		\$0.00	\$0.00		Free (zero priced)
No Bond for Electoral Commissions and Electoral companies	Cleaning fee applies		\$0.00	\$0.00		Free (zero priced)
<b>Ancillary Costs</b>						
Carpet Cleaning Fee	Carpet cleaning fee to be deducted from the bond or charged if required	Maximum carpet cleaning fee is \$200.00	\$18.18	\$200.00	Each	Market Pricing
Cleaning Fee	Cleaning fee to be deducted from the bond or charged if the facility is not cleaned to a satisfactory standard after use	Maximum cleaning fee is \$85.00 per hour	\$7.73	\$85.00	Per hour	Market Pricing
Lost Key			\$4.54	\$50.00	Each	Market Pricing
Tables and Chairs			\$2.27	\$25.00		Market Pricing
Kitchen and Crockery			\$2.27	\$25.00		Market Pricing
PA System, Data projector, Tablecloths			\$2.27	\$25.00		Market Pricing
<b>Anna Bay/Birubi Point Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Hourly rate	Regular users		\$0.73	\$8.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$13.91	\$153.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$10.18	\$112.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$6.91	\$76.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$5.09	\$56.00		Market Pricing
Functions	For-profit users & private bookings		\$2.27	\$25.00	Per hour	Market Pricing
Functions	Registered charities & community groups		\$1.82	\$20.00	Per hour	Market Pricing
Meetings	For-profit users & private bookings		\$1.36	\$15.00	Per hour	Market Pricing
Meetings	Registered charities & community groups		\$0.91	\$10.00	Per hour	Market Pricing
<b>Bobs Farm Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$0.91	\$10.00	Per hour	Market Pricing
Daytime - Full Day	For profit-users & private bookings		\$10.18	\$112.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Daytime - Full Day	Registered charities & community groups		\$6.45	\$71.00		Market Pricing
Daytime - Half Day	For profit-users & private bookings		\$5.09	\$56.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$3.27	\$36.00		Market Pricing
Functions	For profit-users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Functions	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Meetings	For-profit users & private bookings		\$1.36	\$15.00	Per hour	Market Pricing
Meetings	Registered charities & community groups		\$0.91	\$10.00	Per hour	Market Pricing
<b>Corlette Community Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.09	\$12.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$0.54	\$6.00	Per hour	Market Pricing
Daytime - Full Day	For profit-users & private bookings		\$10.18	\$112.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$6.45	\$71.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$5.09	\$56.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Daytime - Half Day	Registered charities & community groups		\$3.27	\$36.00		Market Pricing
Functions	For-profit users & private bookings	Functions must finish by 10pm	\$2.27	\$25.00	Per hour	Market Pricing
Functions	Registered charities & community groups	Functions must finish by 10pm	\$1.82	\$20.00	Per hour	Market Pricing
Other	Election Day Hire	Hall hire for purposes of government elections	\$34.54	\$380.00	Per day	Market Pricing
<b>Fern Bay Community Centre</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Regular Users		\$1.36	\$15.00	Per hour	Market Pricing
Functions	For-profit users & private bookings	Functions must finish by 10pm	\$2.27	\$25.00	Per hour	Market Pricing
Functions	Registered charities & community groups	Functions must finish by 10pm	\$1.82	\$20.00	Per hour	Market Pricing
Other Hire	Out of School Hours Care		\$9.09	\$100.00	Per week	Market Pricing
Other Hire	Tennis Club House		\$0.45	\$5.00	Per hour	Market Pricing
Tennis Court Hire	Casual user	Day time	\$0.68	\$7.50	Per hour/court	Market Pricing
Tennis Court Hire	Casual user	Night time	\$1.36	\$15.00	Per hour/court	Market Pricing
Tennis Court Hire	Regular user	Day time	\$0.00	\$5.00	Per hour/court	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Tennis Court hire	Regular user	Night time	\$0.91	\$10.00	Per hour/court	Market Pricing
Hinton School of Arts						
Hourly Rate	For-profit users & private bookings		\$2.00	\$22.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$2.00	\$22.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$20.46	\$225.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$9.55	\$105.00		Market Pricing
Functions	All users		\$20.46	\$225.00	Per function	Market Pricing
Karuah Community Hall						
Hourly Rate	For profit-users & private bookings	Main Hall	\$0.91	\$10.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups	Main Hall	\$0.73	\$8.00	Per hour	Market Pricing
Hourly Rate	Regular Users	Main Hall - minimum 2 hours - user to hold own insurance	\$0.73	\$8.00	Per hour	Market Pricing
Functions	For-profit users & community groups		\$12.91	\$142.00	Per event	Market Pricing
Functions	Registered charities & community groups	Main Hall	\$0.73	\$8.00	Per hour	Market Pricing
Meetings	For profit-users & private bookings	Main Hall - minimum 2 hours	\$1.36	\$15.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Meetings	Registered charities & community groups	Main Hall - minimum 2 hours	\$0.73	\$8.00	Per hour	Market Pricing
Meeting Room	All users	Minimum hire - 2 hours	\$0.73	\$8.00	Per hour	Market Pricing
Other Hire - Shed	For-profit users & private bookings	Per half shed - user to hold own insurance	\$3.64	\$40.00	Per month	Market Pricing
Other Hire - Shed	Registered charities & community groups	Per half shed - user to hold own insurance	\$2.27	\$25.00	Per month	Market Pricing
<b>Lemon Tree Passage Old School Centre</b>						
Hourly Rate	For-profit users & private bookings		\$0.91	\$10.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$0.73	\$8.00	Per hour	Market Pricing
Hourly Rate	Regular users		\$0.64	\$7.00	Per hour	Market Pricing
<b>Mallabula Community Centre</b>						
Hourly Rate	For-profit users & private bookings		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$0.91	\$10.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$10.18	\$112.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$6.45	\$71.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$5.09	\$56.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Daytime - Half Day	Registered charities & community groups		\$3.27	\$36.00		Market Pricing
Functions	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Functions	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
<b>Medowie Community Centre</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.09	\$12.00	Per hour	Market Pricing
Hourly Rate	Regular users		\$1.09	\$12.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$13.91	\$153.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$10.18	\$112.00		Market Pricing
Daytime - Full Day	Regular users		\$10.18	\$112.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$6.91	\$76.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$5.09	\$56.00		Market Pricing
Daytime - Half Day	Regular users		\$5.09	\$56.00		Market Pricing
Functions	For-profit users & private bookings	New hall & kitchen Old hall & kitchen	\$30.00	\$330.00		Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Functions	Registered charities & community groups	New hall & kitchen Old hall & kitchen	\$13.91	\$153.00		Market Pricing
Offices	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Offices	Registered charities & community groups		\$1.09	\$12.00	Per hour	Market Pricing
Offices	Regular users		\$1.09	\$12.00	Per hour	Market Pricing
Other Hire	Hunter New England Health	Wilkinson Room	\$2.91	\$32.00	Per day	Market Pricing
Other Hire	Storage Cupboard	Per single cupboard  Double cupboard is single cupboard x 2	\$3.18	\$35.00	Per year	Market Pricing
<b>Nelson Bay Community Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Daytime - Full Day	For profit-users & private bookings		\$13.91	\$153.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$10.18	\$112.00		Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$6.91	\$76.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$5.09	\$56.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Other Hire	Indoor Activity Group		\$6.00	\$66.00	Per month	Market Pricing
Other Hire	Snooker Groups			\$4.00	Per player Per game	Market Pricing
<b>Raymond Terrace Community Care Centre</b>						
Hourly Rate	For-profit users & private bookings		\$1.45	\$16.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.00	\$11.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$11.09	\$122.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$7.46	\$82.00		Market Pricing
<b>Raymond Terrace Senior Citizens Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Regular users		\$1.14	\$12.50	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$13.91	\$153.00		Market Pricing
Daytime - Full Day	Registered charities & community groups		\$10.18	\$112.00		Market Pricing
Daytime - Half Day	For profit-users & private bookings		\$6.91	\$76.00		Market Pricing
Daytime - Half Day	Registered charities & community groups		\$5.09	\$56.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Functions	For-profit users & private bookings		\$3.64	\$40.00	Per hour	Market Pricing
Functions	Registered charities & community groups		\$2.73	\$30.00	Per hour	Market Pricing
<b>Salt Ash Community Hall</b>						
Hourly Rate	For profit-users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Regular users		\$1.09	\$12.00	Per hour	Market Pricing
<b>Seaham School of Arts &amp; Community Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Hourly Rate	Regular users		\$1.09	\$12.00	Per hour	Market Pricing
Functions	For-profit users & private bookings	Functions must finish by 11pm	\$2.73	\$30.00	Per hour	Market Pricing
Functions	Registered charities & community groups		\$2.27	\$25.00	Per hour	Market Pricing
<b>Soldiers Point Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.91	\$21.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.46	\$16.00	Per hour	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Hourly Rate	Regular users		\$1.18	\$13.00	Per hour	Market Pricing
Daytime - Full Day	For-profit users & private bookings		\$16.73	\$184.00	Per full day	Market Pricing
Daytime - Full Day	Registered charities & community groups		\$10.27	\$113.00	Per full day	Market Pricing
Daytime - Half Day	For-profit users & private bookings		\$8.36	\$92.00	Per half day	Market Pricing
Daytime - Half Day	Registered charities & community groups		\$5.18	\$57.00	Per half day	Market Pricing
Functions	For-profit users & private bookings	Functions must finish by 11pm	\$2.82	\$31.00	Per hour	Market Pricing
Functions	Registered charities & community groups	Functions must finish by 11pm	\$1.91	\$21.00	Per hour	Market Pricing
Meetings	For-profit users & private bookings		\$1.46	\$16.00	Per hour	Market Pricing
Meetings	Registered charities & community groups		\$1.00	\$11.00	Per hour	Market Pricing
<b>Tanilba Foreshore Hall</b>						
Hourly Rate	All users		\$0.91	\$10.00	Per hour	Market Pricing
Daytime - Full Day	All users		\$6.36	\$70.00		Market Pricing
Daytime - Half Day	All users		\$3.18	\$35.00		Market Pricing
Night-time Functions	All users		\$13.64	\$150.00		Market Pricing
<b>Tomaree Library &amp; Community Centre</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Hourly Rate	Registered charities & community groups		\$1.00	\$11.00	Per hour	Market Pricing
Hourly rate	For-profit users & private bookings	Full auditorium	\$3.64	\$40.00	Per hour	Market Pricing
Hourly Rate	For profit-users & private bookings		\$2.00	\$22.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups	Full auditorium	\$1.82	\$20.00	Per hour	Market Pricing
Equipment Hire			\$0.91	\$10.00	Per hire	Market Pricing
<b>Williamstown Hall</b>						
Hourly Rate	For-profit users & private bookings		\$1.82	\$20.00	Per hour	Market Pricing
Hourly Rate	Registered charities & community groups		\$1.36	\$15.00	Per hour	Market Pricing
Functions	For-profit users & private bookings		\$2.27	\$25.00	Per hour	Market Pricing
Functions	Registered charities & community groups		\$1.82	\$20.00	Per hour	Market Pricing
Other Hire	Supper Room		\$1.54	\$17.00	Per hour	Market Pricing
<b>Sailing &amp; Aquatic Club</b>						
Function Room Hire	Weddings and parties		\$77.27	\$850.00	Per event	Market Pricing
Function Room Hire (Evening)	Smaller functions e.g. christenings		\$48.64	\$535.00		Market Pricing
Function Room Hire (Daytime)	Smaller functions		\$24.09	\$265.00		Market Pricing
<b>Recreation Services Administration</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Park Seat without Plaque	Park Seat without Plaque		\$224.55	\$2,470.00	Per unit	Full Cost Pricing
Park Seat with Plaque	Park Seat with Plaque		\$234.55	\$2,580.00	Per unit	Full Cost Pricing
Tree without Plaque	Tree without Plaque		\$66.36	\$730.00	Per unit	Full Cost Pricing
Tree with Plaque	Tree with Plaque		\$76.36	\$840.00	Per unit	Full Cost Pricing
<b>Waste Management Services</b>						
<b>Collection Services</b>						
<b>Additional Bins/ Bin Size Upgrades</b>						
Red bin			\$0.00	\$250.00	Per bin	Full Cost Pricing
Yellow bin			\$0.00	\$150.00	Per bin	Full Cost Pricing
Upgrade bin size: yellow bin only			\$2.27	\$25.00	Per bin	Partial Cost Pricing
<b>Holiday Rental Bin Service</b>						
Garbage bin (240 litres)	Per bin - Covers the 7 week service period from December 16th 2019 to January 31st 2020		\$7.27	\$80.00	Per bin	Market Pricing
Recycle bin (240 litres)	Per bin - Covers the 7 week service period from December 16th 2019 to January 31st 2020		\$3.64	\$40.00	Per bin	Market Pricing
<b>Special Events</b>						
Additional Collection Service of special event bin			\$1.68	\$18.50	Per service	Full Cost Pricing
Garbage bin (240 litres)	Minimum three bins per order		\$2.27	\$25.00	Per bin	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Recycle bin (240 litres)	No minimum order applies if in conjunction with garbage bins - If ordered separately a minimum order of 3 bins applies		\$0.00	\$25.00	Per bin	Full Cost Pricing
<b>Kerbside Collection</b>						
For a kerbside collection, contact Council's contractor, Suez, on 1300 734 470 or book on-line through PSC's website.						
Userpay Kerbside Collection (Bulky)			\$9.09	\$100.00	Per collection	Market Pricing
Userpay Kerbside Collection (Green)			\$6.36	\$70.00	Per collection	Market Pricing
<b>General Processable Waste</b>						
Putrescible Waste (Food Waste) - Commercial Quantities	Agreement needs to be in place before initial delivery		\$0.00	\$299.00		Partial Cost Pricing
Putrescible Waste (Food waste) - minimum fee			\$2.27	\$25.00		Partial Cost Pricing
Putrescible Waste (Food Waste) - per tonne			\$36.27	\$399.00		Partial Cost Pricing
<b>Household Recyclables</b>						
Cardboard, paper, glass containers, plastic containers, steel cans, aluminium cans	Must be sorted. If unsorted the General Mixed Waste fee applies		\$0.00	No charge if sorted		Free (zero priced)
<b>Garden/Wood Waste</b>						
Garden/Wood Waste - Minimum Fee	Must be sorted. If unsorted the General Mixed Waste fee applies		\$2.27	\$25.00		Market Pricing
Garden/Wood Waste (Does not include painted, treated or laminated timber) - per tonne	Must be sorted. If unsorted the General Mixed Waste fee applies		\$20.82	\$229.00		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Mixed Inert Waste</b>						
General Mixed Waste - Minimum Fee			\$2.27	\$25.00		Market Pricing
General Mixed Waste - per tonne	State government waste levy of \$137.50 included in fee		\$30.82	\$339.00		Partial Cost Pricing
<b>Mattresses &amp; Bases</b>						
1 piece (mattress or base)			\$2.96	\$32.50	Each	Full Cost Pricing
Additional pieces			\$2.73	\$30.00	Each	Full Cost Pricing
<b>Metals, Batteries, Motor Oil</b>						
Sorted metals, batteries, motor oil			\$0.00	No charge if sorted from other waste.		Free (zero priced)
<b>Concrete, Bricks, Roof Tiles</b>						
Concrete, bricks, roof tiles - minimum fee	Must be sorted. If unsorted the General Mixed Waste fee applies		\$2.27	\$25.00		Market Pricing
Concrete, bricks, roof tiles - per tonne	Must be sorted. If unsorted the General Mixed Waste fee applies		\$16.27	\$179.00	Per tonne	Full Cost Pricing
<b>Tyres</b>						
Tyres	Small		\$0.91	\$10.00	Per tyre	Full Cost Pricing
Tyres	Large		\$1.36	\$15.00	Per tyre	Full Cost Pricing
<b>e-Waste</b>						
Commercial			\$81.82	\$900.00	Per tonne	Full Cost Pricing
Residential	Up to 14 pieces		\$0.00	No charge if sorted from other waste.		Free (zero priced)
<b>Charity Waste Disposal</b>						



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Less than 20 tonnes	Registered charities		\$0.00	Registered charities	Per tonne	Free (zero priced)
20 to 60 tonnes	Registered charities	Increased yearly by CPI	\$0.00	\$36.80	Per tonne	Partial Cost Pricing
60 to 150 tonnes	Registered charities		\$0.00	\$73.50	Per tonne	Partial Cost Pricing
Greater than 150 tonnes	Registered charities	Full gate rate at disposal facility	\$0.00	\$0.00	Per tonne	Full Cost Pricing
<b>Waste Sales</b>						
Weighbridge Ticket			\$2.73	\$30.00	Per ticket	Market Pricing
<b>Wharves/Foreshores/Boat Ramps</b>						
<b>Recreational Berthing</b>						
Recreational/event berthing			\$4.09	\$45.00	Per day	Market Pricing
Foreshore Dinghy Storage	Fee to be charged pro rata (year or half year thereof)		\$9.09	\$100.00	Per annum	Full Cost Pricing
<b>Visitor Information Centre</b>						
Brochure display	Non-members of Destination Port Stephens	Includes DL or A4 size brochure stocked and displayed in the centre. Annual fee based on the financial year	\$22.73	\$250.00	Per brochure	Market Pricing
Second (2nd) brochure display	Non-members of Destination Port Stephens	Includes one DL or A4 brochure stocked and displayed in the centre. Annual fee based on the financial year	\$13.18	\$145.00	Per brochure	Market Pricing
Souvenirs	Prices as displayed on items in store		\$0.00	Prices as displayed on items in store		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
In Centre Advertising	Annual fee	This fee is charged pro rata from commencement date	\$27.82	\$306.00		Market Pricing
Booking Engine Training Fee			\$5.91	\$65.00	Per hour	Market Pricing
Set up Fee			\$5.91	\$65.00	Per Set up	Market Pricing
Online Booking Fee - Tours			\$0.41	\$4.50	Per booking	Partial Cost Pricing
Amendments/Changes to Bookings			\$2.64	\$29.00	Per change	Market Pricing
Cancellation Fee			\$5.46	\$60.00	Per booking	Partial Cost Pricing
Online Booking Fee - Accommodation			\$0.59	\$6.50	Per booking	Partial Cost Pricing

## DEVELOPMENT & BUILDING SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>SERVICES AND ADMINISTRATION</b>						
<b>Consultation and Advice</b>						
Council Building Surveying or Planning Professional Officer providing consultant services		Per hour or part thereof including travel time if applicable.  Junior \$140.00 Senior \$180.00	\$12.73	\$140.00	Junior \$140.00, Senior \$180.00	Market Pricing
Out of hours consultant work or inspection.		Per hour or part thereof  Min \$180.00 Max \$245.00	\$16.36	\$180.00	Min. \$180.00, Max \$245.00	Market Pricing
<b>Pre-lodgement meetings</b>						
Pre-arranged 45 minute appointment		Per 45 minute appointment	\$0.00	\$0.00	0	Market Pricing
Email pre-lodgement advice or minutes from pre-lodgement meeting < \$1million	Email pre-lodgement advice or provide minutes from pre-lodgement meeting for residential developments (including outbuildings and/or up to 5 dwellings), subdivisions (up to 5 lots) or any other development with a value of works up to \$1million	Must be requested and paid prior to meeting taking place	\$16.36	\$180.00	170	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Email pre-lodgement advice or minutes from pre-lodgement meeting > \$1million	Email pre-lodgement advice or provide minutes from pre-lodgement meeting for residential developments (more than 5 dwellings), subdivisions (more than 5 lots) or any other development with a value of works over \$1million	Must be requested and paid prior to meeting taking place	\$44.55	\$490.00		Market Pricing
Written advice						
Professional or technical property advice (includes dwelling entitlement searches which generally take a minimum of two hours)	Per hour or part thereof		\$11.82	\$130.00		Market Pricing
SEPP Certification or written advice in relation to exempt or complying development		\$130 per hour or part thereof	\$11.82	\$130.00		Market Pricing
Access appraisals	Request for information report and/or certification	Relates to DA compliance issues, payment of contributions or meeting requirements of planning agreement or meeting DA conditions. Minimum fee plus inspection and reporting costs at \$150.00 per half hour or part thereof	\$13.64	\$150.00		Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Dilapidation Report		Min. \$130.00 Max. \$180.00  Per half hour or part thereof	\$11.82	\$130.00		Market Pricing
<b>Consultation Services</b>						
Council Building Surveying or Planning Professional Officer providing consultant services		Per hour or part thereof including travel time if applicable Junior rate - \$140.00 Senior rate - \$180.00	\$12.73	Junior \$140.00 Senior \$180.00		Market Pricing
Out of hours Consultant work or inspection		Min. \$180.00 Max. \$245.00  Per half hour or part thereof	\$16.36	Min \$180.00 Max \$245.00		Market Pricing
<b>Administration</b>						
<b>Registrations</b>						
Registration of private construction certificate	EP & A Rag 2000 - Clause 263 (2)	Per certificate	\$0.00	\$36.00	1	Statutory Pricing
Registration of private complying development certificate	EP & A Rag 2000 - Clause 263 (2)	Per certificate	\$0.00	\$36.00	1	Statutory Pricing
Registration of private occupation certificate	EP & A Rag 2000 - Clause 263 (2)	Per certificate	\$0.00	\$36.00	1	Statutory Pricing
<b>Data Entry and Modelling</b>						
Data Entry or Modelling	Data entry or modelling undertaken by or on behalf of Council	Charged at hourly rate for work undertaken by Council staff, or at full cost recovery rate for work undertaken on behalf of Council	\$11.59	\$127.50	per hour	Full Cost Pricing
<b>Scanning and archiving</b>						
Archiving fee - Applicable to all development and building applications	Per application		\$0.00	\$115.00		Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Scanning - Development and building applications submitted in hard copy	Per application		\$0.00	\$55.00		Partial Cost Pricing
Building specification booklets						
Building specifications - HIA members	HIA members	Each	\$1.44	\$15.80		Market Pricing
Building specifications - non HIA	non HIA members	Each	\$2.86	\$31.40		Market Pricing
Voluntary Planning Agreements						
Full recovery of Council's legal fees exhibition costs	Preparation and or review and exhibition of planning agreement		\$0.00	Full recovery of all costs to Council		Full Cost Pricing
Works in Kind Agreements						
Works in Kind Agreement	Preparation of agreement		\$0.00	Full cost recovery of Council's legal fees		Full Cost Pricing
REZONING AND RECLASSIFICATION						
Planning Proposals						
Miscellaneous						
Pre-lodgement meeting		60 - 120 minute meeting	\$0.00	\$163.20		Free (zero priced)
Independent Review		All direct costs	\$0.00	\$0.00	0.00	Free (zero priced)
Independent Study		All direct costs	\$0.00	\$0.00	0.00	Free (zero priced)
Public Hearing		All direct costs	\$0.00	\$0.00	0.00	Free (zero priced)
<b>Category A</b> <b>Low impact and low yield development. Minor additional permitted uses. A low level of assessment, consultation and coordination is required. No minimal supporting studies are required. An accompanying development plan is not required.</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Stage 1 Lodgement	Fee includes up to 35 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$163.20 per hour		\$519.27	\$5,712.00	Per proposal	Full Cost Pricing
Stage 2 Post Gateway	Fee includes up to 70 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$163.20 per hour	Per proposal	\$1,038.54	\$11,424.00		Full Cost Pricing
Stage 3 Gazettal	Fee includes up to 14 hours of work by Council staff. Any additional hours will be invoiced to the applicant at an hourly rate of \$163.20 per hour	Per proposal	\$207.71	\$2,284.80		Full Cost Pricing
<b>Category B</b> <b>Locally significant urban release areas and development. Significant additional permitted uses. A medium to high level of assessment, consultation and coordination is required. A medium to high number of supporting studies is required. An accompanying development control plan may be required.</b>						
Stage 1 Lodgement	Fee includes up to 70 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$163.20 per hour	Per proposal	\$1,038.54	\$11,424.00		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Stage 2 Post Gateway	Fee includes up to 140 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$163.20 per hour	Per proposal	\$2,077.09	\$22,848.00		Full Cost Pricing
Stage 3 Gazettal	Fee includes up to 35 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$163.20 per hour	Per proposal	\$519.27	\$5,712.00		Full Cost Pricing
<b>Category C</b> <b>Large scale urban release areas and development. A high level of assessment, consultation and coordination is required. A high number of supporting studies is required. A development control plan is required.</b>						
Stage 1 Lodgement	Fee includes up to 260 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$163.20 per hour	Per proposal	\$3,857.45	\$42,432.00		Market Pricing
Stage 2 Post Gateway	Fee includes up to 280 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$163.20 per hour	Per proposal	\$4,154.18	\$45,696.00		Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Stage 3 Gazettal	Fee includes up to 35 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$163.20 per hour	Per proposal	\$519.27	\$5,712.00		Market Pricing
Sites not identified for investigation in the Hunter Regional Plan	Additional Fee	An additional fee charged pro rata across all stages	\$927.27	\$10,200.00		Market Pricing
Withdrawal of Planning Proposal (All Categories)						
Stage 1 Lodgement	25% of stage fee		\$0.00	25% of stage fee	0.00	Rate of Return Pricing
Stage 2 Post Gateway	25% of stage fee		\$0.00	25% of stage fee		Market Pricing
Stage 3 Gazettal	25% of stage fee		\$0.00	25% of stage fee	170	Market Pricing
Reclassification of Council owned land						
Administration fee	Fee applies for non-Council proponent		\$44.04	\$484.50		Partial Cost Pricing
Valuation Fee - Sale of rezoned or reclassified Council land	External valuer	Fee applies for non-Council proponent	\$0.00	\$0.00	0	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Minutes from pre-lodgement meeting < \$1million	Provide minutes from pre-lodgement meeting for residential developments (including outbuildings and/or up to 5 dwellings), subdivisions (up to 5 lots) or any other development with a value of works up to \$1million	Must be requested and paid prior to meeting taking place	\$16.36	\$180.00	170	Market Pricing
APPLICATIONS ( including DAs, CCs, CDCs and s.68)						
Development applications						
Application fees						
Development not involving building work/carrying out of work/subdivision of land/demolition work		cl.250 EP&A Regulation 2000	\$0.00	\$285.00		Statutory Pricing
Development involving building, subdivision or demolition work with a value of works up to \$5,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly	cl246B(1) EP&A Regulation 2000	\$0.00	\$110.00		Statutory Pricing
Development involving building, subdivision or demolition work with a value of works \$5,001 - \$50,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly	\$170.00 plus \$3.00 for each \$1,000 or part thereof of the estimates cost. cl. 246B(1) EP&A Regulation 2000	\$0.00	\$170.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Development involving building, subdivision or demolition work with a value of works \$50,001 - \$250,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly	\$352.00 plus \$3.64 for each \$1,000 or part thereof by which the estimated cost exceeds \$50,000. cl246B(1) EP&A Regulation 2000	\$0.00	\$352.00		Statutory Pricing
Development involving building, subdivision or demolition work with a value of works \$250,001 - \$500,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly	\$1,160.00 plus \$2.34 for each \$1,000 or part thereof by which the estimated cost exceeds \$250,000. cl246B(1) EP&A Regulation 2000	\$0.00	\$1,160.00		Statutory Pricing
Development involving building, subdivision or demolition work with a value of works \$500,001 - \$1,000,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly	\$1,745.00 plus \$1.64 for each \$1,000 or part thereof by which the estimated cost exceeds \$500,000. cl246B(1) EP&A Regulation 2000	\$0.00	\$1,745.00		Statutory Pricing
Development involving building, subdivision or demolition work with a value of works \$1,000,001 - \$10,000,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly	\$2,615.00 plus \$1.44 for each \$1,000 or part thereof by which the estimated cost exceeds \$1,000,000. cl246B(1) EP&A Regulation 2000	\$0.00	\$2,615.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Development involving building, subdivision or demolition work with a value of works exceeding \$10,000,000	Fees are based on value of development as determined by Council's authorised officer for the purposes of setting fees equitably and fairly	\$15,875.00 plus \$1.19 for each \$1,000 or part thereof by which the estimated cost exceeds \$10,000,000. cl246B(1) EP&A Regulation 2000	\$0.00	\$15,875.00		Statutory Pricing
Development being a single dwelling with a value of works up to \$100,000	Calculated fee does not apply to development meeting these requirements	cl247 EP&A Regulation 2000	\$0.00	\$455.00		Statutory Pricing
Additional application fees						
Additional fee for agency or authority concurrence or approval		cl252A(1) EP&A Regulation 2000	\$0.00	\$140.00		Statutory Pricing
Additional fee for Integrated Development		Note: A payment of \$320.00 is required to each approved body. The payment may be in the form of a cheque made out to each body and forwarded to Council, or may be paid directly to each body if that body will accept the fee and a copy of the receipt forwarded to Council. cl253(1) EP&A Regulation 2000	\$0.00	\$140.00		Statutory Pricing
Additional fee for Designated Development	cl251 EP&A Regulation 2000	In addition to calculated fee Cl251 EP&A Regulation 2000	\$0.00	\$920.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Additional fee for referral of a Residential Apartment Development to internal or external design review panel. Applies to all new DA's and modification applications	In addition to calculated fee	cl248 EP&A Regulation 2000	\$0.00	\$3,000.00		Statutory Pricing
<b>Subdivision application fees</b>						
Boundary realignment		cl249(a)(ii) EP&A Regulation 2000	\$0.00	\$330.00		Statutory Pricing
Consolidation of lots		cl249(a)(ii) EP&A Regulation 2000	\$0.00	\$330.00		Statutory Pricing
Strata subdivision		\$330.00 plus \$65.00 per additional new lot. cl249(b) EP&A Regulation 2000	\$0.00	\$330.00		Statutory Pricing
Torrens title or community title subdivision - no new road.	In addition to calculated fee for subdivision works	\$330.00 plus \$53.00 per additional new lot. cl249(a)(ii) EP&A Regulation 2000	\$0.00	\$330.00		Statutory Pricing
Torrens title subdivision including new road.	In addition to calculated fee for subdivision works	\$665.00 plus \$65.00 per additional new lot. cl249(a)(i) EP&A Regulation 2000	\$0.00	\$665.00		Statutory Pricing
<b>Signage application fees</b>						
Signage		\$285.00 plus \$93.00 for each advertisement in excess of 1, or the fee calculated in accordance with the scale fee, whichever is greater. cl246B(2) EP&A Regulation 2000	\$0.00	\$285.00		Statutory Pricing
Notification and advertising fees *Note – Council shall refund so much of the additional portion of the fee as not spent in giving the notice.						
Notification pursuant to Council DCP			\$0.00	\$220.00		Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Re-Notification pursuant to Council DCP	Where Council is required to re-notify a development application due to amendments to the proposal		\$0.00	\$220.00		Partial Cost Pricing
Advertising pursuant to Council DCP		cl252(1)(d) EP&A Regulation 2000	\$0.00	\$1,105.00		Statutory Pricing
Re-Advertising pursuant to Council DCP	Where Council is required to re-advertise a development application due to amendments to the proposal	cl252(1)(d) EP&A Regulation 2000	\$0.00	\$1,105.00		Statutory Pricing
Advertising fee for Advertised Development		For developments classified as Advertised Development in accordance with the EP&A Regulations 2000. cl252(1)(b) EP&A Regulation 2000	\$0.00	\$1,105.00		Statutory Pricing
Advertising fee for Designated Development		For developments defined as Designated Development in accordance with the EP&A Act Regulations 2000. cl252(1)(a) EP&A Regulation 2000	\$0.00	\$2,220.00		Statutory Pricing
Advertising fee for Prohibited Development		For Prohibited Development as defined under the Port Stephens Local Environmental Plan. cl252(1)(c) EP&A Regulation 2000	\$0.00	\$1,105.00		Statutory Pricing
<b>Modification (s4.55) fees</b>						
Modification under Section 4.55 (EP&A Act 1979 and EP&A Regulations 2000) - Correct Administrative Error of Council		No administrative fee applies to the handling or administration of such applications. cl258(1) EP&A Regulation 2000	\$0.00	\$0.00	0	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Modification under Section 4.55 (EP&A Act 1979 and EP&A Regulations 2000) Incorrect description/minor error or miscalculation		cl258(1) EP&A Regulation 2000	\$0.00	\$71.00		Statutory Pricing
Modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2000) - Minimal environmental impact		\$645.00 or 50% of the original DA fee, whichever is the lesser. cl258(1A) EP&A Regulations 2000	\$0.00	\$645.00		Statutory Pricing
Modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee less than \$100		50% of the original DA fee. cl258(2)(a) EP&A Regulations 2000	\$0.00	\$0.00	50%	Statutory Pricing
Modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and not involving building work, the carrying out of a work, or demolition		50% of the original DA fee. cl258(2)(b)(i)	\$0.00	\$0.00	50%	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works up to \$5,000		cl258(2)(b)(iii) EP&A Regulations 2000	\$0.00	\$55.00		Statutory Pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works from \$5,001 to \$250,000		\$85.00 plus \$1.50 for each \$1,000 or part thereof of the estimated cost. cl258(2)(b)(iii) EP&A Regulations 2000	\$0.00	\$85.00		Statutory Pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works from \$250,001 to \$500,000		\$500.00 plus an additional \$0.85 for each \$1,000 by which the estimated cost exceeds \$250,000. cl258(2)(b)(iii) EP&A Regulations 2000	\$0.00	\$500.00		Statutory Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works from \$500,001 to \$1,000,000		\$712.00 plus an additional \$0.50 for each \$1,000 by which the estimated cost exceeds \$500,000. cl258(2)(b)(iii) EP&A Regulations 2000	\$0.00	\$712.00		Statutory Pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works from \$1,000,001 to \$10,000,000		\$987.00 plus an additional \$0.40 for each \$1,000 by which the estimated cost exceeds \$1,000,000. cl258(2)(b)(iii) EP&A Regulations 2000	\$0.00	\$987.00		Statutory Pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and with a value of works over \$10,000,000		\$4,737.00 plus an additional \$0.27 for each \$1,000 by which the estimated cost exceeds \$10,000,000. cl258(2)(b)(iii) EP&A Regulations 2000	\$0.00	\$4,737.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2000) and not of minimal environmental impact, with original DA fee of \$100 or more and for a dwelling with a value of works not exceeding \$100,000		cl258(2)(b)(ii) EP&A Regulations 2000	\$0.00	\$190.00		Statutory Pricing
Additional modification (s4.55) fees						
Additional fee for modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2000) where notice is required to be given		cl258(2) EP&A Regulations 2000	\$0.00	\$665.00		Statutory Pricing
Additional fee for referral of a Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2000) modification application which relates to Residential Apartment Development accompanied by a design verification from a qualified designer		Fee is to be refunded if the modification application is not referred to a design review panel. cl258(2A) EP&A Regulations 2000	\$0.00	\$760.00		Statutory Pricing
Withdrawal fees						
Application is withdrawn before an assessment report has been commenced		80% of fee may be refunded	\$0.00	\$0.00	60%	Partial Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Application is withdrawn after an assessment report is commenced, but before completion of the assessment		40% of fees may be refunded	\$0.00	\$0.00	15%	Partial Cost Pricing
Application is withdrawn after assessment has been completed but before determination is made		No refund applicable	\$0.00	\$0.00	5%	Partial Cost Pricing
Application has been advertised or notified		No refund of notification or advertising fee (fee retained)	\$0.00	\$0.00	0	Full Cost Pricing
Review of decision to reject application						
Review of decision to reject a development application with an estimated cost less than \$100,000		cl257A(a) EP&A Regulations 2000	\$0.00	\$55.00		Statutory Pricing
Review of decision to reject a development application with an estimated cost \$100,000 - \$1,000,000		cl257A(b) EP&A Regulations 2000	\$0.00	\$150.00		Statutory Pricing
Review of decision to reject a development application with an estimated cost more than \$1,000,000		cl257A(c) EP&A Regulations 2000	\$0.00	\$250.00		Statutory Pricing
Review of Determination of Application						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Request for review of determination under Section 8.2 - 8.5 EP&A Act 1997 and EP&A Regulation 2000 of development that doesn't involve building work, carrying out of a work, or demolition		50% of the fee for the original development application	\$0.00	\$0.00	50%	Statutory Pricing
Request for review of determination under Section 8.2 - 8.5 EP&A Act 1997 and EP&A Regulation 2000 involving development with an estimated cost up to \$5,000		cl257(c) EP&A Regulations 2000	\$0.00	\$55.00		Statutory Pricing
Request for review of determination under Section 8.2 - 8.5 EP&A Act 1997 and EP&A Regulation 2000 involving development with an estimated cost \$5,001 - \$250,000		\$85.00 plus \$1.50 for each \$1,000 or part thereof of the estimated cost. cl257(c) EP&A Regulations 2000	\$0.00	\$85.00		Statutory Pricing
Request for review of determination under Section 8.2 - 8.5 EP&A Act 1997 and EP&A Regulation 2000 involving development with an estimated cost \$250,001 - \$500,000		\$500.00 plus an additional \$0.85 for each \$1,000 by which the estimated cost exceeds \$250,000. cl257(c) EP&A Regulations 2000	\$0.00	\$500.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Request for review of determination under Section 8.2 - 8.5 EP&A Act 1997 and EP&A Regulation 2000 involving development with an estimated cost \$500,001 - \$1,000,000		\$712.00 plus an additional \$0.50 for each \$1,000 by which the estimated cost exceeds \$500,000. cl257(c) EP&A Regulations 2000	\$0.00	\$712.00		Statutory Pricing
Request for review of determination under Section 8.2 - 8.5 EP&A Act 1997 and EP&A Regulation 2000 involving development with an estimated cost \$1,000,001- \$10,000,000		\$987.00 plus additional \$0.40 for each \$1,000 by which the estimated cost exceeds \$1,000,000. cl257(c) EP&A Regulations 2000	\$0.00	\$987.00		Statutory Pricing
Request for review of determination under Section 8.2 - 8.5 EP&A Act 1997 and EP&A Regulation 2000 involving development with an estimated cost more than \$10,000,000		\$4,737.00 plus an additional \$0.27 for each \$1,000 by which the estimated cost exceeds \$10,000,000. cl257(c) EP&A Regulations 2000	\$0.00	\$4,737.00		Statutory Pricing
Request for review of determination under Section 8.2 - 8.5 EP&A Act 1997 and EP&A Regulation 2000 involving erection of a dwelling with an estimated cost of \$100,000 or less		cl257(b) EP&A Regulations 2000	\$0.00	\$190.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Additional fee for review of modification where notice is required to be given under Section 8.2 - 8.5 EP&A Act 1997 and EP&A Regulation 2000		cl257 EP&A Regulations 2000	\$0.00	\$620.00		Statutory Pricing
Building works construction certificate fees						
Application fees						
Construction Works with a value up to \$5,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	Minimum fee \$115.00 plus \$3.00 per \$1,000 or part thereof  Maximum fee \$150.00 plus \$9.00 per \$1,000 or part thereof	\$10.46	\$115.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Construction Works with a value from \$5,001 to \$100,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	Minimum fee \$115.00 plus \$3.00 per \$1,000 or part thereof  Maximum fee \$150.00 plus \$7.50 per \$1,000 or part thereof	\$10.46	\$115.00		Market Pricing
Construction Works with a value from \$100,001 to \$400,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	Minimum fee \$430.00 plus \$1.50 per \$1,000 or part thereof over \$100,000  Maximum fee \$865.00 plus \$3.75 per \$1,000 or part thereof over \$100,000	\$39.09	\$430.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Construction Works with a value from \$400,001 to \$1,000,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	Minimum fee \$910.00 plus \$2.25 per \$1,000 or part thereof over \$400,000  Maximum fee \$1,990.00 plus \$2.25 per \$1,000 or part thereof over \$400,000	\$82.73	\$910.00		Market Pricing
Construction Works with a value over \$1,000,000	All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council	\$2,370.00 plus as per quotation  Staff time per hour plus cost of resources required	\$215.46	\$2,370.00		Market Pricing
<b>Modification (CL148) fees</b>						
Modification under Clause 148		20% of the original fee or \$85.00 whichever is the greater	\$7.73	\$85.00	20%	Market Pricing
<b>Withdrawal fees for Construction Certificates</b>						



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Application is withdrawn before site investigations are made		80% of fee may be refunded on request of the applicant	\$0.00	\$0.00	80%	Market Pricing
Application is withdrawn prior to a BCA/DA compliance audit being commenced		40% of fees may be refunded on request of the applicant	\$0.00	\$0.00	40%	Market Pricing
Application is withdrawn after the BCA/DA compliance audit has been commenced but before the certificate is issued		5% of fee may be refunded on request of the applicant	\$0.00	\$0.00	5%	Market Pricing
<b>BCA Alternative solution fee</b>						
Assessment of Alternate BCA Solution for Construction Certificate	Provision of expert opinion, consultants, testing to assess the alternate solution(s)	25% to 75% loading on scheduled fees plus 130% of Council's direct costs	\$0.00	\$0.00	25% to 75%	Market Pricing
<b>Complying Development Certificate fees</b>						
<b>Application fees</b>						
Complying Development Certificate involving demolition of a single dwelling			\$29.09	\$320.00		Market Pricing
Complying Development Certificate with a value up to \$5,000	Variable component building works - based on the value of the building and all development works as determined by Council's Building Surveyor	Minimum fee \$115.00 plus \$3.00 per \$1,000 or part thereof Maximum fee \$150.00 plus \$9.00 per \$1,000 or part thereof	\$10.46	\$115.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Complying Development Certificate with a value from \$5,001 to \$50,000	Variable component building works - based on the value of the building and all development works as determined by Council's Building Surveyor	Minimum fee \$185.00 plus \$6.00 per \$1,000 or part thereof over \$5,000 Maximum fee \$200.00 plus \$9.00 per \$1,000 or part thereof over \$5,000	\$16.82	\$185.00		Market Pricing
Complying Development Certificate with a value \$50,001 to \$400,000	Variable component building works - based on the value of the building and all development works as determined by Council's Building Surveyor	Minimum fee \$230.00 plus \$4.00 per \$1,000 or part thereof over \$50,000 Maximum fee \$335.00 plus \$9.00 per \$1,000 or part thereof over \$50,000	\$21.82	\$240.00		Market Pricing
Complying Development Certificate with a value \$400,001 to \$1,000,000	Variable component building works - based on the value of the building and all development works as determined by Council's Building Surveyor	Minimum fee \$1,700.00 plus \$1.20 per \$1,000 or part thereof over \$400,000 Maximum fee \$4,290.00 plus \$3.00 per \$1,000 or part thereof over \$400,000	\$154.55	\$1,700.00		Market Pricing
Complying Development Certificate with a value over \$1,000,000	Variable component building works - based on the value of the building and all development works as determined by Council's Building Surveyor	\$2,370.00 plus as per quotation (staff time per hour plus cost of resources required)	\$215.46	\$2,370.00		Market Pricing

Modification (S87) fees of Complying Development Certificate

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Modification under Section 87		20% of original fee or \$85.00 whichever is the greater	\$7.73	\$85.00		Market Pricing
Withdrawal fees of Complying Development Certificates						
Application is withdrawn before site investigations are made		80% of fee may be refunded on request of the applicant	\$0.00	\$0.00	80%	Market Pricing
Application is withdrawn prior to preparation of an assessment / compliance audit being commenced		40% of fees may be refunded on request of the applicant	\$0.00	\$0.00	40%	Market Pricing
Application is withdrawn after the assessment/compliance audit has been completed, but before the certificate is issued		5% of fee may be refunded on request of the applicant	\$0.00	\$0.00	5%	Market Pricing
BCA Alternative solution fee						
Assessment of Alternate BCA Solution for Complying Development Certificate	Provision of expert opinion, consultants, testing to assess the alternate solution(s)	25% to 75% loading on scheduled fees plus 130% of Council's direct costs	\$0.00	\$0.00	25% to 75%	Market Pricing
Section 68 application fees (Local Government Act)						
Public roads						
Applications other than that for a manufactured home, caravan park, movable dwelling or onsite waste management system						
Application other than to install a manufactured home, moveable dwelling or associated structure on land or an on-site sewage management system	Per application inspection		\$16.36	\$180.00		Market Pricing
CERTIFICATION						
Building inspection fees						
Residential development fees						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Residential Development up to \$10,000 where a single site visit only is required for critical post approval stage inspection	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$185.00 Maximum fee \$305.00 Single inspection only	\$16.82	\$185.00	per development	Market Pricing
Residential Development up to \$10,000 where two site visits only are required for all critical post approval stage inspections	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$325.00 Maximum fee \$456.00 Up to 2 inspections E.g. shed footings and S/W inspection conducted concurrently, frame and final inspection conducted concurrently	\$29.55	\$325.00	per development	Market Pricing
Residential Development \$10,001 - \$20,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$485.00 Maximum fee \$680.00 Up to 3 inspections per development	\$44.09	\$485.00	per development	Market Pricing
Residential Development \$20,001 to \$50,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$640.00 Maximum fee \$900.00 Up to 4 inspections per development	\$58.18	\$640.00	per development	Market Pricing
Residential Development \$50,001 to \$100,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$805.00 Maximum fee \$1,135.00 Up to 5 inspections per development/per unit	\$73.18	\$805.00	per development/ unit	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Residential Development more than \$100,001	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$965.00 Maximum fee \$1,355.00 Up to 6 inspections per development/ per unit	\$87.73	\$965.00	per development/ unit	Market Pricing
<b>Commercial/Industrial development fees</b>						
Industrial / Commercial Development up to \$10,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$325.00 Maximum fee \$460.00 Up to 2 inspections	\$29.55	\$325.00		Market Pricing
Industrial / Commercial Development \$10,001 - \$50,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$485.00 Maximum fee \$680.00 Up to 3 inspections	\$44.09	\$485.00		Market Pricing
Industrial / Commercial Development \$50,001 - \$250,000	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$805.00 Maximum fee \$1,135.00 Up to 5 inspections	\$73.18	\$805.00		Market Pricing
Industrial / Commercial Development \$250,001 plus	For all additional inspections in excess of those listed additional inspection fees including GST are applicable	Minimum fee \$1,280.00 Maximum fee \$1,805.00 Up to 8 inspections	\$116.36	\$1,280.00		Market Pricing
<b>Other fees</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Additional inspection or reinspection	Required inspections and critical stage inspections will be done concurrently if possible and viable. Additional inspections may be required and must be paid for prior to inspection being done or may be invoiced at discretion of Building Inspector	Minimum fee \$130.00 Maximum fee \$180.00 Per half hour or part thereof	\$11.82	\$130.00	per half hour	Market Pricing
Out of hours inspection		\$185.00 per half hour or part thereof	\$16.82	\$185.00	per half hour	Market Pricing
Building inspection where Construction Certificate has not been issued by Port Stephens Council	Quotation based on above schedule and staff time per hour plus cost of resources at cost plus 20%.	140%-200% of the applicable fee or as otherwise determined by the BAM	\$0.00	\$0.00	140%-200%	Market Pricing
<b>Compliance certificate fees</b>						
Compliance Certificate	Per hour		\$15.46	\$170.00	per hour	Market Pricing
<b>Occupation certificate fees</b>						
<b>Class 1 or Class 10 building fees</b>						
Occupation Certificate for a class 1 or class 10 building with a value up to \$5,000	Paid at time of PCA appointment	Covers single dwelling and ancillary out buildings	\$10.46	\$115.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Occupation Certificate for a class 1 or class 10 building with a value from \$5,001 to \$20,000	Paid at time of PCA appointment	Covers single dwelling and ancillary out buildings	\$15.46	\$170.00		Market Pricing
Occupation Certificate for a class 1 or class 10 building with a value from \$20,001 to \$400,000	Paid at time of PCA appointment	Covers single dwelling and ancillary out buildings	\$20.00	\$220.00		Market Pricing
Occupation Certificate for a class 1 or class 10 building with a value from \$400,001 to \$1,000,000	Paid at time of PCA appointment	Covers single dwelling and ancillary out buildings	\$24.55	\$270.00		Market Pricing
Occupation Certificate for a class 1 or class 10 building with a value over \$1,000,000. \$270.00 plus \$30.00 per \$1,000,000 over \$1,000,000 or part thereof.	Paid at time of PCA appointment	Covers single dwelling and ancillary out buildings	\$24.55	\$270.00		Market Pricing
Class 2 to Class 9 building fees						
Occupation Certificate for a class 2-9 building with a value up to \$20,000	Paid at time of PCA appointment	Per building	\$15.46	\$170.00	per building	Market Pricing
Occupation Certificate for a class 2-9 building with a value from \$20,001 to \$200,000	Paid at time of PCA appointment	Per building	\$20.00	\$220.00	per building	Market Pricing
Occupation Certificate for a class 2-9 building with a value from \$200,001 to \$400,000	Paid at time of PCA appointment	Per building	\$20.00	\$220.00	per building	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Occupation Certificate for a class 2-9 building with a value from \$400,001 to \$1,000,000	Paid at time of PCA appointment	Per building	\$24.55	\$270.00	per building	Market Pricing
Occupation Certificate for a class 2-9 building with a value greater than \$1,000,001	Paid at time of PCA appointment	\$270.00 plus \$30.00 per \$1,000,000 over \$1,000,000	\$24.55	\$270.00	per building	Market Pricing
Relocated building fees						
Inspection of relocated building Port Stephens LGA		Per hour	\$16.82	\$185.00	per hour	Market Pricing
Travelling cost associated with inspection of relocated building	To and from site: within or outside Port Stephens LGA	\$2.70 per kilometre in addition to inspection fee	\$0.25	\$2.70	per kilometre	Market Pricing
OTHER CERTIFICATES						
Building certificate fees						
Application fees						
Class 1 (dwelling) or Class 2 building comprising 2 dwellings only, including Class 10 (outbuildings)		Per dwelling on the lot	\$0.00	\$250.00	per dwelling on lot	Statutory Pricing
Class 10 (outbuildings)		Per dwelling on the lot	\$0.00	\$250.00	per dwelling on lot	Statutory Pricing
Class 2 - 9 buildings with floor area not exceeding 200m2			\$0.00	\$250.00		Statutory Pricing
Class 2 - 9 buildings with floor area exceeding 200m2 but not exceeding 2000m2		\$250.00 fee plus \$0.50 per square metre above 200 square metres	\$0.00	\$250.00		Statutory Pricing
Class 2 - 9 buildings with floor area exceeding 2000m2		\$250.00 fee plus \$0.75 per square metre above 2000 square metres	\$0.00	\$250.00		Statutory Pricing
Applications relating to external walls only			\$0.00	\$250.00	per application	Statutory Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Additional fee where circumstances listed in clause 260 (3A) of EP&A Regulations apply		As per DA and CC application fee calculations	\$0.00	\$0.00	calculated fee	Statutory Pricing
<b>Other fees</b>						
Reinspection fee		Can be applied once only to each building certificate application	\$0.00	\$90.00	per inspection	Statutory Pricing
Copy of Certificate			\$0.00	\$13.00	per copy	Statutory Pricing
Certified copy of document or map			\$0.00	\$53.00	per item	Statutory Pricing
<b>Bushfire certificate fees</b>						
Bushfire certificate where Council is the certifier		\$180.00 fee per certificate if Council is the certifying authority	\$16.36	\$180.00	per certificate	Market Pricing
Bushfire certificate where Council is not the certifier		\$405.00 minimum fee per certificate if Council is NOT the certifying authority	\$36.82	\$405.00	per certificate	Market Pricing
<b>Planning certificate fees</b>						
Section 10.7(2) Planning Certificate			\$0.00	\$53.00	per certificate	Statutory Pricing
Section 10.7(2) and 10.7(5) Planning Certificate			\$0.00	\$133.00	per certificate	Statutory Pricing
<b>SWIMMING POOLS</b>						
<b>Certificate of compliance fees</b>						
Swimming Pool Certificate of Compliance (including 1st inspection)		Includes 1st inspection and issue of Certificate of Compliance	\$0.00	\$150.00	per occurrence	Statutory Pricing
Reinspection fee for Swimming Pool Certificate of Compliance		Re-inspection fees in respect of Swimming Pool Certificates of Compliance will be charged in accordance with the Swimming Pool Regulations	\$0.00	\$100.00	per occurrence	Statutory Pricing
<b>Swimming pool registration fees</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Administration Fee for Registration of Swimming Pool or Amendment of Swimming Pool Registration		Per registration or amendment	\$0.91	\$10.00	per registration	Statutory Pricing
Swimming pool safety barrier exemption fee						
Application Fee for Swimming Pools Safety Barrier Exemption Application			\$0.00	\$70.00	per application	Statutory Pricing
<b>FIRE SAFETY</b>						
Registration fee						
Fire Safety - Registration fee		Receiving a Fire Safety Statement including ensuring information on that statement is dealt with as required by legislation	\$0.00	\$50.00	per request	Partial Cost Pricing
Inspection fee						
Fire Safety - Inspection fee		Per half hour or part thereof	\$0.00	\$165.00	per half hour	Partial Cost Pricing
Fire safety certificate fee						
Fire Safety - Certification audit	Per individual fire safety measure type	Consider and determine whether a Fire Safety Statement complies with relevant legislation	\$0.00	\$50.00	per measure	Partial Cost Pricing
<b>CARAVAN PARKS, MANUFACTURED HOMES AND MOVABLE DWELLINGS (S68)</b>						
Application fees						
Install a Manufactured home, moveable dwelling or associated structure on land (Section 68A Local Government Act)			\$42.27	\$465.00	447.00	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Approval to Operate a Manufactured Home Estate, Caravan Park or Camping Ground (initial approval)		Inspection fee of \$5.40 per site or \$65.00 whichever is the greater	\$0.00	\$5.40	per site	Statutory Pricing
Approval to Operate a Manufactured Home Estate, Caravan Park or Camping Ground (Renewal)		Inspection fee of \$3.75 per site or \$65.00 whichever is the greater	\$0.00	\$3.75	per site	Statutory Pricing
Issue replacement Approval to Operate in name of new proprietor			\$0.00	\$37.00		Statutory Pricing
Inspection and certificate fees						
Inspection and issue Certificate of Completion for manufactured home and associated structure			\$0.00	\$65.00	per inspection	Statutory Pricing
Inspection and issue of Certificate of Completion for any associated structure not included on Certificate of Completion issued for manufactured home installed on site			\$0.00	\$32.50	per inspection	Statutory Pricing
Re-inspection due to non-compliance at initial inspection		\$5.40 per site or \$65.00 whichever is the greater	\$0.00	\$5.40	per site	Statutory Pricing
Re-inspection due to non-compliance at renewal, continuation or periodic inspection required by a condition of approval to operate		\$3.75 per site or \$65.00 whichever is the greater	\$0.00	\$3.75	per site	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Reinspection due to non-compliance with regulations at initial inspection of manufactured home and associated structure			\$0.00	\$65.00	per inspection	Statutory Pricing
Reinspection due to non-compliance with regulations at initial inspection of associated structure			\$0.00	\$32.50	per inspection	Statutory Pricing
<b>COMPLIANCE</b>						
Compliance cost notice fees						
Order Compliance Costs		Order compliance costs - maximum fee*  Notes: * Actual fee determined based on costs and expenses	\$0.00	\$1,000.00		Statutory Pricing
Notice of Intention Compliance Costs		Notice of Intention compliance costs - maximum fee*  Notes: * Actual fee determined based on costs and expenses	\$0.00	\$500.00		Statutory Pricing

## ENGINEERING & WORKS

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Subdivision certificate fees						
Application fees						
Subdivision Certificate		\$300.00 plus \$134 per lot in the application	\$28.64	\$315.00		Market Pricing
Strata Certificate	Per lot		\$7.73	\$85.00	per lot	Market Pricing
Other fees						
Release / vary / modify restrictions as to user, covenants/caveats, rights of carriageway, easements and the like	Per covenant / easement / etc. Includes up to 4hrs of investigation and assessment work. Additional charge of \$70 per hour or part thereof for any work incurred in excess of 4hrs		\$28.18	\$310.00	per covenant	Market Pricing
Endorsement of new restriction as to user, covenant/caveat, right of carriageway, easement or the like	Per endorsement. Includes up to 4hrs of investigation and assessment work. Additional charge of \$70 per hour or part thereof for any work incurred in excess of 4hrs		\$28.18	\$310.00	per endorsement	Market Pricing
Termination of Strata Plan			\$28.18	\$310.00	per covenant	Market Pricing
Resigning of subdivision certificate, strata certificate, deposited plan, 88b instrument or the like			\$14.55	\$160.00	per document	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Civil Works Construction Certificate (CC) Application / Inspection / Principal Certifying Authority (PCA) fees						
Additional Assessment and / or Re-inspection	Includes but is not limited to: review of additional documentation , providing revised certificate, failed inspection where re-inspection is required, any additional inspections requested by applicant, any combination of the above	Minimum 1 hour	\$18.00	\$198.00	Per hour or part thereof	Market Pricing
Drainage not part of Road Construction Application Fee	Includes but is not limited to: inter allotment drainage, additional pipes outside of road construction, etc. Fee includes two (2) reviews of submitted documentation . Additional reviews attract additional fees at hourly rate	Minimum \$792.00	\$0.73	\$8.00	Per metre of drainage	Market Pricing
Drainage not part of Road Construction Inspection / PCA Fee	Includes but is not limited to: inter allotment drainage, additional pipes outside of road construction, etc.	Minimum \$792.00	\$1.45	\$16.00	Per metre of drainage	Market Pricing
Formal Engineering Advice		Minimum 1 hour	\$18.00	\$198.00	Per hour or part thereof	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Miscellaneous Works Application Fee	Includes but is not limited to: industrial / commercial driveways, car parks, bulk earthworks, footpaths, cycleways, kerb and gutter, etc.	Minimum \$792.00	\$72.00	\$792.00	2% cost of works	Market Pricing
Miscellaneous Works Inspection / PCA Fee	Includes but is not limited to: industrial / commercial driveways, car parks, bulk earthworks, footpaths, cycleways, kerb and gutter, etc.	Minimum \$792.00	\$72.00	\$792.00	2% cost of works	Market Pricing
Engineering Certification Application Fee	Where the following works are requested to be assessed by Council: private road and drainage design compliance, private road and drainage construction compliance, private storm water management facilities design compliance, private storm water management facilities construction compliance	Minimum is based on fee unit applicable	\$0.00	\$0.00	2% Cost of works or hourly rate or any other fee as applicable in the schedule	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Principal Certifying Authority Fee	Where private accredited certifier has been appointed	Minimum \$792.00	\$72.00	\$792.00	2% cost of works or any other applicable PCA fee as per this Schedule	Market Pricing
Rural Road Construction Application Fee	Includes but is not limited to: construction of road in rural areas, turning lanes, slip road, extension, widening, etc. Fee includes two (2) reviews of submitted documentation . Additional reviews attract additional fees at hourly rate	Minimum \$792.00	\$0.91	\$10.00	Per metre of road centre line	Market Pricing
Rural Road Construction Inspection / PCA Fee	Includes but is not limited to: construction of road in rural areas, turning lanes, slip road, extension, widening, etc.	Minimum \$792.00	\$1.82	\$20.00	Per metre of road centre	Market Pricing
Urban, Industrial, Commercial and Residential Road Construction Application Fee	Includes but is not limited to: construction of roads in urban, industrial, commercial and residential areas, etc. Fee includes two (2) reviews of submitted documentation . Additional reviews attract additional fees at hourly rate	Minimum \$792.00	\$1.36	\$15.00	Per metre of road centre line	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Urban, Industrial, Commercial and Residential Road Construction Inspection / PCA Fee	Includes but is not limited to: construction of roads in urban, industrial, commercial and residential areas, etc.	Minimum \$792.00	\$2.73	\$30.00	Per metre of road centre line	Market Pricing
Stormwater Quality and / or Quantity Improvement Structure Application Fee	Includes but is not limited to: detention basins, nutrient ponds, Gross Pollutant Traps, rain gardens, etc. Fee includes two (2) reviews of submitted documentation . Additional reviews attract additional fees at hourly rate		\$72.00	\$792.00	Per structure	Market Pricing
Stormwater Quality and / or Quantity Improvement Structure Inspection / PCA Fee	Includes but is not limited to: detention basins, nutrient ponds, Gross Pollutant Traps, rain gardens, etc.		\$72.00	\$792.00	Per structure	Market Pricing
<b>Works maintenance and outstanding works bonds fees</b>						
Outstanding Works Bond	Where Council accepts to bond works not completed. Includes administration / management	Minimum \$4,500.00	\$0.00	\$4,500.00	200% cost of works	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Works Maintenance Bond	Where Council accepts completed works as satisfactory and requires a bond for a period of 12 months to ensure quality of works	Minimum \$4,500.00	\$0.00	\$4,500.00	5% cost of works (excluding water and sewer)	Market Pricing
<b>Flooding Information</b>						
Flood Certificate - single lot, standard request	Flood level information		\$0.00	\$250.00	Per lot	Market Pricing
Flood Certificate - multiple adjoining lots - standard request	Flood level information		\$0.00	\$200.00	Per lot	Market Pricing
Flood Certificate - multiple adjoining lots - urgent request	Flood level information		\$36.36	\$400.00	Per lot	Market Pricing
Flood Certificate - single lot - urgent request	Flood level information		\$0.00	\$500.00	Per lot	Market Pricing
<b>Drainage Management (Section 68 of Local Government Act 1993)</b>						
<b>Approvals/Inspections</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Connect to Public System	Includes but is not limited to: pipes that connect to public stormwater system, pipes that eventually flow to public stormwater system (even if not directly connected), pipes that flow into catchments or wetlands, etc.		\$0.00	\$170.00	Per connection	Market Pricing
Public Drainage Line	Includes but is not limited to: construction of public drainage line within the road reserve before connection to public system, etc.	Minimum \$720.00	\$0.00	\$20.00	Per metre of drainage	Market Pricing
Additional Assessment and/ or re-inspection	Includes but is not limited to: review of additional documentation, providing revised certificate, failed inspection where re-inspection is required, any additional inspections requested by applicant, any combination of the above	Minimum 1 hour	\$0.00	\$180.00	Per hour or part thereof	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Stormwater quality and / or quantity improvement structure approval	Includes but is not limited to: detention basins, nutrient ponds, gross pollutant traps, rain gardens, etc.		\$0.00	\$720.00	Per structure	Market Pricing
<b>Kerb &amp; Guttering</b>						
Corner Lots			\$4.36	\$48.00	Per lineal metre	Partial Cost Pricing
Frontage (other than corner lots)			\$6.36	\$70.00	Per lineal metre	Partial Cost Pricing
Rear boundaries			\$3.27	\$36.00	Per lineal metre	Partial Cost Pricing
Gutter crossing	Layback kerb		\$0.00	By quotation - inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials, and organisational overheads		
<b>Pipe &amp; Gravel Access</b>						
Pipe and gravel access			\$0.00	By quotation - inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials, organisational overheads and allowance for profit to complete the work		Full Cost Pricing
<b>Private Utility Installation</b>						
<b>Public Roads/Places</b>						
Category 1 installation	Up to 50mm diameter and up to 10m length	Initial fee	\$0.00	\$720.00	Each	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Category 1 installation	Up to 50mm diameter and over 10m length	Subsequent fee per metre	\$0.00	\$150.00	Per km per annum or part thereof	Market Pricing
Category 2 installation	Over 50mm diameter and up to 10m length	Initial fee	\$0.00	\$3,300.00	Each	Market Pricing
Category 2 installation	Over 50mm diameter and 10m length	Subsequent fee per metre	\$0.00	\$730.00	Per km per annum or part thereof	Market Pricing
Restorations						
Roads, Footpaths, Associated Access, Drainage						
Bituminous Surfaces						
All surfaces	Square metre charge	Minimum fee is \$890.00	\$17.27	\$190.00	Per square metre	Full Cost Pricing
Concrete - Footpaths & Domestic Driveways						
Footpaths & Domestic Driveways	Square metre charge	Minimum fee is \$1,000.00	\$18.18	\$200.00	Per square metre	Full Cost Pricing
Concrete - Roads & Commercial Driveways						
Roads & Commercial Driveways	Square metre charge	Minimum fee is \$1,185.00	\$49.64	\$546.00	Per square metre	Full Cost Pricing
Kerb & Gutter						
Kerb & Gutter	Lineal metre charge	Minimum fee is \$1,300.00	\$59.09	\$650.00	Per lineal metre	Full Cost Pricing
Other						
All restorations			\$0.00	Several openings made simultaneously within 45 metres may be grouped as one		Full Cost Pricing
All restorations			\$0.00	Separate restoration costs for openings over five square metres to be estimated by Council		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Earth, gravel and all other classes of unsealed pavements or shoulders	Square metre charge	Minimum fee is \$518.00	\$7.73	\$85.00	Per square metre	Full Cost Pricing
Roads Management (Section 138 of Roads Act 1993)						
Approvals/Inspections						
Drainage not part of road construction	Includes but is not limited to: inter allotment drainage, additional pipes outside of Road Construction, etc.	Minimum \$720.00	\$0.00	\$20.00	Per metre of drainage	Market Pricing
Additional Assessment and/or re inspection	Includes but is not limited to: review of additional documentation, providing revised certificate, failed inspection where re-inspection is required, any additional inspections requested by applicant, any combination of the above	Minimum 1 hour	\$0.00	\$180.00	Per hour or part thereof	Market Pricing
Miscellaneous Works	Includes but is not limited to: construction of footpaths and shared paths, kerb and gutter, industrial / commercial driveways, etc.	Minimum \$720.00	\$0.00	\$720.00	4% cost of works	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Rural Road Construction	Includes but is not limited to: construction of road in rural areas, turning lanes, slip road, extension, widening, etc.	Minimum \$720.00	\$0.00	\$30.00	Per metre of road centre line	Market Pricing
Urban, Industrial, Commercial & Residential Road Construction	Includes but is not limited to: construction of roads in urban, industrial, commercial and residential areas, etc.	Minimum \$720.00	\$0.00	\$45.00	Per metre of road centre line	Market Pricing
Water Quality and/or Quantity Improvement Structure	Includes but is not limited to: detention basins, nutrient ponds, Gross Pollutant Traps, rain gardens, etc.		\$0.00	\$720.00	Per structure	Market Pricing
<b>Driveway Crossings</b>						
Driveway Crossing Application (Section 138 of Roads Act 1993)			\$0.00	\$230.00	Per driveway/crossing	Market Pricing
<b>New Roads</b>						
Transfer of Crown roads to Council	Investigation by Property Officer ownership of road required as part of DA process, fee is non-refundable regardless of outcome of DA or use of road. This fee does not include additional fees charged by Crown Land to make application for the transfer		\$0.00	\$260.00	per application	Full Cost Pricing
New Road Naming Application	Fee for one road naming		\$63.64	\$700.00	Per road	Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Permits</b>						
Additional Assessment and / or Re-inspection	Includes but is not limited to any of the following: review of additional documentation, providing revised certificate, failed inspection where re-inspection is required, any additional inspections requested by applicant, any combination of the above	Minimum 1 hour	\$0.00	\$180.00	Per hour or part thereof	Full Cost Pricing
Heavy Vehicle Permit Application	Over Size Over Mass HML PBS (Heavy Vehicle National Law (NSW) (2013 No42a) Section 740)		\$0.00	\$73.00	Per permit	Statutory Pricing
Permit to Occupy or Enclose a Public Space Short Term (less than 4 weeks duration)	Includes but is not limited to: the installation of infrastructure, road opening, occupation by crane or skip bin, occupation of footpath, enclosure by hoarding, swinging or hoisting over a public space, any other related activities/works, any combination of the above		\$0.00	\$207.00	Per week	Full Cost Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Permit to Occupy or Enclose a Public Space Long Term (4 weeks duration or longer)	Includes but is not limited to: the installation of infrastructure, road opening, occupation by crane or skip bin, occupation of footpath, enclosure by hoarding, swinging or hoisting over a public space, any other related activities/works, any combination of the above		\$0.00	\$155.00	Per week	Full Cost Pricing
<b>Road Closures</b>						
<b>Close/Purchase</b>						
Road closure and purchase application	Temporary Lane Closure - Construction Works (Section 138 of Roads Act 1993)	Initial fee before Council Resolution stage - Non refundable	\$63.64	\$700.00		Rate of Return Pricing
Road closure and purchase application	Subsequent fee after Council resolution		\$0.00	Land Value plus 120% of all costs		Rate of Return Pricing
<b>Temporary</b>						
Temporary Lane Closure - Construction Works (Section 138 of Roads Act 1993)	Permit to implement traffic control within a public road		\$0.00	\$180.00	Per permit	Full Cost Pricing
Temporary Road/Footpath Closures - Anzac Day (Section 138 of Roads Act 1993)	Council will waive the fee for this event		\$0.00	Council will waive the fee for this event		Free (zero priced)
Construction Zone (Section 138 of Roads Act 1993)	Permit to occupy on-street parking	Per 6 months per parking space	\$0.00	\$2,000.00		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Temporary Road / Footpath Closures / Events (Section 138 of Roads Act 1993)	Administration and advertising fee		\$0.00	\$360.00	Per application	Full Cost Pricing
Temporary Road / Footpath Closures / Events (Section 138 of Roads Act 1993)	Inspection fee	Minimum 1 hour	\$0.00	\$180.00	Per hour or part thereof	Full Cost Pricing
<b>Rural Address Post</b>						
Rural address post installed	Issue & installation / Replacement		\$18.00	\$198.00	Per address	Full Cost Pricing
Rural address post supplied	Supply of post only		\$8.73	\$96.00		Full Cost Pricing
<b>Traffic</b>						
Traffic Information Search	Search and provision of existing data	Minimum 1 hour	\$18.00	\$198.00	Per hour or part thereof	Full Cost Pricing
<b>Survey &amp; Land Services</b>						
Engineering Surveyor	Do and charge		\$13.46	\$148.00	Per hour	Market Pricing
Registered Surveyor	Do and charge		\$16.55	\$182.00	Per hour	Market Pricing
Senior Registered Surveyor	Do and charge		\$19.91	\$219.00	Per hour	Market Pricing
Survey Assistant	Do and charge		\$10.00	\$110.00	Per hour	Market Pricing
Survey Technician	Do and charge		\$10.91	\$120.00	Per hour	Market Pricing
Graduate Surveyor	Do and charge		\$12.27	\$135.00	Per hour	Market Pricing
Survey Draftsperson	Do and charge		\$9.27	\$102.00		Market Pricing
<b>Workshop</b>						
<b>Services/Inspections</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Mechanical servicing and repair of vehicles - Emergency Service Vehicles Only	Appointment necessary		\$0.00	\$92.00	Per hour or part thereof	Rate of Return Pricing
Mechanical servicing/repair of vehicles	Appointment necessary		\$11.09	\$122.00	Per hour or part thereof	Rate of Return Pricing
Pink Slips - Light Vehicles	As per Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7		\$0.00	\$0.00	Each	Statutory Pricing
Pink Slips - Motor Cycles	As per Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7		\$0.00	\$0.00	Each	Statutory Pricing
Pink Slips - Trailer with brakes	As per Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7		\$0.00	\$0.00	Each	Statutory Pricing
Pink Slips - Trailer without brakes	As per Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7		\$0.00	\$0.00	Each	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Safety Check only	* Rigid truck over 4.5 tonne GVM but not over 5 tonne tare. (Not prime movers). *Buses over 2.5 tonne tare but not over 5 tonne tare. *Tow trucks not over 5 tonne tare. As per Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7		\$0.00	\$0.00		Statutory Pricing
Safety Check only	*Trailers over 2 tonne GTM including tow truck trailers. * Any trailer fitted with breakaway brakes. As per Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7		\$0.00	\$0.00		Statutory Pricing
Fabrication repair of vehicles - Emergency Services Vehicles Only	Appointment necessary		\$0.00	\$86.00		Rate of Return Pricing

## ENVIRONMENT & HEALTH SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Animal Management</b>						
Anti-Barking Collars	Hire anti barking collars	Hire of dog anti-barking collars	\$4.35	\$47.90		Full Cost Pricing
Refund on return of anti-bark collar	Refund on return of item in working order/ undamaged	Refund on return of anti-barking collar in working order and undamaged	\$0.00	\$165.00		Full Cost Pricing
Dangerous Dogs (Declared under Legislation)	Collar (medium)	Special collar required to be worn when a dog has been declared a "Dangerous Dog"	\$4.09	\$45.00	Per collar	Full Cost Pricing
Dangerous Dogs (Declared under Legislation)	Collar (Large)	Special collar required to be worn when a dog is declared a "Dangerous Dog"	\$4.55	\$50.00	Per collar	Full Cost Pricing
Dangerous Dogs (Declared under Legislation)	Collar (Extra-large)	Required to be worn when a dog has been declared a "Dangerous Dog"	\$5.91	\$65.00	Per collar	Full Cost Pricing
Dangerous Dogs (Declared under Legislation)	Signage	Special signage required by legislation when a dog has been declared a "Dangerous Dog"	\$3.64	\$40.00	Per sign	Full Cost Pricing
<b>Companion Animal - Lifetime Registration Fee</b>						
Desexed animal			\$0.00	\$55.00	Per dog/cat	Statutory Pricing
Non-desexed animal			\$0.00	\$201.00	Per dog/cat	Statutory Pricing
Breeder Concession			\$0.00	\$55.00		Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Pensioner Concession			\$0.00	\$23.00	Per dog/cat	Statutory Pricing
Impounding						
Abandoned Vehicles						
Impounding fee	Includes towing		\$0.00	Actual costs incurred in securing, towing, transporting vehicle to holding yard by contractor.		Full Cost Pricing
Storage fee			\$0.00	\$55.00	Per day	Full Cost Pricing
Impounded Articles						
Large articles			\$0.00	\$185.00	Per item	Full Cost Pricing
Small articles			\$0.00	\$60.00	Per item	Full Cost Pricing
Storage fee	Daily fee for up to 20 small articles or each large article		\$0.00	\$55.00	Per day	Full Cost Pricing
Impounding Cats/Dogs						
Impounding fee (Initial)	First occurrence within 12 month period		\$0.00	\$80.00		Market Pricing
Impounding fee	Subsequent impounding within 12 month period		\$0.00	\$110.00		Market Pricing
Each additional cat/dog	\$35.00 for each animal thereafter		\$0.00	\$42.00		Market Pricing
Surrender of Dog/Cat	Fee for first dog/cat		\$0.00	\$100.00		Market Pricing
Sustenance / maintenance fee			\$0.00	\$40.00	Per day	Market Pricing
Veterinary costs	Actual cost incurred		\$0.00	Actual cost incurred		Full Cost Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Cat Trap Hire	Cat Trap \$80.00 per trap per week Refund on return of cat trap in working order and undamaged \$0.00 to \$80.00 per trap		\$0.00	\$80.00	Per occurrence	Market Pricing
Miscellaneous						
Advertising fee	Mostly for auctions or sale of vehicles		\$0.00	Actual cost incurred		Full Cost Pricing
Outstanding Notices	For outstanding notices issued under Local Government Act and Environmental Planning and Assessment Act	Section 735A/121ZP Certificate	\$0.00	\$90.00	Per property	Market Pricing
Ranger Services	Outsourcing	Per hour or part thereof	\$0.00	\$130.00	Per hour	Full Cost Pricing
Stock/Animals						
Destruction of stock/animals			\$0.00	Actual cost incurred		Full Cost Pricing
Sustenance/maintenance	Large stock (horse, cattle, etc.)		\$0.00	\$50.00	Per animal per day	Full Cost Pricing
Sustenance/maintenance	Small stock (sheep, goats, etc.)		\$0.00	\$40.00	Per animal per day	Full Cost Pricing
Veterinary costs			\$0.00	Actual cost incurred		Full Cost Pricing
Mortuaries						
Inspections						
Inspection Fee - Holding Room and/or Mortuary			\$0.00	\$155.00	Per inspection	Market Pricing
Undertaker's Fee			\$0.00	\$85.00	Per inspection	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Onsite Sewage Management Systems						
Septic tanks						
Annual Approval to operate and renewal			\$0.00	\$125.00	Per system	Market Pricing
Application Amendment - Commercial	Greater than 10kl per day treatment capacity		\$0.00	By quotation prior to application lodgement. Quotation based on staff costs		Market Pricing
Application Amendment - Commercial	Less than 10kl per day treatment capacity		\$0.00	\$340.00	327.00	Market Pricing
Application Amendment - Residential			\$0.00	\$155.00	149.00	Market Pricing
Application Fee - Commercial	Less than 10kl per day treatment capacity		\$0.00	\$640.00	612.00	Market Pricing
Application Fee - Commercial	Greater than 10kl per day treatment capacity		\$0.00	By quotation prior to application lodgement. Quotation based on staff costs		Market Pricing
Application Fee - Residential			\$0.00	\$305.00	291.00	Market Pricing
Consultancy		Per hour or part thereof	\$0.00	\$165.00	Per hour	Market Pricing
Inspection Fee - Commercial	Per hour or part thereof, excluding travelling		\$0.00	\$290.00	Per hour	Market Pricing
Laboratory analysis			\$0.00	Actual costs incurred		Market Pricing
Peer Review - On Site Management System Application			\$0.00	Actual costs incurred		Market Pricing
Pre-purchase inspection (Residential only)			\$0.00	\$330.00		Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Inspection Fee - when associated with an application to install (residential and commercial)	Per inspection (includes up to 3 inspections)		\$0.00	\$120.00		Market Pricing
Re-inspection Fee (Routine - residential or commercial)	Per inspection		\$0.00	\$110.00	Per inspection	Market Pricing
<b>Public Safety</b>						
<b>Food Safety</b>						
Annual Administration Charge - food premises (large - more than 50 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business		\$0.00	\$3,500.00	Per year	Statutory Pricing
Annual Administration Charge - food premises (medium - more than 5 but not more than 50 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business		\$0.00	\$800.00	Per year	Statutory Pricing
Annual Administration Charge - food premises (small - up to 5 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business		\$0.00	\$390.00	Per year	Statutory Pricing
Food Business Registration	New food business, change of food business, change of details		\$4.55	\$50.00	Per occurrence	Market Pricing
Improvement Notice - Food Premises - Administration Fee			\$0.00	\$330.00	Per notice	Statutory Pricing
Inspection Fee - (all food premises types - extended inspection)		Per hour or part thereof, excluding travelling	\$0.00	\$284.00	Per hour or part thereof	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Inspection Fee - Mobile Food Vehicles	Community and charitable organisations are exempt		\$0.00	\$165.00	Per vehicle	Market Pricing
Inspection Fee (All Food Premises Types - Routine inspection)			\$0.00	\$130.00	Per inspection	Market Pricing
Pre-purchase inspection - Commercial Premises			\$0.00	\$435.00	Per inspection	Market Pricing
Inspection Fee - when associated with a DA (non-licensed premises - residential)	Per inspection		\$0.00	\$120.00	Per inspection	Market Pricing
Inspection Fee - when associated with a DA (non-licensed premises - commercial)	Per food outlet		\$0.00	\$235.00	Per inspection	Market Pricing
<b>Other inspections</b>						
Inspection Fee - Hair and Beauty/Skin Penetration	Routine inspection		\$0.00	\$155.00	Per inspection	Market Pricing
Inspection Fee - Hairdresser & barber only	Routine inspection		\$0.00	\$130.00	Per inspection	Market Pricing
Reinspection Fee - Commercial Premises (hairdresser/skin penetration)	Inspections required between normal inspection intervals		\$0.00	\$125.00	Per inspection	Market Pricing
Hair/Beauty Business Registration	Hair, skin penetration, mortuary new business or change of business or change of details		\$3.64	\$40.00	Per occurrence	Market Pricing
Inspection Fee - when associated with a DA (commercial premises - hairdresser or skin penetration)	Per inspection		\$0.00	\$235.00	Per occurrence	Market Pricing
<b>Regulated systems</b>						
<b>Legionella Control</b>						
Registration Fee		Regulated systems including cooling towers and warm water systems	\$0.00	\$55.00	Per system	Statutory Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Inspection Fee		Regulated systems including cooling towers and warm water systems	\$0.00	\$300.00	Per hour	Market Pricing
Water Samples			\$0.00	Actual cost of samples		Market Pricing
Legionella Control - annual administration fee		Per occurrence	\$0.00	\$100.00	Per occurrence	Market Pricing
<b>Swimming Pool/Spa Inspections - Public Swimming Pool Program (Public Health Act)</b>						
Inspection Fee (first pool or spa)	Per inspection		\$0.00	\$180.00	Per inspection	Market Pricing
Inspection fee (each additional pool or spa)	Per inspection		\$0.00	\$110.00	Per inspection	Market Pricing
Re-inspection fee	Per pool or spa		\$0.00	\$180.00	Per re-inspection	Market Pricing
Laboratory Analysis Fee		Cost of analysis charged by supplier	\$0.00	\$0.00	Cost of analysis charged by supplier	Full Cost Pricing
Registration Fee	S19(1) Public Health Regulation 2012	Per property	\$0.00	\$100.00	Per property	Statutory Pricing
<b>Graffiti Management</b>						
Graffiti Wipes			\$0.00	\$8.15	Per pack	Full Cost Pricing

## ENVIRONMENTAL SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Biosecurity Weed Matter						
Administration Fees						
Biosecurity Undertaking re-inspection	Per inspection		\$4.73	\$52.00		Full Cost Pricing
Biosecurity Direction re-inspection	Per inspection		\$9.45	\$104.00		Full Cost Pricing
Permit to move Biosecurity matter	Application for permit		\$0.00	\$735.00		Statutory Pricing
Certificate as to weed control notices, expenses and charges on land	Application for certificate		\$0.00	\$204.00		Statutory Pricing
Onsite Weed Control						
Regional weed control works	Per officer		\$6.82	\$75.00	Per hour	Full Cost Pricing
Chemicals			\$0.00	At cost		Full Cost Pricing
Plant	Per plant item		\$0.00	\$65.00	Per hour	Full Cost Pricing
Signage notification on seized matter	At cost		\$0.00	\$0.00		Full Cost Pricing
Council Labour cost	Per officer		\$0.00	\$102.00	Per hour	Full Cost Pricing
Tree management						
Tree Permit Application to remove/prune trees			\$0.00	\$110.00	Per application	Full Cost Pricing
Reassessment/Reapplication of tree permit to remove/prune trees			\$0.00	\$110.00	Per application	Statutory Pricing

## HOLIDAY PARKS

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>FINGAL BAY</b>						
These are peak season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Beach House	Nightly rate		\$38.64	\$425.00	Per night	Market Pricing
Getaway Cabin	Nightly rate		\$23.64	\$260.00	Per night	Market Pricing
Garden Villa	Nightly rate		\$31.82	\$350.00	Per night	Market Pricing
Powered Site	Nightly rate		\$7.55	\$83.00	Per night	Market Pricing
Surf Villa	Nightly rate		\$42.73	\$470.00	Per night	Market Pricing
Drive through Ensuite Site	Nightly rate		\$10.45	\$115.00	Per night	Market Pricing
Ensuite Campsite	Nightly rate		\$9.45	\$104.00	Per night	Market Pricing
Large Motor Home	Nightly rate		\$8.55	\$94.00	Per night	Market Pricing
The Surf House	Nightly rate		\$42.73	\$470.00	Per night	Market Pricing
These are High Shoulder rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Beach House	Nightly rate		\$33.64	\$370.00	Per night	Market Pricing
Getaway Cabin	Nightly rate		\$19.55	\$215.00	Per night	Market Pricing
Garden Villa	Nightly rate		\$26.36	\$290.00	Per night	Market Pricing
Powered Site	Nightly rate		\$6.00	\$66.00	Per night	Market Pricing
Surf Villa	Nightly rate		\$36.36	\$400.00	Per night	Market Pricing
Drive through Ensuite Site	Nightly rate		\$8.64	\$95.00	Per night	Market Pricing
Ensuite Campsite	Nightly rate		\$8.09	\$89.00	Per night	Market Pricing
Large Motor Home	Nightly rate		\$6.82	\$75.00	Per night	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
The Surf House	Nightly rate		\$37.27	\$410.00	Per night	Market Pricing
These are Shoulder rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Beach House	Nightly rate		\$25.91	\$285.00	Per night	Market Pricing
Getaway Cabin	Nightly rate		\$18.09	\$199.00	Per night	Market Pricing
Garden Villa	Nightly rate		\$23.18	\$255.00	Per night	Market Pricing
Powered Site	Nightly rate		\$4.45	\$49.00	Per night	Market Pricing
Surf Villa	Nightly rate		\$31.82	\$350.00	Per night	Market Pricing
Drive through Ensuite Site	Nightly rate		\$7.55	\$83.00	Per night	Market Pricing
Ensuite Campsite	Nightly rate		\$7.09	\$78.00	Per night	Market Pricing
Large Motor Home	Nightly rate		\$5.73	\$63.00	Per night	Market Pricing
The Surf House	Nightly rate		\$34.55	\$380.00	Per night	Market Pricing
These are Low season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Beach House	Nightly rate		\$17.27	\$190.00	Per night	Market Pricing
Getaway Cabin	Nightly rate		\$12.73	\$140.00	Per night	Market Pricing
Garden Villa	Nightly rate		\$15.91	\$175.00	Per night	Market Pricing
Powered Site	Nightly rate		\$3.27	\$36.00	Per night	Market Pricing
Surf Villa	Nightly rate		\$20.00	\$220.00	Per night	Market Pricing
Drive through Ensuite Site	Nightly rate		\$5.27	\$58.00	Per night	Market Pricing
Ensuite Campsite	Nightly rate		\$5.00	\$55.00	Per night	Market Pricing
Large Motor Home	Nightly rate		\$4.36	\$48.00	Per night	Market Pricing
The Surf House	Nightly rate		\$22.73	\$250.00	Per night	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>HALIFAX</b>						
These are peak season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
3 Bedroom Assisted Cabin - Wikner Lodge	Nightly rate		\$37.27	\$410.00	Per night	Market Pricing
Bay Villa	Nightly rate		\$29.09	\$320.00	Per night	Market Pricing
Beach Villa	Nightly rate		\$42.73	\$470.00	Per night	Market Pricing
Beach Villa - 4 Bedroom	Nightly rate		\$54.55	\$600.00	Per night	Market Pricing
Castaway Villa	Nightly rate		\$23.64	\$260.00	Per night	Market Pricing
Powered Site	Nightly rate		\$7.55	\$83.00	Per night	Market Pricing
Boat House	Nightly Rate		\$42.73	\$470.00	Per night	Market Pricing
Quarterdeck Villa	Nightly rate		\$31.82	\$350.00	Per night	Market Pricing
Ensuite Van Site	Nightly rate		\$9.46	\$104.00	Per night	Market Pricing
Large Motor Home Site	Nightly rate		\$8.54	\$94.00	Per night	Market Pricing
These are High Shoulder season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
3 Bedroom Assisted Cabin - Wikner Lodge	Nightly rate		\$30.00	\$330.00	Per night	Market Pricing
Bay Villa	Nightly rate		\$24.55	\$270.00	Per night	Market Pricing
Beach Villa	Nightly rate		\$36.36	\$400.00	Per night	Market Pricing
Beach Villa - 4 Bedroom	Nightly rate		\$43.64	\$480.00	Per night	Market Pricing
Castaway Villa	Nightly rate		\$20.91	\$230.00	Per night	Market Pricing
Powered Site	Nightly rate		\$6.00	\$66.00	Per night	Market Pricing
Boat House	Nightly rate		\$36.36	\$400.00	Per night	Market Pricing
Quarterdeck Villa	Nightly rate		\$25.00	\$275.00	Per night	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Ensuite Van Site	Nightly rate		\$8.09	\$89.00	Per night	Market Pricing
Large Motor Home Site	Nightly rate		\$6.82	\$75.00	Per night	Market Pricing
These are Shoulder season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
3 Bedroom Assisted Cabin - Wikner Lodge	Nightly rate		\$25.00	\$275.00	Per night	Market Pricing
Bay Villa	Nightly rate		\$20.91	\$230.00	Per night	Market Pricing
Beach Villa	Nightly rate		\$31.82	\$350.00	Per night	Market Pricing
Beach Villa - 4 Bedroom	Nightly rate		\$35.00	\$385.00	Per night	Market Pricing
Castaway Villa	Nightly rate		\$18.09	\$199.00	Per night	Market Pricing
Powered Site	Nightly rate		\$4.45	\$49.00	Per night	Market Pricing
Boat House	Nightly rate		\$31.82	\$350.00	Per night	Market Pricing
Quarterdeck Villa	Nightly rate		\$22.73	\$250.00	Per night	Market Pricing
Ensuite Van Site	Nightly rate		\$7.09	\$78.00	Per night	Market Pricing
Large Motor Home Site	Nightly rate		\$5.73	\$63.00	Per night	Market Pricing
These are Low season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
3 Bedroom Assisted Cabin - Wikner Lodge	Nightly rate		\$18.64	\$205.00	Per night	Market Pricing
Bay Villa	Nightly rate		\$14.09	\$155.00	Per night	Market Pricing
Beach Villa	Nightly rate		\$20.00	\$220.00	Per night	Market Pricing
Beach Villa - 4 Bedroom	Nightly rate		\$28.18	\$310.00	Per night	Market Pricing
Castaway Villa	Nightly rate		\$12.73	\$140.00	Per night	Market Pricing
Powered Site	Nightly rate		\$3.27	\$36.00	Per night	Market Pricing
Boat House	Nightly rate		\$20.00	\$220.00	Per night	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Quarterdeck Villa	Nightly rate		\$15.45	\$170.00	Per night	Market Pricing
Ensuite Van Site	Nightly rate		\$5.00	\$55.00	Per night	Market Pricing
Large Motor Home Site	Nightly rate		\$4.36	\$48.00	Per night	Market Pricing
<b>Shoal Bay - Conference Room Hire (Excludes Weddings)</b>						
Advanced bookings for next financial year may be subject to increase.						
Additional Adults	Per person added to full day/half day standard package rate		\$0.91	\$10.00	Per person	Market Pricing
Premium Event Hire Package	Hire between 9am - 9pm / 12 hour booking maximum - excludes public holidays	Flat rate includes cleaning costs, audio visual equipment, tea and coffee and static security guard, package for up to 20 people. - additional costs apply thereafter	\$45.00	\$495.00		Market Pricing
Standard Daily Catering Package	Includes breakfast, morning tea, afternoon tea, lunch and dinner.		\$5.45	\$60.00	Per person	Market Pricing
Full Day Package	Hire between 9am - 5pm / 8 hour booking maximum	Flat rate includes cleaning costs, audio visual equipment and tea and coffee package for up to 20 people - additional costs apply thereafter	\$26.82	\$295.00		Market Pricing
Premium Daily Catering Package	Includes breakfast, morning tea, afternoon tea, lunch and dinner		\$6.82	\$75.00	Per person	Market Pricing
Catering Delivery Fee	Additional one-off fee		\$3.64	\$40.00	Per group	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Half day package	Hire between 9am - 5pm / 4 hour booking maximum	Flat rate includes cleaning costs, audio visual equipment and tea and coffee package for up to 20 people - additional costs apply thereafter	\$17.73	\$195.00		Market Pricing

### SHOAL BAY

These are peak season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.

Catamaran Villa	Nightly rate		\$29.09	\$320.00	Per night	Market Pricing
Ensuite Site	Nightly rate		\$9.46	\$104.00	Per night	Market Pricing
Outrigger Villa	Nightly rate		\$30.46	\$335.00	Per night	Market Pricing
Powered Site	Nightly rate		\$7.55	\$83.00	Per night	Market Pricing
Safari Tent	Nightly rate		\$22.27	\$245.00	Per night	Market Pricing
Sunseeker Villa	Nightly rate		\$23.64	\$260.00	Per night	Market Pricing
Large Motorhome Site	Nightly rate		\$8.54	\$94.00	Per night	Market Pricing
The Beach House	Nightly rate		\$42.73	\$470.00	Per night	Market Pricing

These are high shoulder season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.

Catamaran Villa	Nightly rate		\$24.55	\$270.00	Per night	Market Pricing
Ensuite Site	Nightly rate		\$8.09	\$89.00	Per night	Market Pricing
Outrigger Villa	Nightly rate		\$25.45	\$280.00	Per night	Market Pricing
Powered Site	Nightly rate		\$6.00	\$66.00	Per night	Market Pricing
Safari Tent	Nightly rate		\$18.64	\$205.00	Per night	Market Pricing
Sunseeker Villa	Nightly rate		\$20.00	\$220.00	Per night	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Large Motorhome Site	Nightly rate		\$6.82	\$75.00	Per night	Market Pricing
The Beach House	Nightly rate		\$36.82	\$405.00	Per night	Market Pricing
These are Shoulder season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Catamaran Villa	Nightly rate		\$0.00	\$230.00		Market Pricing
Ensuite Site	Nightly rate		\$7.09	\$78.00	Per night	Market Pricing
Outrigger Villa	Nightly rate		\$21.82	\$240.00	Per night	Market Pricing
Powered Site	Nightly rate		\$4.45	\$49.00	Per night	Market Pricing
Safari Tent	Nightly rate		\$16.36	\$180.00	Per night	Market Pricing
Sunseeker Villa	Nightly rate		\$18.09	\$199.00	Per night	Market Pricing
Large Motorhome Site	Nightly rate		\$5.73	\$63.00	Per night	Market Pricing
The Beach House	Nightly rate		\$31.82	\$350.00	Per night	Market Pricing
These are Low season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Catamaran Villa	Nightly rate		\$14.09	\$155.00	Per night	Market Pricing
Ensuite Site	Nightly rate		\$5.00	\$55.00	Per night	Market Pricing
Outrigger Villa	Nightly rate		\$15.00	\$165.00	Per night	Market Pricing
Powered Site	Nightly rate		\$3.27	\$36.00	Per night	Market Pricing
Safari Tent	Nightly rate		\$11.82	\$130.00	Per night	Market Pricing
Sunseeker Villa	Nightly rate		\$12.73	\$140.00	Per night	Market Pricing
Large Motorhome Site	Nightly rate		\$4.36	\$48.00	Per night	Market Pricing
The Beach House	Nightly rate		\$22.27	\$245.00	Per night	Market Pricing
<b>TREESCAPE</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
These are peak season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Budget Studio	Nightly rate		\$16.82	\$185.00	Per night	Market Pricing
Deluxe Studio	Nightly rate		\$18.18	\$200.00	Per night	Market Pricing
1 Bedroom Suite	Nightly rate		\$21.36	\$235.00	Per night	Market Pricing
1 Bedroom Deluxe Suite	Nightly rate		\$23.64	\$260.00	Per night	Market Pricing
Glamping Tent - 2 Berth	Nightly rate		\$21.36	\$235.00	Per night	Market Pricing
Glamping Tent - 4 Berth	Nightly rate		\$28.18	\$310.00	Per night	Market Pricing
Glamping Tent - 6 Berth	Nightly rate		\$36.36	\$400.00	Per night	Market Pricing
Drive Through Site	Nightly rate		\$7.55	\$83.00	Per night	Market Pricing
Powered Van/Tent Site	Nightly rate		\$6.73	\$74.00	Per night	Market Pricing
Unpowered Tent Site	Nightly rate		\$5.27	\$58.00	Per night	Market Pricing
These are High Shoulder season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Budget Studio	Nightly rate		\$14.09	\$155.00	Per night	Market Pricing
Deluxe Studio	Nightly rate		\$15.45	\$170.00	Per night	Market Pricing
1 Bedroom Suite	Nightly rate		\$19.09	\$210.00	Per night	Market Pricing
1 Bedroom Deluxe Suite	Nightly rate		\$21.36	\$235.00	Per night	Market Pricing
Glamping Tent - 2 Berth	Nightly rate		\$17.27	\$190.00	Per night	Market Pricing
Glamping Tent - 4 Berth	Nightly rate		\$25.00	\$275.00	Per night	Market Pricing
Glamping Tent - 6 Berth	Nightly rate		\$30.91	\$340.00	Per night	Market Pricing
Drive Through Site	Nightly rate		\$6.00	\$66.00	Per night	Market Pricing
Powered Van/Tent Site	Nightly rate		\$5.45	\$60.00	Per night	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Unpowered Tent Site	Nightly rate		\$4.18	\$46.00	Per night	Market Pricing
These are Shoulder season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Budget Studio	Nightly rate		\$11.82	\$130.00	Per night	Market Pricing
Deluxe Studio	Nightly rate		\$14.09	\$155.00	Per night	Market Pricing
1 Bedroom Suite	Nightly rate		\$15.91	\$175.00	Per night	Market Pricing
1 Bedroom Deluxe Suite	Nightly rate		\$18.64	\$205.00		Market Pricing
Glamping Tent - 2 Berth	Nightly rate		\$15.00	\$165.00	Per night	Market Pricing
Glamping Tent - 4 Berth	Nightly rate		\$21.36	\$235.00	Per night	Market Pricing
Glamping Tent - 6 Berth	Nightly rate		\$26.36	\$290.00	Per night	Market Pricing
Drive Through Site	Nightly rate		\$4.45	\$49.00	Per night	Market Pricing
Powered Van/Tent Site	Nightly rate		\$3.91	\$43.00	Per night	Market Pricing
Unpowered Tent Site	Nightly rate		\$3.18	\$35.00	Per night	Market Pricing
These are low season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Budget Studio	Nightly rate		\$8.64	\$95.00	Per night	Market Pricing
Deluxe Studio	Nightly rate		\$10.91	\$120.00	Per night	Market Pricing
1 Bedroom Suite	Nightly rate		\$12.27	\$135.00	Per night	Market Pricing
1 Bedroom Deluxe Suite	Nightly rate		\$15.00	\$165.00	Per night	Market Pricing
Glamping Tent - 2 Berth	Nightly rate		\$13.64	\$150.00	Per night	Market Pricing
Glamping Tent - 4 Berth	Nightly rate		\$18.18	\$200.00	Per night	Market Pricing
Glamping Tent - 6 Berth	Nightly rate		\$22.73	\$250.00	Per night	Market Pricing
Drive Through Site	Nightly rate		\$3.36	\$37.00	Per night	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Powered Van/Tent Site	Nightly rate		\$2.91	\$32.00	Per night	Market Pricing
Unpowered Tent Site	Nightly rate		\$2.45	\$27.00	Per night	Market Pricing
<b>THOU WALLA SUNSET RETREAT</b>						
These are peak season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Waterview Spa Villa	Nightly rate		\$29.55	\$325.00	Per night	Market Pricing
Waterview Sunset Villa	Nightly rate		\$29.55	\$325.00	Per night	Market Pricing
Seabreeze Standard Villa	Nightly rate		\$24.09	\$265.00	Per night	Market Pricing
Grevillea & Standard Villa	Nightly rate		\$23.18	\$255.00	Per night	Market Pricing
Glam Tent	Nightly rate		\$25.00	\$275.00	Per night	Market Pricing
Thou Walla House	Nightly rate		\$40.91	\$450.00	Per night	Market Pricing
Powered Van Site	Nightly rate		\$7.18	\$79.00	Per night	Market Pricing
These are High Shoulder season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Waterview Spa Villa	Nightly rate		\$24.55	\$270.00	Per night	Market Pricing
Waterview Sunset Villa	Nightly rate		\$23.18	\$255.00	Per night	Market Pricing
Seabreeze Standard Villa	Nightly rate		\$20.45	\$225.00	Per night	Market Pricing
Grevillea & Standard Villa	Nightly rate		\$19.09	\$210.00	Per night	Market Pricing
Glam Tent	Nightly rate		\$21.36	\$235.00	Per night	Market Pricing
Thou Walla House	Nightly rate		\$33.64	\$370.00	Per night	Market Pricing
Powered Van Site	Nightly rate		\$5.45	\$60.00	Per night	Market Pricing
These are Shoulder season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Waterview Spa Villa	Nightly rate		\$21.36	\$235.00	Per night	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Waterview Sunset Villa	Nightly rate		\$20.91	\$230.00	Per night	Market Pricing
Seabreeze Standard Villa	Nightly rate		\$18.18	\$200.00	Per night	Market Pricing
Grevillea & Standard Villa	Nightly rate		\$17.27	\$190.00	Per night	Market Pricing
Glam Tent	Nightly rate		\$18.18	\$200.00	Per night	Market Pricing
Thou Walla House	Nightly rate		\$25.00	\$275.00	Per night	Market Pricing
Powered Van Site	Nightly rate		\$4.55	\$50.00	Per night	Market Pricing
These are Low season rates. Tariffs quoted are weekend nightly rates, minimum night stay rules may apply. Rates are based on seasonality and may be subject to dynamic pricing. Discounts may apply.						
Waterview Spa Villa	Nightly rate		\$14.55	\$160.00	Per night	Market Pricing
Waterview Sunset Villa	Nightly rate		\$14.09	\$155.00	Per night	Market Pricing
Seabreeze Standard Villa	Nightly rate		\$12.73	\$140.00	Per night	Market Pricing
Grevillea & Standard Villa	Nightly rate		\$11.82	\$130.00	Per night	Market Pricing
Glam Tent	Nightly rate		\$13.64	\$150.00	Per night	Market Pricing
Thou Walla House	Nightly rate		\$16.36	\$180.00	Per night	Market Pricing
Powered Van Site	Nightly rate		\$3.55	\$39.00	Per night	Market Pricing
<b>General Services &amp; Ancillary Charges</b>						
Additional Housekeeping Services			\$5.46	\$60.00	Per hour or part thereof	Market Pricing
Casual Showers			\$0.50	\$5.50	Per person	Market Pricing
Extension Lead Hire			\$0.50	\$5.50	Per day	Market Pricing
Gas			\$0.00	Recommended Retail Price		Market Pricing
Ice			\$0.00	Recommended Retail Price		Market Pricing
Wi-Fi Access			\$0.00	Recommended Retail Price		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Lost Key Replacement			\$14.09	\$155.00	Per key	Market Pricing
Pet Stay Fee			\$2.27	\$25.00	Per night	Market Pricing
Pet Cabin Cleaning			\$11.36	\$125.00	Per service	Market Pricing
Re-sanitation Costs	Charge to clean vomit or excreta		\$23.18	\$255.00	Per service	Market Pricing
Remote Control Replacement			\$14.09	\$155.00	Per remote device	Market Pricing
Tennis Court Hire			\$0.00	Recommended Retail Price as charged by service provider		Market Pricing
Use of Barbeques			\$0.00	No charge applies		Free (zero priced)
Washing Machines & Dryers			\$0.36	\$4.00	Per token	Market Pricing
Washing Powder			\$0.18	\$2.00	per sachet	Market Pricing
Day Visitors			\$0.46	\$5.00	Per person	Market Pricing
Breakfast Packs			\$0.91	\$10.00	Each	Market Pricing
Rollaway Single Bed			\$2.27	\$25.00	Per night	Market Pricing
Extra Parking Space			\$1.36	\$15.00	Per night	Market Pricing
Linen Pack			\$2.27	\$25.00	Per pack provided	Market Pricing
Branded Merchandise			\$0.00	Recommended retail price		Market Pricing
Koala Sanctuary Entry Fee	Discounts may apply for children, family groups, seniors and coach group		\$1.36	\$15.00	Per person	Market Pricing
Café food and drinks	Prices as displayed on items in store		\$0.00	Prices as displayed on items in store		Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Souvenirs	Prices as displayed on items in store		\$0.00	Prices as displayed on items in store		Market Pricing
<b>MAXIMUM Nightly Additional Person Charges. Discounts may apply</b>						
Extra person cabin accommodation	Per additional adult		\$2.27	\$25.00	Per night	Market Pricing
Extra person cabin accommodation	Per additional child		\$0.00	Per additional child	Per night	Free (zero priced)
Extra person site accommodation	Per additional adult		\$1.36	\$15.00	Per night	Market Pricing
Extra person site accommodation	Per additional child		\$0.91	\$10.00	Per night	Market Pricing
<b>Late Check Out - Subject to Availability</b>						
Cabins	50% of nightly rate	Until 5.00pm	\$0.00	50% of nightly rate		Market Pricing
Campsite	50% of nightly rate	Until 5.00pm	\$0.00	50% of nightly rate		Market Pricing
<b>Communication &amp; Administration Charges</b>						
Photocopying	A4		\$0.09	\$1.00	Per copy	Market Pricing
Telephone Charges			\$0.00	Local, STD & International calls charged at 3 times the standard rate		Market Pricing
After hours call out fee	After hours call out fee		\$13.64	\$150.00	Per call out	Market Pricing
<b>Security Deposits</b>						
Games Room Equipment Loan Deposit			\$0.00	\$10.00		Market Pricing
Security Deposit - Camp Kitchen Key	Security deposit required when photo ID is not available		\$0.00	\$20.00		Market Pricing
Security Deposit - Extension Lead Hire			\$0.00	\$50.00		Market Pricing
<b>Accommodation Deposits and Balance Payments</b>						
Accommodation Deposit	Direct bookings		\$0.00	Deposit is first 2 nights tariff for all sites and cabins		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Accommodation Balance Payment	Online bookings	Full payment required at time of booking	\$0.00	Full payment required at time of booking		Market Pricing
Accommodation Deposit	Online bookings	Full payment required at time of booking	\$0.00	Full payment required at time of booking		Market Pricing
Accommodation Balance Payment	Direct Bookings - Non peak periods	Full payment required before check-in or at time of booking	\$0.00	Full payment required before check-in or at time of booking		Market Pricing
Accommodation Deposit - Peak Period Sites	Direct Bookings - Peak Periods	Full booking payment required by 30 Nov 2019	\$0.00	\$200.00		Market Pricing
Accommodation Balance - Peak Periods	Direct Bookings - peak periods	Full payment due by 30 Nov 2019 for Christmas peak and for other peak periods final payment due 7 days in advance	\$0.00	Full payment due by 30 Nov 2019 for Christmas peak and for other peak periods final payment due 7 days in advance		Market Pricing
Amendment Fee	Applies to changes to reservations		\$5.00	\$55.00	Per change	Market Pricing
<b>Cancellations</b>						
Cancellation Fees - Non Peak Periods	Online and direct bookings - Non Peak Periods (Excluding peak holiday periods - Summer NSW School Holidays, Easter and October Long Weekends)	Cancellations received more than 7 days or more prior to arrival will incur a \$50 cancellation fee with the balance provided as a credit (valid for 12 months from issue, not transferrable) or refund. Cancellations received within 7 days of arrival - loss of required deposit (refund any other funds paid)				

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Cancellation Fees - Christmas Peak Period	Online and direct bookings- Christmas Peak Periods (Summer NSW School Holidays)	<p>Deposit \$200.00 for all sites or full payment if total cost is less than \$200.00. Deposit is non-refundable once paid.</p> <ul style="list-style-type: none"> <li>• Balance payments for all cabins and sites must be paid by 30 November 2019</li> <li>• Cancellations received on or before 30 November will forfeit the full deposit with any additional monies paid provided as a refund / credit.</li> <li>• Failure to pay in full for bookings on or before 30 November will result in the reservation being cancelled and the 2 nights / \$200.00 deposit forfeited.</li> <li>• Cancellations received from 1 December and up to 7 days prior to arrival date will forfeit 50% of the total booking cost with the balance provided as a refund / credit.</li> <li>• Cancellations received within 7 days of arrival date forfeit 100% of total booking cost.</li> <li>• No changes to reservations will be accepted within 30 days of arrival.</li> </ul> <p>NB: A \$55.00 amendment fee will apply per booking for all changes</p>				
Cancellation Fees - Spring and Autumn Peak Periods	Online and direct bookings - Spring and Autumn Peak Periods (Easter and October Long Weekends)	<p>Deposit \$200.00 for all sites or full payment if total cost is less than \$200.00. Deposit is non-refundable once paid.</p> <ul style="list-style-type: none"> <li>• Balance payments for all cabins and sites must be paid 7 days prior to arrival.</li> <li>• Cancellations received on or before 7 days prior to arrival will forfeit the full deposit with any additional monies paid provided as a refund / credit.</li> <li>• Failure to pay in full for bookings 7 days prior to arrival will result in the reservation being cancelled and the 2 nights / \$200.00 deposit forfeited.</li> <li>• Cancellations received within 7 days of arrival date forfeit 100% of total booking cost.</li> <li>• No changes to reservations will be accepted within 7 days of arrival.</li> </ul> <p>NB: A \$55.00 amendment fee will apply per booking for all changes</p>				
<b>Group Bookings</b>						
Groups Bookings Deposit	20% Deposit paid within 7 days of reservations		\$0.00			Market Pricing
Groups Bookings Final Payment	Full payment due 28 days prior to arrival		\$0.00			Market Pricing
Group Bookings Cancellation	<p>Cancellations received more than 28 days before arrival, deposit is non refundable.</p> <p>Cancellations received within 7-28 days prior to arrival will incur a cancellation fee of 50% of the total accommodation booking</p> <p>Cancellations received within 7 days may be charged 100% of total accommodation booking</p>					
<b>Extreme / unsatisfactory guest experience</b>						
Guest partial refund due to unsatisfactory experience	Variable value based on the nature of the occurrence.		\$0.00	Up to 50% refund per night or remaining stay pending occurrence		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Wedding Packages						
Wedding Packages are available on application						
Holiday Van Occupancy Fees						
Electricity account administration	Charged quarterly with each electricity meter reading		\$0.54	\$6.00	Per quarter	Market Pricing
Holiday Van Site A (Fingal Bay Only)	Monthly occupancy fee up to 150 nights		\$46.36	\$510.00		Market Pricing
Holiday Van Site B (Halifax, Fingal Bay & Shoal Bay)	Monthly occupancy fee up to 150 nights		\$45.46	\$500.00		Market Pricing
Holiday Van Site Electricity Usage			\$0.00	Metered electricity usage charged quarterly based on latest retail tariffs of the local area energy retailer		Market Pricing
Electricity Service Availability Charge		Calculated per day for 150 days of the year; based on the latest retail tariffs of the local area energy retailer; charged quarterly	\$0.00	\$0.00		Market Pricing
Holiday Van Administration						
Holiday Van Annual Agreement	Preparation Charge		\$1.14	\$12.50		Market Pricing
Holiday Van Annual Agreement Postal Charge	Postal Charge		\$0.59	\$6.50		Market Pricing
Holiday Van Annual Agreement Sale/ Transfer of Ownership Fee	Fee payable by owner on submission of sales application form as part of the sales process.	Includes a \$165 Holiday Van independent valuation based on a group discount	\$41.73	\$459.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Holiday Van Individual Valuation Surcharge	Fee payable by owner on submission of sales application form as part of the sales process	To be paid on top of Holiday Van Agreement Sales Fee if an individual valuation is required	\$20.91	\$230.00		Market Pricing

DRAFT

## RECREATION & LEISURE SERVICES

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Aquatic Centres - Lakeside Leisure Centre						
General Admission						
Multiple Visits						
Entry - Single (20 Visits)	Six month expiry term, 20 visits for price of 18 visits		\$9.73	\$107.00	Per 6 months	Market Pricing
Entry - Concession (Senior) - 20 visits	Six month expiry term, 20 visits for price of 18 visits - concession card to be shown		\$7.73	\$85.00		Market Pricing
Single Visit						
Entry - Adult	Casual Entry for adult or persons over the age of 12 years		\$0.55	\$6.00	Per visit	Market Pricing
Entry - Single (20 Visits)	Six month expiry term, 20 visits for price of 18 visits		\$9.73	\$107.00	Per 6 months	Market Pricing
Entry - Concession (Senior)	Casual Entry for concession or senior- concession card to be shown		\$0.46	\$5.00	Per visit	Market Pricing
Entry - Child 3 years and under	Must be accompanied by a fee paying adult		\$0.00			Free (zero priced)
Entry - Family (Day Pass)	Please note: Family is defined as members of family on a Medicare card or proof of residence at the same address.		\$1.91	\$21.00	Per visit	Market Pricing
Entry - School Student	School visit only, attending with school		\$0.39	\$4.30	Per visit	Market Pricing
Entry - Spectator			\$0.33	\$3.60	Per visit	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Membership						
Membership Administration Fee	Once only- Upon joining, relates to all membership other than SAWS		\$3.09	\$34.00	Once only	Market Pricing
Port Stephens Pool Membership - Family	Pool Entry across all 3 sites-Reciprocal rights includes all people noted on medicare card Weekly Direct Debit amount		\$2.00	\$22.00		Market Pricing
Port Stephens Pool Membership - Single - Direct Debit	Pool Entry across all 3 sites-Reciprocal rights Weekly Direct Debit amount	Weekly Direct Debit amount	\$1.18	\$13.00		Market Pricing
Pool Membership - Family (Pool Access Only)	Weekly Direct Debit amount		\$1.55	\$17.00	Per fortnight	Market Pricing
Pool Membership - Family (Pool Access Only per 12 months)	Upfront payment		\$65.55	\$721.00	Per year	Market Pricing
Pool Membership - Family (Pool Access Only per 6 months)	Upfront payment		\$44.73	\$492.00		Market Pricing
Pool Membership - Single (per week)	Weekly Direct Debit amount		\$1.09	\$12.00	Per fortnight	Market Pricing
Pool Membership - Single (12 months)	Upfront payment		\$46.91	\$516.00	Per year	Market Pricing
Pool Membership - Single (Aqua included)	Weekly Direct Debit Amount		\$1.91	\$21.00		Market Pricing
Pool Membership - Single (Pool Access Only 6 months)	Upfront payment		\$27.18	\$299.00		Market Pricing
Pool Membership - Single - (Senior/Concession) (per 12 months)	Upfront payment		\$36.64	\$403.00	Per year	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Pool Membership - Single - (Senior/Concession) (per 6 months)	Upfront payment		\$20.00	\$220.00		Market Pricing
Pool Membership - Single - (Senior/Concession) (per week)	Weekly Direct Debit amount		\$1.00	\$11.00	Per fortnight	Market Pricing
Pool Membership - Single (Senior/Concession) (Aqua included)	Weekly Direct Debit Amount		\$1.46	\$16.00		Market Pricing
Suspension Fee for Members and Swim Memberships	Throughout term, a per week charge. Two weeks maximum		\$0.45	\$5.00		Market Pricing
Rejection Fee for Direct Debit Accounts	Dishonour Fee		\$0.91	\$10.00		Market Pricing
<b>Programs</b>						
<b>Aqua Fitness</b>						
Aqua Casual Pool Member	Price for pool member to participate casually in Aqua Session		\$0.91	\$10.00		Market Pricing
Aqua Fitness - Single Session entry	Per session (includes pool entry)		\$1.36	\$15.00	Per session	Market Pricing
Aqua Fitness - Single Session entry (Senior/Concession)	Per session (includes pool entry)		\$1.27	\$14.00	Per session	Market Pricing
Aqua Fitness - Multi visit pass (10 visits)	Multi Visit Pass, includes access to pool, 10 visits for price of 9 visits.		\$12.55	\$138.00	Per 10 sessions	Market Pricing
Aqua Fitness - Multi Visit Pass (Senior/Concession) (10 visits)	Multi Visit Pass includes access to pool, 10 visits for price of 9 - Concession card to be shown 10 visits for price of 9 visits.		\$10.64	\$117.00	Per 10 sessions	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Aquatic Education						
Swimming Lesson - Children with disabilities - Group Lesson	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$14.00	Per lesson	Market Pricing
Swimming Lesson - Private lesson - Adult	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$34.00	Per lesson	Market Pricing
Swimming Lessons - 1st child (Group lesson)	Per lesson (includes pool entry) Free entry to non-swimming family members /carer supervising or watching swimming lesson	Third children to receive 10% discount	\$0.00	\$16.00	Per lesson	Market Pricing
Swimming Lessons - Private lesson - Child	Per lesson (includes pool entry) Free entry to non-swimming family members supervising or watching swimming lesson		\$0.00	\$31.00	Per lesson	Market Pricing
Swimming and Water Safety	"Management Administration Fee -Standard charge across all SAWS memberships Once only upon joining-one charge per family"	Once only	\$1.82	\$20.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Squad Activities</b>						
Squad - Weekly Direct Debit - Bronze/Development 2 sessions per week			\$2.27	\$25.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Bronze 3-5 sessions per week			\$2.82	\$31.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Silver 4 sessions per week			\$3.09	\$34.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Silver/Gold Adult 5-10 sessions per week			\$3.36	\$37.00	Per week	Market Pricing
Family Membership + Squad Program	Family access to squad program and pool at all PS sites. Includes all people noted on medicare card		\$0.00	\$53.00	Per week	Market Pricing
<b>Special</b>						
Lane Hire	Per lane per hour		\$2.82	\$31.00	Per lane per hour (or part thereof)	Market Pricing
Visitor 7 day Pass - Single	7 day pass from date of purchase, offered during tourist season, upfront payment		\$2.91	\$32.00	Per 6 months	Market Pricing
Visitor 7 day Pass - Family	7 day pass from date of purchase, offered during tourist season, upfront payment		\$11.64	\$128.00	Per 6 months	Market Pricing
Pool Parties Per Child	Minimum 10 children, includes party host & food		\$2.09	\$23.00	Per child	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Carnivals / Private functions / Group Cancellation Fee	Cancellation Fee		\$14.36	\$158.00	Per cancellation	Market Pricing
Swim Lessons Holiday Intensive	Holiday Fast Track Program Casual Per Session Upfront Payment		\$1.46	\$16.00	Per session	Market Pricing
Aquatic Centres - Tilligerry Aquatic Centre						
General Admission						
Multiple Visits						
Multi Visit Pass - 20 visits	Six month expiry term, 20 visits for price of 18 visits		\$8.36	\$92.00	Per visit	Market Pricing
Single Visit						
Entry - Adult or persons over age 12 years	Casual Entry for adult or persons over the age of 12 years		\$0.45	\$5.00	Per visit	Market Pricing
Entry - Child 3 years and under	Must be accompanied by a fee paying adult		\$0.00		Per visit	Free (zero priced)
Entry - Concession (Senior)	Concession card to be provided		\$0.36	\$4.00	Per visit	Market Pricing
Entry - Family (Day Pass)	Please note: Family is defined as members of family on a Medicare card or proof of residence at the same address.		\$1.73	\$19.00	Per visit	Market Pricing
Entry - School Student	School visit only, attending with school		\$0.36	\$4.00	Per visit	Market Pricing
Entry - Spectator			\$0.30	\$3.30	Per visit	Market Pricing
Membership						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Membership Administration Fee	Once only- Upon joining, relates to all membership other than SAWS		\$3.09	\$34.00	Once only	Market Pricing
Buddy Membership (per fortnight)	Weekly Direct Debit amount - (Membership for 2 x people. Can be friends, doesn't need to be family)		\$1.09	\$12.00	Per fortnight	Market Pricing
Buddy Membership - (12 months)	Upfront payment (Membership for 2 x people. Can be friends, doesn't need to be family)		\$49.36	\$543.00	Per year	Market Pricing
Buddy Membership - (6 months)	Upfront payment (Membership for 2 x people. Can be friends, doesn't need to be family)		\$27.82	\$306.00	Per 6 months	Market Pricing
Pool Membership - Family (6 months)	Upfront payment		\$34.82	\$383.00	Per year	Market Pricing
Pool Membership - Family (Per week)	Weekly Direct Debit amount		\$1.18	\$13.00	Per week	Market Pricing
Pool Membership - Single (per week)	Weekly Direct Debit amount		\$0.73	\$8.00	Per week	Market Pricing
Pool Membership - Single (12 months)	Upfront payment		\$31.64	\$348.00	Per year	Market Pricing
Pool Membership - Single (6 months)	Upfront payment		\$18.18	\$200.00	Per year	Market Pricing
Direct Debit - Buddy Pass	Weekly direct debit amount		\$1.09	\$12.00	Per fortnight	Market Pricing
Direct Debit Single	Weekly direct debit amount		\$0.64	\$7.00	Per fortnight	Market Pricing
Direct Debit Family	Weekly direct debit amount		\$1.18	\$13.00		Partial Cost Pricing
Pool Membership 6 month single (Senior/Concession)	Upfront payment		\$15.55	\$171.00	Per membership	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Pool Membership - 12 months single (Senior/Concession)	Upfront payment		\$26.18	\$288.00	Per membership	Market Pricing
Suspension Fee for Members and Swim Memberships	Throughout term, a per week charge. Two weeks maximum		\$0.45	\$5.00		Market Pricing
Rejection Fee for Direct Debit Accounts	Dishonour Fee		\$0.91	\$10.00		Market Pricing
<b>Programs</b>						
<b>Aqua Fitness</b>						
Aqua Fitness - Multi entry (10 visits)	10 visits for the price of 9 visits (includes pool entry)		\$11.73	\$129.00	Per 10 sessions	Market Pricing
Aqua Fitness - Multi entry (Senior/Concession) (10 visits)	10 visits for the price of 9 visits (includes pool entry) - Concession card to be shown		\$9.82	\$108.00	Per 10 sessions	Market Pricing
Aqua Fitness - Single entry	Per session (includes pool entry)		\$1.36	\$15.00	Per session	Market Pricing
Aqua Fitness - Single entry (Senior/Concession)	Per session (includes pool entry) Concession card to be shown		\$1.18	\$13.00	Per session	Market Pricing
Aqua Casual Pool Member	Price for pool member to participate casually in Aqua Session		\$0.82	\$9.00		Market Pricing
Port Stephens Pool Membership - Family - Direct Debit	Weekly direct debit amount. Pool Entry across all 3 sites-Reciprocal rights includes all people noted on Medicare card		\$2.00	\$22.00	Per fortnight	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Port Stephens Pool Membership - Single - Direct Debit	Weekly direct debit amount. Pool Entry across all 3 sites-Reciprocal rights		\$1.18	\$13.00	Per fortnight	Market Pricing
Aquatic Education						
Swimming Lesson - Children with disabilities - Group Lesson	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$13.50	Per lesson	Market Pricing
Swimming Lesson - Private lesson - Adult	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$33.00	Per lesson	Market Pricing
Swimming Lessons - 1st child (Group lesson)	Per lesson (includes pool entry) Free entry to non-swimming family members /carer supervising or watching swimming lesson	3rd child in family to receive 10% discount	\$1.46	\$16.00	Per lesson	Market Pricing
Swimming Lessons - Private lesson - Child	Per lesson (includes pool entry) Free entry to non-swimming family members supervising or watching swimming lesson		\$0.00	\$31.00	Per lesson	Market Pricing
"Management Administration Fee- SAWS program Once Only"	Management Administration Fee	Once Only	\$1.82	\$20.00		Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
<b>Squad Activities</b>						
Squad - Weekly Direct Debit - Bronze/Development 2 sessions per week			\$2.27	\$25.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Bronze 3-5 sessions per week			\$2.82	\$31.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Silver/Gold Adult 5-10 sessions per week			\$3.36	\$37.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Silver 4 sessions per week			\$3.09	\$34.00	Per week	Market Pricing
Family Membership + Squad Program	"Family access to squad program and pool at all PS sites. Includes all people noted on medicare card"		\$4.82	\$53.00	Per week	Market Pricing
<b>Special</b>						
Lane Hire	Per Lane Per Hour		\$2.82	\$31.00	Per lane per hour	Market Pricing
Visitor 7 day Pass - Single	7 day pass from date of purchase, offered during tourist season, upfront payment		\$2.91	\$32.00	Per 6 months	Market Pricing
Visitor 7 day Pass - Family	7 day pass from date of purchase, offered during tourist season, upfront payment		\$11.64	\$128.00	Per 6 months	Market Pricing
Pool parties per child	Minimum number 10 children includes party host and food		\$2.09	\$23.00	Per child	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Carnivals / Private Functions / Group cancellation fee	Cancellation fee		\$14.36	\$158.00	Per event	Market Pricing
Swimming Lessons - Holiday Intensive	Holiday fast track program, casual per session, upfront payment		\$0.00	\$16.00	Per lesson	Market Pricing
Aquatic Centres - Tomaree Aquatic Centre						
General Admission						
Multiple Visits						
Multi Visit Pass - 20 visits	Six month expiry term, 20 visits for price of 18 visits		\$9.73	\$107.00	Per visit	Market Pricing
Single Visit						
Entry - Adult or persons over age 12 years	Casual Entry for adult or persons over the age of 12 years		\$0.55	\$6.00	Per visit	Market Pricing
Entry - Child under 3 years	Must be accompanied by a fee paying adult		\$0.00		Per visit	Free (zero priced)
Entry - Concession (Senior)	Concession card to be provided		\$0.46	\$5.00	Per visit	Market Pricing
Entry - Family (Day Pass)	Please note: Family is defined as members of family on a Medicare card or proof of residence at the same address		\$1.91	\$21.00	Per visit	Market Pricing
Entry - School Student	School visit only, attending with school		\$0.33	\$3.60	Per visit	Market Pricing
Entry - Spectator			\$0.30	\$3.30	Per visit	Market Pricing
Waterslide 7 Rides			\$0.55	\$6.00	Per visit	Market Pricing
Waterslide Single Ride	Per Ride		\$0.18	\$2.00	Per visit	Market Pricing
Waterslide - All Day			\$1.64	\$18.00	Per day	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
School Single Booking - 2 Hours			\$25.46	\$280.00	Per single visit	Market Pricing
<b>Membership</b>						
Membership Administration Fee	Once only- Upon joining, relates to all membership other than SAWS		\$3.09	\$34.00	Once only	Market Pricing
Buddy Membership (per week)	Weekly Direct Debit amount - (Membership for 2 x people. Can be friends, doesn't need to be family)		\$1.09	\$12.00	Per fortnight	Market Pricing
Buddy Membership - (12 months)	Upfront payment (Membership for 2 x people. Can be friends, doesn't need to be family)		\$49.36	\$543.00	Per year	Market Pricing
Buddy Membership - (6 months)	Upfront payment (Membership for 2 x people. Can be friends, doesn't need to be family)		\$30.64	\$337.00	Per 6 months	Market Pricing
Pool Membership - Family (12 months)	Upfront Payment		\$55.18	\$607.00	Per fortnight	Market Pricing
Pool Membership - Family (6 months)	Upfront payment		\$39.00	\$429.00	Per year	Market Pricing
Pool Membership - Family (Per week)	Upfront payment		\$1.18	\$13.00	Per fortnight	Market Pricing
Pool Membership - Single (per week)	Weekly Direct Debit amount		\$0.73	\$8.00	Per fortnight	Market Pricing
Pool Membership - Single (12 months)	Upfront payment		\$32.00	\$352.00	Per year	Market Pricing
Pool Membership - Single (6 months)	Upfront payment		\$20.27	\$223.00	Per six months	Market Pricing
Pool Membership - Direct Debit (Senior/Concession)	Weekly direct debit amount		\$0.45	\$5.00	Per fortnight	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Suspension Fee for Members and Swim Memberships			\$0.45	\$5.00		Market Pricing
Rejection Fee for Direct Debit Accounts			\$0.91	\$10.00		Market Pricing
Programs						
Aqua Fitness						
Aqua Fitness - Multi entry (10 visits)	10 visits for the price of 9 visits (includes pool entry)		\$11.73	\$129.00	Per 10 sessions	Market Pricing
Aqua Fitness - Multi entry (Senior/Concession) (10 visits)	10 visits for the price of 9 visits (includes pool entry) - Concession card to be shown		\$9.82	\$108.00	Per 10 sessions	Market Pricing
Port Stephens Pool Membership - Family - Direct Debit	Pool Entry across all 3 sites-Reciprocal rights includes all people noted on medicare card Weekly Direct Debit amount		\$2.00	\$22.00	Per fortnight	Market Pricing
Aqua Fitness - Single entry	Per session (includes pool entry)		\$1.36	\$15.00	Per session	Market Pricing
Aqua Fitness - Single entry (Senior/Concession)	Per session (includes pool entry)		\$1.18	\$13.00	Per session	Market Pricing
Aqua Fitness - Pool Member			\$0.91	\$10.00	Per visit	Market Pricing
Aqua Fitness - Direct Debit (Senior/Concession)	Aqua fitness direct debit		\$1.36	\$15.00	Per fortnight	Market Pricing
Aqua Fitness - Direct Debit (Non-concession)	Aqua fitness float fit		\$1.82	\$20.00	Per fortnight	Market Pricing
Aquatic Education						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Swimming Lesson - Children with disabilities - Group Lesson	Per lesson (includes pool entry) Free entry to non-swimming family members/carer supervising or watching swimming lesson		\$0.00	\$14.00	Per lesson	Market Pricing
Swimming Lesson - Private lesson - Adult One Hour	Swimming Lesson - Private lesson - Adult 30 minutes		\$3.00	\$33.00	Per lesson	Market Pricing
Swimming Lessons - 1st child (Group lesson)	Per lesson (includes pool entry) Free entry to non-swimming family members /carer supervising or watching swimming lesson	3rd child in family to receive 10% discount	\$1.46	\$16.00	Per lesson	Market Pricing
Swimming Lessons - Private lesson - Child	Per lesson (includes pool entry) Free entry to non-swimming family members supervising or watching swimming lesson		\$0.00	\$31.00	Per lesson	Market Pricing
Swimming and Water Safety	Management Administration Fee	Once Only	\$1.82	\$20.00		
Squad Activities						
Squad - Weekly Direct Debit - Bronze/Development 2 sessions per week			\$2.27	\$25.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Bronze 3-5 sessions per week			\$2.82	\$31.00	Per week	Market Pricing
Squad - Weekly Direct Debit - Silver 4 sessions per week			\$3.09	\$34.00	Per week	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Squad - Weekly Direct Debit - Silver/Gold Adult 5-10 sessions per week			\$3.27	\$36.00	Per week	Market Pricing
Family Membership + Squad Program	"Family access to squad program and pool at all PS sites. Includes all people noted on Medicare card"		\$4.82	\$53.00	Per week	Market Pricing
<b>Special</b>						
Lane Hire - casual booking	Per lane per hour		\$2.82	\$31.00	Per lane per hour	Market Pricing
Visitor 7 day Pass - Single	7 day pass from date of purchase, offered during tourist season, upfront payment		\$2.91	\$32.00	Per 6 months	Market Pricing
Visitor 7 day Pass - Family	7 day pass from date of purchase, offered during tourist season, upfront payment		\$11.64	\$128.00	Per 6 months	Market Pricing
Carnivals, Private Functions and Group Cancellation Fee	Cancellation fee		\$14.36	\$158.00	Per event	Market Pricing
Pool Parties	Pool Parties per child. Minimum 10 children, includes party host and food		\$2.09	\$23.00	Per event	Market Pricing
Swimming Lesson - Holiday Intensive	Holiday Fast Track Program Casual Per Session Upfront Payment		\$1.46	\$16.00	Per lesson	Market Pricing
<b>Sports Councils - Membership Fees and Arrangements</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Full fee paying members	Tomaree Market Hire Fee	Facilities hire for location within Tomaree Sports Complex	\$75.73	\$833.00	Per use	Market Pricing
Full fee paying members	Club - Junior Players	Membership	\$0.64	\$7.00	Per season	Market Pricing
Full fee paying members	Club - Senior Players	Membership	\$0.91	\$10.00	Per season	Market Pricing
Full fee paying members	Club - On Licence Agreement	Playing and related rights. Eligibility to access Sports Council generated income	\$29.91	\$329.00	Per year	Market Pricing
Full fee paying members	Minimum Ground Hire Fee	Applicable to seasonal users that do not exceed this fee due to low number of registered players. This fee can also be applied to applications with minimal impact, dependant on type of use.	\$31.55	\$347.00	Per year	Market Pricing
Full fee paying members	Membership fee	Basic Sports Council Member Fee: one voting right, no access to income	\$9.18	\$101.00	Per year	Market Pricing
<b>Sports Facilities Categories</b>						
Category 1 Facilities: King Park Complex, Lakeside Sports Complex, Tomaree Sports Complex						
Category 2 Facilities: Bill Strong Oval, Ferodale Sports Complex, Mallabula Sports Complex, Salamander Sports Complex, Salt Ash Equestrian Centre, Yulong Park, Lakeside Building 2, Meeting Room.						
Category 3 Facilities: Boomerang Park, Bowthorne Oval, Boyd Park, Brandon Park, Fingal Bay Oval, Green Wattle Creek Equestrian Centre, Karuah Oval, Kindlebark Oval, Salamander Bay Oval, Stuart Park, Vi Barnett Field						
<b>Sports Councils - Facilities Hire</b>						

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Category 1 Sports Facilities: Non Sports Council Member or Sports Member Additional Use	Once off ground use		\$24.55	\$270.00	Per day	Market Pricing
Category 2 Sports Facilities: Non Sports Council Member or Sports Member Additional Use	Once off ground use		\$19.64	\$216.00	Per day	Market Pricing
Category 3 Sports Facilities: Non Sports Council Member or Sports Member Additional Use	Once off ground use		\$14.73	\$162.00	Per day	Market Pricing
Category 1 Canteen Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	Matchfield competition		\$9.00	\$99.00	Per day	Market Pricing
Category 1 Canteen Hire: For profit organisations including Council	Matchfield competition		\$11.27	\$124.00	Per day	Market Pricing
Sports Facilities Hire: All Categories - Bond	Function, no alcohol served		\$0.00	\$624.00	Per function	Market Pricing
Sports Facilities Hire: All Categories - Bond	Function, alcohol served		\$0.00	\$1,040.00	Per function	Market Pricing
Category 1 Function Room Hire: Private Functions	Use of bar, alcohol rights and kitchen		\$66.46	\$731.00	Per day	Market Pricing
Category 1 Function Room Hire: For profit organisations including Council	No use of bar		\$12.36	\$136.00	Per day	Market Pricing
Category 1 Function Room Hire: For profit organisations, including Council	Use of bar, no alcohol		\$15.82	\$174.00	Per day	Market Pricing
Category 1 Function Room Hire: For profit organisations including Council	Use of bar, alcohol served		\$25.64	\$282.00	Per day	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	No use of bar		\$10.55	\$116.00	Per day	Market Pricing
Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups, Registered Charities	Use of bar, no alcohol		\$12.18	\$134.00	Per day	Market Pricing
Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	Use of bar, alcohol served		\$18.18	\$200.00	Per day	Market Pricing
Category 1 Function Room Hire: Port Stephens Bridge Club	Elizabeth Waring Room		\$1.18	\$13.00	Per hour	Market Pricing
Category 1 Meeting/Training Room Hire: Elizabeth Waring Room and King Park Function Room	All users. Maximum three (3) hours hire only		\$0.00	\$32.00	Per hour	Market Pricing
Category 2 Meeting Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities			\$1.00	\$11.00	Per hour	Market Pricing
Category 2 Meeting/Training Room Hire: For profit organisations, including Council			\$1.91	\$21.00	Per hour	Market Pricing
Category 2 Meeting Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities			\$5.91	\$65.00	Per day	Market Pricing

Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Category 2 Meeting Room Hire: For profit organisations, including Council			\$10.73	\$118.00	Per day	Market Pricing
<b>Category 2 Salt Ash Sports Ground</b>						
Hire of Arena		EA Members	\$0.91	\$10.00	Per horse up to a maximum of \$100.00	Market Pricing
Hire of Canteen/Club area only		Community groups	\$9.09	\$100.00	Per event	Market Pricing
Casual User	Equestrian		\$36.36	\$400.00	Per day	Market Pricing
Alexander Park Dressage Club	Equestrian		\$0.33	\$3.60	Per rider per day, up to a maximum of \$360.00	Market Pricing
Hunter Valley Dressage	Equestrian		\$0.33	\$3.60	Per rider per day, up to a maximum of \$360.00	Market Pricing
Battle Zone			\$0.33	\$3.60	Per player per day	Market Pricing
Salt Ash Sporting Club	Equestrian		\$0.33	\$3.60	Per rider per day, up to a maximum of \$360.00	Market Pricing
Salt Ash Pony Club	Equestrian		\$0.33	\$3.60	Per rider per day, up to a maximum of \$360.00	Market Pricing
Hunter Valley Arabian	Equestrian		\$0.33	\$3.60	Per rider per day, up to a maximum of \$360.00	Market Pricing
<b>Sports Councils - Utilities and Floodlights Usage</b>						
Electricity Levy Tier 1	Core user payment		\$75.64	\$832.00	Per year	Market Pricing



Fee Name	Fee Description	Clarification	GST \$	Fee Amount Incl. GST	Fee Unit	Pricing Policy
Electricity Levy Tier 2	Core user payment		\$40.18	\$442.00	Per year	Market Pricing
Electricity Levy Tier 3	Core user payment		\$23.09	\$254.00	Per year	Market Pricing
Electricity Levy Tier 4	Core user payment		\$5.73	\$63.00	Per year	Market Pricing
Use of Flood Lights - All Sports Facilities	Once off use		\$10.27	\$113.00	Per use	Market Pricing

DRAFT

DRAFT