

Fees and Charges

2025 to 2026



Council charges and recovers approved fees for any services it provides — all fees are outlined in our schedule of fees and charges.



PORT STEPHENS
COUNCIL

Table Of Contents

Port Stephens Council..... 13

Administration Services 13

Advertising Spaces 13

Bus Shelter Panels..... 13

Electric Vehicle Charging 14

Financial Management..... 14

Tenders 14

Payment Processing 14

Government Information Public Access..... 15

Formal Application 15

Informal Request 16

Information Privacy..... 16

Applications..... 16

Leases/Licenses..... 16

Property Licenses 16

Part A Residential Stratum Structure 17

Part B Commercial Stratum Structure Licence 17

Legal Services 18

Subpoena 18

Licences 19

Commercial Operator's Licence – Water/Land Activities – Category 1 19

Commercial Operator's Licence – Water/Land Activities – Category 2 19

Commercial Operator's Licence – Water/Land Activities – Category 3 20

Commercial Operator's Licence – Land-based Activities 21

Commercial Operator's Market Licence – More than 4 times per year 21

Commercial Operator's Not for Profit Licence 22

Commercial Operator's Mobile Food/Retail Licence & Permit 22

Commercial Operator's - Additional Fees..... 22

Liquor Licences..... 23

Property Licences 23

Outdoor Trading 23

Parking 24

Smart Parking Meters 24

Table Of Contents [continued]

Payments Management	25
Port Stephens Council Internal Staff Catering	25
Production Services.....	26
Property Administration	27
Property Services.....	27
Administration Costs	27
Property Information.....	27
Publications	27
Books	27
Development Plans	28
Contribution Plans	28
Control Plans	28
Spatial Services	29
Maps/Plans.....	29
GIS Electronic Files	29
GIS Maps Hard Copies.....	30
Miscellaneous.....	30
Worker Health Initiative	30
Community Services and Events.....	31
Administration Building – Hire of Rooms	31
Cemetery Operations	32
Bushland Garden Fees – Carumbah Memorial Gardens	32
Columbarium Wall Fees – Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah & Anna Bay.....	32
Cemetery – Burial Plots	33
Cemetery – Other fees	33
NSW Government Interment Services Levy	34
Children's Services	34
Activity Van	34
Outside School Hours Care.....	34
Pre-School	35
Family Day Care	36
Disability Services.....	37
Miscellaneous.....	37

Table Of Contents [continued]

Event Site Hire.....	38
Category A – Regional Open Space (regional recreation space has the capacity to attract people from the wider Port Stephens Community):.....	38
High Impact Event	38
Medium Impact Event	38
Low Impact Event.....	38
Category B – District Open Space (district recreation spaces typically have the capacity to draw people from more than one planning precinct area):	39
High Impact Event.....	39
Medium Impact Event	39
Low Impact Event	39
Category C – Local Open Space (local recreation spaces will generally cater for people within the local area within one or two suburbs):	39
High Impact Event	39
Medium Impact Event	39
Low Impact Event	40
Event Administration Fees	40
Event Fee - Other.....	41
Commercial Events (over 5 days in length).....	41
Helicopter Landing Sites	42
Designated Sites	42
Library Services	42
e-Resources.....	42
Inter-Library Loans.....	42
Miscellaneous.....	42
Fees	43
Production Services.....	43
Programs/Activities	44
Halls & Community Centres	44
Bonds (no GST on Bonds)	44
Ancillary Costs	45
Anna Bay/Birubi Point Hall.....	45
Corlette Community Hall	45
Fern Bay Community Centre.....	46
Hinton School of Arts	46
Karuah Community Hall.....	46
Lemon Tree Passage Old School Centre	47
Mallabula Community Centre.....	47

Table Of Contents [continued]

Medowie Community Centre	47
Nelson Bay Community Hall	47
Raymond Terrace Senior Citizens Hall	48
Salt Ash Community Hall.....	48
Seaham School of Arts & Community Hall	48
Seaham Scout Hall	49
Soldiers Point Hall.....	49
Tanilba Foreshore Hall.....	49
Tomaree Library & Community Centre	49
Williamtown Hall.....	50
Recreation Services Administration.....	50
Waste Management Services	50
Collection Services	50
Additional Bins/Bin Size Upgrades	50
Holiday Rental Bin Service.....	51
Special Events	51
Kerbside Collection	51
General Processable Waste	51
Household Recyclables	52
Garden Waste	52
Mixed Inert Waste.....	52
Mattresses & Bases	52
Metals, Batteries, Motor Oil	53
Concrete, Bricks, Roof Tiles	53
Tyres.....	53
e-Waste.....	54
Charity Waste Disposal	54
Waste Sales	54
Wharves/Foreshores/Boat Ramps.....	54
Recreational Berthing	54
Visitor Information Centre	55
Development & Building Services	56
Services and Administration.....	56
Consultation and Advice	56

Table Of Contents [continued]

Pre-Lodgement Meeting/Advice.....56

Professional and Technical Property Advice56

Consultation Services.....57

Administration57

Registrations57

Scanning and Archiving58

Building Specification Booklets58

Refund of Local Infrastructure Contributions59

Planning Agreements59

Rezoning and Reclassification63

Rezoning Requests63

Planning Proposals and Reclassification63

Basic (Category A) - Planning Proposals63

Standard (Category B) - Planning Proposals64

Complex (Category C) - Planning Proposals.....65

Principal (Category D) - Planning Proposals.....67

Withdrawal of Planning Proposal (All Categories).....67

Reclassification of Council-owned Land68

Applications (including DAs, CCs, CDCs and s.68).....68

Development Applications68

Application Fees.....68

Additional Application Fees70

Subdivision Application Fees71

Signage Application Fees.....71

Notification and Advertising Fees.....71

Modification (s4.55) Fees.....73

Additional Modification (s4.55) Fees.....74

Withdrawal Fees74

Review of Decision to Reject Application.....74

Review of Determination of Application75

Building Works Construction Certificate Fees.....76

Application Fees.....76

Modification (CL148) Fees.....76

Withdrawal Fees for Construction Certificates77

BCA Performance Solution Fee77

Complying Development Certificate Fees77

Table Of Contents [continued]

Application Fees.....77

Modification (S4.30) Fees of Complying Development Certificate.....78

Withdrawal Fees of Complying Development Certificates.....78

BCA Performance Solution Fee.....78

Section 68 Application Fees (Local Government Act 1993).....78

Applications other than that for a manufactured home, caravan park, movable dwelling or onsite waste management system78

Certification79

Building Inspection Fees.....79

Residential Development Fees79

Commercial/Industrial Development/ Residential Fees (class2-9).....80

Class 2, 3 & 4 Additional Inspection Fees80

Compliance Certificate Fees81

Occupation Certificate Fees.....81

Class 1 or Class 10 Building Fees.....81

Class 2 to Class 9 Building Fees82

Relocated Building Fees.....82

Outside LGA Consultancy Work.....83

Other Certificates83

Building Information Certificate Fees83

Application Fees.....83

Other Fees.....84

Bushfire Certificate Fees.....84

Planning Certificate Fees84

Swimming Pools.....84

Certificate of Compliance Fees.....84

Swimming Pool Registration Fees85

Swimming Pool Safety Barrier Exemption Fee85

Fire Safety85

Registration Fee85

Inspection Fee86

Fire Safety Certificate Fee86

Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings.....86

Application Fees.....86

Inspection and Certificate Fees86

Compliance.....87

Table Of Contents [continued]

Compliance Cost Notice Fees..... 87

Engineering & Works 88

 Subdivision Certificate Fees 88

 Application Fees..... 88

 Other Fees..... 88

 Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees..... 89

 Works Quality and Outstanding Works Bonds Fees..... 93

 Flooding Information 93

 Drainage Works (Section 307 of the Water Management Act 2000) 94

 Approvals/Inspections..... 94

 Kerb & Guttering 95

 Pipe & Gravel Access 95

 Private Utility Installation 95

 Public Roads/Places 95

 Restorations 96

 Roads, Footpaths, Associated Access, Drainage..... 96

 Bituminous Surfaces 96

 Concrete – Footpaths & Domestic Driveways..... 96

 Concrete – Roads & Commercial Driveways..... 96

 Kerb & Gutter..... 96

 Other..... 96

Roads Works (Section 138 of Roads Act 1993)..... 97

 Approvals/Inspections..... 97

 Driveway Crossings 97

 New Roads 98

 Permits 98

 Road Closures..... 99

 Close/Purchase 99

 Temporary..... 99

 Rural Address Post..... 100

 Traffic 100

 Survey & Land Services 100

 Workshop 101

 Services/Inspections..... 101

Table Of Contents [continued]

Repair and Maintenance of Emergency Services Vehicles..... 102

Civil Works..... 102

Environmental & Health Services 103

Animal Management 103

Companion Animal – Lifetime Registration Fee..... 104

Unattended..... 106

Unattended Vehicles Taken into Possession..... 106

Unattended Items..... 106

Impounding Cats/Dogs..... 106

Miscellaneous..... 107

Mortuaries 107

Inspections 107

Onsite Sewerage Management Systems..... 108

Septic Tanks..... 108

Public Safety 109

Food Safety..... 109

Other Commercial Premises or Applications..... 110

Legionella Control..... 110

Swimming Pool/Spa Inspections – Water Quality..... 111

Environmental Services..... 112

Biosecurity Weed Matter 112

Administration Fees..... 112

Onsite Weed Control 112

Tree Management..... 112

Natural Area Management..... 113

Ngioka Nursery..... 113

Recreation & Leisure Services..... 114

Aquatic Centres – Lakeside Leisure Centre 114

General Admission..... 114

Multiple Visits 114

Single Visit 114

Membership 115

Table Of Contents [continued]

Programs..... 117

 Aqua Fitness..... 117

 Aquatic Education..... 118

 Squad Activities 119

 Special..... 120

Aquatic Centres – Tilligerry Aquatic Centre..... 121

 General Admission..... 121

 Multiple Visits 121

 Single Visit 121

 Membership 122

 Programs..... 124

 Aqua Fitness..... 124

 Aquatic Education..... 125

 Special..... 126

Aquatic Centres – Tomaree Aquatic Centre 127

 General Admission..... 127

 Multiple Visits 127

 Single Visit 127

 Membership 128

 Programs..... 130

 Aqua Fitness..... 130

 Aquatic Education..... 131

 Squad Activities 132

 Special..... 132

Sports Councils – Membership Fees and Arrangements 133

Sports Facilities Categories..... 134

Sports Councils Facilities Hire 136

 Category 2..... 136

Sports Councils – Utilities and Floodlights Usage 137

Pricing Policy

Sections 608-610 of the Local Government Act 1993 authorise Council to charge and recover fees for any service it provides apart from services for which the charging of a fee is prohibited. Council may waive all or part of a fee unless it is a fee regulated directly by the State Government. In determining whether a fee should be charged for a service Council will consider a number of principles, firstly, whether the service provides a public benefit or a private benefit.

A 'public' service is one where there is a general benefit to the community and where there is limited opportunity of collecting a fee, for example, roads and parks.

A 'private' service is one which provides a discernible private benefit to persons and which offers an opportunity of collecting a fee, for example processing a rezoning application. Where a service generates a private benefit then recovery of costs through a fee is appropriate.

Pricing Methods

Fees and charges made by Council will be classified according to the pricing structures as outlined below. Full cost pricing will apply to all of Council's fees and charges, except in the circumstances outlined in the alternative pricing structures.

Full cost pricing

Council will recover all direct and indirect costs of the service (including on-costs, overheads and depreciation of assets employed).

Partial cost pricing

Council will recover less than the full cost (as defined above).

Partial cost pricing may be used if shared benefits are derived from the provision of the service that accrue to the community as a whole as well as to individual users. It may also be applied where charging full cost recovery pricing will result in widespread evasion.

The price structure may also be used to stimulate demand for a service in the short term, although foregoing full cost recovery must be for a defined term only.

Statutory pricing

The price of this service is determined by legislation and dependent on that price, Council may or may not recover its full costs, but has no discretion to do so.

Statutory fees and charges are not required to follow the same approval process as other fees and charges as Council is not responsible for setting the price.

The release date for statutory fees and charges varies dependent on the governing body and often does not align with Council's time frame for releasing its fees and charges each year, in this instance Council will endeavor to update the fee or charge once pricing for the relevant period is made available.

DISCLAIMER: Where a fee (or charge) is a statutory one and where the amount is set outside of Council, then the actual statutory fee (or charge) shall prevail if it is different to the fee (or charge) contained within this schedule.

Pricing Methods (continued)

Market pricing

The price of the service is determined by examining alternative prices of surrounding service providers (this also may or may not recover the full cost of the service).

This pricing structure should apply in cases where the service is in competition with that provided by another council, agency or commercial provider and there is consequent pressure to set a price that will attract adequate usage of the service.

Market pricing should also apply where a service is predominantly provided for Council's in- house use, but sale to external markets will defray costs.

Free (zero priced)

Some services may be provided free of charge and the whole cost determined as a community service obligation and may fall within the class of a public good. This price structure may be used where the services provide a broad community benefit; and/or it is impractical or inconceivable to charge for the service on a user basis.

This price structure may also apply where the service is a minor part of the overall operation of Council and the potential for revenue is minimal.

Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Port Stephens Council
Administration Services
Advertising Spaces
Bus Shelter Panels

Installation or removal of advertising		Installation or removal of the advertising panel on the bus shelter by Council staff	\$413.00		\$389.09	\$38.91	\$428.00	Per Panel	Full cost pricing
Economy Panel 1-2 panels		An advertising space that provides a combination of low exposure panels along lower trafficked roads. Best suited to the marketer on a tight budget.	\$97.00		\$91.36	\$9.14	\$100.50	Monthly per panel	Full cost pricing
Economy Panel 3+ panels		Discounted rate for multiple panels	\$87.00		\$82.27	\$8.23	\$90.50	Monthly per panel	Full cost pricing
Premium Panel 1-2 panels		A mix of panel exposures affixed to shelters on an assortment of trafficked roads. A popular choice amongst many advertisers.	\$116.00		\$109.55	\$10.95	\$120.50	Monthly per panel	Full cost pricing
Premium Panel 3+ panels		Discounted rate for multiple panels	\$104.00		\$98.18	\$9.82	\$108.00	Monthly per panel	Full cost pricing
Platinum Panel 1-2 panels		Our highest exposure panels on roads that receive moderate to very high traffic volumes. For those looking to make a substantial marketing impact.	\$135.50		\$127.73	\$12.77	\$140.50	Monthly per panel	Full cost pricing

Name	Description	Year 24/25	Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Bus Shelter Panels [continued]

Platinum Panel 3+ panels	Discounted rate for multiple panels.	\$123.00	\$115.91	\$11.59	\$127.50	Monthly per panel		Full cost pricing
Not for profit organisation	Advertising panel space where panel is vacant (not for profit organisation only)	\$0.00	\$0.00	\$0.00	\$0.00			Free (zero priced)

Electric Vehicle Charging

Electric Vehicle AC Chargers - Usage Charge	For use of AC Charging Stations owned and managed by Port Stephens Council.	\$0.00	\$0.68	\$0.07	\$0.75	Per Kwh		Market pricing
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Financial Management

Tenders

Expression of Interest	Minimum fee Available free on web	\$71.00	\$74.00	\$0.00	\$74.00	Per tender		Full cost pricing
Tenders (Normal/Select)	Minimum fee Available free on web	\$0.00	\$74.00	\$0.00	\$74.00	Per tender		Full cost pricing
Complex Tenders	Minimum fee Available free on web	\$97.00	\$101.00	\$0.00	\$101.00	Per tender		Full cost pricing

Payment Processing

Credit Card Fees	Applicable to payments made by credit card GST applies to the fee if the original item/ service supplied is taxable	Up to 1% of transaction value					Reserve Bank of Australia Standard No. 2 Merchant Pricing for Credit Card Purchases	Full cost pricing
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Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Government Information Public Access

Formal Application

Formal application fee – individual	Application fee by a natural person about their personal affairs or other person Subject to 50% reduction for financial hardship and public interest reasons	\$30.00	\$30.00	\$0.00	\$30.00	Per application	Government Information (Public Access) Act 2009	Statutory pricing
Formal application fee – corporation		\$30.00	\$30.00	\$0.00	\$30.00	Per application	Government Information (Public Access) Act 2009	Statutory pricing
Formal application processing fee	Processing charge payable by a natural person about their personal affairs Charged per hour after first 20 hours for an individual, or if about another person or body, the fee is per hour. Subject to 50% reduction for financial hardship and public interest reasons	\$30.00	\$30.00	\$0.00	\$30.00	Per application	Government Information (Public Access) Act 2009	Statutory pricing
Formal application: Internal Review – application fee	No additional processing fee applies after receipt Subject to 50% reduction for financial hardship and public interest reasons	\$40.00	\$40.00	\$0.00	\$40.00	Per review	Government Information (Public Access) Act 2009	Statutory pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Informal Request

Informal Request Fee	No processing fee applies. Note: Photocopying charges may apply.	\$0.00		\$0.00	\$0.00		Government Information (Public Access) Act 2009	Statutory pricing
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Information Privacy Applications

Amendment of records		\$0.00		\$0.00	\$0.00		Privacy and Personal Information Protection Act 1998	Statutory pricing
Application fee for private information – not related to health records	Photocopy charges will apply	\$0.00		\$0.00	\$0.00		Privacy and Personal Information Protection Act 1998	Free (zero priced)

Leases/Licenses

Property Licenses

Key Bond	One off fee charged upon the commencement of the lease/licence, refundable upon the return of the key(s) at the end of the lease/licence agreement	\$50.00		\$0.00	\$50.00			Market pricing
Additional or replacement key	as required	\$50.00		\$0.00	\$50.00			Market pricing

Name	Description	Year 24/25	Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST			

Property Licenses [continued]

Licence Administration fee – commercial/corporate	Applicable once per licence term, exclusive of licence fees which are subject to market assessment. Preparation fee being payable upfront and non-refundable.	\$938.00	\$971.00	\$0.00			Market pricing
Lease/ Licence Amendment Fee - Commercial agreements	Preparation fee for variations, transfers/ assignments - non-refundable	\$550.00	\$550.00	\$0.00			Market pricing
Licence Fee - Annually	Fee payable annually for licence term	Commercial fee subject to market assessment			Per year		Market pricing

Part A Residential Stratum Structure

Licence preparation costs	Residential structures at stratum level over Council land, roads and road reserves	\$1,880.00	\$1,950.00	\$0.00			Market pricing
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Part B Commercial Stratum Structure Licence

Awnings supported by posts at ground level and like structures at stratum level over Council land, roads and road reserves	Fee applicable annually Required to have Port Stephens Council noted in the certificate of currency	\$3,755.00	\$3,890.00	\$0.00	Per year		Market pricing
Balcony utilised for commercial activities e.g. seating/ entertainment areas of restaurant	Required to have Port Stephens Council noted in the certificate of currency	Commercial fee subject to market assessment					Market pricing
Cantilevered Awnings and like structures at stratum level over Council land, roads and road reserves	Fee applicable once per licence Required to have Port Stephens Council noted in the certificate of currency	\$3,755.00	\$3,890.00	\$0.00			Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	Fee	GST			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Legal Services

Subpoena

DISCLAIMER: Where a fee (or charge) is a statutory one and where the amount is set outside of Council, then the actual statutory fee (or charge) shall prevail if it is different to the fee (or charge) contained within this schedule.

Subpoena to give evidence		Ordinary salary of Council Officer and any additional expenses associated with attendance at Court may be required to be paid						Full cost pricing
Subpoena to produce documents	Conduct money – includes first hour processing	\$135.50	\$140.25	\$0.00	\$140.25			Full cost pricing
Subpoena to produce documents	Late fee - less than 7 workings days before production required (charged in addition to conduct money)	\$135.00	\$140.00	\$0.00	\$140.00			Full cost pricing
Subpoena to produce documents	Hourly fee for processing - Non-legally qualified staff	\$61.50	\$64.00	\$0.00	\$64.00	Per hour	Local Government Act 1993 Sections 608-610	Full cost pricing
Subpoena to produce documents	Hourly fee for processing - Legally qualified staff	\$121.50	\$125.75	\$0.00	\$125.75	Per hour	Local Government Act 1993 Sections 608-610	Full cost pricing
Subpoena to produce documents	Photocopying	Refer to charges under photocopying						Full cost pricing
Subpoena to produce documents	Provision of documents saved to electronic media, i.e. CD/DVD/USB (per 8GB)	\$11.40	\$11.80	\$0.00	\$11.80			Full cost pricing
Subpoena to produce documents	Provision of documents electronically via email or drop box (when possible)	Photocopying charges for documents where printing is required before saving electronically for production. Balance of documentation which does not require printing – nil charge only time spent						Full cost pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Licences

Commercial Operator's Licence – Water/Land Activities – Category 1

Category 1 Location: Shoal Bay Foreshore Boat Ramp (A), Shoal Bay Foreshore Adjacent Public Wharf (B), Shoal Bay Beach Road Adjacent Harbourside Haven (C), Shoal Bay Foreshore at intersection of Harwood Avenue and Beach Road (D), Nelson Bay Foreshore on Victoria Parade adjacent to Kiosk and Carpark, Nelson Bay Foreshore on Victoria Parade adjacent Fly Point amenities. These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, and other tourism and adventure activities.

Category 1 Location: Fly Point (suitable as dive site), Nelson Bay Foreshore on Victoria Parade adjacent to kiosk and carpark (bike hire and tours)

Administration fee		Establishment and management of licence Payable once at the commencement or recommencement of a licence	\$886.00	\$918.00	\$0.00	\$918.00	Per licence	Market pricing
Licence fee		Annual fee	\$3,660.00	\$3,790.00	\$0.00	\$3,790.00	Per licence	Market pricing
Licence fee		Annual fee	Commercial operators earning revenue above \$52,000 per annum after the first 12 months, at Councils discretion will be subject to an independnt market rent review. All commercial operators are to provide audited financial statements to council by 30th September each year.				Per licence	Market pricing

Commercial Operator's Licence – Water/Land Activities – Category 2

Category 2 Location: Birubi Beach, Fingal Beach (A), Fingal Beach (B), One Mile Beach. These locations are suitable for example for Surf School, other tourism, adventure and beach activities.

Category 2 Location: Dutchman's Beach 1, Dutchman's Beach 2, Fitzgerald Bridge Boat Ramp, Roy Wood Reserve. These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, other tourism and adventure activities.

Administration fee		Establishment and management of licence Payable one at the commencement or recommencement of a licence	\$886.00	\$918.00	\$0.00	\$918.00	Per licence	Market pricing
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Name	Description	Year 24/25		Year 25/26			Unit	Legislation	Pricing Policy
		Fee	(incl. GST)	Fee	(excl. GST)	GST			

Commercial Operator's Licence – Water/Land Activities – Category 2 [continued]

Licence fee	Annual fee	\$2,480.00		\$2,570.00		\$0.00	\$2,570.00	Per licence	Market pricing
Licence fee	Annual fee	Commercial Operators earning revenue above \$52,000 per annum after the first 12 months, at Councils discretion will be subject to an independent market rent review. All Commercial Operators are to provide audited financial statements to council by 30th September each year.						Per licence	Market pricing

Commercial Operator's Licence – Water/Land Activities – Category 3

Category 3 Location: Fisherman's Bay Foreshore Reserve, Bagnall Beach Foreshore adjacent Pantawarra Street, Caswell Reserve, George's Reserve, Forster Park Foreshore, Peace Park Boat Ramp, Taylors Beach.

These locations are suitable for example for Catamarans, Paddle Boarding, Kayaking, and other tourism and adventure activities.

Category 3 Location: Bagnall Beach Foreshore adjacent Pantawarra Street. This location is suitable for example for Bike hire and tours.

Administration fee	Establishment and management of licence Payable once at the commencement or recommencement of a licence	\$886.00		\$918.00		\$0.00	\$918.00	Per licence	Market pricing
Licence fee	Annual fee	\$1,895.00		\$1,965.00		\$0.00	\$1,965.00	Per licence	Market pricing
Licence fee	Annual fee	Commercial Operators earning revenue above \$52,000 per annum after the first 12 months, at Councils discretion will be subject to an independent market rent review. All Commercial Operators are to provide audited financial statements to council by 30th September each year.						Per licence	Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	(incl. GST)	Fee	(excl. GST)			
				GST				
					(incl. GST)			

Commercial Operator's Licence – Land-based Activities

The following sites are suitable for example for Boot Camps, Personal Training, Tai Chi, Pilates, and other suitable Fitness activities: Birubi Beach, Robinson Reserve, Conroy Park, Fingal Bay Foreshore Reserve, Fingal Bay Oval, Fingal Beach (A), Fingal Beach (B) Boat ramp end, Tom O Dwyer Oval, Fisherman's Bay Park, Hinton Foreshore, Stuart Park, Aliceton Reserve, Lionel Morton Oval, Kooindah Park, Mallabula Sports Complex, Boyd Oval, Coachwood Drive Reserve 2, Ferodale Sports Park, Kindlebark Oval, Yulong Oval, Bill Strong Oval, Dutchman's Beach Reserve, Fly Point Reserve, Little Beach Reserve, Neil Carroll Park, Tomaree Sports Complex, One Mile Beach, Alton Park Reserve, Boomerang Park, King Park Sports Complex, Lakeside Reserve 2, Lakeside Reserve 3, Lakeside Sports Complex, Ross Walbridge Reserve, Vi Barnett Oval, Bagnall Beach Road Detention Basin, Joe Redman Reserve, Korora Oval, Salamander Sports Complex, Brandon Park, Seaham Park, Everitt Park, Bowthorne Park.

Administration fee	Establishment and management of licence Payable once at the commencement or recommencement of a licence	\$242.50	\$251.00	\$0.00	\$251.00	Per licence	Market pricing
Licence fee	One to three sites. Maximum 3 sites per licence	\$812.00	\$841.00	\$0.00	\$841.00	Per licence	Market pricing
Licence fee	Annual fee	Commercial Operators earning revenue above \$52,000 per annum after the first 12 months, at Councils discretion will be subject to an independent market rent review. All Commercial Operators are to provide audited financial statements to council by 30th September each year.				Per licence	Market pricing

Commercial Operator's Market Licence – More than 4 times per year

Administration fee	Establishment and management of licence – Markets Payable once, at the commencement or recommencement of a licence	\$242.50	\$251.00	\$0.00	\$251.00	Per licence	Market pricing
Licence fee	Annual fee	\$3,660.00	\$3,790.00	\$0.00	\$3,790.00	Per licence	Market pricing

Name	Description	Year 24/25		Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)		Fee (excl. GST)	GST	Fee (incl. GST)			

Commercial Operator's Market Licence – More than 4 times per year [continued]

Licence fee	Annual fee	Commercial Operators earning revenue above \$52,000 per annum after the first 12 months, at Councils discretion will be subject to an independent market rent review. All Commercial Operators are to provide audited financial statements to council by 30th September each year.					Per licence		Market pricing
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Commercial Operator's Not for Profit Licence

Administration Fee	Establishment and management of licence	\$242.50	\$251.00	\$0.00	\$251.00	Per licence	Partial cost pricing
Licence fee	Fee determined upon application	Fee determined upon application Licence and Admin fee subject to % discount based on review of weighting criteria by Council review panel				Per licence	Partial cost pricing

Commercial Operator's Mobile Food/Retail Licence & Permit

Administration Fee		Mobile food/retail operators under licence agreement	\$242.50	\$251.00	\$0.00	\$251.00	Per licence	Market pricing		
Licence Fee		Annual fee	\$812.00	\$841.00	\$0.00	\$841.00	Per licence	Market pricing		
Licence fee		Annual fee	Commercial Operators earning revenue above \$52,000 per annum after the first 12 months, at Councils discretion will be subject to an independent market rent review. All Commercial Operators are to provide audited financial statements to council by 30th September each year.						Per licence	Market pricing

Commercial Operator's - Additional Fees

Electrical Usage Charge

Ongoing use of Council Supplied Power for Commercial Benefit

Electrical Inspection Charge		\$370.00	\$336.36	\$33.64	\$370.00	Per Inspection	Market pricing
Electrical Usage Charge Tier 1	Everyday use of Council Power Source	\$948.00	\$892.73	\$89.27	\$982.00	Per Year	Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Commercial Operator's - Additional Fees [continued]

Electrical Usage Charge Tier 2	Weekly use of Council Power Source	\$505.00	\$475.16	\$47.52	\$522.67	Per Year		Market pricing
Electrical Usage Charge Tier 3	Monthly use of Council Power Source	\$289.50	\$272.39	\$27.24	\$299.63	Per Year		Market pricing
Electrical Usage Charge Tier 4	Sporadic or once off use of Council Power Source	\$72.50	\$68.22	\$6.82	\$75.04	Per Year		Market pricing

Liquor Licences

Liquor Licence Application Search Fee		\$138.00	\$143.00	\$0.00	\$143.00	Per search		Market pricing
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Property Licences

Licence Fee. Community or Crown Land	Minimum Fee for Community Groups or Crown Land Licenses.	\$770.00	\$770.00	\$0.00	\$770.00			Market pricing
Lease Fee. Community or Crown Land			Fee determined upon application.					Market pricing
Licence Administration - Community Licences	Minimum Administration Fee for establishment and management of licence.	\$242.50	\$251.00	\$0.00	\$251.00			Market pricing

Outdoor Trading

Application for permit or right to place advertising sign or alfresco street dining on part of footway adjacent to the shop	No fee – due to council resolution	\$0.00	\$0.00	\$0.00	\$0.00	Per application		Full cost pricing
Annual rental for permit or right to place advertising sign or clothes rack etc. on part of footway adjacent to the shop	No fee – due to council resolution	\$0.00	\$0.00	\$0.00	\$0.00	Per year or part thereof		Full cost pricing
Additional space	No fee – due to council resolution	\$0.00	\$0.00	\$0.00	\$0.00	Per square metre		Full cost pricing

Name	Description	Year 24/25		Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)		Fee (excl. GST)	GST	Fee (incl. GST)			

Parking

Smart Parking Meters

15 Minutes Park Free		Parking sessions 15 minutes or less are free	\$0.00	\$0.00	\$0.00	\$0.00		Road Transport Act 2013	Market pricing
Parking meter relocation/removal		Parking meter relocation/removal	\$1,950.00	\$1,834.78	\$183.48	\$2,018.25	Per meter		Market pricing
Parking meter replacement			Full recovery of all costs to Council - Quote to be provided upon request				Per meter		Full cost pricing
Smart Parking Meter Fee		No fee for holders of Smart Parking Permit.	\$4.50	\$4.55	\$0.45	\$5.00	Per Hour	Road Transport Act 2013	Market pricing
Smart Parking Permit		All ratepayers and residents of Port Stephens Local Government Area, and employees of business within the metered parking scheme zone are eligible.	\$0.00	\$0.00	\$0.00	\$0.00		Road Transport Act 2013	Market pricing
Smart Parking Permit - Non-LGA Visitors Permit – 14 days		For residents located outside Port Stephens Council Local Government Area who regularly visit in and around metered parking scheme zones	\$0.00	\$200.00	\$0.00	\$200.00	Per vehicle per fortnight		Market pricing
Temporary closure of paid parking space to accommodate events		Temporary closure of paid parking space to accommodate events. Does not apply to Council ran events.	\$25.00	\$24.55	\$2.45	\$27.00	per paid parking space per day, or part of		Market pricing

Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Payments Management

Cheque Dishonour (cheque paid directly to Council)	Not applied where bank response is "customer deceased". For fee exemptions refer to Debt Recovery and Hardship Policy.	\$32.00	\$33.50	\$0.00	\$33.50	Per occurrence	Local Government Act 1993 Section 608	Full cost pricing
Cheque Dishonour (cheque paid via collection agent)	Not applied where bank response is "customer deceased". For fee exemptions refer to Debt Recovery and Hardship Policy.	\$32.00	\$33.50	\$0.00	\$33.50	Per occurrence	Local Government Act 1993 Section 608	Full cost pricing
Direct Debit Dishonour	Not applied where bank response is "customer deceased". For fee exemptions refer to Debt Recovery and Hardship Policy.	\$32.00	\$33.50	\$0.00	\$33.50	Per occurrence	Local Government Act 1993 Section 608	Full cost pricing
Refund Fee	GST applies to the fee if the original item/ service supplied is taxable.	\$30.50	\$32.00	\$0.00	\$32.00	Per refund	Local Government Act 1993 Section 608	Full cost pricing

Port Stephens Council Internal Staff Catering

Toasted Sandwiches	Subject to filling	Price between \$7.00 to \$10.00					Market pricing
Discount for BYO cup		\$0.20	\$0.18	\$0.02	\$0.20		Market pricing
Coffee	Small – Speciality milk & syrups extra \$0.50 including GST	\$4.50	\$4.27	\$0.43	\$4.70	Each	Market pricing
Coffee	Regular – Speciality milk and syrup extra \$0.50 including GST	\$5.00	\$4.73	\$0.47	\$5.20	Each	Market pricing
Coffee	Large – Speciality milk and syrups extra \$0.50 including GST	\$5.20	\$4.91	\$0.49	\$5.40	Each	Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Port Stephens Council Internal Staff Catering [continued]

Coffee Loyalty Card	Buy 9 coffees receive 10th free	\$0.00	\$0.00	\$0.00	\$0.00			Free (zero priced)
Milkshakes		\$5.80	\$5.45	\$0.55	\$6.00	Each		Market pricing
Lunch Specials	Toasted \$0.50 extra including GST	Price subject to daily specials between \$9.50 to \$15.00 including GST						Market pricing
Soup with Bread Roll		\$9.00	\$8.55	\$0.85	\$9.40	Each		Market pricing
Quiche with Salad		\$11.60	\$11.09	\$1.11	\$12.20	Each		Market pricing
Toast – various varieties (white, wholemeal, grain, raisin)	Two (2) slices with butter, vegemite, jam, peanut butter, etc.	\$4.00	\$3.82	\$0.38	\$4.20	Each		Market pricing
Egg & Bacon Roll/Wrap		\$8.00	\$7.55	\$0.75	\$8.30	Each		Market pricing
Lunch Loyalty Card	Buy 9 lunches receive 10th half price	\$0.00	\$0.00	\$0.00	\$0.00			Free (zero priced)

Production Services

Printing / Photocopying	A4 - First photocopy of Council owned and controlled documents is GST free if not produced for commercial purposes	\$1.20	\$1.30	\$0.00	\$1.30	Per page		Market pricing
Printing / Photocopying	A3 - First photocopy of Council owned and controlled documents is GST free if not produced for commercial purposes	\$1.90	\$2.00	\$0.00	\$2.00	Per page		Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Property Administration

Duplicate Rate Notice, Invoice, Account etc. (not for receipting purposes)		\$9.80	\$10.20	\$0.00	\$10.20			Per copy	Local Government Act 1993 Section 608	Full cost pricing
Rates Certificate	Provides details of any outstanding rates on a property. Issued within 5 business days of receipt of request	\$100 base fee plus 100% loading for urgent issue within 24 hours/1 business day						Per item	Local Government Act 1993 Section 603	Statutory pricing

Property Services

Administration Costs

Acquisition of Council land	Administration costs	\$1,630.00	\$1,536.36	\$153.64	\$1,690.00			Per application		Full cost pricing
Other Charges	Eg. survey, legal, valuation, advertising fees, etc.	at cost						Per application		Full cost pricing

Property Information

Property Enquiry	Not applicable to own property	\$19.60	\$20.50	\$0.00	\$20.50			Per property		Full cost pricing
Search fee – property information	Fee plus any archive costs for retrieval and return. Not applicable to own property.	\$97.00	\$100.50	\$0.00	\$100.50			Per hour or part thereof		Full cost pricing

Publications

Books

A History of Port Stephens, Tomaree and Yacaaba	Port Stephens Family History Society Inc.	\$34.00	\$32.27	\$3.23	\$35.50			Each		Market pricing
A History of Tilligerry Peninsula	Port Stephens Family History Society Inc.	\$34.00	\$32.27	\$3.23	\$35.50			Each		Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Books [continued]

Anna Bay Lawn Cemetery CD	Port Stephens Family History Society Inc.	\$34.00	\$32.27	\$3.23	\$35.50	Each		Market pricing
Convicts of the Australian Agricultural Company	Port Stephens Family History Society Inc.	\$45.50	\$43.18	\$4.32	\$47.50	Each		Market pricing
Henry H Halloran in Port Stephens the Legacy	Yvonne Fraser	\$23.00	\$21.82	\$2.18	\$24.00	Each		Market pricing
Nelson Bay Heritage Walk	Port Stephens Historical Society	\$2.10	\$2.00	\$0.20	\$2.20	Each		Market pricing
Port Stephens – The Ultimate Experience	John Armstrong	\$52.50	\$49.55	\$4.95	\$54.50	Each		Market pricing
Port Stephens Heritage	Cynthia Hunter	\$49.50	\$46.82	\$4.68	\$51.50	Each		Market pricing
Raymond Terrace Pioneer Register	Raymond Terrace & District Historical Society	\$45.50	\$43.18	\$4.32	\$47.50	Each		Market pricing
They Were Here	June Reeks	\$52.50	\$49.55	\$4.95	\$54.50	Each		Market pricing
Inlet Port Stephens – DVD	Port Stephens Family Historical Society Inc.	\$28.50	\$26.82	\$2.68	\$29.50			Market pricing
Bobs Farm Cadre Camp	Port Stephens Family Historical Society Inc.	\$33.50	\$31.82	\$3.18	\$35.00			Full cost pricing

Development Plans

Contribution Plans

Available free on web

Port Stephens Local Infrastructure Contributions Plan		\$103.50	\$107.50	\$0.00	\$107.50	Each		Full cost pricing
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Control Plans

Available free on web

Port Stephens Development Control Plan		\$103.50	\$107.50	\$0.00	\$107.50	Each		Full cost pricing
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Name	Description	Year 24/25	Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Control Plans [continued]

Port Stephens Local Environmental Plan (Text)		\$103.50	\$107.50	\$0.00	\$107.50	Each		Full cost pricing
Port Stephens Local Environmental Plan (Text and Maps)		\$364.00	\$377.00	\$0.00	\$377.00	Each		Full cost pricing
Strategies & Studies		\$103.50	\$107.50	\$0.00	\$107.50	Each		Full cost pricing

Spatial Services

Maps/Plans

GIS Electronic Files

pdf or jpg format

Standard - AO (1189mm x 841mm)		\$25.50	\$26.50	\$0.00	\$26.50	Per print		Full cost pricing
Standard – A1 (841mm x 594mm)		\$22.00	\$23.00	\$0.00	\$23.00	Per file		Full cost pricing
Standard - A2 (594mm x 420mm)		\$20.50	\$21.50	\$0.00	\$21.50	Per file		Full cost pricing
Standard - A3 (420mm x 297mm)		\$16.00	\$16.60	\$0.00	\$16.60	Per file		Full cost pricing
Standard – A4 (210mm x 297mm)		\$15.60	\$16.20	\$0.00	\$16.20	Per file		Full cost pricing
Standard with aerial photograph – AO (1189mm x 841mm)		\$31.50	\$33.00	\$0.00	\$33.00	Per file		Full cost pricing
Standard with aerial photograph - A1 (841mm x 594mm)		\$27.50	\$28.50	\$0.00	\$28.50	Per file		Full cost pricing
Standard with aerial photograph – A2 (594mm x 420mm)		\$26.50	\$27.50	\$0.00	\$27.50	Per file		Full cost pricing
Standard with aerial photograph – A3 (420mm x 297mm)		\$19.60	\$20.50	\$0.00	\$20.50	Per file		Full cost pricing
Standard with aerial photograph – A4 (210mm x 297mm)		\$19.20	\$20.00	\$0.00	\$20.00	Per file		Full cost pricing

Name	Description	Year 24/25 Fee (incl. GST)		Year 25/26			Unit	Legislation	Pricing Policy
				Fee (excl. GST)	GST	Fee (incl. GST)			

GIS Maps Hard Copies

Standard – AO (1189mm x 841mm)		\$41.50	\$43.00	\$0.00	\$43.00	Per print	Full cost pricing
Standard – A1 (841mm x 594mm)		\$36.00	\$37.50	\$0.00	\$37.50	Per print	Full cost pricing
Standard – A2 (594mm x 420mm)		\$34.50	\$36.00	\$0.00	\$36.00	Per print	Full cost pricing
Standard – A3 (420mm x 297mm)		\$27.00	\$28.00	\$0.00	\$28.00	Per print	Full cost pricing
Standard – A4 (210mm x 297mm)		\$15.60	\$16.20	\$0.00	\$16.20	Per print	Full cost pricing
Standard with aerial photograph – AO (1189mm x 841mm)		\$51.00	\$53.00	\$0.00	\$53.00	Per print	Full cost pricing
Standard with aerial photograph – A1 (841mm x 594mm)		\$45.50	\$47.50	\$0.00	\$47.50	Per print	Full cost pricing
Standard with aerial photograph – A2 (594mm x 420mm)		\$43.00	\$45.00	\$0.00	\$45.00	Per print	Full cost pricing
Standard with aerial photograph – A3 (420mm x 297mm)		\$33.00	\$34.50	\$0.00	\$34.50	Per print	Full cost pricing
Standard with aerial photograph – A4 (210mm x 297mm)		\$19.20	\$20.00	\$0.00	\$20.00	Per print	Full cost pricing

Miscellaneous

Seniors, students, registered charities		50% of scheduled fee, subject to production of proof of status					Partial cost pricing
Spatial services	All prices include 15 minutes labour cost	Maps requiring additional customisation will be charged at \$10 per 15 minutes after the initial 15 minutes, and per 15 minutes thereafter					Full cost pricing

Worker Health Initiative

Replacement of PSC WHI Membership Card		\$0.00	\$30.00	\$0.00	\$30.00	Full cost pricing
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Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Community Services and Events

Graffiti wipes	Fee for packet of wipes	\$11.37	\$10.70	\$1.07	\$11.77			
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Administration Building – Hire of Rooms

Security	Security must be present when Administration Building rooms are hired. Charged at four hours minimum.	\$79.50	\$75.00	\$7.50	\$82.50	Hourly rate		Market pricing
Committee Room Hire (Double room) – First four hours	Minimum charge for up to four hours	\$252.50	\$237.73	\$23.77	\$261.50			Market pricing
Committee Room Hire (Double room) – Per hour thereafter	Charged in hourly increments Per hour or part thereof	\$121.50	\$114.55	\$11.45	\$126.00	Hourly rate		Market pricing
Committee Room Hire (Single room) – First four hours	Minimum charge for up to four hours	\$127.50	\$120.00	\$12.00	\$132.00			Market pricing
Committee Room Hire (Single room) – Per hour thereafter	Charged in hourly increments Per hour or part thereof	\$62.00	\$58.64	\$5.86	\$64.50	Hourly rate		Market pricing
Training Room Hire – First four hours, or \$245.00 (+ GST) per day 9am to 5pm		\$163.00	\$153.64	\$15.36	\$169.00			Market pricing
Cleaning Fee	Charged in hourly increments. Per hour or part thereof COVID-19 extra service included	\$205.50	\$193.64	\$19.36	\$213.00	Per hour		Market pricing
Kitchen Cleaning Fee	Charged in hourly increments Per hour or part thereof	\$193.50	\$182.27	\$18.23	\$200.50	Per hour		Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26		Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)		

Administration Building – Hire of Rooms

[continued]

Kitchen Facilities Hire	Hirers must use Council caterer – charged in hourly increments Per hour or part thereof	\$193.50	\$182.27	\$18.23	\$200.50	Per hour	Market pricing
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Cemetery Operations

Bushland Garden Fees – Carumbah Memorial Gardens

Plaque	10 line bottle green bronze gumleaf motif plaque including installation	\$1,255.00	\$1,246.82	\$124.68	\$1,371.50	Per plaque	Market pricing
Extra line inscription on plaque	Extra line inscription on plaque	\$114.00	\$113.18	\$11.32	\$124.50	Per extra line	Market pricing
Niche	For interment of ashes	\$853.00	\$803.00	\$0.00	\$803.00	Per niche	Market pricing

Columbarium Wall Fees – Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah & Anna Bay

Niche	For interment of ashes	\$796.00	\$749.00	\$0.00	\$749.00	Per niche	Market pricing
Plaque	8 line bronze niche plaque including installation	\$966.00	\$959.09	\$95.91	\$1,055.00	Per plaque	Market pricing
Extra line inscription on plaque	Excluding black granite plaque for granite wall Maximum of 2 additional lines	\$114.00	\$113.17	\$11.32	\$124.48	Per line	Market pricing
Black granite plaque for granite wall at Raymond Terrace Cemetery ONLY	Black granite with gold lettering and attached vase – including installation	\$966.00	\$909.09	\$90.91	\$1,000.00	Per plaque	Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	(incl. GST)	Fee	GST			
		(excl. GST)		(incl. GST)				

Columbarium Wall Fees – Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah & Anna Bay

[continued]

Plaque (Terrazzo Walls) Carumbah Memorial Gardens and Karuah Cemetery ONLY	Oval bronze gum motif niche plaque with vase – including installation	\$1,365.00		\$1,286.36	\$128.64	Per plaque		Market pricing

Cemetery – Burial Plots

Burial Plot – Anna Bay – Concrete Beams	Includes "Right of Interment"	\$1,650.00		\$1,555.00	\$0.00	Per plot		Market pricing
Burial Plot – Karuah, Nelson Bay, Seaham, Raymond Terrace	Includes "Right of Interment"	\$1,595.00		\$1,505.00	\$0.00	Per plot		Market pricing

Cemetery – Other fees

Additional emblem for bronze plaques (e.g. RAAF, Girl Guides, Scouts etc.)	As per special request from customer	\$136.50		\$135.72	\$13.57	Per item		Market pricing
Vase (Optional)	Only available for an 8 line bronze plaque	\$182.00		\$180.78	\$18.08	Per item		Market pricing
Ceramic 5x7 Colour Plaque Phototile	As per special request from customer	\$0.00		\$283.05	\$28.31	Per item		Market pricing
Interment fee	Burial fee (including ashes in plot)	\$284.50		\$277.73	\$27.77	Per burial		Market pricing
Monumental Permit	Headstone permit application fee	\$284.50		\$304.50	\$0.00	Per monument		Market pricing
Permit for exhumation of remains	Subject to approval by Public Health Authority and associated administration costs	\$739.00		\$765.00	\$0.00	Per occurrence		Market pricing
Cancellation & Transfer of "Right of Interment" Certificate	Fee for Cancellation & transfer of ownership of plot or niche	\$227.50		\$235.50	\$0.00	Per transfer		Market pricing
Administration Search Fee		\$85.50		\$88.50	\$0.00	Per search		Full cost pricing
Funeral Director/Grave Digger levied fee for incorrect burial	Funeral Director/ Grave Digger levied fee for incorrect burial	\$2,845.00		\$2,677.27	\$267.73	Per occurrence		Market pricing

Name	Description	Year 24/25	Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST			

Cemetery – Other fees [continued]

Removal of ashes and plaque from gardens and walls	Removal of ashes and plaque from gardens and walls	\$284.50	\$267.73	\$26.77	Per occurrence		Market pricing
Monumental Mason levied fee for placement of headstone on incorrect grave	Monumental Mason levied fee for placement of headstone on incorrect grave	\$2,845.00	\$2,677.27	\$267.73	Per occurrence		Market pricing
Unauthorised placement of headstone on grave		\$2,635.00	\$2,481.82	\$248.18	Per occurrence		Market pricing
Weekend Interment Fee	Burial fee for weekend and public holiday interments. Including ashes in plot.	\$398.00	\$384.55	\$38.46	Per occurrence		Market pricing
Cemetery garden, wall or plot or introduction of a new Cemetery Product or Service		Subject to size, material type and installation costs			Per Service		Market pricing

NSW Government Interment Services Levy

Levy not applicable to interment services of destitute people, for children under the age of 12, stillborn children and miscarriages.

Interment Services Levy - Ash Interments		\$69.30	\$63.00	\$6.30	Per Service	Cemeteries and Crematoria Act 2013	Statutory pricing
Interment Services Levy - Burial		\$171.60	\$156.00	\$15.60	Per Service	Cemeteries and Crematoria Act 2013	Statutory pricing

Children's Services

Activity Van

Outside School Hours Care

Before School Care 2 hours care – Casual position		\$24.15	\$25.00	\$0.00	Per session		Full cost pricing
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Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Outside School Hours Care [continued]

Before School Care 2 hours care – Permanent position		\$22.75	\$23.55	\$0.00	\$23.55	Per session	Full cost pricing
After School Care 3 hours care – Casual position		\$35.70	\$36.95	\$0.00	\$36.95	Per session	Full cost pricing
After School Care 3 hours care – Permanent position		\$33.90	\$35.09	\$0.00	\$35.09	Per session	Full cost pricing
Declined payment fee		\$14.40	\$15.00	\$0.00	\$15.00	Per transaction	Full cost pricing
Failure to notify of child absence	Failure to notify service that child will be absent for afternoon session	\$22.00	\$23.00	\$0.00	\$23.00	Per occurrence	Full cost pricing
Fee reminder		\$22.00	\$23.00	\$0.00	\$23.00	Per notice	Full cost pricing
Late collection of child	For every 10 minutes child remains after service closing time	\$35.50	\$37.00	\$0.00	\$37.00	Per 10 minutes late	Partial cost pricing
Pupil Free Day – per child		\$89.25	\$92.37	\$0.00	\$92.37	Per day	Market pricing
Hall Hire		\$19.45	\$18.32	\$1.83	\$20.15	Per hour	Full cost pricing
Attendance without booking		\$18.20	\$19.00	\$0.00	\$19.00	Per occurrence	Partial cost pricing
Refund Application - Vacation Care		\$22.00	\$23.00	\$0.00	\$23.00	Per occurrence	Full cost pricing
Vacation Care full day		\$89.25	\$92.37	\$0.00	\$92.37	Per session	Market pricing
Vacation Care weekly at one centre		\$420.00	\$434.70	\$0.00	\$434.70	Per week	Market pricing

Pre-School

Fee reminder		\$12.40	\$13.00	\$0.00	\$13.00	Per notice	Partial cost pricing
Declined payment fee		\$14.40	\$15.00	\$0.00	\$15.00	Per transaction	Full cost pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Pre-School [continued]

Late collection of child	For every 10 minutes child remains after service closing time.	\$23.00	\$24.00	\$0.00	\$24.00	Per 10 minutes late		Partial cost pricing
Pre-school session 6 hours Tier 1	All 4 year olds (Turns 4 before 31/7/23) and equity 3 year olds Equity child An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card	\$37.00	\$38.50	\$0.00	\$38.50	Per session		Partial cost pricing
Pre-school session 6 hours standard fee	Three year old "non-equity" child An "equity" child is classified by the state government as a child who is either indigenous or the holder of a Health Care Card	\$42.50	\$44.00	\$0.00	\$44.00	Per session		Partial cost pricing
Pre-school session Tier 2	Child attending 4th or 5th session in one week	\$21.50	\$22.50	\$0.00	\$22.50	Per session		Market pricing

Family Day Care

Administration fee – per child	Charge per hour per child	\$1.80	\$1.85	\$0.00	\$1.85	Per hour		Partial cost pricing
Educator Levy	Fee charged each week Educator works	\$20.00	\$20.70	\$0.00	\$20.70	Per week of operation		Partial cost pricing
Educator Levy if using Harmony Web		\$14.30	\$14.80	\$0.00	\$14.80	Per week of working		Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Family Day Care [continued]

Enrolment – New family	Once off non-refundable fee to enrol a new family. Does not apply to families already enrolled with a transferring Educator	\$80.00	\$82.80	\$0.00	\$82.80	Per occurrence		Market pricing
	Attendance records incomplete, incorrect, or submitted after 12pm on processing day	\$7.20	\$7.50	\$0.00	\$7.50	Per attendance record		Partial cost pricing
Workshop / Training		Charged for educator workshops at cost on the day					Per workshop	Full cost pricing
Standard Hours Fee Range	The Standard Fee is for care between 8.00am and 6.00pm Monday to Friday	\$10.00 – \$20.00					Per child per hour	Market pricing
Non Standard Hours Fee Range	For care before 8.00am and after 6.00pm Monday to Friday	\$10.00 – \$30.00					Per child per hour	Market pricing
Before and After School Hours Care Fee Range		\$10.00 – \$20.00					Per child per hour	Market pricing
Weekend Care / Overnight Care Fee Range		\$10.00 – \$50.00					Per child per hour	Market pricing
Public Holiday Fee Range	For Gazetted Public Holidays. Applicable when care is provided	\$10.00 – \$60.00					Per child per hour	Market pricing

Disability Services

Miscellaneous

MLAK Keys	Amenities access keys	\$23.00	\$21.82	\$2.18	\$24.00	Per key		Full cost pricing
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Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Miscellaneous [continued]

MLAK Key	Amenities access key			First key				Free (zero priced)
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Event Site Hire

Access Community Land application	Fee for Council owned land. Fee to access Council owned land for casual short term use. Bond of \$1,000.00 is payable prior to access	\$181.50	\$170.77	\$17.08	\$187.85	Full cost pricing

Category A – Regional Open Space (regional recreation space has the capacity to attract people from the wider Port Stephens Community):

High Impact Event

Venue Hire		\$11,555.00		\$10,872.73		\$1,087.27		Per day	Market pricing
Bond		\$19,840.00		\$20,535.00		\$0.00		Per event	Market pricing

Medium Impact Event

Venue Hire		\$3,780.00		\$3,559.09		\$355.91		Per day	Market pricing
Bond		\$10,580.00		\$10,955.00		\$0.00		Per event	Market pricing

Low Impact Event

Venue Hire		\$1,655.00		\$1,559.09		\$155.91		Per day	Market pricing
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Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Category B – District Open Space (district recreation spaces typically have the capacity to draw people from more than one planning precinct area):

High Impact Event

Venue Hire			\$5,755.00	\$5,418.18	\$541.82	\$5,960.00	Per day	Market pricing
Bond			\$9,915.00	\$10,265.00	\$0.00	\$10,265.00	Per event	Market pricing

Medium Impact Event

Venue Hire			\$2,860.00	\$2,695.45	\$269.55	\$2,965.00	Per day	Market pricing
Bond			\$3,975.00	\$4,115.00	\$0.00	\$4,115.00	Per event	Market pricing

Low Impact Event

Venue Hire			\$1,390.00	\$1,309.09	\$130.91	\$1,440.00	Per day	Market pricing
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Category C – Local Open Space (local recreation spaces will generally cater for people within the local area within one or two suburbs):

High Impact Event

Venue Hire			\$3,430.00	\$3,231.82	\$323.18	\$3,555.00	Per day	Market pricing
Bond			\$4,635.00	\$4,800.00	\$0.00	\$4,800.00	Per event	Full cost pricing

Medium Impact Event

Venue Hire			\$2,585.00	\$2,436.36	\$243.64	\$2,680.00	Per day	Market pricing
Bond			\$1,265.00	\$1,310.00	\$0.00	\$1,310.00	Per event	Full cost pricing

Name	Description	Year 24/25		Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)		Fee (excl. GST)	GST	Fee (incl. GST)			

Low Impact Event

Venue Hire		\$1,090.00	\$1,027.27	\$102.73	\$1,130.00	Per day	Market pricing
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Event Administration Fees

Bin Hire		Additional Fees may apply for bin hire and additional service fees					Per event	Statutory pricing
Event Administration Charge – Filming and Commercial Photography	Charge calculated based on disruption to Council's stakeholders, retailers or motorists or other events in the vicinity of the activities. Charge will be advised by Council after receipt of application. Refer to the Local Government Filming Protocol for further details.	Ultra low impact - no charge Low impact - \$0 to \$150 (inc. GST) Medium impact - \$0 to \$300 (inc. GST) High impact - \$0 to \$500 (inc. GST)						
Event Site Preparation and/or assistance	Quotation will be based on an estimated cost of labour, plant, materials, organisational overheads and allowance for profit to complete the works	Inclusive of GST						Market pricing
Event Site Remediation or Cleaning	Quotation will be based on an estimated cost of labour, plant, materials, organisational overheads and allowance for profit to complete the works	Inclusive of GST						Market pricing

Name	Description	Year 24/25	Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Event Administration Fees [continued]

Not for Profit Fee Discount	This discount may be applicable to applicants who identify as Not for Profit organisations or Schools and are applying for a licence to stage an event on council owned or managed land.	Eligibility is based on the Not for Profit Fee Discount Assessment Matrix						
Tomaree Sport Fields – Field Maintenance Levy	Field Maintenance Levy to be charged to all external users, for all bookings through Events and payable to Tomaree Sports Council	Sliding scale, the fee per person depends on the number of participants: \$3.50 (31-99), \$3.00 (100-249), \$2.50 (250-499), \$2.00 (500+)						Market pricing
Event Administration Charge – Private ceremonies (including weddings and christenings)		\$263.50	\$248.18	\$24.82	\$273.00	Per event		Market pricing

Event Fee - Other

Commercial Events (over 5 days in length)

Venue Hire		By negotiation						Market pricing
Bond		By negotiation						Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Helicopter Landing Sites

Designated Sites

Helicopter landing licence fee	No fees are applicable for the landing of a helicopter for emergency services. All other landings will require a Development Assessment/Events Application	\$1,290.00	\$1,340.00	\$0.00	\$1,340.00	Per licence		Market pricing
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Library Services

e-Resources

Internet Access		Core library service						Free (zero priced)
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Inter-Library Loans

Fast-Track Loan		Fee will be as per charge set by the lending institution				Per item		Partial cost pricing
Inter-Library Loan from reciprocal libraries		Fee will be as per charge set by the lending institution				Per item		Partial cost pricing
Inter-Library Loan from non-reciprocal libraries		Fee will be as per charge set by the lending institution				Per item		Partial cost pricing
International		Fee will be as per charge set by the lending institution				Per item		Partial cost pricing
Photocopying		Fee will be as per charge set by the lending institution						Partial cost pricing

Miscellaneous

Meeting room hire: Raymond Terrace Library	Registered Charities & Community Groups	\$12.00	\$10.91	\$1.09	\$12.00	Per hour		Market pricing
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Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26		Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)		

Miscellaneous [continued]

Meeting room hire: Raymond Terrace Library	For profit organisations, private, funded, government (including Council for Council business)	\$24.00	\$21.82	\$2.18	\$24.00	Per hour	Market pricing
Membership card replacement		Fee will be as per charge set by Newcastle City Council				Each	Partial cost pricing
Merchandise – library bags	Indicative fee only	\$1.65	\$1.50	\$0.15	\$1.65	Each	Market pricing

Fees

Lost stock items		Fee will be as per charge set by Newcastle City Council				Per item	Partial cost pricing
Lost CD/DVD/Video Covers	Processing fee for replacing covers etc.	Fee will be as per charge set by Newcastle City Council				Per item	Partial cost pricing

Production Services

Printing/Photocopying A4	A4 Exempt from GST if Council-controlled document	\$0.25	\$0.23	\$0.02	\$0.25	Per page/ copy	Market pricing
Printing/Photocopying A4 Colour	A4 (colour) Exempt from GST if Council-controlled document	\$0.65	\$0.59	\$0.06	\$0.65	Per page/ copy	Market pricing
Printing/Photocopying A3	A3 Exempt from GST if Council-controlled document	\$0.45	\$0.41	\$0.04	\$0.45	Per page/ copy	Market pricing
Printing/Photocopying A3 Colour	A3 (colour) Exempt from GST if Council-controlled document	\$1.30	\$1.18	\$0.12	\$1.30	Per page/ copy	Market pricing
Laminating A4	A4	\$3.00	\$2.73	\$0.27	\$3.00	Per sheet	Market pricing

Name	Description	Year 24/25	Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Production Services [continued]

Laminating A3	A3	\$6.00	\$5.45	\$0.55	\$6.00	Per sheet		Market pricing
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Programs/Activities

Author visits				Determined by supplier cost		Per person		Market pricing
Children's programs/activities				Determined by supplier cost		Per person		Partial cost pricing

Halls & Community Centres

For Profit Hirers & Private Bookings:

The Facility is hired for irregular use, either as a one-off event or on an ad-hoc basis, by a profit making business or for private bookings such as birthday parties. This includes Council hire for Council business.

Registered Charities and Community Groups:

The Facility is hired for use by a charitable or not-for-profit organisation or community group. Evidence must be provided detailing charity or not-for-profit status.

Regular Hirers:

The Facility is hired for regular use, either on an ongoing basis or for a predetermined period of time on a predetermined schedule.

Bonds (no GST on Bonds)

Bond – Event Category A	Low risk (Small gathering, no alcohol)	\$85.00	\$85.00	\$0.00	\$85.00			Market pricing
Bond – Event Category B	Medium risk (medium numbers, no alcohol)	\$150.00	\$150.00	\$0.00	\$150.00			Market pricing
Bond – Event Category C	Medium risk (facility capacity, no alcohol)	\$250.00	\$250.00	\$0.00	\$250.00			Market pricing
Bond – Event Category D	Event with alcohol (Low risk)	\$500.00	\$500.00	\$0.00	\$500.00			Market pricing
Bond – Event Category E	Event with alcohol (High risk)	\$1,250.00	\$1,250.00	\$0.00	\$1,250.00			Market pricing

Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Ancillary Costs

Carpet Cleaning Fee		Carpet cleaning fee to be deducted from the bond or charged if required		Maximum carpet cleaning fee is \$200.00	Each	Market pricing
Cleaning Fee		Cleaning fee to be deducted from the bond or charged if the facility is not cleaned to a satisfactory standard after use	\$100.00	\$90.91	Per hour	Market pricing
Lost Key		All Hirers	\$50.00	\$45.45	Per key	Market pricing
Storage Cupboard - Small		Where applicable - Regular hirers only	\$32.00	\$29.09	Per Year	Full cost pricing
Storage Cupboard - Medium		Where applicable - Regular hirers only	\$47.50	\$43.18	Per Year	Full cost pricing
Storage Cupboard - Large		Where applicable - Regular hirers only	\$74.00	\$67.27	Per Year	Full cost pricing
Election Day Hire			\$510.00	\$481.82	Per event	Full cost pricing

Anna Bay/Birubi Point Hall

Hourly Rate		For-profit hirers & private bookings	\$26.00	\$23.64	Per hour	Market pricing
Hourly Rate		Registered charities, community groups & regular hirers	\$14.00	\$12.73	Per hour	Market pricing

Corlette Community Hall

Hourly Rate		For-profit hirers & private bookings	\$27.00	\$24.55	Per hour	Market pricing
Hourly Rate		Registered charities, community groups & regular hirers	\$16.00	\$14.55	Per hour	Market pricing

Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Fern Bay Community Centre

Hourly Rate	For-profit hirers & private bookings	\$30.00	\$27.27	\$2.73	\$30.00	Per hour	Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$18.00	\$16.36	\$1.64	\$18.00	Per hour	Market pricing
Tennis Clubhouse	Casual hirer	\$5.80	\$5.45	\$0.55	\$6.00	Per hour	Market pricing
Tennis Court Hire	Casual hirer Day time	\$8.95	\$8.41	\$0.84	\$9.25	Per hour/ court	Market pricing
Tennis Court Hire	Casual hirer Night time	\$18.00	\$17.09	\$1.71	\$18.80	Per hour/ court	Market pricing
Tennis Court Hire	Regular hirer Day time	\$5.80	\$5.45	\$0.55	\$6.00	Per hour/ court	Market pricing
Tennis Court Hire	Regular hirer Night time	\$11.60	\$10.91	\$1.09	\$12.00	Per hour/ court	Market pricing

Hinton School of Arts

Hourly Rate	For-profit hirers & private bookings	\$25.50	\$24.09	\$2.41	\$26.50	Per hour	Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$16.85	\$15.91	\$1.59	\$17.50	Per hour	Market pricing

Karuah Community Hall

Hourly Rate	For-profit hirers & private bookings	\$11.00	\$10.45	\$1.05	\$11.50	Per hour	Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$9.00	\$8.64	\$0.86	\$9.50	Per hour	Market pricing
Meeting Room	All hirers	\$9.00	\$8.64	\$0.86	\$9.50	Per hour	Market pricing
Other Hire – Shed	For-profit hirers & private bookings Per half shed – user to hold own insurance	\$46.50	\$44.09	\$4.41	\$48.50	Per month	Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26		Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)		

Karuah Community Hall [continued]

Other Hire – Shed	Registered charities & community groups Per half shed – user to hold own insurance	\$29.00	\$27.73	\$2.77	\$30.50	Per month	Market pricing
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Lemon Tree Passage Old School Centre

Hourly Rate	For-profit hirers & private bookings	\$11.60	\$11.36	\$1.14	\$12.50	Per hour	Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$8.50	\$8.18	\$0.82	\$9.00	Per hour	Market pricing

Mallabula Community Centre

Hourly Rate	For-profit hirers & private bookings	\$26.00	\$23.64	\$2.36	\$26.00	Per hour	Market pricing
Hourly Rate	Registered charities, community groups & regular users/hirers	\$14.00	\$12.73	\$1.27	\$14.00	Per hour	Market pricing

Medowie Community Centre

Banksia or Acacia Hall Hire	For-profit hirers & private bookings	\$30.00	\$27.27	\$2.73	\$30.00	Per hour	Market pricing
Banksia or Acacia Hall Hire	Registered charities, community groups & regular users	\$18.00	\$16.36	\$1.64	\$18.00	Per hour	Market pricing
Waratah, Tougher or Boronia Office / Room Hire	For-profit hirers & private bookings	\$26.00	\$23.64	\$2.36	\$26.00	Per hour	Market pricing
Waratah, Tougher or Boronia Office / Room Hire	Registered charities, community groups & regular hirers	\$14.00	\$12.73	\$1.27	\$14.00	Per hour	Market pricing

Nelson Bay Community Hall

Hourly Rate	For-profit hirers & private bookings	\$23.00	\$21.82	\$2.18	\$24.00	Per hour	Market pricing
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Name

Nelson Bay Community Hall

[continued]

Hourly Rate									
Other hire									
Other Hire - Garage									
Other Hire - Garage									

Raymond Terrace Senior Citizens Hall

Hourly Rate									
Hourly Rate									

Salt Ash Community Hall

Hourly Rate									
Hourly Rate									
Hourly Rate									
Other hire									

Seaham School of Arts & Community Hall

Hourly Rate									
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Description

Year 24/25
Fee
(incl. GST)

Year 25/26
Fee
(excl. GST)

GST

Fee
(incl. GST)

Unit

Legislation

Pricing
Policy

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Seaham School of Arts & Community Hall [continued]

Hourly Rate	Registered charities, community groups & regular hirers	\$14.00	\$12.73	\$1.27	\$14.00	Per hour		Market pricing
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Seaham Scout Hall

Hourly Rate	For-profit hirers & private bookings	\$0.00	\$24.55	\$2.45	\$27.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$0.00	\$12.73	\$1.27	\$14.00	Per hour		Market pricing

Soldiers Point Hall

Hourly Rate	For-profit hirers & private bookings	\$25.50	\$23.18	\$2.32	\$25.50	Per hour		Market pricing
Hourly Rate	Registered charities & community groups	\$19.00	\$17.27	\$1.73	\$19.00	Per hour		Market pricing
Hourly Rate	Regular hirers	\$15.30	\$13.91	\$1.39	\$15.30	Per hour		Market pricing

Tanilba Foreshore Hall

Hourly Rate	All hirers	\$13.50	\$12.73	\$1.27	\$14.00	Per hour		Market pricing
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Tomaree Library & Community Centre

Meeting Room - Hourly Rate	Registered charities & community groups	\$12.00	\$10.91	\$1.09	\$12.00	Per hour		Market pricing
Meeting Room - Hourly Rate	For-profit users & private bookings	\$24.00	\$21.82	\$2.18	\$24.00	Per hour		Market pricing
Full Auditorium - Hourly Rate	Registered charities & community groups	\$22.00	\$20.00	\$2.00	\$22.00	Per hour		Market pricing
Full Auditorium - Hourly Rate	For-profit users & private bookings	\$44.00	\$40.00	\$4.00	\$44.00	Per hour		Market pricing

Name	Description	Year 24/25	Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Williamtown Hall

Hourly Rate	For-profit hirers & private bookings	\$30.00	\$27.27	\$2.73	\$30.00	Per hour		Market pricing
Hourly Rate	Registered charities, community groups & regular hirers	\$18.00	\$16.36	\$1.64	\$18.00	Per hour		Market pricing

Recreation Services Administration

Park Seat without Plaque		\$3,005.00	\$2,831.82	\$283.18	\$3,115.00	Per unit		Full cost pricing
Park Seat with Plaque		\$3,140.00	\$2,954.55	\$295.45	\$3,250.00	Per unit		Full cost pricing
Tree without Plaque		\$877.00	\$825.45	\$82.55	\$908.00	Per unit		Full cost pricing
Tree with Plaque		\$1,010.00	\$954.55	\$95.45	\$1,050.00	Per unit		Full cost pricing

Waste Management Services

Collection Services

Additional Bins/Bin Size Upgrades

Red bin		\$282.50	\$292.50	\$0.00	\$292.50	Per bin		Full cost pricing
Yellow bin		\$188.00	\$195.00	\$0.00	\$195.00	Per bin		Full cost pricing
Green Bin		\$188.00	\$195.00	\$0.00	\$195.00	Per bin		Full cost pricing
Upgrade bin size: yellow bin only		\$30.00	\$30.00	\$0.00	\$30.00	Per bin		Full cost pricing

Name	Description	Year 24/25	Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Holiday Rental Bin Service

Garbage bin (240 litres)	Per bin – covers the 6 week service period from 16 December 2024 to 27 January 2025	\$95.00	\$98.50	\$0.00	\$98.50	Per bin		Market pricing
Recycle bin (240 litres)	Per bin – covers the 6 week service period from 16 December 2024 to 27 January 2025	\$50.00	\$52.00	\$0.00	\$52.00	Per bin		Market pricing

Special Events

Additional Collection Service of special event bin		\$22.00	\$20.68	\$2.07	\$22.75	Per service		Full cost pricing
Garbage bin (240 litres)	Minimum three bins per order	\$27.50	\$25.91	\$2.59	\$28.50	Per bin		Full cost pricing
Recycle bin (240 litres)	No minimum order applies if in conjunction with garbage bins – If ordered separately a minimum order of 3 bins applies	\$27.50	\$25.91	\$2.59	\$28.50	Per bin		Full cost pricing

Kerbside Collection

For a kerbside collection, contact Council's contractor, Veolia, on 1300 734 470 or book on-line through PSC's website.

Userpay Kerbside Collection (Bulky)		\$137.00	\$141.80	\$0.00	\$141.80	Per collection		Market pricing
Userpay Kerbside Collection (Green)		\$87.50	\$91.00	\$0.00	\$91.00	Per collection		Market pricing

General Processable Waste

Putrescible Waste (Food Waste) – minimum fee		\$30.00	\$27.27	\$2.73	\$30.00			Partial cost pricing
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Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26		Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)		

General Processable Waste [continued]

Putrescible Waste (Food Waste)		\$470.00	\$427.27	\$42.73	\$470.00	Per tonne	Partial cost pricing
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Household Recyclables

Cardboard, paper, glass containers, plastic containers, steel cans, aluminium cans	Must be sorted. If unsorted the General Mixed Waste fee applies		No charge if sorted				Free (zero priced)
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Garden Waste

Garden Waste – Minimum Fee	Must be sorted. If unsorted the General Mixed Waste fee applies	\$30.00	\$27.27	\$2.73	\$30.00		Market pricing
Garden Waste (Does not include any timber product)	Must be sorted. If unsorted the General Mixed Waste fee applies. Any tree stumps over 1 cubic metre, the General Mixed Waste fee applies.	\$260.00	\$245.45	\$24.55	\$270.00	Per tonne	Full cost pricing

Mixed Inert Waste

General Mixed Waste – Minimum Fee		\$30.00	\$27.27	\$2.73	\$30.00		Market pricing
General Mixed Waste	State government waste levy of \$170.10 included in fee	\$395.00	\$363.64	\$36.36	\$400.00	Per tonne	Partial cost pricing

Mattresses & Bases

1 piece (mattress or base)		\$45.00	\$40.91	\$4.09	\$45.00	Per Item	Full cost pricing
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Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26		Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)		

Mattresses & Bases [continued]

Polystyrene - Clean	Clean polystyrene, must be sorted with no contaminants	\$10.00	\$9.09	\$0.91	\$10.00	Per load	Full cost pricing
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Metals, Batteries, Motor Oil

Sorted metals, batteries, motor oil			No charge if sorted from other waste				Free (zero priced)
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Concrete, Bricks, Roof Tiles

Concrete, bricks, roof tiles – minimum fee	Must be sorted. If unsorted the General Mixed Waste fee applies	\$30.00	\$27.27	\$2.73	\$30.00		Market pricing
Concrete, bricks, roof tiles – per tonne	Must be sorted. If unsorted the General Mixed Waste fee applies	\$215.00	\$200.00	\$20.00	\$220.00	Per tonne	Full cost pricing

Tyres

Tyres	Car or motorbike tyre	\$10.00	\$9.09	\$0.91	\$10.00	Per tyre	Full cost pricing
Tyres	Car or motorbike tyre on rim	\$20.00	\$18.18	\$1.82	\$20.00	Per tyre	Full cost pricing
Tyres	4WD tyre	\$20.00	\$18.18	\$1.82	\$20.00	Per tyre	Full cost pricing
Tyres	4WD tyre on rim	\$35.00	\$31.82	\$3.18	\$35.00	Per tyre	Full cost pricing
Tyres	Truck tyre	\$40.00	\$45.45	\$4.55	\$50.00	Per tyre	Full cost pricing
Tyres	Truck tyre on rim	\$75.00	\$72.73	\$7.27	\$80.00	Per tyre	Full cost pricing
Tyres	Tractor tyre - Less than 1m	\$130.00	\$118.18	\$11.82	\$130.00	Per tyre	Full cost pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26		Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST			

Tyres [continued]

Tyres	Tractor tyre - greater than 1m	\$300.00	\$272.73	\$27.27	Per tyre		Full cost pricing
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e-Waste

Commercial		\$950.00	\$863.64	\$86.36	Per tonne		Full cost pricing
Residential			No charge if sorted from other waste				Free (zero priced)

Charity Waste Disposal

Less than 20 tonnes	Registered charities	\$0.00	\$0.00	\$0.00	Per tonne		Free (zero priced)
20 to 60 tonnes	Registered charities Registered charities increased yearly by CPI	\$46.00	\$43.64	\$4.36	Per tonne		Partial cost pricing
60 to 150 tonnes	Registered charities	\$91.50	\$86.36	\$8.64	Per tonne		Partial cost pricing
Greater than 150 tonnes	Registered charities		Full gate rate at disposal facility		Per tonne		Full cost pricing

Waste Sales

Weighbridge ticket		\$45.00	\$40.91	\$4.09	Per ticket		Market pricing
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Wharves/Foreshores/Boat Ramps

Recreational Berthing

Recreational/event berthing		\$58.00	\$55.00	\$5.50	Per day		Market pricing
Foreshore Dinghy storage	Fee to be charged pro rata (year or half year thereof)	\$121.50	\$126.00	\$0.00	Per annum		Full cost pricing

Name	Description	Year 24/25 Fee (incl. GST)		Year 25/26			Unit	Legislation	Pricing Policy
				Fee (excl. GST)	GST	Fee (incl. GST)			

Visitor Information Centre

Commission - Accomodation bookings						10 - 20%	Per booking		Market pricing
Commission – Tour bookings						12.5 - 25%	Per booking		Market pricing
Online Accommodation Booking Fee						\$15 - \$25	Per booking		Partial cost pricing
Brochure display				\$302.00	\$28.45	\$284.55	Per brochure		Market pricing
Second (2nd) brochure display				\$175.00	\$16.50	\$165.00	Per brochure		Market pricing
Souvenirs						Prices as displayed on items in store			Market pricing
In Centre Advertising				\$370.00	\$34.82	\$348.18			Market pricing
Booking Engine Training Fee				\$80.00	\$7.55	\$75.45	Per hour		Market pricing
Set up Fee				\$80.00	\$7.55	\$75.45	Per set up		Market pricing
Online Booking Fee – Tours				\$5.50	\$0.52	\$5.18	Per booking		Partial cost pricing
Amendments/Changes to Bookings				\$36.00	\$3.41	\$34.09	Per change		Market pricing
Cancellation Fee				\$60.00	\$5.45	\$54.55	Per booking		Partial cost pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Development & Building Services

Services and Administration

Consultation and Advice

Pre-Lodgement Meeting/Advice

Pre-lodgement meeting/advice fees for minor development	Pre-lodgement meeting for residential developments (outbuildings and or up to 5 dwellings), subdivisions (up to 5 lots) or any other development with a value of works up to \$1million Must be requested and paid for prior to meeting	\$317.00	\$299.09	\$29.91	\$329.00				Market pricing
Pre-lodgement meeting/ advice fees for major development	Pre-lodgement meeting for residential developments (more than 5 dwellings), subdivisions (more than 5 lots) or any other development with a value of works over \$1million Must be requested and paid for prior to meeting	\$633.00	\$596.36	\$59.64	\$656.00				Market pricing
Provide pre-lodgement advice where a meeting is not required		\$354.00	\$333.64	\$33.36	\$367.00				Market pricing

Professional and Technical Property Advice

Provide Dwelling Entitlement advice on land in certain rural, residential and environmental protection zones	Search Council records, review relevant legislation and provide written advice	\$319.00	\$300.91	\$30.09	\$331.00				Market pricing
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Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Professional and Technical Property Advice [continued]

Provide advice on the Physical Commencement of Development Applications	Search Council records, undertake site inspection, review relevant legislation and provide written advice	\$614.00	\$578.18	\$57.82	\$636.00			Market pricing
SEPP Certification or written advice in relation to exempt or complying development		\$205.50	\$193.64	\$19.36	\$213.00			Market pricing
Access appraisals	Request for information report and/or certification	Relates to DA compliance issues, payment of contributions or meeting requirements of planning agreement or meeting DA conditions. Minimum fee plus inspection and reporting costs at \$171.00 per half hour or part thereof						Partial cost pricing
Dilapidation report		Min \$159.00 / Max \$204.00 / Per half hour or part thereof						Market pricing

Consultation Services

Council Building Surveying or Planning Professional Officer providing consultant services	Per hour or part thereof including travel time if applicable	Accredited Certifier A4-A3 or Development Planner or Strategic Planner \$159.00 / Senior Development Planner or Senior Strategic Planner or Accredited Certifier A2 - A1 \$204.00				Per hour or part thereof		Market pricing
Out of hours consultant work or inspection		Min. \$204.00 / Max. \$278.00				Per hour or part thereof		Market pricing

Administration Registrations

Registration of private construction certificate		\$36.00	\$36.00	\$0.00	\$36.00	Per certificate	EP&A Regulation 2000 Clause 263(2)	Statutory pricing
Registration of private complying development certificate		\$36.00	\$36.00	\$0.00	\$36.00	Per certificate	EP&A Regulation 2000 Clause 263(2)	Statutory pricing

Name	Description	Year 24/25			Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Registrations [continued]

Registration of private occupation certificate		\$36.00		\$36.00	\$36.00	\$0.00	\$36.00	Per certificate	EP&A Regulation 2000 Clause 263(2)	Statutory pricing

Scanning and Archiving

Archiving fee – Applicable to all development and building applications		\$153.00		\$153.00	\$159.00	\$0.00	\$159.00	Per application		Partial cost pricing
Scanning – Development and building applications submitted in hard copy		\$74.00		\$74.00	\$77.00	\$0.00	\$77.00	Per application		Partial cost pricing

Building Specification Booklets

HIA members		\$19.40		\$19.40	\$18.64	\$1.86	\$20.50	Each		Market pricing
Non HIA members		\$38.50		\$38.50	\$36.36	\$3.64	\$40.00	Each		Market pricing

Name	Description	Year 24/25		Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)		Fee (excl. GST)	GST	Fee (incl. GST)			

Refund of Local Infrastructure Contributions

Refund of Local Infrastructure Contributions	This fee applies to requests to refund Local Infrastructure Contributions and includes up to five hours of work by Council staff including assessment of refund request, preparation and review of Development Contributions Team (DCAT) memorandum, DCAT meeting and refund processing. The fee will be charged to successful requests and will be deducted from the refund amount.	\$1,130.00	\$1,170.00	\$0.00	\$1,170.00	Each			Full cost pricing
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Planning Agreements

Phase 1 - Assessment of initial offer	Fee includes up to 4 hours of work by Council staff including review and assessment of offer and formal response. Additional hours will be invoiced to the Developer at an hourly rate of \$234. To be paid prior to staff review.	\$904.00	\$936.00	\$0.00	\$936.00				Full cost pricing
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Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Planning Agreements [continued]

Phase 1 - Assessment of subsequent offers	Fee includes up to 3 hours of work by Council staff including review and assessment of offer and formal response. Additional hours will be invoiced to the Developer at an hourly rate of \$234. To be paid prior to staff review.	\$678.00	\$702.00	\$0.00	\$702.00	Full cost pricing
Phase 2 - Executive team endorsement of offers/draft agreements	Fee includes up to 6 hours of work by Council staff including review and assessment of offer, drafting of executive memorandum and formal response. Additional hours will be invoiced to the Developer at an hourly rate of \$234. To be paid prior to preparation of executive memorandum.	\$1,356.00	\$1,404.00	\$0.00	\$1,404.00	Full cost pricing
Phase 3 - Preparation of agreement	Preparation and or review of planning agreement	Full recovery of all costs to Council				Full cost pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Planning Agreements [continued]

Phase 4 - Exhibition of draft Planning Agreement (This fee only applies to VPAs)	Fee includes up to 20 hours of work by Council staff including review and executive endorsement of draft agreement, preparation of Council report and Councilor briefing. Additional hours will be invoiced to the Developer at an hourly rate of \$234. To be paid prior to preparation of executive memorandum.	\$4,520.00	\$4,680.00	\$0.00	\$4,680.00			Full cost pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26		Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)		

Planning Agreements [continued]

Phase 5 - Council endorsement of Planning Agreement (This fee only applies to VPAs)	Fee includes up to 25 hours of work by Council staff including review and response to public submissions received during exhibition, executive endorsement of agreement, preparation of Council report and Councillor briefing. Additional hours will be invoiced to the Developer at an hourly rate of \$234. To be paid prior to preparation of executive memorandum or review of submissions, whichever occurs first.	\$5,650.00	\$5,850.00	\$0.00	\$5,850.00		Full cost pricing
Phase 6 – Monitoring, enforcing and administering the planning agreement	Fee includes any necessary monitoring and administering of the agreement and will be invoiced at an hourly rate of \$234	Full cost recovery or as specified in executed planning agreement					Full cost pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	(incl. GST)	Fee	(excl. GST)			

Rezoning and Reclassification

Rezoning Requests

Planning Proposals and Reclassification

Pre-lodgement meeting		\$440.55		\$414.50	\$41.45	\$455.95		Full cost pricing
Independent Review		All direct costs including hourly rate for Project Management at \$234/hour						Full cost pricing
Independent Studies (including a Place Plan or DCP)		All direct costs including hourly rate for Project Management at \$234/hour						Full cost pricing
Amendment to the Local Housing Strategy	Fee includes up to 25 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$234 per hour	\$0.00		\$5,850.00	\$0.00	\$5,850.00	Per amendment	Full cost pricing
Public Hearing				All Direct Costs				Full cost pricing
NSW Public Spaces Legacy Program Planning Proposal	Stage 1 Lodgement of planning proposal withdrawn or discontinued in 2020 under the NSW Public Spaces Legacy Program.	\$0.00		\$0.00	\$0.00	\$0.00	Per proposal	Free (zero priced)

Basic (Category A) - Planning Proposals

In accordance with the Department of Planning, Infrastructure and Housing's LEP making guidelines, a Basic amendment is classified as minor LEP changes for administrative and minor matters.

Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Basic (Category A) - Planning Proposals [continued]

Stage 1 – Scoping/pre-lodgement advice	Fee includes up to 35 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$234 per hour. The fee is to be paid prior to Council staff accepting the scoping report.	\$7,910.00	\$8,190.00	\$0.00	\$8,190.00	Per proposal	
Stage 2 - Lodgement/Gateway request	Fee includes up to 35 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$234 per hour	\$7,910.00	\$8,190.00	\$0.00	\$8,190.00	Per proposal	
Stage 3 – Post Gateway /exhibition	Fee includes up to 80 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$234 per hour.	\$18,080.00	\$18,720.00	\$0.00	\$18,720.00	Per proposal	Full cost pricing
Stage 4 – Gazettal and finalisation	Fee includes up to 14 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$234 per hour.	\$3,164.00	\$3,278.00	\$0.00	\$3,278.00	Per proposal	Full cost pricing

Standard (Category B) - Planning Proposals

In accordance with the Department of Planning, Infrastructure and Housing's LEP making guidelines, a Standard amendment is classified as an LEP amendment for a specific site seeking a change in planning controls that is consistent with the existing strategic planning framework.

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Standard (Category B) - Planning Proposals [continued]

Stage 1 – Scoping/pre-lodgement advice	Fee includes up to 49 hours of work by Council staff including rezoning request assessment prior to lodgement. Any additional hours will be invoiced to the applicant at \$234 per hour. The fee is to be paid prior to Council staff accepting the scoping report.	\$11,074.00	\$11,466.00	\$0.00	\$11,466.00	Per proposal		Full cost pricing
Stage 2 - Lodgement/Gateway request	Fee includes up to 70 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$234 per hour.	\$15,820.00	\$16,380.00	\$0.00	\$16,380.00	Per proposal		Full cost pricing
Stage 3 – Post Gateway /exhibition	Fee includes up to 150 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$234 per hour.	\$33,900.00	\$35,100.00	\$0.00	\$35,100.00	Per proposal		Full cost pricing
Stage 4 – Gazettal and finalisation	Fee includes up to 35 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$234 per hour.	\$7,910.00	\$8,190.00	\$0.00	\$8,190.00	Per proposal		Full cost pricing

Complex (Category C) - Planning Proposals

In accordance with the Department of Planning, Infrastructure and Housing's LEP making guidelines, a Complex amendment is classified as a complex LEP change that may not be wholly consistent with the existing strategic planning framework, and/or types of LEP changes that are not defined as Basic or Standard.

Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Complex (Category C) - Planning Proposals [continued]

Stage 1 – Scoping/pre-lodgement advice	Fee includes up to 70 hours of work by Council staff including rezoning request assessment prior to lodgement. Any additional hours will be invoiced to the applicant at \$234 per hour. The fee is to be paid prior to Council staff accepting the scoping report.	\$15,820.00	\$16,380.00	\$0.00	\$16,380.00	Per proposal	Full cost pricing
Stage 2 - Lodgement/Gateway request	Fee includes up to 280 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$234 per hour.	\$63,280.00	\$65,520.00	\$0.00	\$65,520.00	Per proposal	Full cost pricing
Stage 3 – Post Gateway /exhibition	Fee includes up to 300 hours of work by Council staff. Any additional hours will be invoiced to the applicant at \$234 per hour.	\$67,800.00	\$70,200.00	\$0.00	\$70,200.00	Per proposal	Full cost pricing
Stage 4 – Gazettal and finalisation	Fee includes up to 45 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$234 per hour.	\$10,170.00	\$10,530.00	\$0.00	\$10,530.00	Per proposal	Full cost pricing

Name	Description	Year 24/25	Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST			
Principal (Category D) - Planning Proposals							
Stage 1 – Scoping/pre-lodgement advice	Fee includes up to 49 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$234 per hour. The fee is to be paid prior to Council staff accepting the scoping report.	\$11,074.00	\$11,466.00	\$0.00	\$11,466.00	Per proposal	Full cost pricing
Stage 2 - Lodgement/Gateway request	Fee includes up to 300 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$234 per hour.	\$67,800.00	\$70,200.00	\$0.00	\$70,200.00	Per proposal	Full cost pricing
Stage 3 – Post Gateway /exhibition	Fee includes up to 400 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$234 per hour.	\$90,400.00	\$93,600.00	\$0.00	\$93,600.00	Per proposal	Full cost pricing
Stage 4 – Gazettal and finalisation	Fee includes up to 55 hours of work by Council staff. Additional hours will be invoiced to the applicant at an hourly rate of \$234 per hour.	\$12,430.00	\$12,870.00	\$0.00	\$12,870.00	Per proposal	Full cost pricing
Withdrawal of Planning Proposal (All Categories)							
Stage 1 Lodgement	Applies to current stage only. Refund not available after issue of Gateway determination.	28% of stage fee		Full cost pricing			

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26		Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)		

Withdrawal of Planning Proposal (All Categories) [continued]

Stage 2 Gateway	Applies to current stage only. Refund not available after post-exhibition report to Council.				28% of stage fee		Full cost pricing
Stage 3 Gazettal	Applies to current stage only.				28% of stage fee		Full cost pricing

Reclassification of Council-owned Land

Administration fee	Fee applies for non Council proponent	\$619.75	\$641.45	\$0.00	\$641.45	Partial cost pricing
Valuation Fee – Sale of rezoned or reclassified Council land	External valuer. Fee applies for non Council proponent		Fee applies for non Council proponent			Market pricing

Applications (including DAs, CCs, CDCs and s.68)

Development Applications

Application Fees

Fees are based on value of development as determined by Council's authorised officer and schedule 4 Environmental Planning and Assessment Regulations (EP&A Regs) 2021. The fee unit for the financial year commencing 1 July 2025 will be \$113.90.

<https://legislation.nsw.gov.au/view/html/inforce/current/si-2021-0759#sch.4>

Development not involving building work/carrying out of work/subdivision of land/demolition work		\$370.00	\$379.00	\$0.00	\$379.00	EP&A Regulation 2021 Schedule 4	Statutory pricing
Development involving building or demolition work with a value of works up to \$5,000		\$143.00	\$146.00	\$0.00	\$146.00	EP&A Regulation 2021 Schedule 4	Statutory pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			
Application Fees [continued]								
Development involving building or demolition work with a value of works \$5,001 – \$50,000			Base fee of \$225, plus \$3.00 for each \$1,000, or part \$1,000, by which estimated cost exceeds \$5,000				EP&A Regulation 2021 Schedule 4	Statutory pricing
Development involving building or demolition work with a value of works \$50,001 – \$250,000			Base fee of \$469, plus \$3.64 for each \$1,000, or part \$1,000, by which estimated cost exceeds \$50,000				EP&A Regulation 2021 Schedule 4	Statutory pricing
Development involving building or demolition work with a value of works \$250,001 – \$500,000			Base fee of \$1,544, plus \$2.34 for each \$1,000, or part \$1,000, by which estimated cost exceeds \$250,000				EP&A Regulation 2021 Schedule 4	Statutory pricing
Development involving building or demolition work with a value of works \$500,001 – \$1,000,000			Base fee of \$2,324, plus \$1.64 for each \$1,000, or part \$1,000, by which estimated cost exceeds \$500,000				EP&A Regulation 2021 Schedule 4	Statutory pricing
Development involving building or demolition work with a value of works \$1,000,001 – \$10,000,000			Base fee of \$3,483, plus \$1.44 for each \$1,000, or part \$1,000, by which estimated cost exceeds \$1 million				EP&A Regulation 2021 Schedule 4	Statutory pricing
Development involving building or demolition work with a value of works exceeding \$10,000,000			Base fee of \$21,145, plus \$1.19 for each \$1,000, or part \$1,000, by which estimated cost exceeds \$10 million				EP&A Regulation 2021 Schedule 4	Statutory pricing
Development being a single dwelling with a value of works up to \$100,000	Calculated fee does not apply to development meeting these requirements	\$592.00	\$605.00	\$0.00	\$605.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Development Application Awareness Fee	Covers the cost of digital and print advertising for all DA's	\$145.00	\$145.00	\$0.00	\$145.00			Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Additional Application Fees

Additional fee for agency or authority concurrence or approval	Note: A payment of \$425.99 is required to each approval body. The payment may be in the form of a cheque made out to each body and forwarded to Council, or may be paid directly to each body if that body will accept the fee and a copy of the receipt forwarded to Council.	\$182.00	\$186.00	\$0.00	\$186.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Additional fee for Integrated Development	Note: A payment of \$425.99 is required to each approval body. The payment may be in the form of a cheque made out to each body and forwarded to Council, or may be paid directly to each body if that body will accept the fee and a copy of the receipt forwarded to Council.	\$182.00	\$186.00	\$0.00	\$186.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Additional fee for Designated Development	In addition to calculated fee	\$1,197.00	\$1,225.00	\$0.00	\$1,225.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Electronic referral and review of DA by an Urban Design Panel		\$1,500.00	\$1,500.00	\$0.00	\$1,500.00			
Additional fee for referral of a Residential Apartment Development to an Urban Design Panel	Applies to all DA's and modification applications	\$3,905.00	\$3,995.00	\$0.00	\$3,995.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Additional fee for referral of other development to an Urban Design Panel	Applies to all DA's and modification applications	\$3,762.00	\$3,762.00	\$0.00	\$3,762.00			Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Additional Application Fees [continued]

Additional fee for review of all types of development by an Urban Design Panel prior to DA lodgment	Applies to all DA's and modification applications	Maximum fee \$2,500.00						Market pricing
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Subdivision Application Fees

Boundary realignment		\$429.00	\$439.00	\$0.00	\$439.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Consolidation of lots		\$429.00	\$439.00	\$0.00	\$439.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Development application involving strata subdivision		\$439.00 plus \$65.00 per additional new lot					EP&A Regulation 2021 Schedule 4	Statutory pricing
Development application involving subdivision, other than strata subdivision, not involving the opening of a public road	In addition to calculated fee for subdivision works	\$439.00 plus \$53.00 per additional new lot					EP&A Regulation 2021 Schedule 4	Statutory pricing
Development application involving subdivision, other than strata subdivision, involving the opening of a public road	In addition to calculated fee for subdivision works	\$885.00 plus \$65.00 per additional new lot					EP&A Regulation 2021 Schedule 4	Statutory pricing

Signage Application Fees

Signage		\$379.00 plus \$93.00 for each advertisement in excess of 1					EP&A Regulation 2021 Schedule 4	Statutory pricing
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Notification and Advertising Fees

*Note - Council shall refund so much of the additional portion of the fee as not spent in giving the notice.

Notification pursuant to Council Community Participation Plan (CPP)		\$290.00	\$296.00	\$0.00	\$296.00			Statutory pricing
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Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Notification and Advertising Fees [continued]

Re-Notification pursuant to Council Community Participation Plan (CPP)	Where Council is required to re-notify a development due to amendments to the proposal	\$290.00	\$296.00	\$0.00	\$296.00	Statutory pricing
Advertising pursuant to Council Community Participation Plan (CPP)			Up to a maximum of \$1,471.00			EP&A Regulation 2021 Schedule 4 Statutory pricing
Re-Advertising pursuant to Council Community Participation Plan (CPP)	Where Council is required to re-advertise a development due to amendments to the proposal		Up to a maximum of \$1,471.00			EP&A Regulation 2021 Schedule 4 Statutory pricing
Advertising fee for Advertised, Nominated Integrated, Threatened Species or Class 1 Aquaculture Development	For developments classified as Advertised or Nominated Integrated Development in accordance with the EP&A Regulation 2021		Up to a maximum of \$1,471.00			EP&A Regulation 2021 Schedule 4 Statutory pricing
Advertising fee for Designated Development	For developments defined as Designated Development in accordance with the EP&A Regulation 2021.		Up to a maximum of \$2,956.00			EP&A Regulation 2021 Schedule 4 Statutory pricing
Advertising fee for Prohibited Development	For Prohibited Development as defined under the Port Stephens Local Environmental Plan.		Up to a maximum of \$1,471.00			EP&A Regulation 2021 Schedule 4 Statutory pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			
Modification (\$4.55) Fees								
Modification under Section 4.55 (EP&A Act 1979 and EP&A Regulations 2021) – Correct administrative error of Council	No administrative fee applies to the handling or administration of such applications	\$0.00	\$0.00	\$0.00	\$0.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Modification under Section 4.55 (EP&A Act 1979 and EP&A Regulations 2021) – Incorrect description/minor error or miscalculation		\$92.00	\$94.00	\$0.00	\$94.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) – Minimal environmental impact		\$858.00 or 50% of the original DA fee, whichever is the lesser					EP&A Regulation 2021 Schedule 4	Statutory pricing
Modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, if original DA fee was less than 1 fee unit or 1 fee unit or more and the original development application did not involve the erection of a building, the carrying out of a work or the demolition of a work or building		50% of the original DA fee					EP&A Regulation 2021 Schedule 4	Statutory pricing
Modification under Section 4.55(2) or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with with original DAfee more than 1 fee unit or 1 fee unit or more and the original development application involved the erection of a dwelling house with an estimated cost of \$100,000 or less		\$252.00					EP&A Regulation 2021 Schedule 4	Statutory pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up to \$5,000		\$71.00	\$72.00	\$0.00	\$72.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up from \$5,001 – \$250,000		\$112.00 plus \$1.50 for each \$1,000 or part thereof of the estimated cost					EP&A Regulation 2021 Schedule 4	Statutory pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up from \$250,001 – \$500,000		\$666.00 plus an additional \$0.85 for each \$1,000 by which the estimated cost exceeds \$250,000					EP&A Regulation 2021 Schedule 4	Statutory pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up from \$500,001 – \$1,000,000		\$948.00 plus an additional \$0.50 for each \$1,000 by which the estimated cost exceeds \$500,000					EP&A Regulation 2021 Schedule 4	Statutory pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	(incl. GST)	Fee	GST			
			(excl. GST)		(incl. GST)			

Modification (s4.55) Fees [continued]

Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up from \$1,000,001 – \$10,000,000			\$1,314.00 plus an additional \$0.40 for each \$1,000 by which the estimated cost exceeds \$1,000,000	EP&A Regulation 2021 Schedule 4	Statutory pricing
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works over \$10,000,000			\$6,310.00 plus an additional \$0.27 for each \$1,000 by which the estimated cost exceeds \$10,000,000	EP&A Regulation 2021 Schedule 4	Statutory pricing

Additional Modification (s4.55) Fees

Additional fee for modification under Section 4.55(2) or 4.56(1) (EP&A Act 1979 and EP&A Regulations 2021) where notice is required to be given		\$866.00	\$886.00	\$0.00	\$886.00	EP&A Regulation 2021 Schedule 4	Statutory pricing
Additional fee for referral of a Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) modification application which relates to Residential Apartment Development accompanied by a design verification from a qualified designer	Fee is to be refunded if the modification application is not referred to a design review panel	\$989.00	\$1,012.00	\$0.00	\$1,012.00	EP&A Regulation 2021 Schedule 4	Statutory pricing

Withdrawal Fees

Application is withdrawn before an assessment report has been commenced		80% of fee may be refunded				Partial cost pricing
Application is withdrawn after an assessment report is commenced, but before completion of the assessment		40% of fees may be refunded				Partial cost pricing
Application is withdrawn after assessment has been completed but before determination is made		No refund applicable				Partial cost pricing
Application has been advertised or notified		No refund of notification or advertising fee (fee retained)				Full cost pricing

Review of Decision to Reject Application

Application for review of decision to reject and not determine a development application under the Act, section 8.2(1)(c) if the estimated cost of development is less than \$100,000		\$71.00	\$72.00	\$0.00	\$72.00	EP&A Regulation 2021 Schedule 4	Statutory pricing
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Name	Description	Year 24/25		Year 25/26			Unit	Legislation	Pricing Policy
		Fee	(incl. GST)	Fee	(excl. GST)	GST			

Review of Decision to Reject Application [continued]

\$100,000–\$1 million		\$194.00		\$199.00	\$0.00	\$199.00	EP&A Regulation 2021 Schedule 4	Statutory pricing
more than \$1 million		\$325.00		\$332.00	\$0.00	\$332.00	EP&A Regulation 2021 Schedule 4	Statutory pricing

Review of Determination of Application

Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) of development that doesn't involve building work, carrying out of a work, or demolition		50% of the fee for the original development application					EP&A Regulation 2021 Schedule 4	Statutory pricing
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost up to \$5,000		\$71.00		\$72.00	\$0.00	\$72.00	EP&A Regulation 2021 Schedule 4	Statutory pricing
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost \$5,001 – \$250,000		\$113.00 plus \$1.50 for each \$1,000 or part thereof of the estimated cost					EP&A Regulation 2021 Schedule 4	Statutory pricing
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost \$250,001 – \$500,000		\$666.00 plus an additional \$0.85 for each \$1,000 by which the estimated cost exceeds \$250,000					EP&A Regulation 2021 Schedule 4	Statutory pricing
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost \$500,001 – \$1,000,000		\$948.00 plus an additional \$0.50 for each \$1,000 by which the estimated cost exceeds \$500,000					EP&A Regulation 2021 Schedule 4	Statutory pricing
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost \$1,000,001 – \$10,000,000		\$1,314.00 plus additional \$0.40 for each \$1,000 by which the estimated cost exceeds \$1,000,000					EP&A Regulation 2021 Schedule 4	Statutory pricing
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost more than \$10,000,000		\$6,310.00 plus an additional \$0.27 for each \$1,000 by which the estimated cost exceeds \$10,000,000					EP&A Regulation 2021 Schedule 4	Statutory pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	(incl. GST)	Fee	GST			
			(excl. GST)		(incl. GST)			

Review of Determination of Application [continued]

Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving erection of a dwelling with an estimated cost of \$100,000 or less		\$247.00	\$252.00	\$0.00	\$252.00		EP&A Regulation 2021 Schedule 4	Statutory pricing
Additional fee for review of modification where notice is required to be given under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021)		\$807.00	\$825.00	\$0.00	\$825.00		EP&A Regulation 2021 Schedule 4	Statutory pricing

Building Works Construction Certificate Fees

Application Fees

All application fees are to be as per a pre-lodgement quotation based upon the finished market value of works as determined by Council, the professionalism of the submission, the applicant or applicants agent and the business relationship with the Council

Construction Works with a value up to \$5,000		Minimum fee \$141.00 plus \$3.25 per \$1,000 or part thereof Maximum fee \$182.00 plus \$10.80 per \$1,000 or part thereof	Market pricing
Construction Works with a value from \$5,001 – \$100,000		Minimum fee \$141.00 plus \$3.25 per \$1,000 or part thereof Maximum fee \$182.00 plus \$8.60 per \$1,000 or part thereof	Market pricing
Construction Works with a value from \$100,001 – \$400,000		Minimum fee \$364.00 plus \$1.60 per \$1,000 or part thereof Maximum fee \$1046.00 plus \$4.30 per \$1,000 or part thereof	Market pricing
Construction Works with a value from \$400,001 – \$1,000,000		Minimum fee \$911.00 plus \$2.40 per \$1,000 or part thereof Maximum fee \$2409.00 plus \$2.70 per \$1,000 or part thereof	Market pricing
Construction Works with a value over \$1,000,000		\$2,880.00 plus as per quotation. Staff time per hour plus cost of resources required	Market pricing
Bulk Construction Certificates (minimum of ten construction certificate applications per financial year)		By quotation	Market pricing

Modification (CL148) Fees

Modification under s24 of the EP&A (DC&FS) Reg 2021		20% of the original fee or \$106.00 whichever is the greater	Market pricing
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Name	Description	Year 24/25	Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST			

Withdrawal Fees for Construction Certificates

Application is withdrawn before site inspection		80% of fee may be refunded on request of the applicant					Market pricing
Application is withdrawn after desktop assessment has commenced		40% of fees may be refunded on request of the applicant					Market pricing
Application withdrawn after assessment is complete but before issue of certificate		0% of fee may be refunded on request of the applicant					Market pricing

BCA Performance Solution Fee

Assessment of Performance based building solution report- Fire related (including performance based design brief and final report)		\$2900 (inclusive of single or multiple performance requirements					Market pricing
Assessment of Performance based building solution report- Non-fire related (including performance based design brief and final report)		\$1150 (inclusive of single or multiple performance requirements, but exclusive of performance requirements relating to fire safety related matters)					Market pricing
Lodgment of FEBQ to NSWFR		\$350 plus any costs incurred from NSW Fire and Rescue as per their fees and charges					Market pricing
Lodgment of Final Fire Safety Report Application to NSWFR		\$350 plus any costs incurred from NSW Fire and Rescue as per their fees and charges					Market pricing
Lodgment of Initial Fire Safety Report to NSWFR		\$350 plus any costs incurred from NSW Fire and Rescue as per their fees and charges					Market pricing

Complying Development Certificate Fees

Application Fees

Variable component building works – Based on the value of the building and all development works as determined by Council's Building Surveyor

Complying Development Certificate involving demolition of a single dwelling		\$386.00	\$363.64	\$36.36			Market pricing
Complying Development Certificate with a value up to \$5,000		Minimum fee \$141.00 plus \$3.25 per \$1,000 or part thereof Maximum fee \$182.00 plus \$10.80 per \$1,000 or part thereof					Market pricing
Complying Development Certificate with a value from \$5,001 – \$50,000		Minimum fee \$224.00 plus \$6.50 per \$1,000 or part thereof over \$5,000 Maximum fee \$246.00 plus \$10.80 per \$1,000 or part thereof over \$5,000					Market pricing

Name	Description	Year 24/25	Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST			

Application Fees [continued]

Complying Development Certificate with a value \$50,001 – \$400,000		Minimum fee \$284.00 plus \$4.30 per \$1,000 or part thereof over \$50,000 Maximum fee \$406.00 plus \$10.80 per \$1,000 or part thereof over \$50,000					Market pricing
Complying Development Certificate with a value \$400,001 – \$1,000,000		Minimum fee \$2,057.00 plus \$1.30 per \$1,000 or part thereof over \$400,000 Maximum fee \$5,196.00 plus \$3.30 per \$1,000 or part thereof over \$400,000					Market pricing
Complying Development Certificate with a value over \$1,000,000		\$2,869.00 plus as per quotation (staff time per hour plus cost of resources required)					Market pricing

Modification (\$4.30) Fees of Complying Development Certificate

Modification under Section 4.30		20% of original fee or \$106 whichever is the greater					Market pricing
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Withdrawal Fees of Complying Development Certificates

Application is withdrawn before site investigations are made		80% of fee may be refunded on request of the applicant					Market pricing
Application is withdrawn prior to preparation of an assessment / compliance audit being commenced		40% of fees may be refunded on request of the applicant					Market pricing
Application is withdrawn after the assessment/compliance audit has been completed, but before the certificate is issued		0% of fee may be refunded on request of the applicant					Market pricing

BCA Performance Solution Fee

Assessment of Performance BCA Solution for Complying Development Certificate	Provision of expert opinion, consultants, testing to assess the alternate solution(s)	25% to 75% loading on scheduled fees plus 130% of Council's direct costs					Market pricing
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Section 68 Application Fees (Local Government Act 1993)

Applications other than that for a manufactured home, caravan park, movable dwelling or onsite waste management system

Application to conduct activity specified in Section 68 other than relating to manufactured homes, caravan parks or solid fuel heating devices	Per application inspection	\$217.50	\$217.50	\$0.00	\$217.50	Per application/inspection	Market pricing
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Name	Description	Year 24/25		Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)		Fee (excl. GST)	GST	Fee (incl. GST)			

Applications other than that for a manufactured home, caravan park, movable dwelling or onsite waste management system [continued]

Application to install solid fuel heating device		\$0.00	\$217.50	\$0.00		\$217.50	Per application/ inspection		Market pricing
Inspection to verify compliance of installed solid fuel heating device		Minimum Fee. \$175. Maximum Fee \$225 per hour or part thereof							Market pricing
Objections to application of regulations and local policies		\$250.00	\$250.00	\$0.00		\$250.00		Local Government Act 1993 Section 82	Market pricing
Application to Transport Waste (over/under public land)		\$100.00	\$100.00	\$0.00		\$100.00			Market pricing

Certification

Building Inspection Fees

Residential Development Fees

For all additional inspections in excess of those listed additional inspection fees including GST are applicable

Residential Development up to \$10,000 where a single site visit only is required for critical post approval stage inspection		Minimum fee \$240. Maximum fee \$395. Single inspection only					Per development t		Market pricing
Residential Development up to \$10,000 where two site visits only are required for all critical post approval stage inspections		Minimum fee \$420. Maximum fee \$589. Up to 2 inspections, e.g. shed footings and S/W inspection conducted concurrently, frame and final inspection conducted concurrently					Per development t		Market pricing
Residential Development \$10,001 – \$20,000		Minimum fee \$627. Maximum fee \$880. Up to 3 inspections per development					Per development t		Market pricing
Residential Development \$20,001 – \$50,000		Minimum fee \$828.00. Maximum fee \$1,164.00. Up to 4 inspections per development					Per development t		Market pricing
Residential Development \$50,001 – \$100,000		Minimum fee \$1041.00. Maximum fee \$1468.00. Up to 5 inspections per development/per unit					Per development t/ Per unit		Market pricing
Residential Development more than \$100,001		Minimum fee \$1248. Maximum fee \$1752. Up to 6 inspections per development/per unit					Per development t/ Per unit		Market pricing

Name	Description	Year 24/25	Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST			

Residential Development Fees [continued]

Additional inspection or reinspection		Minimum Fee. \$181. Maximum Fee \$233 per hour or part thereof					Market pricing
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Commercial/Industrial Development/ Residential Fees (class2-9)

For all additional inspections in excess of those listed additional inspection fees including GST are applicable

Industrial / Commercial Development / Residential Up to \$50,000		Minimum fee \$627.00. Maximum fee \$880.00. Up to 3 inspections					Market pricing
Industrial / Commercial Development / Residential Greater than \$50,001		Minimum fee \$1041.00 Maximum fee \$1468.00. Up to 5 inspections					Market pricing
Industrial / Commercial Development / Residential Additional Inspections (as required for development type)		Minimum fee \$181.00. Maximum fee \$233.00 per hour or part thereof.					Market pricing
Additional inspection or reinspection		Minimum Fee. \$181. Maximum Fee \$233 per hour or part thereof					Market pricing

Class 2, 3 & 4 Additional Inspection Fees

Additional residential fees under s61 EP&A (DC&FS)Regs 2021

Before covering fire protection at service penetrations - Calculated per level requiring inspection		Minimum fee \$181.00. Maximum fee \$233.00 per hour or part thereof					Market pricing
Before covering the junction of an internal fire-resisting construction bounding a sole-occupancy unit - Calculated per level requiring inspection		Minimum fee \$181.00. Maximum fee \$233.00 per hour or part thereof					Market pricing
Before covering waterproofing in a wet area, for at least 10% of rooms with a wet area in the building		Minimum fee \$181.00. Maximum fee \$233.00 per hour or part thereof					Market pricing
Attendance of Commissioning test for Fire Safety Service		Minimum fee \$181.00. Maximum fee \$233.00 per hour or part thereof					Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Class 2, 3 & 4 Additional Inspection Fees [continued]

Additional inspection or reinspection	Required inspections and critical stage inspections will be done concurrently if possible and viable. Additional inspections may be required and must be paid for prior to inspection being done or may be invoiced at discretion of Building Inspector	Minimum fee \$181.00. Maximum fee \$233.00 per hour or part thereof	Market pricing
Out of hours inspection		\$239.00 per half hour or part thereof	Market pricing
Building inspection where Construction Certificate has not been issued by Port Stephens Council	Quotation based on above schedule and staff time per hour plus cost of resources at cost plus 20%	154%-220% of the applicable fee or as otherwise determined by the BAM	Market pricing

Compliance Certificate Fees

Compliance Certificate		\$204.50	\$192.73	\$19.27	\$212.00	Per hour	Market pricing
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Occupation Certificate Fees

Class 1 or Class 10 Building Fees

Occupation Certificate for a Class 1 or Class 10 building with a value up to \$5,000	Paid at time of PCA appointment Covers single dwelling and ancillary out buildings	\$140.80	\$132.50	\$13.25	\$145.75	Market pricing
Occupation Certificate for a Class 1 or Class 10 building with a value from \$5,001 – \$20,000	Paid at time of PCA appointment Covers single dwelling and ancillary out buildings	\$204.50	\$192.73	\$19.27	\$212.00	Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Class 1 or Class 10 Building Fees [continued]

Occupation Certificate for a Class 1 or Class 10 building with a value from \$20,001 – \$400,000	Paid at time of PCA appointment Covers single dwelling and ancillary out buildings	\$263.50	\$247.95	\$24.80	\$272.75			Market pricing
Occupation Certificate for a Class 1 or Class 10 building with a value from \$400,001 – \$1,000,000	Paid at time of PCA appointment Covers single dwelling and ancillary out buildings	\$325.00	\$306.36	\$30.64	\$337.00			Market pricing
Occupation Certificate for a Class 1 or Class 10 building with a value over \$1,000,000	Paid at time of PCA appointment Covers single dwelling and ancillary out buildings	\$325.00	\$306.36	\$30.64	\$337.00			Market pricing

Class 2 to Class 9 Building Fees

Occupation Certificate for a Class 2 - 9 building with a value up to \$20,000	Paid at time of PCA appointment	\$204.50	\$192.73	\$19.27	\$212.00	Per building		Market pricing
Occupation Certificate for a Class 2 - 9 building with a value from \$20,001 – \$200,000	Paid at time of PCA appointment	\$263.50	\$248.18	\$24.82	\$273.00	Per building		Market pricing
Occupation Certificate for a Class 2 - 9 building with a value from \$200,001 – \$400,000	Paid at time of PCA appointment	\$263.50	\$248.18	\$24.82	\$273.00	Per building		Market pricing
Occupation Certificate for a Class 2 - 9 building with a value from \$400,001 – \$1,000,000	Paid at time of PCA appointment	\$325.00	\$306.36	\$30.64	\$337.00	Per building		Market pricing
Occupation Certificate for a Class 2 - 9 building with a value greater than \$1,000,001	Paid at time of PCA appointment	\$325.00	\$306.36	\$30.64	\$337.00	Per building		Market pricing

Relocated Building Fees

Inspection of prefabricated building during construction in factory		\$0.00	\$175.00	\$0.00	\$175.00	per inspection		Market pricing
Installation of prefabricated building on site		\$0.00	\$175.00	\$0.00	\$175.00			Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	(incl. GST)	Fee	GST			
			(incl. GST)		(excl. GST)			(incl. GST)

Outside LGA Consultancy Work

Fire Safety and/or Building Code Compliance Inspections		\$0.00		\$175.00	\$0.00	per hour or part thereof		Market pricing
Travel costs from PSC LGA admin building to other LGA Council admin building		\$0.00		\$3.50	\$0.00	per KM		Market pricing
Desktop assessment and documentation preparation		\$0.00		\$64.50	\$0.00	per hour or part thereof		Market pricing
Certification Work on behalf of external LGA		As per certification costs plus travel and desktop assessment charges						Market pricing
Remote peer review of documentation or provision of technical advice		\$0.00		\$64.50	\$0.00	per hour or part thereof		Market pricing

Other Certificates

Building Information Certificate Fees

Application Fees

Class 1 (dwelling) or Class 2 building comprising 2 dwellings only, including Class 10 (outbuildings)		\$250.00		\$350.00	\$0.00	Per dwelling on lot		Market pricing
Class 10 (outbuildings)		\$250.00		\$350.00	\$0.00	Per dwelling on lot		Market pricing
Class 2 – 9 buildings with floor area not exceeding 200m2		\$250.00		\$350.00	\$0.00			Market pricing
Class 2 – 9 buildings with floor area exceeding 200m2 but not exceeding 2,000m2		\$350.00 fee plus \$0.50 per square metre above 200 square metres						Market pricing
Class 2 - 9 buildings with floor area exceeding 2,000m2		\$1,450.00 fee plus \$0.75 per square metre above 2,000 square metres						Market pricing
Applications relating to external walls only		\$250.00		\$350.00	\$0.00	Per application		Market pricing
Additional fee - can be applied for the assessment of building works carried out without the required planning assessment and consent or not in accordance with the relevant consent, approval, certification and/or inspections (including administration, inspection, notification and assessment fees if applicable)		Fee calculated by cost of development and Council's applicable fee for a Development Consent, Construction Certificate or Complying Development Certificate						Market pricing

Name	Description	Year 24/25	Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST			

Other Fees

Reinspection fee			Refer to building inspection fees.		Per inspection		Market pricing
Copy of Certificate		\$13.00	\$13.00	\$0.00	Per copy		Market pricing
Certified copy of document or map		\$53.00	\$53.00	\$0.00	Per item		Market pricing

Bushfire Certificate Fees

Bushfire certificate where Council is the certifier		\$225.00 fee per certificate if Council is the certifying authority			Per certificate		Market pricing
Bushfire certificate where Council is not the certifier		\$506.00 minimum fee per certificate if Council is NOT the certifying authority			Per certificate		Market pricing

Planning Certificate Fees

Section 10.7(2) Planning Certificate		\$69.00	\$71.00	\$0.00	Per certificate	EP&A Regulation 2021 Schedule 4	Statutory pricing
Section 10.7(2) and 10.7(5) Planning Certificate		\$174.00	\$178.00	\$0.00	Per certificate	EP&A Regulation 2021 Schedule 4	Statutory pricing

Swimming Pools

Certificate of Compliance Fees

Swimming Pool Certificate of Compliance (including 1st inspection)	Includes 1st inspection and issue of Certificate of Compliance	\$150.00	\$136.36	\$13.64	Per occurrence	Swimming Pools Regulation 2018 Clause 19	Statutory pricing
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Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Certificate of Compliance Fees [continued]

Reinspection fee for Swimming Pool Certificate of Compliance	Re-inspection fees in respect of Swimming Pool Certificates of Compliance will be charged in accordance with the Swimming Pool Regulations	\$100.00	\$90.91	\$9.09	\$100.00	Per occurrence	Swimming Pools Regulation 2018 Clause 19	Statutory pricing

Swimming Pool Registration Fees

Administration Fee for Registration of Swimming Pool or Amendment of Swimming Pool Registration		\$10.00	\$9.09	\$0.91	\$10.00	Per registration or amendment	Swimming Pools Regulation 2018 Clause 25	Statutory pricing

Swimming Pool Safety Barrier Exemption Fee

Application Fee for Swimming Pools Safety Barrier Exemption Application		\$250.00	\$250.00	\$0.00	\$250.00	Per application	Swimming Pools Regulation 2018 Clause 13(1)	Statutory pricing

Fire Safety

Registration Fee

Annual fire safety statement management fee	Manage a Fire Safety Statement including ensuring information on that statement is dealt with as required by legislation	\$64.50 plus \$64.50 per essential fire safety measure included on the relevant fire safety schedule				Per request		Partial cost pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Inspection Fee

Fire Safety – Inspection fee		\$212.00		\$192.73	\$19.27	Per half hour or part thereof		Partial cost pricing
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Fire Safety Certificate Fee

Fire Safety Schedule S.80A Re-Issue assessment fee		\$0.00		\$185.00	\$0.00	per hour or part thereof		Market pricing
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Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings

Application Fees

Install a Manufactured home, moveable dwelling or associated structure on land (Section 68A Local Government Act)		\$560.00		\$580.00	\$0.00			Market pricing
Application for approval to Operate a Manufactured Home Estate, Caravan Park or Camping Ground (Initial)		Minimum Inspection fee of \$300.00 plus \$5.40 per site				Per site		Market pricing
Application for approval to Operate a Manufactured Home Estate, Caravan Park or Camping Ground (Renewal)		Minimum Inspection fee of \$150.00 plus \$3.70 per site				Per site		Market pricing
Application for Approval to Operate Manufactured Home Estates, Caravan Park or Camping Ground (change of details including community map)		\$65.00		\$65.00	\$0.00			Market pricing
Application for Approval to Operate Manufactured Home Estate, Caravan Park or Camping Ground (Amendment)		Minimum Inspection Fee of \$150.00 plus \$3.75 per site						Market pricing
Application for installation of relocatable home or rigid annexe on flood liable land		\$250.00		\$250.00	\$0.00			Market pricing

Inspection and Certificate Fees

Assessment of Notice of Completion of Installation (Manufactured Home) and issue of certificate of completion (per site)		\$65.00		\$65.00	\$0.00	Per inspection		Market pricing
Receipt of Notice of Completion of Installation (Relocatable Home or Associated Structure) (per site)		\$33.00		\$33.00	\$0.00	Per inspection		Market pricing
Inspection and Re-Inspection associated with Manufactured Home Estate, Caravan Park or Camping Ground (per hour minimum 30 minutes)		\$284.00		\$284.00	\$0.00			Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)		Fee (excl. GST)	GST			

Compliance

Compliance Cost Notice Fees

Order Compliance Costs	Maximum fee* Notes: * Actual fee determined based on costs and expenses	\$1,000.00		\$1,000.00	\$0.00	\$1,000.00		Statutory pricing
Notice of Intention Compliance Costs	Maximum fee* Notes: * Actual fee determined based on costs and expenses	\$500.00		\$500.00	\$0.00	\$500.00		Statutory pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Engineering & Works

Subdivision Certificate Fees

Application Fees

Subdivision Certificate				\$400.00 plus \$150.00 per lot		Per lot		Market pricing
Strata Certificate				\$400.00 plus \$100.00 per lot		Per lot		Market pricing

Other Fees

Release / vary / modify restrictions as to user, covenants/caveats, rights of carriageway, easements and the like	Per covenant / easement / etc. Includes up to 4hrs of investigation and assessment work. Additional charge of \$260 per hour for any work incurred in excess of 4hrs	\$385.00	\$400.00	\$0.00	\$400.00	Per covenant		Market pricing
Endorsement of new restriction as to user, covenant/caveat, right of carriageway, easement or the like	Per endorsement. Includes up to 4hrs of investigation and assessment work. Additional charge of \$260 per hour for any work incurred in excess of 4hrs	\$385.00	\$400.00	\$0.00	\$400.00	Per endorsement		Market pricing
Termination of Strata Plan		\$385.00	\$400.00	\$0.00	\$400.00	Per covenant		Market pricing
Resigning of subdivision certificate, strata certificate, deposited plan, 88b instrument or the like		\$385.00	\$400.00	\$0.00	\$400.00	Per document		Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees

Additional Assessment and/or Reinspection	Includes but is not limited to: review of additional documentation, providing revised certificate, failed inspection where re-inspection is required, any additional inspections requested by applicant, any combination of above. Minimum 1 hour	\$270.00 per hour Minimum 1 hour				Market pricing
Drainage not part of road construction – Application Fee	Includes but is not limited to: Interallotment drainage, additional pipes outside of road construction, etc. Fee includes two reviews of submitted documentation. Additional reviews attract additional fees at hourly rate of \$260.00 per hour.	\$11.50 per metre Min. Fee excl. GST: \$1,080.00				Market pricing
Drainage not part of road construction – Inspection/PCA Fee	Includes but is not limited to: Interallotment drainage, additional pipes outside of road construction, etc.	\$23.00 per metre Min. Fee excl. GST: \$1,080.00				Market pricing
Formal Engineering Advice		\$270.00 per hour Minimum 1 hour		Per hour or part thereof		Market pricing

Name	Description	Year 24/25		Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)		Fee (excl. GST)	GST	Fee (incl. GST)			

Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees

[continued]

Engineering Information Certificate	All Development Engineering Information (excluding specific flooding information – see ‘Flood Certificate’) that should be considered prior to submitting an application.	\$286.00	\$245.45	\$24.55	\$270.00	Per lot	Market pricing
Miscellaneous Works - Application Fee	Includes but is not limited to: industrial/commercial driveways, car parks, bulk earthworks, footpaths, cycleways, kerb and gutter, etc. Fee includes two reviews of submitted documentation. Additional reviews attract additional fees at hourly rate of \$260.00 per hour.		2% of the cost of works Min. Fee excl. GST: \$1,080.00				Market pricing
Miscellaneous Works - Inspection/PCA Fee	Includes but not limited to: industrial/commercial driveways, car parks, bulk earthworks, footpaths, cycleways, kerb and gutter, etc.		2% of the cost of works Min. Fee excl. GST: \$1,080.00				Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	(incl. GST)	Fee	(incl. GST)			

Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees

[continued]

Engineering Certification - Application fee	Where the following works are requested to be assessed by Council: private road and drainage design compliance, private road and drainage construction compliance, private storm water management facilities design compliance, private storm water management facilities construction compliance. Fee includes two reviews of submitted documentation. Additional reviews attract additional fees at hourly rate of \$260.00 per hour.	Minimum is based on fee unit applicable 2% cost of works or hourly rate or any other fee as applicable in the schedule Min. Fee excl. GST: \$1,080.00		Market pricing
Principal Certifying Authority fee	Where private Accredited Certifier has been appointed	2% cost of works or hourly rate or any other fee as applicable in the schedule. Min. Fee excl. GST: \$1,080.00		Market pricing
Rural Road Construction - Application Fee	Includes but is not limited to: construction of road in rural areas, turning lanes, slip road, extension, widening, etc. Fee includes two reviews of submitted documentation. Additional reviews attract additional fees at hourly rate of \$260.00 per hour.	\$15.00 per metre Min. Fee excl. GST: \$1,080.00		Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees

[continued]

Rural Road Construction - Inspection/PCA Fee	Includes but is not limited to: construction of road in rural areas, slip turning lanes, slip road, extension, widening, etc.		\$30.00 per metre Min. Fee excl. GST: \$1,080.00		Market pricing
Urban, Industrial, Commercial and Residential Road Construction - Application Fee	Includes but is not limited to: construction of roads in urban, industrial, commercial and residential areas, slip turning lanes, slip road, extension widening, etc. Fee includes two reviews of submitted documentation. Additional reviews attract additional fees at hourly rate of \$260.00 per hour.		\$21.00 per metre Min. Fee excl. GST: \$1,080.00		Market pricing
Urban, Industrial, Commercial and Rural Residential Road Construction - Inspection/PCA Fee	Includes but is not limited to: construction of roads in urban, industrial, commercial and rural residential areas.		\$42.00 per metre Min. Fee excl. GST: \$1,080.00		Market pricing
Stormwater quality and/or quantity improvement structure - Application fee	Includes but is not limited to: detention basins, nutrient ponds, gross pollutant traps, rain gardens, etc. Fee includes two reviews of submitted documentation. Additional reviews attract additional fees at hourly rate of \$260.00 per hour.		\$1,080.00 per structure		Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees [continued]

Stormwater quality and/or quantity improvement structure - Inspection/PCA fee	Includes but is not limited to: detention basins, nutrient ponds, gross pollutant traps, rain gardens, etc.	\$1,080.00 per structure				Market pricing		
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Works Quality and Outstanding Works Bonds Fees

Outstanding works bond	Where Council accepts to bond works not completed. Includes administration/ management	200% cost of works Min. Fee excl. GST: \$6,500.00				Market pricing		
Works Quality Bond	Where Council accepts completed works as satisfactory and requires a bond for a period of 12 months to ensure quality of works.	5% cost of works (works excluding water and sewer) Min. Fee excl. GST: \$6,500.00				Market pricing		

Flooding Information

Flood Certificate – single lot, standard request	Flood level information & Coastal Hazard Information (where applicable)	\$305.00 per lot				Per lot	Market pricing	
Flood Certificate – multiple adjoining Lots – standard request	Flood level information & Coastal Hazard Information (where applicable)	\$240.00 per lot				Per lot	Market pricing	
Flood Certificate – single lot – urgent request	Flood level information & Coastal Hazard Information (where applicable)	\$610.00 per lot				Per lot	Market pricing	

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Flooding Information [continued]

Flood Certificate — multiple adjoining Lots — urgent request	Flood level information & Coastal Hazard Information (where applicable)	\$480.00 per lot		Per lot	Market pricing
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Drainage Works (Section 307 of the Water Management Act 2000)

Approvals/Inspections

Additional Assessment and/or Reinspection	Includes but is not limited to: review of additional documentation, providing revised certificate, failed inspection where re-inspection is required, any additional inspections required by applicant, any combination of the above. Minimum 1 hour	\$250.00 per hour Minimum 1 hour		Per hour or part thereof	Market pricing
Connect to public system	Includes but is not limited to: Pipes that connect to public stormwater system, pipes that eventually flow to public stormwater system (even if not directly connected), pipes that flow into catchments or wetlands, etc.	\$250.00 per connection		Per connection	Market pricing
Public drainage line	Includes but is not limited to: Construction of public drainage line within the road reserve before connection to public system, etc.	\$26.00 per metre Min. Fee: \$1000 (GST not applicable)		Per metre of drainage	Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26		Unit	Legislation	Pricing Policy
		Fee (excl. GST)	GST	Fee (incl. GST)			

Approvals/Inspections [continued]

Stormwater quality and/ or quantity improvement structure approval	Includes but is not limited to: detention basins, nutrient ponds, Gross Pollutant Traps, rain gardens, etc.	\$1000.00 per structure			Per structure		Market pricing
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Kerb & Guttering

Corner Lots		\$58.00	\$55.00	\$5.50	\$60.50	Per lineal metre	Partial cost pricing
Frontage (other than corner lots)		\$85.00	\$80.00	\$8.00	\$88.00	Per lineal metre	Partial cost pricing
Rear boundaries		\$45.00	\$42.73	\$4.27	\$47.00	Per lineal metre	Partial cost pricing
Gutter crossing	Layback kerb	By quotation – inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials and organisational overheads					Full cost pricing

Pipe & Gravel Access

Pipe & Gravel Access Fee		By quotation – inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials, organisational overheads and allowance for profit to complete the works					Full cost pricing
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Private Utility Installation

Public Roads/Places

Category 1 installation – Initial Fee	Up to 50mm diameter and up to 10m length	\$925.00	\$870.91	\$87.09	\$958.00	Each	Market pricing
Subsequent Fee per metre	Up to 50mm diameter and over 10m length	\$181.50	\$170.91	\$17.09	\$188.00	Per km	Market pricing
Category 2 installation – Initial Fee	Over 50mm diameter and up to 10m length	\$4,235.00	\$3,986.36	\$398.64	\$4,385.00	Each	Market pricing
Category 2 installation – Subsequent Fee per metre	Over 50mm diameter and 10m length	\$877.00	\$825.45	\$82.55	\$908.00	Per km	Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (excl. GST)	GST	Fee (incl. GST)	Unit	Legislation	Pricing Policy
Restorations								
Roads, Footpaths, Associated Access, Drainage								
Bituminous Surfaces								
All surfaces	Square metre charge Minimum fee is \$930.00				\$210.00 per square metre			Full cost pricing
Concrete – Footpaths & Domestic Driveways								
Footpaths & Domestic Driveways					\$225.00 per square metre Min. Fee excl. GST: \$1,009.00			Full cost pricing
Concrete – Roads & Commercial Driveways								
Roads & Commercial Driveways					\$546.00 per square metre Min. Fee excl. GST: \$1,077.27			Full cost pricing
Kerb & Gutter								
Kerb & Gutter Fee					\$650.00 per lineal metre Min. Fee excl. GST: \$1,181.82			Full cost pricing
Other								
All restorations			By quotation - Several openings made simultaneously within 45 metres may be grouped as one					Full cost pricing
All restorations – Separate restoration costs for openings			By quotation - Separate restoration costs for openings over five square metres to be estimated by Council					Full cost pricing
Inspection Fee for Restoration Works - Utility Providers	Inspection fee for restoration works completed by utility providers (Hunter Water, Ausgrid etc)	\$0.00	\$120.00	\$12.00	\$132.00			Market pricing
Earth, gravel and all other classes of unsealed pavements or shoulders		Full recovery of all costs to Council - Quote to be provided upon request						Full cost pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Roads Works (Section 138 of Roads Act 1993)

Approvals/Inspections

Additional Assessment and/or Reinspection	Includes but is not limited to: review of additional documentation, providing revised certificate, failed inspection where re-inspection is required, any additional inspections required by applicant, any combination of the above.		\$250.00 per hour Minimum 1 hour	Market pricing
Miscellaneous Works	Includes but is not limited to: construction of footpaths and shared paths, kerb and gutter, industrial/commercial driveways, etc.		4% of cost of works Min. Fee: \$1000 (GST not applicable)	Market pricing
Rural Road Construction	Includes but is not limited to: construction of road in rural areas, turning areas, slip roads, extensions, widening, etc.		\$38.00 per metre Min. Fee: \$1000 (GST not applicable)	Market pricing
Urban, Industrial, Commercial & Rural Residential Road Construction	Includes but is not limited to: construction of roads in urban, industrial, commercial and rural residential areas, etc		\$58.00 per metre Min. Fee: \$1000 (GST not applicable)	Market pricing

Driveway Crossings

Driveway Crossing Application (Section 138 of Roads Act 1993)		\$300.00 per driveway crossing		Per driveway/crossing	Market pricing
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Name	Description	Year 24/25		Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)		Fee (excl. GST)	GST	Fee (incl. GST)			

New Roads

New Road Naming Application	Fee for one road naming. Provides for 2 options for road naming	\$841.00		\$871.00	\$0.00	\$871.00	Per road		Full cost pricing
Requested appeals	Additional appeal costs	\$150.00		\$150.00	\$0.00	\$150.00			Full cost pricing

Permits

Additional Assessment and/or Reinspection	Includes but is not limited to: review of additional documentation, providing revised certificate, failed inspection where re-inspection is required, any additional inspections required by applicant, any combination of the above.			\$250.00 per hour Minimum 1 hour			Per hour or part thereof		Full cost pricing
Heavy Vehicle Permit Application	Over Size Over Mass HML PBS (Heavy Vehicle National Law (NSW) (2013 No42a) Section 740)	\$83.00		\$88.00	\$0.00	\$88.00	Per permit		Statutory pricing

Name	Description	Year 24/25	Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST			

Permits [continued]

Footpath Occupation Permit	Includes but is not limited to: the installation of infrastructure, road opening, occupation by crane or skip bin, occupation of footpath, enclosure by hoarding, swinging or hoisting over a public space, any other related activities/works, any combination of the above					
				\$250.00 per week for first 3 weeks	Per week	Full cost pricing
				\$200.00 per additional week thereafter		

Road Closures

Close/Purchase

Road closure and purchase application	Permanent Road Closure Application Initial fee before Council Resolution stage non-refundable	\$896.00	\$928.00	\$0.00	\$928.00	Roads Act 1993 Section 138	Rate of Return pricing
Road closure and purchase application	Subsequent fee after Council resolution	Land Value plus costs					Rate of Return pricing

Temporary

Temporary Lane Closure – Construction Works (Section 138 of Roads Act 1993)	Permit to implement traffic control within a public road	\$240.00	\$250.00	\$0.00	\$250.00	Per Month	Full cost pricing
Temporary Road/Footpath Closures – Anzac Day (Section 138 of Roads Act 1993)	Council will waive the fee for this event	\$0.00	\$0.00	\$0.00	\$0.00		Free (zero priced)

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Temporary [continued]

Permit to occupy on-street parking (Section 138 of Roads Act 1993)	Permit to occupy on-street parking during construction of development or other works			Per 6 months per car space Minimum fee is \$2,350		Per 6 months per parking space		Full cost pricing
Temporary Road/Footpath Closures/Events (Section 138 of Roads Act 1993)	Administration and advertising fee	\$480.00	\$500.00	\$0.00	\$500.00	Per application		Full cost pricing
Temporary Road/Footpath Closures/Events (Section 138 of Roads Act 1993)	Inspection fee	\$250.00 per hour Minimum 1 hour				Per hour or part thereof		Full cost pricing

Rural Address Post

Rural address post installed	Issue & installation / replacement	\$238.50	\$224.55	\$22.45	\$247.00	Per address		Full cost pricing
Rural address post supplied	Supply of post only	\$116.00	\$109.55	\$10.95	\$120.50			Full cost pricing

Traffic

Traffic Information Search	Search and provision of existing data	\$260.00 per hour Minimum 1 hour				Per hour or part thereof		Full cost pricing
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Survey & Land Services

Surveyor	Do and charge	\$172.00	\$162.27	\$16.23	\$178.50	Per hour		Market pricing
Registered Surveyor		By quotation - inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials and organisational overheads'.						Full cost pricing

Name	Description	Year 24/25		Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)		Fee (excl. GST)	GST	Fee (incl. GST)			

Workshop

Services/Inspections

Mechanical servicing/repair of vehicles	Appointment necessary	\$148.00	\$139.55	\$13.95	\$153.50	Rate of Return pricing			
Pink Slips – Light Vehicles	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7	\$0.00	\$0.00	\$0.00	\$0.00	Statutory pricing			
Pink Slips – Motor Cycles	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7	\$0.00	\$0.00	\$0.00	\$0.00	Statutory pricing			
Pink Slips – Trailer with brakes	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7	\$0.00	\$0.00	\$0.00	\$0.00	Statutory pricing			
Pink Slips – Trailer without brakes	Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7	\$0.00	\$0.00	\$0.00	\$0.00	Statutory pricing			
Safety Check only	Rigid truck over 4.5 tonne GVM but not over 5 tonne tare (not prime movers) Buses over 2.5 tonne tare but not over 5 tonne tare. Tow trucks not over 5 tonne tare. Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7	\$0.00	\$0.00	\$0.00	\$0.00	Statutory pricing			

Name	Description	Year 24/25	Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST			

Services/Inspections [continued]

Safety Check only	Trailers over 2 tonne GTM including tow truck trailers. Any trailer fitted with breakaway brakes. Transport for NSW (TfNSW) Authorised Inspection Scheme (AIS) Notice 18 Revision 7	\$0.00	\$0.00	\$0.00			Statutory pricing
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Repair and Maintenance of Emergency Services Vehicles

Any additional services or deviations from the rates detailed below will require prior approval and may incur separate charges.

Mechanical repair, maintenance and service work - Standard working hours	Workshop and field works conducted between 6:00AM and 5:00PM, Monday to Friday.	\$0.00	\$140.00	\$0.00	\$140.00	Per hour	Rate of Return pricing
Mechanical repair, maintenance and service work - After hours	Workshop and field works conducted outside of standard working hours, including evenings, weekends and public holidays.	\$0.00	\$160.00	\$0.00	\$160.00	Per hour	Rate of Return pricing
Mechanical repair, maintenance and service work - Call-out Fee		\$140 per hour during standard hours (6:00AM to 5:00PM, Monday to Friday) \$160 per hour after hours (any time outside standard hours, including evenings, weekends and public holidays)				Per hour	Rate of Return pricing
Materials charges	Materials supplied for repair or servicing of vehicles.	Full cost plus 20%					Market pricing

Civil Works

Construction of civil works on non-council owned or managed land		By Quotation - inclusive of GST. Quotation will be based on an estimated cost of labour, plant, materials and organisational overheads'.					Full cost pricing
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Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Environmental & Health Services Animal Management

Annual Permit - Dangerous/Restricted Dog	These fees are indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$230.00	\$236.00	\$0.00	\$236.00	Statutory pricing
Annual Permit - Undesexed Cat	Not desexed by 4 months of age. These fees are indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$96.00	\$99.00	\$0.00	\$99.00	Statutory pricing
Permit Late Fee	Applicable if a permit is not paid for by 28 days after the permit requirement took effect. This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$22.00	\$23.00	\$0.00	\$23.00	Per Annual Permit Fee Statutory pricing
Anti Barking Collars	Hire Anti Barking Collars	\$50.00 per collar per week with an \$150.00 refundable deposit. The \$150.00 deposit will be refunded upon return of the Anti-Barking Collar in working order and undamaged				Per occurrence Full cost pricing
Dangerous Dogs (declared under legislation)	Collar (medium)	\$55.50	\$52.27	\$5.23	\$57.50	Per collar Full cost pricing
Dangerous Dogs (declared under legislation)	Collar (Large)	\$62.00	\$58.64	\$5.86	\$64.50	Per collar Full cost pricing
Dangerous Dogs (declared under legislation)	Collar (Extra-large)	\$79.50	\$75.00	\$7.50	\$82.50	Per collar Full cost pricing

Name	Description	Year 24/25				Year 25/26		Unit	Legislation	Pricing Policy
		Fee		GST		Fee				
		(incl. GST)		(excl. GST)		(incl. GST)				

Animal Management [continued]

Dangerous Dogs (declared under legislation)	Signage	\$50.00	\$47.27	\$4.73	\$52.00	Per sign		Full cost pricing
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Companion Animal – Lifetime Registration Fee

Dog - Registration fee	By 12 weeks or when sold if earlier than 12 weeks, desexing not recommended, recognised breeder. This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$78.00	\$80.00	\$0.00	\$80.00	Per Dog		Statutory pricing
Dog - Additional Fee	Dog not desexed by 6 months. This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$184.00	\$189.00	\$0.00	\$189.00	Per dog		Statutory pricing
Dog - Registration Combined Fees	For not desexing dog by 6 months. This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$262.00	\$269.00	\$0.00	\$269.00	Per dog		Statutory pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Companion Animal – Lifetime Registration Fee [continued]

Dog - Working dog, Service of the State, Assistance Animal	This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$0.00	\$0.00	\$0.00	\$0.00	Per dog		Statutory pricing
Cat - Registration Fee	By 12 weeks or when sold if earlier than 12 weeks, desexing not recommended, recognised breeder. This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$68.00	\$70.00	\$0.00	\$70.00	Per Cat		Statutory pricing
Dog/Cat - Registration	By eligible pensioner. Desexed or desexing not recommended. This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$34.00	\$35.00	\$0.00	\$35.00	Per Animal		Statutory pricing
Dog/Cat - Desexed	Sold/Transferred from pound/shelter or rehoming Organisation This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$0.00	\$0.00	\$0.00	\$0.00	Per Dog		Statutory pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Companion Animal – Lifetime Registration Fee [continued]

Registration Late Fee	This fee is indicative only and fee may be adjusted annually in accordance with the prescribed fee set by the Office of Local Government.	\$22.00	\$23.00	\$0.00	\$23.00	Per Registration		Statutory pricing
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Unattended

Unattended Vehicles Taken into Possession

Collection Fee	Includes towing	\$250 or actual cost if greater than \$250 incurred in securing, towing, transporting vehicle to holding yard by contractor						Full cost pricing
Storage		\$67.50	\$70.00	\$0.00	\$70.00	Per day		Full cost pricing

Unattended Items

Large item		\$223.00	\$231.00	\$0.00	\$231.00	Per item		Full cost pricing
Small item		\$73.00	\$76.00	\$0.00	\$76.00	Per item		Full cost pricing
Storage fee	Daily fee for up to 20 small articles or each large article.	\$67.50	\$70.00	\$0.00	\$70.00	Per day		Full cost pricing

Impounding Cats/Dogs

Impounding fee (Initial)	First occurrence within 12 month period	\$97.50	\$101.00	\$0.00	\$101.00			Full cost pricing
Impounding fee	Subsequent impounding within 12 month period	\$133.00	\$138.00	\$0.00	\$138.00			Full cost pricing
Each additional cat/dog		\$52.50	\$54.50	\$0.00	\$54.50			Full cost pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Impounding Cats/Dogs [continued]

Surrender of Dog/Cat		\$179.50	\$186.00	\$0.00	\$186.00			Full cost pricing
Sustenance / maintenance fee		\$50.00	\$52.00	\$0.00	\$52.00	Per day or part thereof		Full cost pricing
Veterinary costs			Actual cost incurred					Full cost pricing
Cat trap hire		\$40.00 per trap per week with an \$80.00 refundable deposit. The \$80.00 deposit will be refunded upon return of cat trap in working order and undamaged				Per occurrence		Market pricing
Microchipping		\$0.00	\$40.00	\$0.00	\$40.00	Per Animal		Full cost pricing

Miscellaneous

Advertising fee	Mostly for auctions or sale of vehicles		Actual cost incurred					Full cost pricing
Outstanding Notices	For outstanding notices issued under Local Governmental and Environmental Planning and Assessment Act Section 735A/121ZP Certificate	\$116.00	\$120.50	\$0.00	\$120.50	Per property		Full cost pricing
Ranger Services	Outsourcing	\$158.00	\$164.00	\$0.00	\$164.00	Per hour or part thereof		Full cost pricing

Mortuaries

Inspections

Inspection Fee – Holding Room and Mortuary		\$211.00	\$218.50	\$0.00	\$218.50	Per inspection		Market pricing
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Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Onsite Sewerage Management Systems

Septic Tanks

Approval to Operate	Fee charged on initial approval and annual renewal - Levied via land rates.	\$140.00	\$140.00	\$0.00	\$140.00	Market pricing
Application Fee – Residential		\$369.00	\$382.00	\$0.00	\$382.00	Market pricing
Application Amendment – Residential		\$188.00	\$195.00	\$0.00	\$195.00	Market pricing
Application Fee – Commercial	Less than 10kl per day treatment capacity	\$769.00	\$796.00	\$0.00	\$796.00	Market pricing
Application Amendment – Commercial	Less than 10kl per day treatment capacity	\$409.00	\$424.00	\$0.00	\$424.00	Market pricing
Application Fee – Commercial	Greater than 10kl per day treatment capacity	By quotation prior to application lodgement. Quotation based on staff costs.				Market pricing
Application Amendment – Commercial	Greater than 10kl per day treatment capacity	By quotation prior to application lodgement. Quotation based on staff costs.				Market pricing
Inspection Fee – when associated with an application to install (residential or commercial) or a reinspection		\$211.00	\$218.50	\$0.00	\$218.50	Per inspection
		\$373.00	\$387.00	\$0.00	\$387.00	Per hour or part thereof
Pre-purchase inspection (Residential only)		\$399.00	\$413.00	\$0.00	\$413.00	Market pricing
Laboratory analysis		Actual costs incurred				Market pricing
Peer Review – On Site Management System Application		Actual costs incurred				Market pricing

Name	Description	Year 24/25				Year 25/26		Unit	Legislation	Pricing Policy
		Fee		GST		Fee				
		(incl. GST)				(incl. GST)				

Public Safety

Food Safety

Annual Administration Charge – food premises (small – up to 5 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business	\$390.00	\$570.00	\$0.00	\$570.00	Per year	Food Regulation 2025 Clause 15	Statutory pricing
Annual Administration Charge – food premises (medium – more than 5 but not more than 50 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business	\$800.00	\$1,170.00	\$0.00	\$1,170.00	Per year	Food Regulation 2025 Clause 15	Statutory pricing
Annual Administration Charge – food premises (large – more than 50 FTE food handlers)	FTE means full time equivalent; food handler means a person who directly engages in the handling of food for a food business	\$3,500.00	\$5,115.00	\$0.00	\$5,115.00	Per year	Food Regulation 2025 Clause 15	Statutory pricing
Food Business Registration	New food business, change of food business, change of details	\$55.00	\$95.00	\$0.00	\$95.00	Per occurrence		Statutory pricing
Food business inspection fee		\$200.00	\$218.50	\$0.00	\$218.50	Per inspection		Market pricing
Inspection Fee – Mobile Food Vehicles	Community and charitable organisations are exempt	\$211.00	\$218.50	\$0.00	\$218.50	Per vehicle		Market pricing
Inspection Fee – when associated with a DA (non-licensed premises)		\$211.00	\$218.50	\$0.00	\$218.50	Per inspection		Market pricing
Inspection Fee – all food premises types – extended inspection (per hour, minimum 30 minutes)		\$284.00	\$370.00	\$0.00	\$370.00	Per hour (minimum 30 minutes)	Food Regulation 2025 Clause 14	Statutory pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Food Safety [continued]

Pre-purchase inspection – Commercial Premises		\$524.00	\$543.00	\$0.00	\$543.00	Per inspection		Market pricing
Improvement Notice – Food Premises – Administration Fee		\$330.00	\$565.00	\$0.00	\$565.00	Per notice	Food Regulation 2025 Clause 11	Statutory pricing

Other Commercial Premises or Applications

Inspection Fee (Commercial Premises)	Routine Inspection	\$211.00	\$218.50	\$0.00	\$218.50	Per inspection		Market pricing
Business Registration (Commercial Premises)	New Business or change of business or change of details	\$114.00	\$118.00	\$0.00	\$118.00	Per occurrence		Market pricing
Inspection Fee – when associated with a DA (commercial premises)		\$282.50	\$292.50	\$0.00	\$292.50	Per inspection/occurrence		Market pricing
Underground Petroleum Storage System - Inspection		\$319.00	\$319.00	\$0.00	\$319.00			Market pricing
Open Burning Application		\$100.00	\$100.00	\$0.00	\$100.00			Market pricing
Boarding House Initial Compliance Investigation		\$250.00	\$250.00	\$0.00	\$250.00			Market pricing

Legionella Control

Registration Fee		\$115.00	\$115.00	\$0.00	\$115.00	Per system	Public Health Regulation 2022 Clause 13T	Statutory pricing
Inspection Fee		\$363.00	\$376.00	\$0.00	\$376.00	Per hour or part thereof		Market pricing
Water Samples		Cost of analysis charged by supplier						Market pricing
Legionella Control – annual administration fee		\$121.50	\$126.00	\$0.00	\$126.00	Per occurrence		Market pricing

Name	Description	Year 24/25			Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)		Fee (incl. GST)	Fee (excl. GST)		GST			

Swimming Pool/Spa Inspections – Water Quality

Inspection Fee (per pool or spa)		\$211.00	\$218.50	\$0.00	\$218.50	Per inspection (pool or spa)	Market pricing
Laboratory Analysis Fee		Cost of analysis charged by supplier					Full cost pricing
Registration Fee	S19(1) Public Health Regulation 2022	\$100.00	\$100.00	\$0.00	\$100.00	Per pool or spa	Public Health Regulation 2022 Clause 19(1) Statutory pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Environmental Services

Biosecurity Weed Matter

Administration Fees

Biosecurity Undertaking re-inspection		\$78.00	\$81.00	\$0.00	\$81.00	Per inspection		Full cost pricing
Biosecurity Direction re-inspection		\$155.00	\$160.50	\$0.00	\$160.50	Per inspection		Full cost pricing
Permit to move Biosecurity matter	Application for permit	\$720.00	\$720.00	\$0.00	\$720.00		Biosecurity Regulation 2017 Schedule 5	Statutory pricing
Certificate as to weed control notices, expenses and charges on land	Application for Certificate	\$200.00	\$200.00	\$0.00	\$200.00		Biosecurity Regulation 2017 Schedule 5	Statutory pricing

Onsite Weed Control

Regional weed control works		\$102.24	\$105.82	\$0.00	\$105.82	Per officer per hour		Full cost pricing
Chemicals		Min. Fee excl. GST: \$92.00			At cost			Full cost pricing
Plant					\$100.50	Per plant item per hour		Full cost pricing
Signage notification on seized matter		At Cost						Full cost pricing
Council Labour cost					\$139.00	Per officer per hour		Full cost pricing

Tree Management

Application for tree removal/pruning permit		\$133.00	\$138.00	\$0.00	\$138.00	Per application		Full cost pricing
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Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Tree Management [continued]

Review of application for tree removal/pruning permit		\$133.00	\$138.00	\$0.00	\$138.00	Per application		Full cost pricing
Tree Hazard Assessment by Arborist		\$211.00	\$218.50	\$0.00	\$218.50	Per site up to 5 trees - \$25 per additional tree		Full cost pricing

Natural Area Management

Nest Box Installation	Purchase and installation of Nest Box	\$250.00	\$450.00	\$0.00	\$450.00	Per nest box		Market pricing
Tree Planting	Purchase and planting of tree	\$200.00	\$300.00	\$0.00	\$300.00	Per tree		Market pricing
Bush regeneration works	Fee introduced in 2025/2026.	\$0.00	\$220.00	\$0.00	\$220.00	Per Hour		Market pricing

Ngioka Nursery

Tube Stock					Up to \$5	Per plant		Market pricing
Small Pot Plant					Up to \$10	Per plant		Market pricing
Medium Pot Plant					Up to \$20	Per plant		Market pricing
Large Pot Plant					Up to \$40	Per plant		Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Recreation & Leisure Services

Aquatic Centres – Lakeside Leisure Centre

General Admission

Multiple Visits

Multi Visit Pass – Single Adult 20 Visit Pass	Six month expiry term, 20 visits for price of 18 visits	\$122.40	\$116.18	\$11.62	\$127.80	Per 20 visits		Market pricing
Multi Visit Pass - Concession 20 Visit Pass	Six month expiry term, 20 visits for price of 18 visits (Concession card holders - including Veterans, Pension, Health Care Card, Student and Disability)	\$104.40	\$99.82	\$9.98	\$109.80	Per 20 visits		Market pricing

Single Visit

Entry – Adult	Casual Entry for adult or persons 12 years and older	\$6.80	\$6.46	\$0.65	\$7.10	Per visit		Market pricing
Entry - Child	Casual entry for children 4 - 11 years	\$5.80	\$5.55	\$0.55	\$6.10	Per visit		
Entry – Concession	Casual entry for Concession card holders, including - Veterans, Pension, Health Care Card, Student and Disability	\$5.80	\$5.55	\$0.55	\$6.10	Per visit		Market pricing
Entry - Companion/Carers	Casual Entry for Companion Card Holders	\$0.00	\$0.00	\$0.00	\$0.00	Per visit		Free (zero priced)
Entry – Child 3 years and under	Must be accompanied by a fee paying adult	\$0.00	\$0.00	\$0.00	\$0.00	Per visit		Free (zero priced)

Name	Description	Year 24/25	Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST			

Single Visit [continued]

Entry – Family (Day Pass)	Family is defined as members of family on a Medicare card or proof of residence at the same address	\$23.50	\$22.27	\$2.23	Per visit		Market pricing
Entry – School Student	Student participating in school program regardless of membership status	\$5.20	\$5.00	\$0.50	Per visit		Market pricing
Entry – Spectator	For persons attending centre but not entering water or participating in programs/activities	\$3.70	\$1.82	\$0.18	Per visit		Market pricing

Membership

Membership Administration Fee	Once only – Upon joining, relates to all membership other than GOswim	\$20.00	\$27.27	\$2.73	Once only		Market pricing
Port Stephens Pool Membership – Family	Entry across all three sites. Family is defined as members of family on a Medicare card or proof of residence at the same address Weekly Direct Debit amount	\$27.00	\$25.45	\$2.55	Per week		Market pricing
Port Stephens Pool Membership – Adult Single	Pool entry across all three sites Weekly Direct Debit amount	\$16.35	\$15.45	\$1.55	Per week		Market pricing

Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Membership [continued]

Pool Membership – Family	Weekly Direct Debit amount. Family is defined as members of family on a Medicare card or proof of residence at the same address	\$20.20	\$20.00	\$2.00	\$22.00	Per week	Market pricing
Pool Membership – Family (per 12 months)	Upfront payment. Family is defined as members of a family on a Medicare card or proof of residence at the same address	\$800.00	\$745.45	\$74.55	\$820.00	Per year	Market pricing
Pool Membership – Family (per 6 months)	Upfront payment. Family defined as members of a family on a medicare card or proof of residence at the same address	\$550.00	\$509.09	\$50.91	\$560.00	Per 6 months	Market pricing
Pool Membership – Adult Single (per week)	Weekly Direct Debit amount	\$14.20	\$13.36	\$1.34	\$14.70	Per week	Market pricing
Pool membership - Corporate Discount - Single	Corporate membership discount applicable to pool membership - adult single weekly direct debit	Corporate Single Direct Debit discount 5% (10+ Employees) Corporate Single Direct Debit discount 10% (500+ Employees) Corporate Single Direct Debit discount 15% (1000+ Employees) Corporate Single Direct Debit discount 20% (5000+ Employees)				Per week	
Pool Membership – Adult Single (per 12 months)	Upfront payment	\$585.00	\$572.72	\$57.27	\$630.00	Per year	Market pricing
Aqua Fitness Membership - Adult Single (includes pool entry)	Weekly Direct Debit Amount	\$25.50	\$23.64	\$2.36	\$26.00	Per week	Market pricing
Pool Membership – Adult Single (per 6 months)	Upfront payment	\$353.10	\$327.27	\$32.73	\$360.00	Per 6 months	Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Membership [continued]

Pool Membership – Concession Single (per 12 months)	Upfront payment (Concession card holders - including Veterans, Pension, Health Care Card, Student, Disability)	\$470.00	\$463.63	\$46.36	\$510.00	Per year		Market pricing
Pool Membership – Concession Single (per 6 months)	Upfront payment (Concession card holders - including Veterans, Pension, Health Care Card, Student, Disability).	\$250.00	\$245.45	\$24.55	\$270.00	Per 6 months		Market pricing
Pool Membership – Concession Single (per week)	Weekly Direct Debit amount (Concession card holders - including Veterans, Pension, Health Care Card, Student, Disability).	\$13.00	\$12.23	\$1.22	\$13.46	Per week		Market pricing
Aqua Fitness Membership - Concession Single (includes pool entry)	Weekly Direct Debit Amount (Concession card holders - including Veterans, Pension, Health Care Card, Student, Disability).	\$19.00	\$17.73	\$1.77	\$19.50	Per week		Market pricing
Suspension Fee for Members and Swim Memberships	Throughout term, a per week charge.	\$20.00	\$4.55	\$0.45	\$5.00	Per week		Market pricing
Rejection Fee for Direct Debit Accounts	Dishonour Fee	\$10.00	\$9.41	\$0.94	\$10.35	Per occurrence		Market pricing

Programs

Aqua Fitness

Aqua Fitness – Adult Single Entry	Includes pool entry	\$17.00	\$15.91	\$1.59	\$17.50	Per session		Market pricing
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Name	Description	Year 24/25	Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Aqua Fitness [continued]

Aqua Fitness – Concession Single Entry	Includes pool entry (Concession card holders - including Veterans, Pension, Health Care Card, Student, Disability).	\$15.50	\$14.36	\$1.44	\$15.80	Per session		Market pricing
Aqua Fitness – Multi Visit Pass Adult Single (10 visits)	Multi Visit Pass, includes access to pool, 10 visits for price of 9. Six month expiry.	\$153.00	\$143.18	\$14.32	\$157.50	Per 10 sessions		Market pricing
Aqua Fitness – Multi Visit Pass Concession Single (10 visits)	Multi Visit Pass includes pool entry. 10 visits for price of 9 – (Concession card holders - including Veterans, Pension, Health Care Card, Student, Disability).	\$140.50	\$129.27	\$12.93	\$142.20	Per 10 sessions		Market pricing

Aquatic Education

Swimming Lesson – Children with disabilities – Group Lesson	Includes pool entry. Free entry to non-swimming family members/carer supervising or watching swimming lesson	\$18.50	\$19.80	\$0.00	\$19.80	Per lesson		Market pricing
Swimming Lesson – Private Lesson – Adult - 30 minute lesson	Includes pool entry. Free entry to non-swimming family members/carer supervising or watching swimming lesson	\$62.00	\$65.00	\$0.00	\$65.00	Per lesson		Market pricing

Name	Description	Year 24/25	Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Aquatic Education [continued]

Swimming Lessons – 1st child (Group lesson)	Includes pool entry. Free entry to non-swimming family members/carer supervising or watching swimming lesson. Subsequent children after 2nd child to receive 10% discount	\$18.50	\$19.80	\$0.00	\$19.80	Per lesson		Market pricing
Swimming Lessons – Private lesson – Child - 15 minutes	Includes pool entry. Free entry to non-swimming family members/carer supervising or watching swimming lesson	\$40.00	\$41.40	\$0.00	\$41.40	Per lesson		Market pricing
Swimming Lesson - School	Includes pool entry	\$9.50	\$10.00	\$0.00	\$10.00	Per lesson		
Administration Fee - Go Swim Program Once Only	Administration Fee – Standard charge across all Goswim memberships. Once only upon joining	\$20.00	\$27.27	\$2.73	\$30.00	Once only		Market pricing

Squad Activities

Squad – Weekly Direct Debit – - Bronze/Development 1-2 sessions per week incl. membership		\$29.00	\$27.27	\$2.73	\$30.00	Per week		Market pricing
Squad – Weekly Direct Debit – Bronze 3 - sessions per week incl. membership		\$35.00	\$32.73	\$3.27	\$36.00	Per week		Market pricing
Squad – Weekly Direct Debit – Silver 4 sessions per week incl. membership		\$40.00	\$37.27	\$3.73	\$41.00	Per week		Market pricing
Squad – Weekly Direct Debit – Silver/Gold Adult 5-10 sessions per week incl. membership		\$44.00	\$40.91	\$4.09	\$45.00	Per week		Market pricing
Casual squad		\$18.00	\$16.82	\$1.68	\$18.50	Per session		Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Special

Lane Hire		\$38.00	\$36.36	\$3.64	\$40.00	Per lane per hour (or part thereof)		Market pricing
Visitor 7 day Pass - Single	7 day pass from date of purchase, offered December/January Only upfront payment	\$37.00	\$35.45	\$3.55	\$39.00	Per week		Market pricing
Visitor 7 day Pass - Family	7 day pass from date of purchase, offered December/January Only upfront payment. Family is defined as members of family on a medicare card or proof of residence at the same address.	\$140.00	\$131.82	\$13.18	\$145.00	Per week		Market pricing
Pool Hire Fee 50m	Entire 50m pool - per hour	\$275.00	\$259.09	\$25.91	\$285.00	Per Hour		Market pricing
Pool Hire Fee Leisure Pool	Entire Leisure Pool - Per hour	\$220.00	\$209.09	\$20.91	\$230.00	Per Hour		
Pool Parties Per Child	Minimum 10 children, includes party host & food	\$27.50	\$25.91	\$2.59	\$28.50	Per child		Market pricing
Pool Hire Cancellation Fee	Cancellation Fee	\$180.00	\$168.18	\$16.82	\$185.00	Per cancellation		Market pricing
Swim Lessons Holiday Intensive	Holiday Fast Track Program Casual Per Session Upfront Payment	\$18.50	\$19.80	\$0.00	\$19.80	Per lesson		Market pricing
Pool Inflatable Hire	\$100 per hours, min 3 hours	\$320.00	\$300.00	\$30.00	\$330.00			Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	Fee	GST	Fee			
		(incl. GST)	(excl. GST)	(incl. GST)	(incl. GST)			

Aquatic Centres – Tilligerry Aquatic Centre

General Admission

Multiple Visits

Multi Visit Pass – Adult Single 20 visits	Six month expiry term, 20 visits for price of 18 visits	\$104.40	\$101.45	\$10.15	\$111.60	Per 20 visits		Market pricing
Multi Visit Pass - Concession Single 20 Visits	Six month expiry term, 20 visits for price of 18 visits. (Concession Card Holders- including Veterans, Pension, Health Care Card, Student, Disability)	\$86.40	\$81.82	\$8.18	\$90.00	Per 20 Visits		Market pricing

Single Visit

Entry – Adult	Casual Entry for adult or persons 12 years and older	\$5.80	\$5.64	\$0.56	\$6.20	Per visit		Market pricing
Entry - Child	Casual Entry for children 4-11 years	\$5.50	\$5.18	\$0.52	\$5.70	Per visit		Market pricing
Entry – Child 3 years and under	Must be accompanied by a fee paying adult	\$0.00	\$0.00	\$0.00	\$0.00	Per visit		Free (zero priced)
Entry – Concession (Concession Card Holders)	Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability	\$4.80	\$4.55	\$0.45	\$5.00	Per visit		Market pricing
Entry - Companion/Carers	Casual Entry for Companion Card Holders	\$0.00	\$0.00	\$0.00	\$0.00			Free (zero priced)
Entry – Family (Day Pass)	Family is defined as members of family on a Medicare card or proof of residence at the same address	\$22.00	\$20.45	\$2.05	\$22.50	Per visit		Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Single Visit [continued]

Entry – School Student	Student participating in school program regardless of status	\$4.80	\$4.55	\$0.45	\$5.00	Per visit		Market pricing
Entry – Spectator	For persons attending centre but not entering water or participating in programs or activities	\$3.70	\$1.82	\$0.18	\$2.00	Per visit		Market pricing

Membership

Membership Administration Fee	Once only – Upon joining, relates to all membership other than SAWS	\$20.00	\$27.27	\$2.73	\$30.00	Once only		Market pricing
Pool membership - Family (12 months)	Upfront payment. Family is defined as members of family on a Medicare card or proof of residence at the same address	\$800.00	\$745.45	\$74.55	\$820.00	Per year		Market pricing
Pool Membership – Family (6 months)	Upfront payment. Family is defined as members of family on a Medicare card or proof of residence at the same address	\$450.00	\$418.18	\$41.82	\$460.00	Per 6 months		Market pricing
Pool Membership – Family (per week)	Weekly Direct Debit amount. Family is defined as members of family on a Medicare card or proof of residence at the same address	\$17.00	\$16.36	\$1.64	\$18.00	Per week		Market pricing
Pool Membership – Adult Single (per week)	Weekly Direct Debit amount	\$9.80	\$9.27	\$0.93	\$10.20	Per week		Market pricing

Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Membership
[continued]

Pool membership – Corporate Discount – Single	Corporate membership discount applicable to pool membership - adult single weekly direct debit	Corporate Single Direct Debit discount 5% (10+ Employees) Corporate Single Direct Debit discount 10% (500+ Employees) Corporate Single Direct Debit discount 15% (1000+ Employees) Corporate Single Direct Debit discount 20% (5000+ Employees)				Per week	Market pricing
Pool Membership – Adult Single (12 months)	Upfront payment	\$380.00	\$363.64	\$36.36	\$400.00	Per year	Market pricing
Pool Membership – Adult Single (6 months)	Upfront payment	\$220.00	\$213.64	\$21.36	\$235.00	Per 6 months	Market pricing
Pool Membership - Concession Single Direct Debit	Weekly direct debit amount (Concession Card Holders- including Veterans, Pension, Health Care Card, Student, Disability)	\$6.20	\$6.55	\$0.65	\$7.20	Per week	Market pricing
Pool Membership - Concession 6 month	Upfront payment. (Concession Card Holders- including Veterans, Pension, Health Care Card, Student, Disability)	\$185.00	\$174.05	\$17.40	\$191.45	Per 6 months	Market pricing
Pool Membership – Concession Single 12 months	Upfront payment. (Concession Card Holders- including Veterans, Pension, Health Care Card, Student, Disability)	\$310.00	\$300.00	\$30.00	\$330.00	Per year	Market pricing
Aqua fitness membership concession - Single includes pool entry	Weekly direct debit amount. (Concession Card Holders- including Veterans, Pension, Health Care Card, Student, Disability)	\$17.50	\$16.45	\$1.65	\$18.10	Per week	Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Membership [continued]

Aqua fitness membership - Adult single includes pool entry	Weekly direct debit amount	\$22.00	\$20.68	\$2.07	\$22.75	Per week		Market pricing
Suspension Fee for Members and Swim Memberships	Throughout term, a per week charge.	\$20.00	\$4.55	\$0.45	\$5.00	Per week		Market pricing
Rejection Fee for Direct Debit Accounts	Dishonour Fee	\$10.00	\$10.35	\$0.00	\$10.35	Per occurrence		Market pricing

Programs

Aqua Fitness

Aqua Fitness – Multi visit pass adult single (10 visits)	10 visits for the price of 9 visits (includes pool entry)	\$148.50	\$143.19	\$14.32	\$157.50	Per 10 sessions		Market pricing
Aqua Fitness – Multi visit pass concession single (10 visits)	10 visits for the price of 9 visits (includes pool entry) – Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability	\$135.00	\$129.28	\$12.93	\$142.20	Per 10 sessions		Market pricing
Aqua Fitness – Single Adult entry	Includes pool entry	\$16.50	\$15.91	\$1.59	\$17.50	Per session		Market pricing
Aqua Fitness – Concession Single entry	Includes pool entry. (Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability)	\$15.00	\$14.37	\$1.44	\$15.80	Per session		Market pricing
Port Stephens Pool Membership – Family – Direct Debit	Weekly direct debit amount. Pool Entry across all 3 sites – Family is defined as members of family on a Medicare card or proof of residence at the same address	\$27.00	\$25.45	\$2.55	\$28.00	Per week		Market pricing

Name	Description	Year 24/25	Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			
Aqua Fitness [continued]								
Port Stephens Pool Membership – Adult Single– Direct Debit	Weekly direct debit amount. Pool Entry across all 3 sites – Reciprocal rights	\$16.35	\$15.45	\$1.55	\$17.00	Per week		Market pricing
Aquatic Education								
Swimming Lesson – Children with disabilities – Group Lesson	Includes pool entry – Free entry to non-swimming family members/carers supervising or watching swimming lesson	\$18.50	\$19.80	\$0.00	\$19.80	Per lesson		Market pricing
Swimming Lesson – Private Lesson – Adult - 30 minute lesson	Includes pool entry – Free entry to non-swimming family members/carers supervising or watching swimming lesson	\$62.00	\$65.00	\$0.00	\$65.00	Per lesson		Market pricing
Swimming Lessons – 1st child (Group lesson)	Includes pool entry – Free entry to non-swimming family members/carers supervising or watching swimming lesson. Subsequent children from 2nd child in family to receive 10% discount	\$18.50	\$19.80	\$0.00	\$19.80	Per lesson		Market pricing
Swimming Lessons – Private lesson – Child 15 minutes	Includes pool entry – Free entry to non-swimming family members supervising or watching swimming lesson	\$40.00	\$41.40	\$0.00	\$41.40	Per lesson		Market pricing
Swimming Lesson - School	Includes pool entry	\$9.50	\$10.00	\$0.00	\$10.00	Per lesson		Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Aquatic Education [continued]

Administration Fee – GOswim Program Once Only	Administration Fee - Once Only	\$20.00	\$27.27	\$2.73	\$30.00	Once only		Market pricing
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Special

Lane Hire		\$38.00	\$36.36	\$3.64	\$40.00	Per lane per hour		Market pricing
Visitor 7 day Pass – Single	7 day pass from date of purchase, offered December/January Only upfront payment	\$37.00	\$35.46	\$3.55	\$39.00	Per person		Market pricing
Visitor 7 day Pass – Family	7 day pass from date of purchase, offered December/January Only upfront payment. Family is defined as members of family on a medicare card or proof of residence at the same address.	\$140.00	\$131.82	\$13.18	\$145.00	Per family		Market pricing
Pool parties per child	Minimum number 10 children includes party host and food	\$27.50	\$25.91	\$2.59	\$28.50	Per child		Market pricing
Pool Hire Fee 25m	Entire 25m - per hour	\$220.00	\$209.09	\$20.91	\$230.00	Per Hour		Market pricing
Pool hire cancellation fee		\$180.00	\$168.18	\$16.82	\$185.00	Per event		Market pricing
Swimming Lessons – Holiday Intensive	Holiday fast track program, casual per session, upfront payment	\$18.50	\$19.80	\$0.00	\$19.80	Per lesson		Market pricing
Pool Inflatable Hire	\$100 per hr, min 3 hrs	\$320.00	\$300.00	\$30.00	\$330.00			Market pricing

Name	Description	Year 24/25		Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)		Fee (excl. GST)	GST	Fee (incl. GST)			

Aquatic Centres – Tomaree Aquatic Centre

General Admission

Multiple Visits

Multi Visit Pass – Adult single 20 visits	Six month expiry term, 20 visits for price of 18 visits	\$122.40	\$116.18	\$11.62	\$127.80	Per 20 visits	Market pricing
Multi Visit Pass – Concession Single 20 visits	Six month expiry term, 20 visits for price of 18 visits (Concession Card Holders- including Veterans, Pension, Health Care Card, Student, Disability)	\$104.40	\$99.82	\$9.98	\$109.80	Per 20 Visits	Market pricing

Single Visit

Entry – Adult	Casual Entry for adult or persons 12 years or older	\$6.80	\$6.45	\$0.65	\$7.10	Per visit	Market pricing
Entry - Child	Casual Entry for children 4-11 years	\$5.80	\$5.55	\$0.55	\$6.10	Per visit	Market pricing
Entry – Child 3 years and under	Must be accompanied by a fee paying adult	\$0.00	\$0.00	\$0.00	\$0.00	Per visit	Market pricing
Entry – Concession	Concession card to be provided (Concession Card Holders- including Veterans, Pension, Health Care Card, Student, Disability)	\$5.80	\$5.55	\$0.55	\$6.10	Per visit	Market pricing
Entry - Companion/Carers	Casual Entry for Companion Card	\$0.00	\$0.00	\$0.00	\$0.00		Free (zero priced)
Entry – Family (Day Pass)	Family is defined as members of family on a Medicare card or proof of residence at the same address	\$23.50	\$22.27	\$2.23	\$24.50	Per visit	Market pricing

Name	Description	Year 24/25	Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Single Visit [continued]

Entry – School Student	School student participating in school program, regardless of membership status	\$5.00	\$5.00	\$0.50	\$5.50	Per visit		Market pricing
Entry – Spectator	For persons attending the centre but not entering water or participating in program/activities	\$3.50	\$1.82	\$0.18	\$2.00	Per visit		Market pricing
Waterslide 7 Rides		\$8.00	\$8.18	\$0.82	\$9.00	Per visit		Market pricing
Waterslide Single Ride		\$3.00	\$2.82	\$0.28	\$3.10	Per ride/visit		Market pricing
Waterslide – All Day		\$23.00	\$21.82	\$2.18	\$24.00	Per day		Market pricing
Waterside School Booking – 2 Hours		\$300.00	\$290.91	\$29.09	\$320.00	Per single school visit		Market pricing

Membership

Membership Administration Fee	Once only – Upon joining, relates to all membership other than GOSwim	\$20.00	\$27.27	\$2.73	\$30.00	Once only		Market pricing
Pool Membership - Concession Single Direct Debit	Weekly Direct Debit. (Concession Card Holders- including Veterans, Pension, Health Care Card, Student, Disability)	\$7.50	\$7.45	\$0.75	\$8.20	Per week		Market pricing
Pool Membership - Concession single 6 month membership	Upfront payment. (Concession Card Holders- including Veterans, Pension, Health Care Card, Student, Disability)	\$185.00	\$172.73	\$17.27	\$190.00	Per 6 months		Market pricing

Name

Description

Year 24/25
Fee
(incl. GST)

Year 25/26
Fee
(excl. GST)Fee
(incl. GST)

UnitLegislationPricing Policy

Membership [continued]

Pool Membership - Concession Single 12 month membership	Upfront payment. (Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability)	\$300.00	\$290.91	\$29.09	\$320.00	Per year	Market pricing
Pool Membership – Family (12 months)	Upfront payment. Family is defined as members of family on a Medicare card or proof of residence at the same address	\$725.00	\$681.82	\$68.18	\$750.00	Per year	Market pricing
Pool Membership – Family (6 months)	Upfront payment. Family is defined as members of family on a Medicare card or proof of residence at the same address	\$480.00	\$445.45	\$44.55	\$490.00	Per 6 months	Market pricing
Pool Membership – Family (Per week)	Weekly Direct Debit Family is defined as members of family on a Medicare card or proof of residence at the same address	\$15.50	\$16.36	\$1.64	\$18.00	Per week	Market pricing
Pool Membership – Adult Single (per week)	Weekly Direct Debit amount	\$10.00	\$10.00	\$1.00	\$11.00	Per week	Market pricing
Pool membership – Corporate Discount – Single	Corporate membership discount applicable to pool membership - adult single weekly direct debit	Corporate Single Direct Debit discount 5% (10+ Employees) Corporate Single Direct Debit discount 10% (500+ Employees) Corporate Single Direct Debit discount 15% (1000+ Employees) Corporate Single Direct Debit discount 20% (5000+ Employees)				Per week	Market pricing
Pool Membership – Adult Single (12 months)	Upfront payment	\$420.00	\$400.00	\$40.00	\$440.00	Per year	Market pricing
Pool Membership – Adult Single (6 months)	Upfront payment	\$260.00	\$245.45	\$24.55	\$270.00	Per 6 months	Market pricing

Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Membership [continued]

Suspension Fee for Members and Swim Memberships	Throughout term, a per week charge	\$20.00	\$27.27	\$2.73	\$30.00	Per week	Market pricing
Rejection Fee for Direct Debit Accounts		\$10.00	\$10.35	\$0.00	\$10.35	Per occurrence	Market pricing

Programs

Aqua Fitness

Multi Visit Pass Aqua Fitness Adult Single – (10 visits)	10 visits for the price of 9 visits (includes pool entry)	\$153.00	\$143.18	\$14.32	\$157.50	Per 10 sessions	Market pricing
Multi Visit Pass Aqua Fitness Concession Single – (10 visits)	10 visits for the price of 9 visits (includes pool entry) – Concession Card Holders-including Veterans, Pension, Health Care Card, Student, Disability	\$140.50	\$129.27	\$12.93	\$142.20	Per 10 sessions	Market pricing
Port Stephens Pool Membership – Family – Direct Debit	Pool Entry across all 3 sites – Weekly Direct Debit Family is defined as members of family on a Medicare card or proof of residence at the same address	\$27.00	\$25.45	\$2.55	\$28.00	Per week	Market pricing
Port Stephens Pool Membership - Adult single - direct debit	Pool Entry across all three sites	\$17.00	\$16.00	\$1.60	\$17.60	Per week	Market pricing
Aqua Fitness – Adult: Single entry	Includes pool entry	\$17.00	\$15.91	\$1.59	\$17.50	Per session	Market pricing
Aqua Fitness – Concession Single Entry	Includes pool entry	\$15.50	\$14.36	\$1.44	\$15.80	Per session	Market pricing
Aqua Fitness Membership –Concession Single Direct Debit	Weekly Debit. Includes pool entry	\$19.00	\$17.73	\$1.77	\$19.50	Per week	Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Aqua Fitness [continued]

Aqua Fitness Membership – Adult Single Direct Debit	Weekly Debit. Includes pool entry	\$25.50	\$23.64	\$2.36	\$26.00	Per week		Market pricing
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Aquatic Education

Swimming Lesson – Children with disabilities – Group Lesson	Includes pool entry – Free entry to non-swimming family members/carer supervising or watching swimming lesson	\$18.50	\$19.80	\$0.00	\$19.80	Per lesson		Market pricing
Swimming Lesson – Private Lesson – Adult - 30 minute lesson	Includes pool entry. Free entry to non-swimming family members/carer supervising or watching swimming lesson	\$62.00	\$65.00	\$0.00	\$65.00	Per lesson		Market pricing
Swimming Lessons – 1st child (Group lesson)	Includes pool entry – Free entry to non-swimming family members/carer supervising or watching swimming lesson Subsequent children after 2 nd child to receive 10% discount	\$18.50	\$19.80	\$0.00	\$19.80	Per lesson		Market pricing
Swimming Lessons – Private lesson – Child 15 minutes	Includes pool entry – Free entry to non-swimming family members supervising or watching swimming lesson	\$40.00	\$41.40	\$0.00	\$41.40	Per lesson		Market pricing
Swimming Lesson - School	Includes pool entry	\$9.50	\$10.00	\$0.00	\$10.00	Per lesson		Market pricing
Administration Fee – GOswim Program Once Only	Management Administration Fee	\$20.00	\$27.27	\$2.73	\$30.00	Once only		Market pricing

Name	Description	Year 24/25 Fee (incl. GST)		Year 25/26 Fee (excl. GST) GST Fee (incl. GST)			Unit	Legislation	Pricing Policy

Squad Activities

Squad – Weekly Direct Debit – Bronze 3-5 sessions per week incl. membership		\$35.00	\$32.73	\$3.27	\$36.00	Per week	Market pricing
Squad – Weekly Direct Debit – Silver 1-4 - sessions per week incl. membership		\$40.05	\$37.27	\$3.73	\$41.00	Per week	Market pricing
Squad – Weekly Direct Debit – Silver/Gold 5-10 sessions per week incl. membership		\$44.00	\$40.91	\$4.09	\$45.00	Per week	Market pricing
Squad casual		\$18.00	\$16.82	\$1.68	\$18.50	Per session	Market pricing

Special

Lane Hire – casual booking		\$38.00	\$36.36	\$3.64	\$40.00	Per lane per hour	Market pricing
Visitor 7 day Pass – Single	7 day pass from date of purchase, offered December/January upfront payment	\$37.00	\$35.45	\$3.55	\$39.00	Per person	Market pricing
Visitor 7 day Pass – Family	7 day pass from date of purchase, offered December/January, upfront payment	\$140.00	\$131.82	\$13.18	\$145.00	Per family	Market pricing
Pool Hire Fee 50m	Entire 50m Pool - per hour	\$290.00	\$272.73	\$27.27	\$300.00	Per Hour	Market pricing
Pool Hire Fee Leisure Pool	Pool Hire Fee Leisure Pool - per hour	\$225.00	\$209.09	\$20.91	\$230.00	Per Hour	Market pricing
Pool hire cancellation fee	Cancellation fee	\$180.00	\$172.73	\$17.27	\$190.00	Per event	Market pricing
Pool Parties	Pool Parties per child. Minimum 10 children, includes party host and food	\$27.50	\$25.91	\$2.59	\$28.50	Per event	Market pricing
Swimming Lesson – Holiday Intensive	Holiday Fast Track Program Casual Per Session Upfront Payment	\$18.50	\$19.80	\$0.00	\$19.80	Per lesson	Market pricing

Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Sports Councils – Membership Fees and Arrangements

Local School fees	Minimum ground hire fee includes recreational use of facility and 2 x school sports carnivals. Any additional carnivals will incur a once off ground hire fee.	\$390.00	\$367.27	\$36.73	\$404.00	Per Year	Market pricing
Tomaree Sports Council Maintenance User Levy	Club Senior Players - per season	\$4.30	\$4.09	\$0.41	\$4.50	Per season	Market pricing
Tomaree Sports Council Maintenance User Levy	Club Junior Players per season	\$2.20	\$2.09	\$0.21	\$2.30	Per season	Market pricing
Full fee paying members	Club – Junior Players Membership	\$8.70	\$8.27	\$0.83	\$9.10	Per season	Market pricing
Full fee paying members	Club – Senior Players Membership	\$12.60	\$12.00	\$1.20	\$13.20	Per season	Market pricing
Full fee paying members	Club – On Licence Agreement Playing and related rights. Eligibility to access Sports Council generated income	\$398.00	\$374.55	\$37.45	\$412.00	Per year	Market pricing
Full fee paying members	Minimum Ground Hire Fee Applicable to seasonal users that do not exceed this fee due to low number of registered players. This fee can also be applied to applications with minimal impact, dependant on type of use.	\$418.00	\$393.64	\$39.36	\$433.00	Per year	Market pricing
Full fee paying members	Membership fee Basic Sports Council Member Fee: one voting right, no access to income	\$122.50	\$115.45	\$11.55	\$127.00	Per year	Market pricing

Name	Description	Year 24/25		Year 25/26		Unit	Legislation	Pricing Policy
		Fee	(incl. GST)	Fee	GST			
			(excl. GST)		(incl. GST)			

Sports Facilities Categories

Category 1

King Park Complex - buildings and grounds, Tomaree Sports Complex - buildings and grounds

Category 2

Lakeside Sports Complex - buildings and grounds, Ferodale Sports Complex, Mallabula Sports Complex, Salamander Sports Complex - buildings and grounds, Bowthorne Park

Category 3

Jack Johnson Trotting Club, Boomerang Park, Boyd Oval, Brandon Park, Fingal Bay Oval, Green Wattle Creek Equestrian Centre, Lionel Morton Oval, Kindlebark Oval, Stuart Park, Vi Barnett Oval, Korora Oval, Elaine Hurst Oval, Bill Strong Oval, Yulong Oval

Definitions

Ground: A recreational playing surface, the size of 1 large athletics field or 2 soccer fields

Category 1 Function room hire for not for profit and Charity organisations	Bruce Scott Pavilion	\$169.00	\$159.09	\$15.91	\$175.00	Half Day (maximum 3 hours)	Market pricing
Category 1 Function room hire for not for profit and Charity organisations	Bruce Scott Pavilion	\$338.00	\$318.18	\$31.82	\$350.00	Per day	Market pricing
Category 1 Function room hire for profit organisations training and corporate purposes	Bruce Scott Pavilion	\$206.00	\$194.09	\$19.41	\$213.50	Half Day (maximum 3 hours)	Market pricing
Category 1 Function room hire for profit organisations training and corporate purposes	Bruce Scott Pavilion	\$412.00	\$388.18	\$38.82	\$427.00	Per day	Market pricing
Category 1 Meeting room hire for not for profit community groups, schools and charity organisations	Bruce Scott Pavilion	\$169.00	\$159.09	\$15.91	\$175.00	Per day	Market pricing
Category 1 Meeting room hire for not for profit community groups, schools and charity organisations	Bruce Scott Pavilion	\$84.50	\$79.55	\$7.95	\$87.50	Half Day (maximum 3 hours)	Market pricing
Category 1 Meeting room hire for profit organisations training and corporate purposes	Bruce Scott Pavilion	\$206.00	\$194.09	\$19.41	\$213.50	Per day	Market pricing

Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Sports Facilities Categories [continued]

Category 1 Meeting room hire for profit organisations training and corporate purposes	Bruce Scott Pavilion	\$103.00	\$97.27	\$9.73	\$107.00	Half Day (maximum 3 hours)	Market pricing
Category 1 Sports Facilities: Non-Sports Council Member or Sports Member additional use – all users	All users. Maximum three (3) hours use only	\$47.50	\$45.00	\$4.50	\$49.50	Per Hour	Market pricing
Category 2 Sports Facilities: Non-Sports Council Member or Sports Member additional use – all users	All users. Maximum three (3) hours use only	\$37.00	\$35.00	\$3.50	\$38.50	Per Hour	Market pricing
Category 3 Sports Facilities: Non-Sports Council Member or Sports Member additional use – all users	All Users. Maximum three (3) hours use only	\$26.35	\$24.80	\$2.48	\$27.28	Per Hour	Market pricing
Category 1 Sports Facilities: Non-Sports Council Member or Sports Member Additional Use	Once off ground use	\$325.00	\$306.36	\$30.64	\$337.00	Per day	Market pricing
Category 2 Sports Facilities: Non-Sports Council Member or Sports Member Additional Use	Once off ground use	\$260.50	\$245.45	\$24.55	\$270.00	Per day	Market pricing
Category 3 Sports Facilities: Non-Sports Council Member or Sports Member Additional Use	Once off ground use	\$195.00	\$183.64	\$18.36	\$202.00	Per day	Market pricing
Tomaree Sports Council Maintenance User Levy for Non Sports Council Member - Senior Players	Once off ground use	\$0.00	\$4.09	\$0.41	\$4.50	Per use	Market pricing
Tomaree Sports Council Maintenance User Levy for Non Sports Council Member - Junior Players	Once off ground use	\$0.00	\$2.09	\$0.21	\$2.30	Per use	Market pricing
Canteen Hire: Sports Councils, Not for Profit Community Groups, Schools and Registered Charities	Match field competition or Carnivals	\$120.50	\$113.64	\$11.36	\$125.00	Per day	Market pricing
Canteen Hire: For profit organisations including Council	Match field competition or Carnivals	\$150.00	\$141.36	\$14.14	\$155.50	Per day	Market pricing
Sports Facilities Hire: All Categories – Bond	Function, no alcohol	\$751.00	\$778.00	\$0.00	\$778.00	Per function	Market pricing
Sports Facilities Hire: All Categories – Bond	Function, alcohol consumed	\$1,260.00	\$1,305.00	\$0.00	\$1,305.00	Per function	Market pricing
Category 1 Function Room Hire: Private Functions	Alcohol consumed and kitchen	\$785.00	\$739.09	\$73.91	\$813.00	Per day	Market pricing
Category 1 Function Room Hire: For profit organisations including Council	No Alcohol	\$164.00	\$154.55	\$15.45	\$170.00	Per day	Market pricing

Name

Description

Year 24/25 Fee (incl. GST)

Year 25/26		
Fee (excl. GST)	GST	Fee (incl. GST)

Unit	Legislation	Pricing Policy
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Sports Facilities Categories [continued]

Category 1 Function Room Hire: For profit organisations including Council	Alcohol consumed	\$340.00	\$320.00	\$32.00	\$352.00	Per day	Market pricing
Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	No alcohol	\$140.50	\$132.27	\$13.23	\$145.50	Per day	Market pricing
Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	Alcohol consumed	\$240.50	\$226.36	\$22.64	\$249.00	Per day	Market pricing
Category 1 Function Room Hire: Port Stephens Bridge Club	Elizabeth Waring Room	\$16.40	\$15.45	\$1.55	\$17.00	Per hour	Market pricing
Category 1 Meeting/Training Room Hire: Elizabeth Waring Room and King Park Function Room	All users. Maximum three (3) hours hire only	\$40.00	\$37.73	\$3.77	\$41.50	Per hour	Market pricing
Category 2 Meeting/Training Room Hire: Sports Councils, Not for Profit Community Groups, Schools and Registered Charities	All users. Maximum three (3) hours hire only	\$13.60	\$12.91	\$1.29	\$14.20	Per hour	Market pricing
Category 2 Meeting/Training Room Hire: For profit organisations, including Council	All users. Maximum three (3) hours hire only	\$26.50	\$25.00	\$2.50	\$27.50	Per hour	Market pricing
Category 2 Meeting/Training Room Hire: Sports Councils, Not for Profit Community Groups, Schools and Registered Charities		\$79.50	\$75.00	\$7.50	\$82.50	Per day	Market pricing
Category 2 Meeting/Training Room Hire: For profit organisations, including Council		\$142.50	\$134.09	\$13.41	\$147.50	Per day	Market pricing

Sports Councils Facilities Hire

Category 2

Salt Ash Sports Ground

Hire of Arena - Ebb n Flow 60 x 20	Approved instructors	\$13.00	\$12.36	\$1.24	\$13.60	Per horse	Market pricing
Hire of Arena - Large Sand Arena 80 x 80	Approved instructors	\$10.00	\$9.45	\$0.95	\$10.40	Per horse	Market pricing
Hire of Canteen/Club area only	Community groups	\$108.00	\$101.82	\$10.18	\$112.00	Per event	Market pricing
Casual Hire of Facility including Ebb n Flow arena	Equestrian	\$450.00	\$423.64	\$42.36	\$466.00	Per day	Market pricing

Name	Description	Year 24/25	Year 25/26			Unit	Legislation	Pricing Policy
		Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)			

Category 2 [continued]

Casual Hire of Facility excluding Ebb n Flow arena		\$400.00	\$376.36	\$37.64	\$414.00	Per Day		Market pricing
Alexander Park Dressage Club	Equestrian Up to a maximum of \$430.00	\$4.30	\$4.05	\$0.40	\$4.45	Per rider / per day		Market pricing
Hunter Valley Dressage	Equestrian Up to a maximum of \$430.00	\$4.30	\$4.05	\$0.40	\$4.45	Per rider / per day		Market pricing
Salt Ash Sporting Club	Equestrian Up to a maximum of \$420.00	\$4.20	\$3.95	\$0.40	\$4.35	Per rider / per day		Market pricing
Salt Ash Pony Club	Equestrian Up to a maximum of \$420.00	\$4.20	\$3.95	\$0.40	\$4.35	Per rider / per day		Market pricing
Hunter Valley Arabian	Equestrian Up to a maximum of \$420.00	\$4.20	\$3.95	\$0.40	\$4.35	Per rider / per day		Market pricing

Sports Councils – Utilities and Floodlights Usage

Electricity Levy Tier 1	Core user payment	\$1,000.00	\$940.91	\$94.09	\$1,035.00	Per year		Market pricing
Electricity Levy Tier 2	Core user payment	\$533.00	\$501.82	\$50.18	\$552.00	Per year		Market pricing
Electricity Levy Tier 3	Core user payment	\$306.00	\$288.18	\$28.82	\$317.00	Per year		Market pricing

Name	Description	Year 24/25 Fee (incl. GST)	Year 25/26			Unit	Legislation	Pricing Policy
			Fee (excl. GST)	GST	Fee (incl. GST)			

Sports Councils – Utilities and Floodlights Usage [continued]

Electricity Levy Tier 4	Core user payment	\$76.50	\$72.27	\$7.23	\$79.50	Per year		Market pricing
Use of Flood Lights – All Sports Facilities	Once off use	\$136.00	\$128.18	\$12.82	\$141.00	Per use		Market pricing

Index of all Fees

1

1 piece (mattress or base)
15 Minutes Park Free

[Mattresses & Bases]
[Smart Parking Meters]

52
24

2

20 to 60 tonnes

[Charity Waste Disposal]

54

6

60 to 150 tonnes

[Charity Waste Disposal]

54

A

A History of Port Stephens, Tomaree and Yacaaba

A History of Tilligerry Peninsula

Access appraisals

Access Community Land application

Acquisition of Council land

Additional Assessment and/or Reinspection

Additional Assessment and/or Reinspection

Additional Assessment and/or Reinspection

Additional Assessment and/or Reinspection

Additional Collection Service of special event bin

Additional emblem for bronze plaques (e.g. RAAF, Girl Guides, Scouts etc.)

Additional fee - can be applied for the assessment of building works carried out without the required planning assessment and consent or not in accordance with the relevant consent, approval, certification and/or inspections (including administration, inspection, notification and assessment fees if applicable)

Additional fee for agency or authority concurrence or approval

Additional fee for Designated Development

Additional fee for Integrated Development

Additional fee for modification under Section 4.55(2) or 4.56(1) (EP&A Act 1979 and EP&A Regulations 2021) where notice is required to be given

Additional fee for referral of a Residential Apartment Development to an Urban Design Panel

Additional fee for referral of a Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) modification application which relates to Residential Apartment Development accompanied by a design verification from a qualified designer

Additional fee for referral of other development to an Urban Design Panel

Additional fee for review of all types of development by an Urban Design Panel prior to DA lodgment

[Books]

[Books]

[Professional and Technical Property Advice]

[Event Site Hire]

[Administration Costs]

[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]

[Approvals/Inspections]

[Approvals/Inspections]

[Permits]

[Special Events]

[Cemetery – Other fees]

[Application Fees]

27

27

57

38

27

89

94

97

98

51

33

83

[Additional Application Fees]

[Additional Application Fees]

[Additional Application Fees]

[Additional Modification (s4.55) Fees]

[Additional Application Fees]

70

70

70

74

70

74

[Additional Modification (s4.55) Fees]

70

[Additional Application Fees]

[Additional Application Fees]

70

71

Fee Name

A [continued]

Additional fee for review of modification where notice is required to be given under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021)
Additional inspection or reinspection
Additional inspection or reinspection
Additional inspection or reinspection
Additional or replacement key
Additional space
Administration fee
Administration fee
Administration fee
Administration fee
Administration fee
Administration fee
Administration Fee
Administration Fee
Administration Fee - Go Swim Program Once Only
Administration Fee – GOSwim Program Once Only
Administration Fee – GOSwim Program Once Only
Administration fee – per child
Administration Fee for Registration of Swimming Pool or Amendment of Swimming Pool Registration
Administration Search Fee
Advertising fee
Advertising fee for Advertised, Nominated Integrated, Threatened Species or Class 1 Aquaculture Development
Advertising fee for Designated Development
Advertising fee for Prohibited Development
Advertising pursuant to Council Community Participation Plan (CPP)
After School Care 3 hours care – Casual position
After School Care 3 hours care – Permanent position
Alexander Park Dressage Club
All restorations
All restorations – Separate restoration costs for openings
All surfaces
Amendment of records
Amendment to the Local Housing Strategy
Amendments/Changes to Bookings
Anna Bay Lawn Cemetery CD
Annual Administration Charge – food premises (large – more than 50 FTE food handlers)
Annual Administration Charge – food premises (medium – more than 5 but not more than 50 FTE food handlers)
Annual Administration Charge – food premises (small – up to 5 FTE food handlers)
Annual fire safety statement management fee
Annual Permit - Dangerous/Restricted Dog

Parent Name

[Review of Determination of Application]
[Residential Development Fees]
[Commercial/Industrial Development/ Residential Fees (class2-9)]
[Class 2, 3 & 4 Additional Inspection Fees]
[Property Licenses]
[Outdoor Trading]
[Commercial Operator's Licence – Water/Land Activities – Category 1]
[Commercial Operator's Licence – Water/Land Activities – Category 2]
[Commercial Operator's Licence – Water/Land Activities – Category 3]
[Commercial Operator's Licence – Land-based Activities]
[Commercial Operator's Market Licence – More than 4 times per year]
[Reclassification of Council-owned Land]
[Commercial Operator's Mobile Food/Retail Licence & Permit]
[Commercial Operator's Not for Profit Licence]
[Aquatic Education]
[Aquatic Education]
[Aquatic Education]
[Family Day Care]
[Swimming Pool Registration Fees]
[Cemetery – Other fees]
[Miscellaneous]
[Notification and Advertising Fees]
[Notification and Advertising Fees]
[Notification and Advertising Fees]
[Notification and Advertising Fees]
[Outside School Hours Care]
[Outside School Hours Care]
[Category 2]
[Other]
[Other]
[Bituminous Surfaces]
[Applications]
[Planning Proposals and Reclassification]
[Visitor Information Centre]
[Books]
[Food Safety]
[Food Safety]
[Food Safety]
[Food Safety]
[Food Safety]
[Registration Fee]
[Animal Management]

Page

76
80
80
81
16
23
19
19
20
21
21
68
22
22
119
131
126
36
85

33
107
72

72
72
72
35
35
137
96
96
96
16
63
55
28
109

109

109

85
103

Fee Name

Parent Name

Page

A [continued]

Annual Permit - Undesexed Cat			
Annual rental for permit or right to place advertising sign or clothes rack etc. on part of footway adjacent to the shop	[Animal Management] [Outdoor Trading]		103 23
Anti Barking Collars			
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works over \$10,000,000	[Animal Management] [Modification (\$4.55) Fees]		103 74
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up from \$1,000,001 – \$10,000,000	[Modification (\$4.55) Fees]		74
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up from \$250,001 – \$500,000	[Modification (\$4.55) Fees]		73
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up from \$5,001 – \$250,000	[Modification (\$4.55) Fees]		73
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up from \$500,001 – \$1,000,000	[Modification (\$4.55) Fees]		73
Any other modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with original DA fee of 1 fee unit or more and with a value of works up to \$5,000	[Modification (\$4.55) Fees]		73
Application Amendment – Commercial	[Septic Tanks]		108
Application Amendment – Commercial	[Septic Tanks]		108
Application Amendment – Residential	[Septic Tanks]		108
Application Fee – Commercial	[Septic Tanks]		108
Application Fee – Residential	[Septic Tanks]		108
Application fee for private information – not related to health records	[Applications]		16
Application Fee for Swimming Pools Safety Barrier Exemption Application	[Swimming Pool Safety Barrier Exemption Fee]		85
Application for approval to Operate a Manufactured Home Estate, Caravan Park or Camping Ground (Initial)	[Application Fees]		86
Application for approval to Operate a Manufactured Home Estate, Caravan Park or Camping Ground (Renewal)	[Application Fees]		86
Application for Approval to Operate Manufactured Home Estate, Caravan Park or Camping Ground (Amendment)	[Application Fees]		86
Application for Approval to Operate Manufactured Home Estates, Caravan Park or Camping Ground (change of details including community map)	[Application Fees]		86
Application for installation of relocatable home or rigid annexe on flood liable land	[Application Fees]		86
Application for permit or right to place advertising sign or alfresco street dining on part of footway adjacent to the shop	[Outdoor Trading]		23

Fee Name

Parent Name

Page

A [continued]

Application for review of decision to reject and not determine a development application under the Act, section 8.2(1)(c) if the estimated cost of development is less than \$100,000

Application for tree removal/pruning permit

Application has been advertised or notified

Application is withdrawn after an assessment report is commenced, but before completion of the assessment

Application is withdrawn after assessment has been completed but before determination is made

Application is withdrawn after desktop assessment has commenced

Application is withdrawn after the assessment/compliance audit has been completed, but before the certificate is issued

Application is withdrawn before an assessment report has been commenced

Application is withdrawn before site inspection

Application is withdrawn before site investigations are made

Application is withdrawn prior to preparation of an assessment / compliance audit being commenced

Application to conduct activity specified in Section 68 other than relating to manufactured homes, caravan parks or solid fuel heating devices

Application to install solid fuel heating device

Application to Transport Waste (over/under public land)

Application withdrawn after assessment is complete but before issue of certificate

Applications relating to external walls only

Approval to Operate

Aqua Fitness – Adult Single entry

Aqua Fitness – Adult Single Entry

Aqua Fitness – Concession Single entry

Aqua Fitness – Concession Single Entry

Aqua Fitness – Concession Single Entry

Aqua Fitness – Multi visit pass adult single (10 visits)

Aqua Fitness – Multi Visit Pass Adult Single (10 visits)

Aqua Fitness – Multi visit pass concession single (10 visits)

Aqua Fitness – Multi Visit Pass Concession Single (10 visits)

Aqua Fitness – Single Adult entry

Aqua Fitness Membership - Adult Single (includes pool entry)

Aqua Fitness Membership – Adult Single Direct Debit

Aqua fitness membership - Adult single includes pool entry

Aqua Fitness Membership - Concession Single (includes pool entry)

Aqua fitness membership concession - Single includes pool entry

Aqua Fitness Membership –Concession Single Direct Debit

Archiving fee – Applicable to all development and building applications

Assessment of Notice of Completion of Installation (Manufactured Home) and issue of certificate of completion (per site)

[Review of Decision to Reject Application]

[Tree Management]

[Withdrawal Fees]

[Withdrawal Fees]

[Withdrawal Fees]

[Withdrawal Fees for Construction Certificates]

[Withdrawal Fees of Complying Development Certificates]

[Withdrawal Fees]

[Withdrawal Fees for Construction Certificates]

[Withdrawal Fees of Complying Development Certificates]

[Withdrawal Fees of Complying Development Certificates]

[Applications other than that for a manufactured home, caravan park, movable dwelling or onsite waste management system]

[Applications other than that for a manufactured home, caravan park, movable dwelling or onsite waste management system]

[Applications other than that for a manufactured home, caravan park, movable dwelling or onsite waste management system]

[Withdrawal Fees for Construction Certificates]

[Application Fees]

[Septic Tanks]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Aqua Fitness]

[Scanning and Archiving]

[Inspection and Certificate Fees]

Fee Name

Parent Name

Page

A [continued]

Assessment of Performance based building solution report- Fire related (including performance based design brief and final report) 77
Assessment of Performance based building solution report- Non-fire related (including performance based design brief and final report) 77
Assessment of Performance BCA Solution for Complying Development Certificate 78
Attendance of Commissioning test for Fire Safety Service 80
Attendance without booking 35
Author visits 44
Awnings supported by posts at ground level and like structures at stratum level over Council land, roads and road reserves 17

B

Balcony utilised for commercial activities e.g. seating/entertainment areas of restaurant 17
Banksia or Acacia Hall Hire 47
Banksia or Acacia Hall Hire 47
Before and After School Hours Care Fee Range 37
Before covering fire protection at service penetrations - Calculated per level requiring inspection 80
Before covering the junction of an internal fire-resisting construction bounding a sole-occupancy unit - Calculated per level requiring inspection 80
Before covering waterproofing in a wet area, for at least 10% of rooms with a wet area in the building 34
Before School Care 2 hours care – Casual position 35
Before School Care 2 hours care – Permanent position 40
Bin Hire 112
Biosecurity Direction re-inspection 112
Biosecurity Undertaking re-inspection 32
Black granite plaque for granite wall at Raymond Terrace Cemetery ONLY
Boarding House Initial Compliance Investigation 110
Bobs Farm Cadre Camp 28
Bond 41
Bond 38
Bond 38
Bond 39
Bond 39
Bond 39
Bond 39
Bond – Event Category A 44
Bond – Event Category B 44
Bond – Event Category C 44
Bond – Event Category D 44

[BCA Performance Solution Fee]
[BCA Performance Solution Fee]
[BCA Performance Solution Fee]
[Class 2, 3 & 4 Additional Inspection Fees]
[Outside School Hours Care]
[Programs/Activities]
[Part B Commercial Stratum Structure Licence]
[part B Commercial Stratum Structure Licence]
[Medowie Community Centre]
[Medowie Community Centre]
[Family Day Care]
[Class 2, 3 & 4 Additional Inspection Fees]
[Class 2, 3 & 4 Additional Inspection Fees]
[Class 2, 3 & 4 Additional Inspection Fees]
[Outside School Hours Care]
[Outside School Hours Care]
[Event Administration Fees]
[Administration Fees]
[Administration Fees]
[Columbarium Wall Fees – Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah & Anna Bay]
[Other Commercial Premises or Applications]
[Books]
[Commercial Events (over 5 days in length)]
[High Impact Event]
[Medium Impact Event]
[High Impact Event]
[Medium Impact Event]
[High Impact Event]
[Medium Impact Event]
[Bonds (no GST on Bonds)]
[Bonds (no GST on Bonds)]
[Bonds (no GST on Bonds)]
[Bonds (no GST on Bonds)]

Fee Name

Parent Name

Page

B [continued]

Bond – Event Category E
Booking Engine Training Fee
Boundary realignment
Brochure display
Building inspection where Construction Certificate has not been issued by Port Stephens Council
Bulk Construction Certificates (minimum of ten construction certificate applications per financial year)
Burial Plot – Anna Bay – Concrete Beams
Burial Plot – Karuah, Nelson Bay, Seaham, Raymond Terrace
Bush regeneration works
Bushfire certificate where Council is not the certifier
Bushfire certificate where Council is the certifier
Business Registration (Commercial Premises)

[Bonds (no GST on Bonds)]
[Visitor Information Centre]
[Subdivision Application Fees]
[Visitor Information Centre]
[Class 2, 3 & 4 Additional Inspection Fees]

44
55
71
55
81

Stephens Council

[Application Fees]

76

Bulk Construction Certificates (minimum of ten construction certificate applications per financial year)
Burial Plot – Anna Bay – Concrete Beams
Burial Plot – Karuah, Nelson Bay, Seaham, Raymond Terrace
Bush regeneration works
Bushfire certificate where Council is not the certifier
Bushfire certificate where Council is the certifier
Business Registration (Commercial Premises)

[Cemetery – Burial Plots]
[Cemetery – Burial Plots]
[Natural Area Management]
[Bushfire Certificate Fees]
[Bushfire Certificate Fees]
[Other Commercial Premises or Applications]

33
33
113
84
84
110

C

Cancellation & Transfer of "Right of Interment" Certificate
Cancellation Fee
Canteen Hire: For profit organisations including Council
Canteen Hire: Sports Councils, Not for Profit Community Groups, Schools and Registered Charities
Cantilevered Awnings and like structures at stratum level over Council land, roads and road reserves
Cardboard, paper, glass containers, plastic containers, steel cans, aluminium cans

[Cemetery – Other fees]
[Visitor Information Centre]
[Sports Facilities Categories]
[Sports Facilities Categories]
[Part B Commercial Stratum Structure Licence]
[Household Recyclables]

33
55
135
135
17
52

Carpet Cleaning Fee
Casual Hire of Facility excluding Ebb n Flow arena
Casual Hire of Facility including Ebb n Flow arena

[Ancillary Costs]
[Category 2]
[Category 2]
[Squad Activities]
[Companion Animal – Lifetime Registration Fee]
[Impounding Cats/Dogs]

45
137
136
119

Casual squad
Cat - Registration Fee
Cat trap hire
Category 1 Function room hire for not for profit and Charity organisations
Category 1 Function room hire for not for profit and Charity organisations
Category 1 Function room hire for profit organisations training and corporate purposes
Category 1 Function room hire for profit organisations training and corporate purposes

[Sports Facilities Categories]
[Sports Facilities Categories]
[Sports Facilities Categories]
[Sports Facilities Categories]

105
107
134
134
134

Category 1 Function room hire for profit organisations training and corporate purposes
Category 1 Function Room Hire: For profit organisations including Council
Category 1 Function Room Hire: For profit organisations including Council
Category 1 Function Room Hire: Port Stephens Bridge Club
Category 1 Function Room Hire: Private Functions
Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities

[Sports Facilities Categories]
[Sports Facilities Categories]
[Sports Facilities Categories]
[Sports Facilities Categories]
[Sports Facilities Categories]

134
135
136
136
135
136

Fee Name

Parent Name

Page

C [continued]

Category 1 Function Room Hire: Sports Councils, Not for Profit Community Groups and Registered Charities	[Sports Facilities Categories]	136
Category 1 Installation – Initial Fee	[Public Roads/Places]	95
Category 1 Meeting room hire for not for profit community groups, schools and charity organisations	[Sports Facilities Categories]	134
Category 1 Meeting room hire for not for profit community groups, schools and charity organisations	[Sports Facilities Categories]	134
Category 1 Meeting room hire for profit organisations training and corporate purposes	[Sports Facilities Categories]	134
Category 1 Meeting room hire for profit organisations training and corporate purposes	[Sports Facilities Categories]	135
Category 1 Meeting/Training Room Hire: Elizabeth Waring Room and King Park Function Room	[Sports Facilities Categories]	136
Category 1 Sports Facilities: Non-Sports Council Member or Sports Member Additional Use	[Sports Facilities Categories]	135
Category 1 Sports Facilities: Non-Sports Council Member or Sports Member additional use – all users	[Sports Facilities Categories]	135
Category 2 Installation – Initial Fee	[Public Roads/Places]	95
Category 2 Installation – Subsequent Fee per metre	[Public Roads/Places]	95
Category 2 Meeting/Training Room Hire: For profit organisations, including Council	[Sports Facilities Categories]	136
Category 2 Meeting/Training Room Hire: For profit organisations, including Council	[Sports Facilities Categories]	136
Category 2 Meeting/Training Room Hire: Sports Councils, Not for Profit Community Groups, Schools and Registered Charities	[Sports Facilities Categories]	136
Category 2 Meeting/Training Room Hire: Sports Councils, Not for Profit Community Groups, Schools and Registered Charities	[Sports Facilities Categories]	136
Category 2 Sports Facilities: Non-Sports Council Member or Sports Member Additional Use	[Sports Facilities Categories]	135
Category 2 Sports Facilities: Non-Sports Council Member or Sports Member additional use – all users	[Sports Facilities Categories]	135
Category 3 Sports Facilities: Non-Sports Council Member or Sports Member Additional Use	[Sports Facilities Categories]	135
Category 3 Sports Facilities: Non-Sports Council Member or Sports Member additional use – all users	[Sports Facilities Categories]	135
Cemetery garden, wall or plot or introduction of a new Cemetery Product or Service	[Cemetery – Other fees]	34
Ceramic 5x7 Colour Plaque Phototile	[Cemetery – Other fees]	33
Certificate as to weed control notices, expenses and charges on land	[Administration Fees]	112
Certification Work on behalf of external LGA	[Outside LGA Consultancy Work]	83
Certified copy of document or map	[Other Fees]	84
Chemicals	[Onsite Weed Control]	112
Cheque Dishonour (cheque paid directly to Council)	[Payments Management]	25
Cheque Dishonour (cheque paid via collection agent)	[Payments Management]	25
Children's programs/activities	[Programs/Activities]	44

Fee Name

Parent Name

Page

C [continued]

Class 1 (dwelling) or Class 2 building comprising 2 dwellings only, including	[Application Fees]	83
Class 10 (outbuildings)	[Application Fees]	83
Class 10 (outbuildings)	[Application Fees]	83
Class 2 - 9 buildings with floor area exceeding 2,000m ²	[Application Fees]	83
Class 2 - 9 buildings with floor area exceeding 200m ² but not exceeding 2,000m ²	[Application Fees]	83
Class 2 - 9 buildings with floor area not exceeding 200m ²	[Application Fees]	83
Cleaning Fee	[Administration Building – Hire of Rooms]	31
Cleaning Fee	[Ancillary Costs]	45
Coffee	[Port Stephens Council Internal Staff Catering]	25
Coffee	[Port Stephens Council Internal Staff Catering]	25
Coffee	[Port Stephens Council Internal Staff Catering]	25
Coffee Loyalty Card	[Port Stephens Council Internal Staff Catering]	26
Collection Fee	[Unattended Vehicles Taken into Possession]	106
Commercial	[e-Waste]	54
Commission - Accommodation bookings	[Visitor Information Centre]	55
Commission – Tour bookings	[Visitor Information Centre]	55
Committee Room Hire (Double room) – First four hours	[Administration Building – Hire of Rooms]	31
Committee Room Hire (Double room) – Per hour thereafter	[Administration Building – Hire of Rooms]	31
Committee Room Hire (Single room) – First four hours	[Administration Building – Hire of Rooms]	31
Committee Room Hire (Single room) – Per hour thereafter	[Administration Building – Hire of Rooms]	31
Complex Tenders	[Tenders]	14
Compliance Certificate	[Compliance Certificate Fees]	81
Complying Development Certificate involving demolition of a single dwelling	[Application Fees]	77
Complying Development Certificate with a value \$400,001 – \$1,000,000	[Application Fees]	78
Complying Development Certificate with a value \$50,001 – \$400,000	[Application Fees]	78
Complying Development Certificate with a value from \$5,001 – \$50,000	[Application Fees]	77
Complying Development Certificate with a value over \$1,000,000	[Application Fees]	78
Complying Development Certificate with a value up to \$5,000	[Application Fees]	77
Concrete, bricks, roof tiles – minimum fee	[Concrete, Bricks, Roof Tiles]	53
Concrete, bricks, roof tiles – per tonne	[Concrete, Bricks, Roof Tiles]	53
Connect to public system	[Approvals/Inspections]	94
Consolidation of lots	[Subdivision Application Fees]	71
Construction of civil works on non-council owned or managed land	[Civil Works]	102
Construction Works with a value from \$100,001 – \$400,000	[Application Fees]	76
Construction Works with a value from \$400,001 – \$1,000,000	[Application Fees]	76
Construction Works with a value from \$5,001 – \$100,000	[Application Fees]	76
Construction Works with a value over \$1,000,000	[Application Fees]	76
Construction Works with a value up to \$5,000	[Application Fees]	76
Convicts of the Australian Agricultural Company	[Books]	28
Copy of Certificate	[Other Fees]	84
Corner Lots	[Kerb & Guttering]	95
Council Building Surveying or Planning Professional Officer providing consultant services	[Consultation Services]	57
Council Labour cost	[Onsite Weed Control]	112
Credit Card Fees	[Payment Processing]	14

Fee Name

Parent Name

Page

D

Dangerous Dogs (declared under legislation)	[Animal Management]	103
Dangerous Dogs (declared under legislation)	[Animal Management]	103
Dangerous Dogs (declared under legislation)	[Animal Management]	103
Dangerous Dogs (declared under legislation)	[Animal Management]	104
Declined payment fee	[Outside School Hours Care]	35
Declined payment fee	[Pre-School]	35
Desktop assessment and documentation preparation	[Outside LGA Consultancy Work]	83
Development Application Awareness Fee	[Application Fees]	69
Development application involving strata subdivision	[Subdivision Application Fees]	71
Development application involving subdivision, other than strata subdivision, involving the opening of a public road	[Subdivision Application Fees]	71
Development application involving subdivision, other than strata subdivision, not involving the opening of a public road	[Subdivision Application Fees]	71
Development being a single dwelling with a value of works up to \$100,000	[Application Fees]	69
Development involving building or demolition work with a value of works \$1,000,001 – \$10,000,000	[Application Fees]	69
Development involving building or demolition work with a value of works \$250,001 – \$500,000	[Application Fees]	69
Development involving building or demolition work with a value of works \$5,001 – \$50,000	[Application Fees]	69
Development involving building or demolition work with a value of works \$50,001 – \$250,000	[Application Fees]	69
Development involving building or demolition work with a value of works \$500,001 – \$1,000,000	[Application Fees]	69
Development involving building or demolition work with a value of works exceeding \$10,000,000	[Application Fees]	69
Development involving building or demolition work with a value of works up to \$5,000	[Application Fees]	68
Development not involving building work/carrying out of work/subdivision of land/demolition work	[Application Fees]	68
Dilapidation report	[Professional and Technical Property Advice]	57
Direct Debit Dishonour	[Payments Management]	25
Discount for BYO cup	[Port Stephens Council Internal Staff Catering]	25
Dog - Additional Fee	[Companion Animal – Lifetime Registration Fee]	104
Dog - Registration Combined Fees	[Companion Animal – Lifetime Registration Fee]	104
Dog - Registration fee	[Companion Animal – Lifetime Registration Fee]	104
Dog - Working dog, Service of the State, Assistance Animal	[Companion Animal – Lifetime Registration Fee]	105
Dog/Cat - Desexed	[Companion Animal – Lifetime Registration Fee]	105
Dog/Cat - Registration	[Companion Animal – Lifetime Registration Fee]	105
Drainage not part of road construction – Application Fee	[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]	89
Drainage not part of road construction – Inspection/PCA Fee	[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]	89
Driveway Crossing Application (Section 138 of Roads Act 1993)	[Driveway Crossings]	97
Duplicate Rate Notice, Invoice, Account etc. (not for receipting purposes)	[Property Administration]	27

Fee Name

Parent Name

Page

E

Each additional cat/dog			
Earth, gravel and all other classes of unsealed pavements or shoulders			
Economy Panel 1-2 panels			
Economy Panel 3+ panels			
Educator Levy			
Educator Levy if using Harmony Web			
Egg & Bacon Roll/Wrap			
Election Day Hire			
Electric Vehicle AC Chargers - Usage Charge			
Electrical Inspection Charge			
Electrical Usage Charge Tier 1			
Electrical Usage Charge Tier 2			
Electrical Usage Charge Tier 3			
Electrical Usage Charge Tier 4			
Electricity Levy Tier 1			
Electricity Levy Tier 2			
Electricity Levy Tier 3			
Electricity Levy Tier 4			
Electronic referral and review of DA by an Urban Design Panel			
Endorsement of new restriction as to user, covenant/caveat, right of carriageway, easement or the like			
Engineering Certification - Application fee			
Engineering Information Certificate			
Enrolment – New family			
Entry – Adult			
Entry – Adult			
Entry – Adult			
Entry - Child			
Entry - Child			
Entry - Child			
Entry – Child 3 years and under			
Entry – Child 3 years and under			
Entry – Child 3 years and under			
Entry - Companion/Carers			
Entry - Companion/Carers			
Entry - Companion/Carers			
Entry – Concession			
Entry – Concession			
Entry – Concession (Concession Card Holders)			
Entry – Family (Day Pass)			
Entry – Family (Day Pass)			
Entry – Family (Day Pass)			
Entry – Family (Day Pass)			
Entry – School Student			
Entry – School Student			
Entry – School Student			
Entry – Spectator			

[Impounding Cats/Dogs]			106
[Other]			96
[Bus Shelter Panels]			13
[Bus Shelter Panels]			13
[Family Day Care]			36
[Family Day Care]			36
[Port Stephens Council Internal Staff Catering]			26
[Ancillary Costs]			45
[Electric Vehicle Charging]			14
[Commercial Operator's - Additional Fees]			22
[Commercial Operator's - Additional Fees]			22
[Commercial Operator's - Additional Fees]			23
[Commercial Operator's - Additional Fees]			23
[Commercial Operator's - Additional Fees]			23
[Sports Councils – Utilities and Floodlights Usage]			137
[Sports Councils – Utilities and Floodlights Usage]			137
[Sports Councils – Utilities and Floodlights Usage]			137
[Sports Councils – Utilities and Floodlights Usage]			138
[Additional Application Fees]			70
[Other Fees]			88
[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]			91
[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]			90
[Family Day Care]			37
[Single Visit]			114
[Single Visit]			121
[Single Visit]			127
[Single Visit]			114
[Single Visit]			121
[Single Visit]			127
[Single Visit]			114
[Single Visit]			121
[Single Visit]			127
[Single Visit]			114
[Single Visit]			127
[Single Visit]			114
[Single Visit]			127
[Single Visit]			121
[Single Visit]			115
[Single Visit]			121
[Single Visit]			127
[Single Visit]			115
[Single Visit]			122
[Single Visit]			128
[Single Visit]			115

Fee Name

Parent Name

Page

- Garbage bin (240 litres)
- Garbage bin (240 litres)
- Garden Waste – Minimum Fee
- Garden Waste (Does not include any timber product)
- General Mixed Waste
- General Mixed Waste – Minimum Fee
- Graffiti wipes
- Greater than 150 tonnes
- Green Bin
- Gutter crossing

I

Hall Hire	[Outside School Hours Care]
Heavy Vehicle Permit Application	[Permits]
Helicopter landing licence fee	[Designated Sites]
Henry H Halloran in Port Stephens the Legacy	[Books]
HIA members	[Building Specification Booklets]
Hire of Arena - Ebb n Flow 60 x 20	[Category 2]
Hire of Arena - Large Sand Arena 80 x 80	[Category 2]
Hire of Canteen/Club area only	[Category 2]
Hourly Rate	[Anna Bay/Birubi Point Hall]
Hourly Rate	[Anna Bay/Birubi Point Hall]
Hourly Rate	[Corlette Community Hall]
Hourly Rate	[Corlette Community Hall]
Hourly Rate	[Fern Bay Community Centre]
Hourly Rate	[Fern Bay Community Centre]
Hourly Rate	[Hinton School of Arts]
Hourly Rate	[Hinton School of Arts]
Hourly Rate	[Karuah Community Hall]
Hourly Rate	[Karuah Community Hall]
Hourly Rate	[Lemon Tree Passage Old School Centre]
Hourly Rate	[Lemon Tree Passage Old School Centre]
Hourly Rate	[Mallabula Community Centre]
Hourly Rate	[Mallabula Community Centre]
Hourly Rate	[Nelson Bay Community Hall]
Hourly Rate	[Nelson Bay Community Hall]
Hourly Rate	[Raymond Terrace Senior Citizens Hall]
Hourly Rate	[Raymond Terrace Senior Citizens Hall]
Hourly Rate	[Salt Ash Community Hall]
Hourly Rate	[Salt Ash Community Hall]
Hourly Rate	[Salt Ash Community Hall]
Hourly Rate	[Seaham School of Arts & Community Hall]
Hourly Rate	[Seaham School of Arts & Community Hall]
Hourly Rate	[Seaham Scout Hall]

Fee Name

Parent Name

Page

H [continued]

Hourly Rate	[Seaham Scout Hall]	49
Hourly Rate	[Soldiers Point Hall]	49
Hourly Rate	[Soldiers Point Hall]	49
Hourly Rate	[Soldiers Point Hall]	49
Hourly Rate	[Tanilba Foreshore Hall]	49
Hourly Rate	[Williamtown Hall]	50
Hourly Rate	[Williamtown Hall]	50
Hunter Valley Arabian	[Category 2]	137
Hunter Valley Dressage	[Category 2]	137
Impounding fee	[Impounding Cats/Dogs]	106
Impounding fee (Initial)	[Impounding Cats/Dogs]	106
Improvement Notice – Food Premises – Administration Fee	[Food Safety]	110
In Centre Advertising	[Visitor Information Centre]	55
Independent Review	[Planning Proposals and Reclassification]	63
Industrial / Commercial Development / Residential Additional Inspections (as required for development type)	[Planning Proposals and Reclassification]	63
Industrial / Commercial Development / Residential Greater than \$50,001	[Commercial/Industrial Development/ Residential Fees (class2-9)]	80
Industrial / Commercial Development / Residential Up to \$50,000	[Commercial/Industrial Development/ Residential Fees (class2-9)]	80
Informal Request Fee	[Informal Request]	16
Inlet Port Stephens – DVD	[Books]	28
Inspection and Re-Inspection associated with Manufactured Home Estate, Caravan Park or Camping Ground (per hour minimum 30 minutes)	[Inspection and Certificate Fees]	86
Inspection Fee	[Legionella Control]	110
Inspection Fee – all food premises types – extended inspection (per hour, minimum 30 minutes)	[Food Safety]	109
Inspection Fee – Commercial (per hour, minimum 30 minutes)	[Septic Tanks]	108
Inspection Fee – Holding Room and Mortuary	[Inspections]	107
Inspection Fee – Mobile Food Vehicles	[Food Safety]	109
Inspection Fee – when associated with a DA (commercial premises)	[Other Commercial Premises or Applications]	110
Inspection Fee – when associated with a DA (non-licensed premises)	[Food Safety]	109
Inspection Fee – when associated with an application to install (residential or commercial) or a reinspection	[Septic Tanks]	108
Inspection Fee (Commercial Premises)	[Other Commercial Premises or Applications]	110
Inspection Fee (per pool or spa)	[Swimming Pool/Spa Inspections – Water Quality]	111
Inspection Fee for Restoration Works - Utility Providers	[Other]	96
Inspection of prefabricated building during construction in factory	[Relocated Building Fees]	82
Inspection to verify compliance of installed solid fuel heating device	[Applications other than that for a manufactured home, caravan park, movable dwelling or onsite waste management system]	79
Install a Manufactured home, moveable dwelling or associated structure on land (Section 68A Local Government Act)	[Application Fees]	86
Installation of prefabricated building on site	[Relocated Building Fees]	82

Fee Name	Parent Name	Page
I [continued]		
Installation or removal of advertising	[Bus Shelter Panels]	13
Inter-Library Loan from non-reciprocal libraries	[Inter-Library Loans]	42
Inter-Library Loan from reciprocal libraries	[Inter-Library Loans]	42
Interment fee	[Cemetery – Other fees]	33
Interment Services Levy - Ash Interments	[NSW Government Interment Services Levy]	34
Interment Services Levy - Burial	[NSW Government Interment Services Levy]	34
International	[Inter-Library Loans]	42
Internet Access	[e-Resources]	42
K		
Kerb & Gutter Fee	[Kerb & Gutter]	96
Key Bond	[Property Licenses]	16
Kitchen Cleaning Fee	[Administration Building – Hire of Rooms]	31
Kitchen Facilities Hire	[Administration Building – Hire of Rooms]	32
L		
Laboratory analysis	[Septic Tanks]	108
Laboratory Analysis Fee	[Swimming Pool/Spa Inspections – Water Quality]	111
Laminating A3	[Production Services]	44
Laminating A4	[Production Services]	43
Lane Hire	[Special]	120
Lane Hire	[Special]	126
Lane Hire – casual booking	[Special]	132
Large item	[Unattended Items]	106
Large Pot Plant	[Ngioka Nursery]	113
Late Attendance Record processing	[Family Day Care]	37
Late collection of child	[Outside School Hours Care]	35
Late collection of child	[Pre-School]	36
Lease Fee. Community or Crown Land	[Property Licences]	23
Lease/ Licence Amendment Fee - Commercial agreements	[Property Licences]	17
Legionella Control – annual administration fee	[Legionella Control]	110
Less than 20 tonnes	[Charity Waste Disposal]	54
Licence Administration - Community Licences	[Property Licences]	23
Licence Administration fee – commercial/corporate	[Property Licences]	17
Licence fee	[Commercial Operator's Licence – Water/Land Activities – Category 1]	19
Licence fee	[Commercial Operator's Licence – Water/Land Activities – Category 1]	19
Licence fee	[Commercial Operator's Licence – Water/Land Activities – Category 2]	20
Licence fee	[Commercial Operator's Licence – Water/Land Activities – Category 2]	20
Licence fee	[Commercial Operator's Licence – Water/Land Activities – Category 3]	20
Licence fee	[Commercial Operator's Licence – Water/Land Activities – Category 3]	20
Licence fee	[Commercial Operator's Licence – Water/Land Activities – Category 3]	20
Licence fee	[Commercial Operator's Licence – Land-based Activities]	21
Licence fee	[Commercial Operator's Licence – Land-based Activities]	21
Licence fee	[Commercial Operator's Market Licence – More than 4 times per year]	21

Fee Name

Parent Name

Page

L [continued]

Licence fee	
Licence fee	
Licence fee	
Licence Fee	
Licence Fee - Annually	
Licence Fee: Community or Crown Land	
Licence preparation costs	
Liquor Licence Application Search Fee	
Local School fees	
Lodgment of FEBQ to NSWFR	
Lodgment of Final Fire Safety Report Application to NSWFR	
Lodgment of Initial Fire Safety Report to NSWFR	
Lost CD/DVD/Video Covers	
Lost Key	
Lost stock items	
Lunch Loyalty Card	
Lunch Specials	

[Commercial Operator's Market Licence – More than 4 times per year]	22
[Commercial Operator's Mobile Food/Retail Licence & Permit]	22
[Commercial Operator's Not for Profit Licence]	22
[Commercial Operator's Mobile Food/Retail Licence & Permit]	22
[Property Licenses]	17
[Property Licences]	23
[Part A Residential Stratum Structure]	17
[Liquor Licences]	23
[Sports Councils – Membership Fees and Arrangements]	133
[BCA Performance Solution Fee]	77
[BCA Performance Solution Fee]	77
[BCA Performance Solution Fee]	77
[Fees]	43
[Ancillary Costs]	45
[Fees]	43
[Port Stephens Council Internal Staff Catering]	26
[Port Stephens Council Internal Staff Catering]	26

M

Materials charges	
Mechanical repair, maintenance and service work - After hours	
Mechanical repair, maintenance and service work - Call-out Fee	
Mechanical repair, maintenance and service work - Standard working hours	
Mechanical servicing/repair of vehicles	
Medium Pot Plant	
Meeting Room	
Meeting Room - Hourly Rate	
Meeting Room - Hourly Rate	
Meeting room hire: Raymond Terrace Library	
Meeting room hire: Raymond Terrace Library	
Membership Administration Fee	
Membership Administration Fee	
Membership Administration Fee	
Membership card replacement	
Merchandise – library bags	
Microchipping	
Milkshakes	
Miscellaneous Works	
Miscellaneous Works - Application Fee	
Miscellaneous Works - Inspection/PCA Fee	
MLAK Key	
MLAK Keys	
Modification under s24 of the EP&A (DC&FS) Reg 2021	
Modification under Section 4.30	

[Repair and Maintenance of Emergency Services Vehicles]	102
[Repair and Maintenance of Emergency Services Vehicles]	102
[Repair and Maintenance of Emergency Services Vehicles]	102
[Repair and Maintenance of Emergency Services Vehicles]	102
[Services/Inspections]	101
[Ngioka Nursery]	113
[Karuah Community Hall]	46
[Tomaree Library & Community Centre]	49
[Tomaree Library & Community Centre]	49
[Miscellaneous]	42
[Miscellaneous]	43
[Memberships]	115
[Memberships]	122
[Memberships]	128
[Miscellaneous]	43
[Miscellaneous]	43
[Impounding Cats/Dogs]	107
[Port Stephens Council Internal Staff Catering]	26
[Approvals/Inspections]	97
[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]	90
[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]	90
[Miscellaneous]	38
[Miscellaneous]	37
[Modification (CL148) Fees]	76
[Modification (S4.30) Fees of Complying Development Certificate]	78

Fee Name

Parent Name

Page

M [continued]

Modification under Section 4.55 (EP&A Act 1979 and EP&A Regulations 2021) – Correct administrative error of Council	[Modification (\$4.55) Fees]	73
Modification under Section 4.55 (EP&A Act 1979 and EP&A Regulations 2021) – Incorrect description/minor error or miscalculation	[Modification (\$4.55) Fees]	73
Modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) – Minimal environmental impact	[Modification (\$4.55) Fees]	73
Modification under Section 4.55 or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, if original DA fee was less than 1 fee unit or 1 fee unit or more and the original development application did not involve the erection of a building, the carrying out of a work or the demolition of a work or building	[Modification (\$4.55) Fees]	73
Modification under Section 4.55(2) or 4.56 (EP&A Act 1979 and EP&A Regulations 2021) and not of minimal environmental impact, with with original DAfee more than 1 fee unit or 1 fee unit or more and the original development application involved the erection of a dwelling house with an estimated cost of \$100,000 or less	[Modification (\$4.55) Fees]	73
Monumental Mason levied fee for placement of headstone on incorrect grave		
Monumental Permit	[Cemetery – Other fees]	34
more than \$1 million	[Cemetery – Other fees]	33
Multi Visit Pass – Adult single 20 visits	[Review of Decision to Reject Application]	75
Multi Visit Pass – Adult Single 20 visits	[Multiple Visits]	127
Multi Visit Pass - Concession 20 Visit Pass	[Multiple Visits]	121
Multi Visit Pass – Concession Single 20 visits	[Multiple Visits]	114
Multi Visit Pass – Concession Single 20 Visits	[Multiple Visits]	127
Multi Visit Pass – Single Adult 20 Visit Pass	[Multiple Visits]	121
Multi Visit Pass Aqua Fitness Adult Single – (10 visits)	[Aqua Fitness]	114
Multi Visit Pass Aqua Fitness Concession Single – (10 visits)	[Aqua Fitness]	130

N

Nelson Bay Heritage Walk	[Books]	28
Nest Box Installation	[Natural Area Management]	113
New Road Naming Application	[New Roads]	98
Niche	[Bushland Garden Fees – Carumbah Memorial Gardens]	32
Niche	[Columbarium Wall Fees – Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah & Anna Bay]	32
Non HIA members	[Building Specification Booklets]	58
Non Standard Hours Fee Range	[Family Day Care]	37
Not for Profit Fee Discount	[Event Administration Fees]	41
Not for profit organisation	[Bus Shelter Panels]	14
Notice of Intention Compliance Costs	[Compliance Cost Notice Fees]	87
Notification pursuant to Council Community Participation Plan (CPP)	[Notification and Advertising Fees]	71
NSW Public Spaces Legacy Program Planning Proposal	[Planning Proposals and Reclassification]	63

Fee Name

Parent Name

Page

O

Objections to application of regulations and local policies

Occupation Certificate for a Class 1 or Class 10 building with a value from \$20,001 – \$400,000

Occupation Certificate for a Class 1 or Class 10 building with a value from \$400,001 – \$1,000,000

Occupation Certificate for a Class 1 or Class 10 building with a value from \$5,001 – \$20,000

Occupation Certificate for a Class 1 or Class 10 building with a value over \$1,000,000

Occupation Certificate for a Class 1 or Class 10 building with a value up to \$5,000

Occupation Certificate for a Class 2 - 9 building with a value from \$20,001 – \$200,000

Occupation Certificate for a Class 2 - 9 building with a value from \$200,001 – \$400,000

Occupation Certificate for a Class 2 - 9 building with a value from \$400,001 – \$1,000,000

Occupation Certificate for a Class 2 - 9 building with a value greater than \$1,000,001

Occupation Certificate for a Class 2 - 9 building with a value up to \$20,000

Online Accommodation Booking Fee

Online Booking Fee – Tours

Open Burning Application

Order Compliance Costs

Other Charges

Other hire

Other hire

Other Hire - Garage

Other Hire - Garage

Other Hire – Shed

Other Hire – Shed

Out of hours consultant work or inspection

Out of hours inspection

Outstanding Notices

Outstanding works bond

P

Park Seat with Plaque

Park Seat without Plaque

Parking meter relocation/removal

Parking meter replacement

Peer Review – On Site Management System Application

Permit for exhumation of remains

[Applications other than that for a manufactured home, caravan park, movable dwelling or onsite waste management system]

[Class 1 or Class 10 Building Fees]

[Class 1 or Class 10 Building Fees]

[Class 1 or Class 10 Building Fees]

[Class 1 or Class 10 Building Fees]

[Class 1 or Class 10 Building Fees]

[Class 2 to Class 9 Building Fees]

[Class 2 to Class 9 Building Fees]

[Class 2 to Class 9 Building Fees]

[Class 2 to Class 9 Building Fees]

[Class 2 to Class 9 Building Fees]

[Visitor Information Centre]

[Visitor Information Centre]

[Other Commercial Premises or Applications]

[Compliance Cost Notice Fees]

[Administration Costs]

[Nelson Bay Community Hall]

[Salt Ash Community Hall]

[Nelson Bay Community Hall]

[Nelson Bay Community Hall]

[Karuah Community Hall]

[Karuah Community Hall]

[Consultation Services]

[Class 2, 3 & 4 Additional Inspection Fees]

[Miscellaneous]

[Works Quality and Outstanding Works Bonds Fees]

[Recreation Services Administration]

[Recreation Services Administration]

[Smart Parking Meters]

[Smart Parking Meters]

[Septic Tanks]

[Cemetery – Other fees]

Fee Name

Parent Name

Page

P [continued]		
Permit Late Fee	[Animal Management]	103
Permit to move Biosecurity matter	[Administration Fees]	112
Permit to occupy on-street parking (Section 138 of Roads Act 1993)	[Temporary]	100
Phase 1 - Assessment of initial offer	[Planning Agreements]	59
Phase 1 - Assessment of subsequent offers	[Planning Agreements]	60
Phase 2 - Executive team endorsement of offers/draft agreements	[Planning Agreements]	60
Phase 3 - Preparation of agreement	[Planning Agreements]	60
Phase 4 - Exhibition of draft Planning Agreement (This fee only applies to VPAs)	[Planning Agreements]	61
Phase 5 - Council endorsement of Planning Agreement (This fee only applies to VPAs)	[Planning Agreements]	62
Phase 6 – Monitoring, enforcing and administering the planning agreement	[Planning Agreements]	62
Photocopying	[Inter-Library Loans]	42
Pink Slips – Light Vehicles	[Services/Inspections]	101
Pink Slips – Motor Cycles	[Services/Inspections]	101
Pink Slips – Trailer with brakes	[Services/Inspections]	101
Pink Slips – Trailer without brakes	[Services/Inspections]	101
Pipe & Gravel Access Fee	[Pipe & Gravel Access]	95
Plant	[Onsite Weed Control]	112
Plaque	[Bushland Garden Fees – Carumbah Memorial Gardens]	32
Plaque	[Columbarium Wall Fees – Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah & Anna Bay]	32
Plaque (Terrazzo Walls) Carumbah Memorial Gardens and Karuah Cemetery ONLY	[Columbarium Wall Fees – Raymond Terrace (including Granite Wall), Carumbah Memorial Gardens, Karuah & Anna Bay]	33
Platinum Panel 1-2 panels	[Bus Shelter Panels]	13
Platinum Panel 3+ panels	[Bus Shelter Panels]	14
Polystyrene - Clean	[Mattresses & Bases]	53
Pool hire cancellation fee	[Special]	126
Pool hire cancellation fee	[Special]	132
Pool Hire Cancellation Fee	[Special]	120
Pool Hire Fee 25m	[Special]	126
Pool Hire Fee 50m	[Special]	120
Pool Hire Fee 50m	[Special]	132
Pool Hire Fee Leisure Pool	[Special]	120
Pool Hire Fee Leisure Pool	[Special]	132
Pool Inflatable Hire	[Special]	120
Pool Inflatable Hire	[Special]	126
Pool Membership – Adult Single (12 months)	[Membership]	123
Pool Membership – Adult Single (12 months)	[Membership]	129
Pool Membership – Adult Single (6 months)	[Membership]	123
Pool Membership – Adult Single (6 months)	[Membership]	129
Pool Membership – Adult Single (per 12 months)	[Membership]	116
Pool Membership – Adult Single (per 6 months)	[Membership]	116
Pool Membership – Adult Single (per week)	[Membership]	116
Pool Membership – Adult Single (per week)	[Membership]	122
Pool Membership – Adult Single (per week)	[Membership]	129

Fee Name

Parent Name

Page

P [continued]	Pool Membership - Concession 6 month	[Membership]	123
	Pool Membership – Concession Single (per 12 months)	[Membership]	117
	Pool Membership – Concession Single (per 6 months)	[Membership]	117
	Pool Membership – Concession Single (per week)	[Membership]	117
	Pool Membership - Concession Single 12 month membership	[Membership]	129
	Pool Membership – Concession Single 12 months	[Membership]	123
	Pool Membership - Concession single 6 month membership	[Membership]	128
	Pool Membership - Concession Single Direct Debit	[Membership]	123
	Pool Membership - Concession Single Direct Debit	[Membership]	128
	Pool membership - Corporate Discount - Single	[Membership]	116
	Pool membership – Corporate Discount – Single	[Membership]	123
	Pool Membership – Family	[Membership]	129
	Pool membership - Family (12 months)	[Membership]	116
	Pool Membership – Family (12 months)	[Membership]	122
	Pool Membership – Family (6 months)	[Membership]	129
	Pool Membership – Family (6 months)	[Membership]	129
	Pool Membership – Family (per 12 months)	[Membership]	116
	Pool Membership – Family (per 6 months)	[Membership]	116
	Pool Membership – Family (per week)	[Membership]	122
	Pool Membership – Family (Per week)	[Membership]	129
	Pool Parties	[Special]	132
	Pool parties per child	[Special]	126
	Pool Parties Per Child	[Special]	120
	Port Stephens – The Ultimate Experience	[Books]	28
	Port Stephens Development Control Plan	[Control Plans]	28

Fee Name

Parent Name

Page

P [continued]

Principal Certifying Authority fee
Printing / Photocopying
Printing / Photocopying
Printing/Photocopying A3
Printing/Photocopying A3 Colour
Printing/Photocopying A4
Printing/Photocopying A4 Colour
Property Enquiry
Provide advice on the Physical Commencement of Development Applications
Provide Dwelling Entitlement advice on land in certain rural, residential and environmental protection zones
Provide pre-lodgement advice where a meeting is not required
Public drainage line
Public Hearing
Public Holiday Fee Range
Pupil Free Day – per child
Putrescible Waste (Food Waste)
Putrescible Waste (Food Waste) – minimum fee

[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]
[Production Services]
[Production Services]
[Production Services]
[Production Services]
[Production Services]
[Production Services]
[Property Information]
[Professional and Technical Property Advice]
[Professional and Technical Property Advice]
[Pre-Lodgement Meeting/Advice]
[Approvals/Inspections]
[Planning Proposals and Reclassification]
[Family Day Care]
[Outside School Hours Care]
[General Processable Waste]
[General Processable Waste]

91
26
26
43
43
43
43
27
57
56

56
94
63
37
35
52
51

Q

Quiche with Salad

[Port Stephens Council Internal Staff Catering]

26

R

Ranger Services
Rates Certificate
Raymond Terrace Pioneer Register
Re-Advertising pursuant to Council Community Participation Plan (CPP)
Rear boundaries
Receipt of Notice of Completion of Installation (Relocatable Home or Associated Structure) (per site)
Recreational/event berthing
Recycle bin (240 litres)
Recycle bin (240 litres)
Red bin
Refund Application - Vacation Care
Refund Fee
Refund of Local Infrastructure Contributions
Regional weed control works
Registered Surveyor
Registration Fee
Registration Fee
Registration Late Fee
Registration of private complying development certificate

[Miscellaneous]
[Property Administration]
[Books]
[Notification and Advertising Fees]
[Kerb & Guttering]
[Inspection and Certificate Fees]
[Recreational Berthing]
[Holiday Rental Bin Service]
[Special Events]
[Additional Bins/Bin Size Upgrades]
[Outside School Hours Care]
[Payments Management]
[Refund of Local Infrastructure Contributions]
[Onsite Weed Control]
[Survey & Land Services]
[Legionella Control]
[Swimming Pool/Spa Inspections – Water Quality]
[Companion Animal – Lifetime Registration Fee]
[Registrations]

107
27
28
72
95
86

54
51
51
50
35
25
59
112
100
110
111
106
57

Fee Name

Parent Name

Page

R [continued]

Registration of private construction certificate	[Registrations]	57
Registration of private occupation certificate	[Registrations]	58
Reinspection fee	[Other Fees]	84
Reinspection fee for Swimming Pool Certificate of Compliance	[Certificate of Compliance Fees]	85
Rejection Fee for Direct Debit Accounts	[Memberships]	117
Rejection Fee for Direct Debit Accounts	[Memberships]	124
Rejection Fee for Direct Debit Accounts	[Memberships]	130
Release / vary / modify restrictions as to user, covenants/caveats, rights of carriageway, easements and the like	[Other Fees]	88
Remote peer review of documentation or provision of technical advice	[Outside LGA Consultancy Work]	83
Removal of ashes and plaque from gardens and walls	[Cemetery – Other fees]	34
Re-Notification pursuant to Council Community Participation Plan (CPP)	[Notification and Advertising Fees]	72
Replacement of PSC WHI Membership Card	[Worker Health Initiative]	30
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost \$1,000,001 – \$10,000,000	[Review of Determination of Application]	75
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost \$250,001 – \$500,000	[Review of Determination of Application]	75
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost \$5,001 – \$250,000	[Review of Determination of Application]	75
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost \$500,001 – \$1,000,000	[Review of Determination of Application]	75
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost more than \$10,000,000	[Review of Determination of Application]	75
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving development with an estimated cost up to \$5,000	[Review of Determination of Application]	75
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) involving erection of a dwelling with an estimated cost of \$100,000 or less	[Review of Determination of Application]	76
Request for review of determination under Section 8.2 – 8.5 (EP&A Act 1997 and EP&A Regulation 2021) of development that doesn't involve building work, carrying out of a work, or demolition	[Review of Determination of Application]	75
Requested appeals		
Residential	[New Roads]	98
Residential Development \$10,001 – \$20,000	[e-Waste]	54
Residential Development \$20,001 – \$50,000	[Residential Development Fees]	79
Residential Development \$50,001 – \$100,000	[Residential Development Fees]	79
Residential Development more than \$100,001	[Residential Development Fees]	79
Residential Development up to \$10,000 where a single site visit only is required for critical post approval stage inspection	[Residential Development Fees]	79

Fee Name

Parent Name

Page

R [continued]

Residential Development up to \$10,000 where two site visits only are required for all critical post approval stage inspections
Resigning of subdivision certificate, strata certificate, deposited plan, 88b instrument or the like
Review of application for tree removal/pruning permit
Road closure and purchase application
Road closure and purchase application
Roads & Commercial Driveways
Rural address post installed
Rural address post supplied
Rural Road Construction
Rural Road Construction - Application Fee
Rural Road Construction - Inspection/PCA Fee

[Residential Development Fees]

[Other Fees]

[Tree Management]
[Close/Purchase]
[Close/Purchase]
[Concrete – Roads & Commercial Driveways]
[Rural Address Post]
[Rural Address Post]
[Approvals/Inspections]
[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]
[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]

S

Safety Check only
Safety Check only
Salt Ash Pony Club
Salt Ash Sporting Club
Scanning – Development and building applications submitted in hard copy
Search fee – property information
Second (2nd) brochure display
Section 10.7(2) and 10.7(5) Planning Certificate
Section 10.7(2) Planning Certificate
Security
Seniors, students, registered charities
SEPP Certification or written advice in relation to exempt or complying development
Set up Fee
Signage
Signage notification on seized matter
Small item
Small Pot Plant
Smart Parking Meter Fee
Smart Parking Permit
Smart Parking Permit - Non-LGA Visitors Permit – 14 days
Sorted metals, batteries, motor oil
Soup with Bread Roll
Souvenirs
Spatial services
Sports Facilities Hire: All Categories – Bond
Sports Facilities Hire: All Categories – Bond
Squad – Weekly Direct Debit – Bronze 3 - sessions per week incl. membership
Squad – Weekly Direct Debit – Bronze 3-5 sessions per week incl. membership

[Services/Inspections]
[Services/Inspections]
[Category 2]
[Category 2]
[Scanning and Archiving]
[Property Information]
[Visitor Information Centre]
[Planning Certificate Fees]
[Planning Certificate Fees]
[Administration Building – Hire of Rooms]
[Miscellaneous]
[Professional and Technical Property Advice]

[Visitor Information Centre]
[Signage Application Fees]
[Onsite Weed Control]
[Unattended Items]
[Ngioka Nursery]
[Smart Parking Meters]
[Smart Parking Meters]
[Smart Parking Meters]
[Metals, Batteries, Motor Oil]
[Port Stephens Council Internal Staff Catering]
[Visitor Information Centre]
[Miscellaneous]
[Sports Facilities Categories]
[Sports Facilities Categories]
[Squad Activities]
[Squad Activities]

Fee Name

Parent Name

Page

S [continued]

Squad – Weekly Direct Debit – Silver 1-4 - sessions per week incl. membership	[Squad Activities]	132
Squad – Weekly Direct Debit – Silver 4 sessions per week incl. membership	[Squad Activities]	119
Squad – Weekly Direct Debit – Silver/Gold 5-10 sessions per week incl. membership	[Squad Activities]	132
Squad – Weekly Direct Debit – Silver/Gold Adult 5-10 sessions per week incl. membership	[Squad Activities]	119
Squad – Weekly Direct Debit – Bronze/Development 1-2 sessions per week incl. membership	[Squad Activities]	119
Squad casual	[Squad Activities]	132
Stage 1 – Scoping/pre-lodgement advice	[Standard (Category B) - Planning Proposals]	65
Stage 1 – Scoping/pre-lodgement advice	[Principal (Category D) - Planning Proposals]	67
Stage 1 – Scoping/pre-lodgement advice	[Basic (Category A) - Planning Proposals]	64
Stage 1 – Scoping/pre-lodgement advice	[Complex (Category C) - Planning Proposals]	66
Stage 1 Lodgement	[Withdrawal of Planning Proposal (All Categories)]	67
Stage 2 - Lodgement/Gateway request	[Complex (Category C) - Planning Proposals]	66
Stage 2 - Lodgement/Gateway request	[Standard (Category B) - Planning Proposals]	65
Stage 2 - Lodgement/Gateway request	[Principal (Category D) - Planning Proposals]	67
Stage 2 - Lodgement/Gateway request	[Basic (Category A) - Planning Proposals]	64
Stage 2 Gateway	[Withdrawal of Planning Proposal (All Categories)]	68
Stage 3 – Post Gateway /exhibition	[Principal (Category D) - Planning Proposals]	67
Stage 3 – Post Gateway /exhibition	[Basic (Category A) - Planning Proposals]	64
Stage 3 – Post Gateway /exhibition	[Complex (Category C) - Planning Proposals]	66
Stage 3 – Post Gateway /exhibition	[Standard (Category B) - Planning Proposals]	65
Stage 3 Gazettal	[Withdrawal of Planning Proposal (All Categories)]	68
Stage 4 – Gazettal and finalisation	[Principal (Category D) - Planning Proposals]	67
Stage 4 – Gazettal and finalisation	[Basic (Category A) - Planning Proposals]	64
Stage 4 – Gazettal and finalisation	[Standard (Category B) - Planning Proposals]	65
Stage 4 – Gazettal and finalisation	[Complex (Category C) - Planning Proposals]	66
Standard – A1 (841mm x 594mm)	[GIS Electronic Files]	29
Standard – A1 (841mm x 594mm)	[GIS Maps Hard Copies]	30
Standard - A2 (594mm x 420mm)	[GIS Electronic Files]	29
Standard – A2 (594mm x 420mm)	[GIS Maps Hard Copies]	30
Standard - A3 (420mm x 297mm)	[GIS Electronic Files]	29
Standard – A3 (420mm x 297mm)	[GIS Maps Hard Copies]	30
Standard – A4 (210mm x 297mm)	[GIS Electronic Files]	29
Standard – A4 (210mm x 297mm)	[GIS Maps Hard Copies]	30
Standard - AO (1189mm x 841mm)	[GIS Electronic Files]	29
Standard – AO (1189mm x 841mm)	[GIS Maps Hard Copies]	30
Standard Hours Fee Range	[Family Day Care]	37
Standard with aerial photograph - A1 (841mm x 594mm)	[GIS Electronic Files]	29
Standard with aerial photograph – A1 (841mm x 594mm)	[GIS Maps Hard Copies]	30
Standard with aerial photograph – A2 (594mm x 420mm)	[GIS Electronic Files]	29
Standard with aerial photograph – A2 (594mm x 420mm)	[GIS Maps Hard Copies]	30
Standard with aerial photograph – A3 (420mm x 297mm)	[GIS Electronic Files]	29
Standard with aerial photograph – A3 (420mm x 297mm)	[GIS Maps Hard Copies]	30
Standard with aerial photograph – A4 (210mm x 297mm)	[GIS Electronic Files]	29

Fee Name

Parent Name

Page

S [continued]

Standard with aerial photograph – A4 (210mm x 297mm)	[GIS Maps Hard Copies]	30
Standard with aerial photograph – AO (1189mm x 841mm)	[GIS Electronic Files]	29
Standard with aerial photograph – AO (1189mm x 841mm)	[GIS Maps Hard Copies]	30
Storage	[Unattended Vehicles Taken into Possession]	106
Storage Cupboard - Large	[Ancillary Costs]	45
Storage Cupboard - Medium	[Ancillary Costs]	45
Storage Cupboard - Small	[Ancillary Costs]	45
Storage fee	[Unattended Items]	106
Stormwater quality and/ or quantity improvement structure approval	[Approvals/Inspections]	95
Stormwater quality and/or quantity improvement structure - Application fee	[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]	92
Stormwater quality and/or quantity improvement structure - Inspection/PCA fee	[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]	93
Strata Certificate	[Application Fees]	88
Strategies & Studies	[Control Plans]	29
Subdivision Certificate	[Application Fees]	88
Subpoena to give evidence	[Subpoena]	18
Subpoena to produce documents	[Subpoena]	18
Subpoena to produce documents	[Subpoena]	18
Subpoena to produce documents	[Subpoena]	18
Subpoena to produce documents	[Subpoena]	18
Subpoena to produce documents	[Subpoena]	18
Subpoena to produce documents	[Subpoena]	18
Subpoena to produce documents	[Subpoena]	18
Subsequent Fee per metre	[Subpoena]	95
Surrender of Dog/Cat	[Public Roads/Places]	107
Surveyor	[Impounding Cats/Dogs]	100
Suspension Fee for Members and Swim Memberships	[Survey & Land Services]	117
Suspension Fee for Members and Swim Memberships	[Membership]	124
Suspension Fee for Members and Swim Memberships	[Membership]	130
Sustenance / maintenance fee	[Impounding Cats/Dogs]	107
Swim Lessons Holiday Intensive	[Special]	120
Swimming Lesson – Children with disabilities – Group Lesson	[Aquatic Education]	118
Swimming Lesson – Children with disabilities – Group Lesson	[Aquatic Education]	125
Swimming Lesson – Children with disabilities – Group Lesson	[Aquatic Education]	131
Swimming Lesson – Holiday Intensive	[Special]	132
Swimming Lesson – Private Lesson – Adult - 30 minute lesson	[Aquatic Education]	118
Swimming Lesson – Private Lesson – Adult - 30 minute lesson	[Aquatic Education]	125
Swimming Lesson – Private Lesson – Adult - 30 minute lesson	[Aquatic Education]	131
Swimming Lesson – School	[Aquatic Education]	119
Swimming Lesson – School	[Aquatic Education]	125
Swimming Lesson – School	[Aquatic Education]	131
Swimming Lessons – 1st child (Group lesson)	[Aquatic Education]	119
Swimming Lessons – 1st child (Group lesson)	[Aquatic Education]	125
Swimming Lessons – 1st child (Group lesson)	[Aquatic Education]	131
Swimming Lessons – Holiday Intensive	[Special]	126
Swimming Lessons – Private lesson – Child - 15 minutes	[Aquatic Education]	119
Swimming Lessons – Private lesson – Child 15 minutes	[Aquatic Education]	125

Fee Name

Parent Name

Page

S [continued]

Swimming Lessons – Private lesson – Child 15 minutes
Swimming Pool Certificate of Compliance (including 1st inspection)

[Aquatic Education]
[Certificate of Compliance Fees]

131
84

T

Temporary closure of paid parking space to accommodate events
Temporary Lane Closure – Construction Works (Section 138 of Roads Act 1993)
Temporary Road/Footpath Closures – Anzac Day (Section 138 of Roads Act 1993)
Temporary Road/Footpath Closures/Events (Section 138 of Roads Act 1993)
Temporary Road/Footpath Closures/Events (Section 138 of Roads Act 1993)
Tenders (Normal/Select)
Tennis Clubhouse
Tennis Court Hire
Tennis Court Hire
Tennis Court Hire
Tennis Court Hire
Termination of Strata Plan
They Were Here
Toast – various varieties (white, wholemeal, grain, raisin)
Toasted Sandwiches
Tomaree Sport Fields – Field Maintenance Levy
Tomaree Sports Council Maintenance User Levy
Tomaree Sports Council Maintenance User Levy
Tomaree Sports Council Maintenance User Levy for Non Sports Council Member - Junior Players
Tomaree Sports Council Maintenance User Levy for Non Sports Council Member - Senior Players
Traffic Information Search
Training Room Hire – First four hours, or \$245.00 (+ GST) per day 9am to 5pm
Travel costs from PSC LGA admin building to other LGA Council admin building
Tree Hazard Assessment by Arborist
Tree Planting
Tree with Plaque
Tree without Plaque
Tube Stock
Tyres
Tyres
Tyres
Tyres
Tyres
Tyres
Tyres
Tyres
Tyres

[Smart Parking Meters]
[Temporary]
[Temporary]
[Temporary]
[Temporary]
[Tenders]
[Fern Bay Community Centre]
[Fern Bay Community Centre]
[Fern Bay Community Centre]
[Fern Bay Community Centre]
[Fern Bay Community Centre]
[Other Fees]
[Books]
[Port Stephens Council Internal Staff Catering]
[Port Stephens Council Internal Staff Catering]
[Event Administration Fees]
[Sports Councils – Membership Fees and Arrangements]
[Sports Councils – Membership Fees and Arrangements]
[Sports Facilities Categories]
[Sports Facilities Categories]
[Traffic]
[Administration Building – Hire of Rooms]
[Outside LGA Consultancy Work]
[Tree Management]
[Natural Area Management]
[Recreation Services Administration]
[Recreation Services Administration]
[Ngioka Nursery]
[Tyres]
[Tyres]
[Tyres]
[Tyres]
[Tyres]
[Tyres]
[Tyres]
[Tyres]

24
99
99
100
100
14
46
46
46
46
46
88
28
26
25
41
133
133
135
135
100
31
83
113
113
50
50
113
53
53
53
53
53
53
53
54

Fee Name

Parent Name

Page

U

Unauthorised placement of headstone on grave	[Cemetery – Other fees]	34
Underground Petroleum Storage System - Inspection	[Other Commercial Premises or Applications]	110
Upgrade bin size: yellow bin only	[Additional Bins/Bin Size Upgrades]	50
Urban, Industrial, Commercial & Rural Residential Road Construction	[Approvals/Inspections]	97
Urban, Industrial, Commercial and Residential Road Construction - Application Fee	[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]	92
Urban, Industrial, Commercial and Rural Residential Road Construction - Inspection/PCA Fee	[Subdivision Works Certificate (SWC) Application/Inspection/Principal Certifying Authority (PCA) Fees]	92
Use of Flood Lights – All Sports Facilities	[Sports Councils – Utilities and Floodlights Usage]	138
Userpay Kerbside Collection (Bulky)	[Kerbside Collection]	51
Userpay Kerbside Collection (Green)	[Kerbside Collection]	51

V

Vacation Care full day	[Outside School Hours Care]	35
Vacation Care weekly at one centre	[Outside School Hours Care]	35
Valuation Fee – Sale of rezoned or reclassified Council land	[Reclassification of Council-owned Land]	68
Vase (Optional)	[Cemetery – Other fees]	33
Venue Hire	[Low Impact Event]	40
Venue Hire	[Low Impact Event]	39
Venue Hire	[Medium Impact Event]	39
Venue Hire	[High Impact Event]	38
Venue Hire	[Commercial Events (over 5 days in length)]	41
Venue Hire	[Medium Impact Event]	38
Venue Hire	[Low Impact Event]	38
Venue Hire	[High Impact Event]	39
Venue Hire	[Medium Impact Event]	39
Venue Hire	[High Impact Event]	39
Veterinary costs	[Impounding Cats/Dogs]	107
Visitor 7 day Pass - Family	[Special]	120
Visitor 7 day Pass – Family	[Special]	126
Visitor 7 day Pass – Family	[Special]	132
Visitor 7 day Pass - Single	[Special]	120
Visitor 7 day Pass – Single	[Special]	126
Visitor 7 day Pass – Single	[Special]	132

W

Waratah, Tougher or Boronia Office / Room Hire	[Medowie Community Centre]	47
Waratah, Tougher or Boronia Office / Room Hire	[Medowie Community Centre]	47
Water Samples	[Legionella Control]	110
Waterside School Booking – 2 Hours	[Single Visit]	128
Waterslide – All Day	[Single Visit]	128
Waterslide 7 Rides	[Single Visit]	128
Waterslide Single Ride	[Single Visit]	128

Fee Name

Parent Name

Page

W [continued]

Weekend Care / Overnight Care Fee Range
Weekend Interment Fee
Weighbridge ticket
Works Quality Bond
Workshop / Training

[Family Day Care]
[Cemetery – Other fees]
[Waste Sales]
[Works Quality and Outstanding Works Bonds Fees]
[Family Day Care]

37
34
54
93
37

Y

Yellow bin

[Additional Bins/Bin Size Upgrades]

50

Other

\$100,000–\$1 million

[Review of Decision to Reject Application]

75



PORT STEPHENS
COUNCIL