

Register Title	Description	Required by legislation to be made publicly available	Name of Act/Code	Avail on Council Website
Abandoned Vehicles	List of all abandoned vehicles & Status	Yes	Impounding Act 1993 s30, 31	No
Authorised Inspection Station Light & Heavy Vehicles	Equivalent to pink slip inspection Reports	Yes	Road Transport Legislation	No
Chemwatch	Chemical register by location which allows print off of SDS, labels, etc.	Yes	Work Health & Safety Act 2011, Reg 346	No
Code of Conduct	All Code of Conduct matters	Yes - in part	Local Government Act 1993, Code of Conduct	No
Complying Development	Complying Development applications - Council and/or Private Certifiers	Yes	Environmental Planning & Assessment Act 1979 Sect. 100	Yes
Conflict of Interest report (Pecuniary interest)	List of conflicts between private life and undertaking of working role (Councillors and staff) eg Pecuniary interest	Yes	Local Government Act 1993	Yes
Contracts	The register will provide the name and details of Council's contracts entered into each year valued \$150,000 or more	Yes	s18 of the Government Information (Public Access) Act 2009, some data to external website	Yes
Council Planning Decision	The Planning Decisions Register is required under Section 375A of the <i>Local Government Act 1993</i> . This provides details of all Planning Decisions by the elected Council and includes which Councillors voted for and against a matter before Council. Records any Council Planning Resolution (also in minutes)	Yes	s375A Environmental Planning & Assessment Act 1979	No
Customer Request Management	Register for all customer requests for internal and external customers	Yes	Government Information (Public Access) Act 2009	No
Delegations	Provides information on delegations that may be sub-delegated by the General Manager to staff to undertake the function of the day to day operations of Council.	Yes	Government Information (Public Access) Act 2009, s377 Local Government Act 1993	Yes
Development Applications	Development Applications, Construction Certificates, Subdivision Certificates & Occupation Certificates - also links to SEPP1 Register & DoP Performance monitoring data	Yes	Environmental Planning & Assessment Act 1979	Yes
Fire Safety	Fire Register for Essential Fire Safety Measures - Commercial, Industrial, Units etc	Yes	Environmental Planning & Assessment Act 1979, Environmental Planning & Assessment Regulation	No
Gifts and Benefits	All gifts and benefits forms lodged	Yes	Local Government Act 1993, Government Information (Public Access) Act 2009 (upon application)	No
GIPA Disclosure Log of Formal Applications	Register holds detail re: all formal GIPA applications received	Yes	Government Information (Public Access) Act 2009 (GIPA)	Yes
Heavy Vehicle Authorised Inspection Scheme	Maintenance & Repair Register. Self regulated process to manage 18 trucks & 3 trailers (RT & NB) as an alternative to three days at the RMS per asset, plus this means a daily check is done. Fault Report/Repair Request Hardcopy Register designed by NHVR Regulator. Also A1 Accrediations delivers templates/stationery ie. Daily check logs & Fault Report/Repair Request Service Schedule via carbon-copy books.	Yes	National Heavy Vehicle Accreditation Scheme is the governing authority	No
Investments	Provides details on the investments Council currently has with various institutes, the current values, the returns Council should expect and the maturity dates.	Yes	cl 212 Local Government General Regulation 2005, s375A Local Government Act	Yes
Land (aka Council Property / Land)	Provides information on community, operational, and trustee land. All Council owned land details as required by GIPA & LG Act. Updates are done as changes are made to land ownership etc	Yes	s53 Local Government Act 1993, Government Information (Public Access) Act 2009 Schedule 1, Pesticides Act 1999, Pesticides Regulation 2017	Yes
Notices/Orders	All Notices/Orders that are issued from Development Assessment and Compliance -issued for Fire Safety	Yes	Protection of the Environment (POEO) Operations Act	No
Receipting	Receipting of all Council payments	Yes	Local Government Act 1993	No
Significant Tree	Records all trees deemed to be of significance in Council's LGA	Yes	Environmental Planning & Assessment Act 1979	No
Tree Preservation Order	TPO DA Register	Yes	Environmental Planning & Assessment Act 1979	No
Tree Preservation Order Notifications	TPO Notifications	Yes	Environmental Planning & Assessment Act 1979	No
Variation to Development Standards - Clause 4.6	Register of Determinations involving a variation to a development standard in accordance with clause 4.6 of the Port Stephens Local Environmental Plan 2013	Yes	Environmental Planning and Assessment Act 1979	No