

Volunteer Induction Training is a requirement for all new Council Volunteers, however, existing volunteers are also welcome and encouraged to attend.



This training provides information relating to Work Health and Safety and Code of Conduct that is essential when volunteering for Port Stephens Council. It will assist volunteers to understand their responsibilities, what they can expect from Council, and how volunteers and Council can work together.

Under Work Health and Safety legislation, volunteers are deemed as workers and Council has an obligation to provide a safe working environment. Volunteers also have an obligation to carry out their duties and conduct themselves in an appropriate manner.

Time: Arrive 4.30pm onwards for a cuppa and chat
Training 4.45 – 6pm

Wednesday 7 March

Tomaree Library and Community Centre, Salamander Bay (Boronia Room, Library side)

Thursday 17 May

Council Administration Building (Training Room), Raymond Terrace

Monday 16 July

Lemon Tree Passage Old School Centre, 14 Kenneth Pde, Lemon Tree Passage

Tuesday 4 September

Council Administration Building (Training Room), Raymond Terrace

Monday 12 November

Salt Ash Hall, 1 Michael Drive, Salt Ash

Bookings: Sharon Christensen Phone 4988 0399
Email volunteerbookings@portstephens.nsw.gov.au

Enquiries: Volunteers Coordinator Phone 4988 0202
Email volunteers@portstephens.nsw.gov.au
(When booking, please provide your name, which committee or Council services you are from, your phone number and email address, and which training you wish to attend.)