

# Pre-Lodgement Meeting Request - Amendment to Local Environmental Plan

116 Adelaide Street,  
Raymond Terrace NSW 2324

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## NOTE

1. This form relates to proposed amendments to the Local Environmental Plan (LEP);
2. The views expressed may vary once detailed plans and documentation are submitted and formally assessed, or as a result of issues contained in submissions by other parties;
3. Amending the request/proposal will require further assessment; and
4. Submission of the pre-lodgement meeting request form and draft planning proposal are required a minimum of 10 days prior to the allocated meeting date.

## LODGEMENT

Please forward your completed application form by email to [landusesubmissions@portstephens.nsw.gov.au](mailto:landusesubmissions@portstephens.nsw.gov.au)

## Applicant/Proponent's details

Name

Address

Suburb

Email

Phone

Mobile

## Property description

Lot No.

DP/SP/Sec/Por.

House No.

Address

Suburb

## Description of proposal

## Identify specific issue (s) to be discussed/considered

## Schedule of Fees and Charges

Pre-lodgement meetings may incur a charge in accordance with the Port Stephens Schedule of Fees and Charges (in place as at the date that payment falls due). Payment must occur prior to the meeting taking place.

**Details**

**Request minutes?**

Pre-lodgement meeting - 60 to 120 minute meeting