

# Application to operate a Mobile Food Vending Vehicle

Please **complete** form and **deliver** or **fax** to Port Stephens Council

Port Stephens Council is collecting your name, the name and location of your business in accordance with the *Food Act 2003* in order to assess your application to operate a Mobile Food Vending Vehicle. The information will only be accessed by employees of Port Stephens Council. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

(Place  in appropriate box)

## Section 1 - Applicant Details

**Name of Business:**

**Name of Operator:**

**Postal Address:**

**Postcode:**

**Telephone (business hours):**  **Telephone (after hours):**

**Fax Number:**  **E-mail Address:**

**Are you a charity or community organisation?**  Yes  No

**Business registered with the NSW Food Authority?**  Yes - Registration No:   No  N/A

**Food Safety Supervisor required?**  Yes - Certificate No:   No  N/A

## Section 2 - Vehicle Details

**Type of vehicle:**  Vehicle  Van (towed)  Trailer  Cart

**Registration Number:**  **State of Registration:**  **Registration Expiry Date:**

**Is the vehicle registered in another Council area?**  Yes  No  N/A

**If yes, Council name:**  **Identification number**

## Section 3: Operational Details

Name of event (eg. fete/festival/market name)	Location	Date(s) and Time

## Section 4: Food Details

Type of food to be sold from vehicle?

Food sold	Preparation details
	<input type="checkbox"/> Pre-packaged <input type="checkbox"/> Un packaged <input type="checkbox"/> Prepared within vehicle
	<input type="checkbox"/> Pre-packaged <input type="checkbox"/> Un packaged <input type="checkbox"/> Prepared within vehicle
	<input type="checkbox"/> Pre-packaged <input type="checkbox"/> Un packaged <input type="checkbox"/> Prepared within vehicle
	<input type="checkbox"/> Pre-packaged <input type="checkbox"/> Un packaged <input type="checkbox"/> Prepared within vehicle
	<input type="checkbox"/> Pre-packaged <input type="checkbox"/> Un packaged <input type="checkbox"/> Prepared within vehicle

## Section 5: Signatures and Declaration

Applications for the operation of a mobile food vehicle are required to be lodged with Council prior to the operation of the vehicle.

I/We hereby make application for an approval to operate a mobile food vehicle in the Port Stephens LGA  
I/We confirm that the above particulars are true and correct and that I/We agree to abide by the conditions of the Mobile Food Vending Vehicle Policy (as amended from time to time).

Signature

Date

## Submit

Please return your completed and signed application to:

In person/mail:

116 Adelaide Street/PO Box 42  
Raymond Terrace NSW 2324

Online: